

**SIERRA SANDS UNIFIED SCHOOL DISTRICT**

**Board of Education  
Regular Meeting**

**APRIL 17, 2014  
Ridgecrest City Council Chambers  
100 West California Avenue  
*www.ssusdschools.org***

*We, the members of the Board of Education of the Sierra Sands Unified School District, are committed to providing the highest quality education in a safe environment to all K-12 students. We believe the school shares with the family, church, and community the responsibility for developing life-long learners who are responsible, productive citizens.*

**A G E N D A**

CALL TO ORDER AND PLEDGE TO THE FLAG

7:00 P.M.

Amy Castillo-Covert  
Judy Dietrichson  
Bill Farris  
Tom Pearl, Vice President/Clerk  
Kurt Rockwell, President  
Michael Scott  
Student Member, Lara Luu

Joanna Rummer, Superintendent

MOMENT OF SILENCE

1. **ADOPTION OF AGENDA**

*Welcome to a meeting of the Board of Education. Because we believe you share our concern for the education of the youth of our community, we appreciate and welcome your participation. Copies of the agenda, along with a procedural handout, are available on the wall at the back of the room to assist with your participation in the meeting.*

2. **APPROVAL OF MINUTES** of the special closed session meetings of March 14, 15, and 17, 2014 and the closed sessions and regular meeting of March 20, 2014.

3. **PROGRAMS AND PRESENTATIONS**

- Caldwell Flores Winters, Inc. Scholarship Presentation to Aaron Patin
- Rand Elementary School: The Cultural Understanding of Morocco, Africa

4. **PUBLIC HEARING**

5. REPORTS AND COMMUNICATIONS

5.1 Student Member's Report

5.2 Reports from Members of the Board

5.3 Superintendent's Report

- Enrollment Update
- Dates for Open Enrollment: May 1 – May 15, 2014
- Open House Calendar

5.4 Report to the Board of Trustees by the Desert Area Teachers Association

5.5 Communications from the public

*The board will provide time during the discussion of each agenda item for members of the public to comment. At this time, members of the public may address the board on an item not on the agenda. Comments should relate to items of public interest within the board's jurisdiction. The law prohibits the board from taking action on items not on the agenda. If appropriate, your comments will be referred to staff for response. When addressing the board, please state your name and address at the podium and limit your remarks to three minutes. In accordance with the board bylaws, the board will limit the total time for public input to 30 minutes. Those wishing to address the board beyond the 30-minute time limit may do so at the end of the scheduled meeting agenda.*

6. EDUCATIONAL ADMINISTRATION

6.1 Adoption of Textbooks and Instructional Materials for Grades K-8 Mathematics and High School Statistics and Trigonometry

7. POLICY DEVELOPMENT AND REVIEW

8. PERSONNEL ADMINISTRATION

8.1 Approval of Contract for Employment of the District Superintendent

8.2 Certificated

Employment, resignation, retirement, leave of absence, change of status, termination

8.3 Classified

Employment, resignation, retirement, leave of absence, change of status, termination

8.4 Waiver Request Enabling the District to Assign Individuals in Certificated Positions Without Appropriate Credentials

8.5 Adoption of Resolution #22 1314, Teacher Appreciation Week, May 5-9, 2014 and the Day of the Teacher

8.6 Adoption of Resolution #23 1314, Classified School Employee Week, May 19-23, 2014

9. GENERAL ADMINISTRATION

- 9.1 Gifts to the District
- 9.2 Report to the Board: Nature and Resolution of Complaints with Regard to Deficiencies Related to Instructional Materials, Emergency or Urgent Facilities Conditions that Pose a Threat to the Health and Safety of Pupils or Staff, Teacher Vacancy or Misassignment, and Provision of Intensive Instruction and Services to Students Who Did Not Pass the California High School Exit Examination (CAHSEE) by the End of Grade 12, as Required by the Williams Act
- 9.3 Adoption of the Board Meeting Calendar for the 2014-15 School Year

10. CONSTRUCTION ADMINISTRATION

- 10.1 Notice of Completion - Las Flores Relocatable Kindergarten Classroom Buildings, DSA #03-112377
- 10.2 Notice of Completion - Las Flores Alterations to 1-Multipurpose Building, Classroom Buildings B & C, Office Building and Fire Alarm Upgrade, DSA #03-114211
- 10.3 Notice of Completion - Las Flores Relocatable Kindergarten Classroom Buildings and Related Site Work, DSA #03-114587

11. BUSINESS ADMINISTRATION

- 11.1 Approval of Resolution #24 1314, Authorizing the District to Seek Grant Funding for ARB-Verified Level 3 Technologies for Eligible School Buses

12. CONSENT CALENDAR

- 12.1 "A"&"B" Warrants
- 12.2 Approval of Contract Amendment and Assignment Agreement with Placeworks, Formerly Known as The Planning Center
- 12.3 Approval for Recommendations for Expulsion, Expulsion Cases #07 1314 and #08 1314
- 12.4 Approval of Out of State Travel for Selected Murray Students

13. FUTURE AGENDA

14. ADJOURNMENT

The next regular meeting of the Board of Education will be May 15, 2014.

*Any materials required by law to be made available to the public prior to a meeting of the Board of Education of the Sierra Sands Unified School District can be inspected during normal business hours at the district office located at 113 Felspar, Ridgecrest, CA. These materials can also be viewed on the district's internet website at [www.ssusdschools.org](http://www.ssusdschools.org).*

*Note: Individuals who require special accommodation, including but not limited to an American sign language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent's Office at least two days before the meeting date.*

SIERRA SANDS UNIFIED SCHOOL DISTRICT

Minutes of the Special Meeting of the Board of Education

DATE OF MEETING: March 14, 2014

TIME OF MEETING: 8:00 a.m.

PLACE OF MEETING: District Office, Conference Room "A"

MEMBERS PRESENT: Castillo-Covert, Dietrichson, Farris, Pearl, Rockwell, Scott

MOMENT OF SILENCE was observed.

1. ADOPTION OF AGENDA

The agenda was adopted by consensus as posted.

2. CLOSED SESSION

2.1 The board met in closed session for the purpose of interviewing six candidates for the position of superintendent. Three candidates were invited back for a second interview on March 15, 2014.

3. ADJOURNMENT

THE BOARD OF EDUCATION

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Tom Pearl, Vice President/Clerk

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Joanna Rummer, Secretary to the Board

SIERRA SANDS UNIFIED SCHOOL DISTRICT

Minutes of the Special Meeting of the Board of Education

DATE OF MEETING: March 15, 2014

TIME OF MEETING: 8:00 a.m.

PLACE OF MEETING: District Office, Conference Room "A"

MEMBERS PRESENT: Castillo-Covert, Dietrichson, Farris, Pearl, Rockwell, Scott

MOMENT OF SILENCE was observed.

1. ADOPTION OF AGENDA

The agenda was adopted by consensus as posted.

2. CLOSED SESSION

2.1 The board met in closed session for the purpose of conducting second round interviews for three candidates for the position of superintendent. Upon completion of these interviews and deliberation, motion was made to offer Mr. Ernest Bell a contract as superintendent of Sierra Sands Unified School District. DIETRICHSON/SCOTT

AYES: Castillo-Covert, Dietrichson, Farris, Pearl, Rockwell, Scott

3. ADJOURNMENT

THE BOARD OF EDUCATION

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Tom Pearl, Vice President/Clerk

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Joanna Rummer, Secretary to the Board

SIERRA SANDS UNIFIED SCHOOL DISTRICT

Minutes of the Special Meeting of the Board of Education

DATE OF MEETING: March 17, 2014  
TIME OF MEETING: 6:30 p.m.  
PLACE OF MEETING: District Office, Conference Room “C”  
MEMBERS PRESENT: Dietrichson, Farris, Pearl, Rockwell – telephonically,  
Scott – telephonically  
MEMBERS ABSENT: Castillo-Covert  
STAFF PRESENT: Joanna Rummer, Superintendent

MOMENT OF SILENCE was observed.

1. ADOPTION OF AGENDA

The agenda was adopted by consensus as posted.

2. CLOSED SESSION

2.1 Conference with Labor Negotiators. Agency designated representatives: J. Rummer, E. Bell, and D. Adams (Negotiations regarding all three Bargaining Associations)  
No action was taken.

3. ADJOURNMENT

THE BOARD OF EDUCATION

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Tom Pearl, Vice President/Clerk

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Joanna Rummer, Secretary to the Board

SIERRA SANDS UNIFIED SCHOOL DISTRICT

Minutes of the Special Meeting of the Board of Education

DATE OF MEETING: March 20, 2014  
TIME OF MEETING: 6:00 p.m.  
PLACE OF MEETING: Ridgecrest City Council Chambers  
MEMBERS PRESENT: Castillo-Covert, Dietrichson, Farris, Pearl, Rockwell, Scott  
STAFF PRESENT: Joanna Rummer, Superintendent

MOMENT OF SILENCE was observed.

1. ADOPTION OF AGENDA

The agenda was adopted by consensus as posted.

2. CLOSED SESSION

2.1 Student Discipline Matters Pursuant to California Education Code Section 48900 *et seq*

Motion was made to uphold the recommendation of the panel.  
DIETRICHSON/CASTILLO-COVERT

AYES: Castillo-Covert, Dietrichson, Farris, Pearl, Rockwell, Scott

2.2 The board met in closed session with the superintendent to discuss negotiations with all three bargaining units. No action was taken.

3. ADJOURNMENT

THE BOARD OF EDUCATION

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Tom Pearl, Vice President/Clerk

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Joanna Rummer, Secretary to the Board

SIERRA SANDS UNIFIED SCHOOL DISTRICT

Minutes of the Special Meeting of the Board of Education

DATE OF MEETING: March 20, 2014  
TIME OF MEETING: 6:00 p.m.  
PLACE OF MEETING: Ridgecrest City Council Chambers  
MEMBERS PRESENT: Castillo-Covert, Dietrichson, Farris, Pearl, Rockwell, Scott  
STAFF PRESENT: Joanna Rummer, Superintendent

MOMENT OF SILENCE was observed.

1. ADOPTION OF AGENDA

The agenda was adopted by consensus as posted.

2. CLOSED SESSION

2.1 Anticipated Litigation – Significant Exposure to Litigation Pursuant to Government Code Section 54956.9(b): One potential case.

The board voted to reject the claim. SCOTT/DIETRICHSON

AYES: Castillo-Covert, Dietrichson, Farris, Pearl, Rockwell, Scott

3. ADJOURNMENT

THE BOARD OF EDUCATION

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Tom Pearl, Vice President/Clerk

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Joanna Rummer, Secretary to the Board



SIERRA SANDS UNIFIED SCHOOL DISTRICT

Minutes of the Regular Meeting of the Board of Education

DATE OF MEETING: March 20, 2014  
TIME OF MEETING: 7:00 p.m.  
PLACE OF MEETING: Ridgecrest City Council Chambers  
MEMBERS PRESENT: Castillo-Covert, Dietrichson, Farris, Pearl, Rockwell, Scott  
STAFF PRESENT: Joanna Rummer, Superintendent

PLEDGE OF ALLEGIANCE was recited in unison, led by Student Member Lara Luu.

MOMENT OF SILENCE was observed.

1. ADOPTION OF AGENDA

The agenda was adopted by consensus as posted with the following changes: Agenda Item 10.1 will be heard after the Citizens' Oversight Committee Annual Report presented during Programs and Presentations and the Inyo-Kern Schools Financing Authority agenda will be heard following Item 11.1.

2. APPROVAL OF MINUTES

Hearing no comments, the minutes of the closed and regular meetings of February 20, 2014 and the special meetings of February 25, 2014 and March 12, 2014 were adopted by consensus as written.

3. PROGRAMS AND PRESENTATIONS

- Burroughs High School: Bringing AVID Schoolwide at BHS – Burroughs High School Principal, Mr. Dave Ostash shared information about the AVID program at Burroughs High School. AVID stands for Advancement Via Individual Determination and is an elective class that serves students who dream of going to college. The way AVID thrives in a school environment is when they go beyond just offering the elective program. The elective program is the core of AVID but where a school really thrives is when they bring those instructional strategies across the curriculum. The idea behind this is that the AVID innovative instructional strategies learned in AVID professional development opportunities may be good for all students. Since 2009, Burroughs High School has tried to spread these good strategies to all teachers. To date, 27 of our faculty and staff members in various departments have received formal training in AVID. Burroughs High School science teacher, Ms. Melanie Branson and English teacher, Mr. Daniel Gerbracht shared some specific AVID strategies used in their classrooms. Several students personally shared their interactive notebooks with the board. BHS student, Katia Mondragon feels AVID is more than a four letter acronym. It is an approach to learning that helps bridge the achievement gap and prepares students to be ready for college and a career. Through AVID she has learned a wide range of skills and strategies for success. Ms. Mondragon thanked the board for their time and investment in the AVID program. Mr. Ostash feels the support of AVID and the professional

development associated with it has increased the access to and success of the college preparatory program at Burroughs High School.

4. PUBLIC HEARING

5. REPORTS AND COMMUNICATIONS

5.1 Student Member's Report

**Murray Middle School:** Read Across America was celebrated in March with Principal Kirsti Smith, Vice-Principal Sue Marvin, and counselor Nathalie Mazo reading in classrooms throughout the day. Fifty Murray Middle School girls participated in the Expanding Your Horizon Conference held on March 8, 2014 to heighten the awareness of students to the importance of math and science. Murray boys are registering this week to attend the Young Engineers and Scientists conference being held on April 5, 2014. The Murray Math Team took fourth place in a field of ten middle school teams at the MathCounts competition in Bakersfield. Ten Murray students competed in the Kern County Science Fair on March 18, 2014. Trevor Frisbee will move on to State as he placed first with his project on Cystic Fibrosis. Murray Middle School is proud of their Concert Orchestra and Band students who held a pre-festival concert in February and competed in the SCSBOA Festival at Little Rock in March with “excellent” ratings.

**James Monroe Middle School:** Preparations are underway for students to begin taking the online SBAC Field Test. Read Across America activities were great fun and the PTSO reading competition and rewards will continue through the end of the school year. James Monroe Middle School students and staff are proud of their MathCounts team which placed fourth in the county competition on February 21, 2014. The Monroe band and choir both earned the rating of “superior” at their respective festival competitions. All of the James Monroe music students hosted a Music in Our Schools concert which was well attended and showcased their awesome musicians and music teachers. NAWCWD representatives came to campus on March 10, 2014 to host grade level assemblies for boys in order to kick off YES – Young Engineers and Scientists registration. The YES event will take place on April 5, 2014.

**Mesquite High School:** Mesquite High School held McTeacher’s Night at McDonald’s last week. They received tremendous support and generated several hundred dollars that will help the students earn Freedom Through Responsibility. Mesquite students continue to take placement tests at Cerro Coso. The 11<sup>th</sup> grade students have been taking the EAP tests in English and Math which will help with course selection when they go to college. The Mesquite High School ASB is excited to participate in the Youth Advisory Counsel to help advocate for all students in Ridgecrest. Some of the exciting ideas that the Mesquite representatives have proposed include working on space for teen age recreation and services to help teenagers connect with available jobs.

**Burroughs High School:** Last week Burroughs High School participated in Teen Tech Week where the school library showcases all of the great, non-print resources and services that are available to teens and their families. Cerro Coso placement exams were given at BHS March 10-13, 2014. This exam is mandatory for all students planning on attending Cerro Coso Community College. The Pennies for Patients fundraiser has concluded with a total collection of \$950.39 for the Leukemia and Lymphoma Society. The testing season has begun. Every week in April will see some form of student testing. The month of May will have CAHSEE make-up testing and various AP tests for BHS AP students.

## 5.2 Reports from Members of the Board

Board President Kurt Rockwell announced that Mr. Gavin MacGregor has just completed a one year CBO Mentor Program designed to produce qualified CBO's. He congratulated Mr. MacGregor on going above and beyond to improve his skill set for Sierra Sands. Mr. Rockwell stated a number of our school administrators were named finalists for various ACSA Region XI awards: Mr. Chad Houck for Continuation/Educational Options Administrator of the Year, Mrs. Sue Marvin for Secondary Co-Administrator of the Year, Mrs. Clara Finneran for Middle Grades Principal of the Year, Mrs. Shirley Kennedy for Curriculum & Instruction Administrator of the Year and Mrs. Joanna Rummer for Superintendent of the Year. He congratulated all finalists and thanked them for their hard work and for their efforts being recognized outside our area.

Board Member Judy Dietrichson wanted to remind everyone that the Trona centennial celebrations will take place on March 28-30, 2014.

Board Member Amy Castillo-Covert thanked the board for the opportunity to represent the district and the board at the NAFIS Spring Conference. She will have a more detailed report to give the board at the next board meeting.

## 5.3 Superintendent's Report

Mrs. Rummer reported the district is down by 98 students from this time last year but our attendance continues to hold strong at 95.5%.

## 5.4 Report to the Board of Trustees by the Desert Area Teachers Association

Barb Walls, President of the Desert Area Teachers Association, shared DATA's concern regarding the ongoing negotiations with SSUSD. She encouraged the board to consider the valuable asset Sierra Sands has in their teachers as negotiations continue and school board election season approaches.

## 5.5 Communications from the public

Comment was made by a Sierra Sands Unified School District teacher stating she felt insulted by the .6% increase being discussed in negotiations and asked that negotiations come to a quick conclusion.

## 6. EDUCATIONAL ADMINISTRATION

### 6.1 Approval of a Memorandum of Understanding (MOU) between Sierra Sands Unified School District (AVID Consortium Member) and Kern County Superintendent of Schools

Motion passed to allow the district to enter into a Memorandum of Understanding with Kern County Superintendent of Schools to pay its portion of the Regional AVID Coordinator position. DIETRICHSON/CASTILLO-COVERT

AYES: Castillo-Covert, Dietrichson, Farris, Pearl, Rockwell, Scott

## 7. POLICY DEVELOPMENT AND REVIEW

8. PERSONNEL ADMINISTRATION

8.1 Certificated

Employment, resignation, retirement, leave of absence, change of status, termination

8.2 Classified

Employment, resignation, retirement, leave of absence, change of status, termination

Motion passed to adopt the personnel actions as presented. SCOTT/DIETRICHSON

AYES: Castillo-Covert, Dietrichson, Farris, Pearl, Rockwell, Scott

9. GENERAL ADMINISTRATION

9.1 Gifts to the District

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Motion passed to accept the following gifts: B.J. Holden donated electronic components with an estimated value of \$800 to be used in the digital electronics class at Burroughs High School. Triangle Auto Sales made a cash donation of \$250 to Sierra Sands Unified School District. An anonymous cash donation of \$1,500 was made to be used toward the payment of delinquent school lunch balances. PEARL/DIETRICHSON

AYES: Castillo-Covert, Dietrichson, Farris, Pearl, Rockwell, Scott

10. CONSTRUCTION ADMINISTRATION

10.1 Approval of Resolution #21 1314, Disbandment of the Citizens' Oversight Committee due to Completion of Duties

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Motion passed to approve Resolution #21 1314, Disbandment of the Citizens' Oversight Committee. CASTILLO-COVERT/DIETRICHSON

AYES: Castillo-Covert, Dietrichson, Farris, Pearl, Rockwell, Scott

11. BUSINESS ADMINISTRATION

11.1 Approval of Second Interim Report for Fiscal Year 2013-14

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Motion was passed to approve and accept the Second Interim Financial Reports. DIETRICHSON/CASTILLO-COVERT

AYES: Castillo-Covert, Dietrichson, Farris, Pearl, Rockwell, Scott

President Rockwell temporarily adjourned the Sierra Sands Unified School District board meeting at 7:59 p.m. and opened the meeting of the board of directors of the Inyo-Kern Schools Financing Authority.

The Sierra Sands Unified School District Board of Education Meeting was reopened at 8:02 p.m.

12. CONSENT CALENDAR

12.1 "A" & "B" Warrants

12.2 Approval of Interdistrict Transfer Agreements for Mattas

Motion passed to adopt the consent calendar as presented.

CASTILLO-COVERT/DIETRICHSON

AYES: Castillo-Covert, Dietrichson, Farris, Pearl, Rockwell, Scott

14. FUTURE AGENDA

Board Member Scott asked if the topic of board member travel to NAFIS could be placed on a future agenda.

15. ADJOURNMENT was at 8:03 p.m.

THE BOARD OF EDUCATION

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Tom Pearl, Vice President/Clerk

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Joanna Rummer, Secretary to Board

Recorder: Carol Brewster

Sierra Sands Unified School District  
Seventh Month Enrollment 2013-2014

| SCHOOL         | 2013-14<br>YTD % | 2012-13<br>YTD % | K   | 1   | 2   | 3   | 4   | 5   | 6   | 7   | 8   | 9-12 | SDC | 2013-14<br>TOTAL | 2012-13<br>TOTAL | CHANGE |
|----------------|------------------|------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|------|-----|------------------|------------------|--------|
| FALLER         | 96.1%            | 96.5%            | 74  | 72  | 73  | 75  | 76  | 72  |     |     |     |      |     | 442              | 466              | -24    |
| GATEWAY        | 95.1%            | 95.8%            | 52  | 63  | 79  | 69  | 64  | 63  |     |     |     |      | 22  | 412              | 429              | -17    |
| INYOKERN       | 95.2%            | 94.9%            | 28  | 31  | 26  | 22  | 31  | 27  |     |     |     |      |     | 165              | 181              | -16    |
| LAS FLORES     | 95.3%            | 95.3%            | 132 | 78  | 75  | 74  | 74  | 75  |     |     |     |      |     | 508              | 433              | 75     |
| PIERCE         | 95.7%            | 95.2%            | 55  | 59  | 53  | 52  | 61  | 53  |     |     |     |      |     | 333              | 343              | -10    |
| RAND           | 95.6%            | 93.8%            | 1   | 5   | 1   | 1   |     |     |     |     |     |      |     | 8                | 9                | -1     |
| RICHMOND ANNEX | 93.0%            | 91.4%            |     |     |     |     |     |     |     |     |     |      | 97  | 97               | 103              | -6     |
| RICHMOND       | 96.6%            | 95.7%            | 60  | 72  | 72  | 56  | 59  | 62  |     |     |     |      |     | 381              | 391              | -10    |
| TOTAL K - 5    | 95.6%            | 95.5%            | 402 | 380 | 379 | 349 | 365 | 352 |     |     |     |      | 119 | 2346             | 2355             | -9     |
| MONROE         | 95.1%            | 95.1%            |     |     |     |     |     |     | 144 | 140 | 148 |      | 31  | 463              | 501              | -38    |
| MURRAY         | 95.9%            | 95.5%            |     |     |     |     |     |     | 190 | 192 | 188 |      | 24  | 594              | 575              | 19     |
| TOTAL 6 - 8    | 95.5%            | 95.3%            |     |     |     |     |     |     | 334 | 332 | 336 |      | 55  | 1057             | 1076             | -19    |
| BURROUGHS      | 95.1%            | 95.2%            |     |     |     |     |     |     |     |     |     | 1273 | 70  | 1343             | 1350             | -7     |
| MESQUITE       | 96.00%           | 94.0%            |     |     |     |     |     |     |     |     |     | 106  |     | 106              | 117              | -11    |
|                |                  |                  |     |     |     |     |     |     |     |     |     |      |     | 0                |                  | 0      |
|                |                  |                  |     |     |     |     |     |     |     |     |     |      |     | 0                |                  | 0      |
| TOTAL 9 - 12   |                  |                  |     |     |     |     |     |     |     |     |     | 1379 | 70  | 1449             | 1467             | -18    |
| 13-14 TOTAL    | 95.4%            |                  | 402 | 380 | 379 | 349 | 365 | 352 | 334 | 332 | 336 | 1379 | 244 | 4852             | ---              | ---    |
| 12-13 TOTAL    |                  | 95.3%            | 396 | 392 | 379 | 378 | 350 | 341 | 352 | 352 | 312 | 1403 | 243 |                  | 4898             |        |
| CHANGE         |                  | 0.10%            | 6   | -12 | 0   | -29 | 15  | 11  | -18 | -20 | 24  | -24  | 1   | ---              | ---              | -46    |

| Elementary K - 5           | 2013-14 | 2012-13 |
|----------------------------|---------|---------|
| <u>Regular -</u>           |         |         |
| K                          | 402     | 396     |
| 1 - 3                      | 1108    | 1149    |
| 4 - 5                      | 717     | 691     |
| <u>Special Education -</u> |         |         |
| SDC                        | 119     | 119     |
| RSP                        | 91      | 101     |
| <u>Middle 6-8</u>          |         |         |
| Regular                    | 1002    | 1016    |
| <u>Special Education -</u> |         |         |
| SDC                        | 55      | 60      |
| RSP                        | 76      | 80      |
| <u>High School 9 - 12</u>  |         |         |
| Regular                    | 1273    | 1286    |
| Continuation               | 106     | 117     |
| ROP                        | 256     | 244     |
| <u>Special Education -</u> |         |         |
| SDC                        | 70      | 64      |
| RSP                        | 76      | 84      |
| <u>Adult</u>               | 518     | 539     |



## Open House Schedule 2013 ~ 2014

| <u>Site</u> | <u>Scheduled Date</u> |           |
|-------------|-----------------------|-----------|
| Faller      | May 12, 2014          | 6:30 p.m. |
| Gateway     | May 13, 2014          | 6:30 p.m. |
| Inyokern    | May 14, 2014          | 6:30 p.m. |
| Las Flores  | May 19, 2014          | 6:30 p.m. |
| Pierce      | May 20, 2014          | 6:30 p.m. |
| Rand        | May 21, 2014          | 6:30 p.m. |
| Richmond    | May 22, 2014          | 6:30 p.m. |
| Monroe      | May 8, 2014           | 6:30 p.m. |
| Murray      | May 6, 2014           | 6:30 p.m. |

## 6. EDUCATIONAL ADMINISTRATION

### 6.1 Adoption of Textbooks and Instructional Materials for Grades K-8 Mathematics and High School Statistics and Trigonometry

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BACKGROUND INFORMATION: The California State Board of Education adopted the Common Core Standards on August 2, 2010. At the time the Common Core Standards were adopted, the instructional materials adoption cycle was suspended through the passage of Assembly Bill X4 2. Legislation passed in 2011 allowed an exception to this suspension to develop frameworks that are aligned to the Common Core. Legislation was passed in 2012 that allowed adoption of mathematics instructional materials for Grades K-8. The State Board of Education approved mathematics programs for Grades K-8 on January 15, 2014.

CURRENT CONSIDERATIONS: Mathematics programs from the State Board of Education approved list were reviewed and evaluated by grade level and mathematics teachers, principals, and parents from January-April 2014. Evaluation results from the reviews were tallied and presented to both the Textbook Selection Committee and District Instructional Materials Selection Committee for review. After review of the evaluation data both committees voted unanimously to approve the recommendations presented at each meeting and submit the math programs to the board for approval.

Grade spans, K-5 and Grades 6-8, selected Houghton Mifflin Harcourt, *Go Math*, as their recommendations to the Textbook Selection Committee and District Instructional Materials Selection Committee for recommendation for adoption.

Publishers have some materials developed for high school mathematics, Algebra 1, Geometry, and Algebra II, and staff reviewed all available programs, but publishers indicated that more programs are being developed and will be available in the coming year for review. After reviewing the available high school materials to date, staff recommended that the district wait for the additional programs to be developed for review and consideration for adoption.

Burroughs High School is in the process of reviewing course pathways to prepare for implementation of Common Core. As a result of this review, Burroughs is submitting two semester math courses for UC/CSU approval, Statistics and Trigonometry. Once approved by UC/CSU, the courses will be presented to the board for approval. In preparation for approval, and timeliness to have materials available for fall implementation, two textbooks are being recommended for board approval by both district textbook selection committees, pending UC/CSU and board approval of the new courses. The two textbooks being recommended for adoption for these two math courses are The Practice of Statistics by BFW Freeman, and Trigonometry by Cengage Learning.



A complete list of all recommended texts and materials are included in your packets. A press release dated April 7, 2014 informed the public that all texts and materials being considered for adoption by the Board of Education are available for review in the Textbook Depository located at the Sierra Vista Education Center.

FINANCIAL IMPLICATIONS: The anticipated cost of mathematics instructional materials for Grades K-8 is approximately \$721,962. Instructional materials for the Statistics and Trigonometry courses are estimated to be approximately \$27,448. The remainder of the Common Core Implementation Fund, Lottery, and the General Fund will be used for these purchases.

SUPERINTENDENT'S RECOMMENDATION: It is recommended that the board adopt the selected mathematics textbooks and instructional materials as presented.

SIERRA SANDS UNIFIED SCHOOL DISTRICT  
*Instructional Services: Textbook Depository, 499-1728*

**DISTRICTWIDE INSTRUCTIONAL MATERIALS ADVISORY COMMITTEE RECOMMENDATIONS FOR 2014-15**

| <u>COURSE NAME(S)</u>           | <u>GRADE(S)</u> | <u>TITLE</u>                                       | <u>PUBLISHER</u> | <u>©</u> |
|---------------------------------|-----------------|--|------------------|----------|
| <b><u>ELEMENTARY SCHOOL</u></b> |                 |  |                  |          |
| Mathematics                     | K-5             | <u>GO MATH!</u> (series)                           | Houghton Mifflin | 2015     |
| <b><u>MIDDLE SCHOOL</u></b>     |                 |  |                  |          |
| Mathematics                     | 6-8             | <u>GO MATH!</u> (series)                           | Houghton Mifflin | 2015     |
| <b><u>HIGH SCHOOL</u></b>       |                 |  |                  |          |
| MATH DEPARTMENT                 |                 |  |                  |          |
| Trigonometry                    | 9-12            | Trigonometry 8 <sup>th</sup> Edition               | Cengage Learning | 2011     |
| Statistics                      | 9-12            | The Practice of Statistics 5 <sup>th</sup> Edition | BFW Freeman      | 2015     |

8. PERSONNEL ADMINISTRATION

8.1 Approval of Contract for Employment of the District Superintendent

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BACKGROUND INFORMATION: In accordance with education code and board by-laws, one of the basic responsibilities of the Board of Education is to hire a superintendent.

CURRENT CONSIDERATIONS: Upon acceptance of the resignation of the former superintendent on September 19, 2013, the board began the process of conducting a superintendent search for the Sierra Sands Unified School District. As a result of action taken by the board on March 15, 2014 to extend an employment contract to Ernest M. Bell, Jr., the two parties entered into negotiations to set the terms and conditions of Mr. Bell's employment contract. The contract commences on July 1, 2014 and extends through June 30, 2017.

FINANCIAL IMPLICATIONS: The annual cost of salary and benefits could change from year to year. The specific costs are delineated in the contract.

SUPERINTENDENT'S RECOMMENDATION: Approve the contract for employment of Ernest M. Bell, Jr. as superintendent of the Sierra Sands Unified School District as presented.

8. PERSONNEL ADMINISTRATION

8.2 CERTIFICATED PERSONNEL

8.21 RESIGNATION, TERMINATION\*, SEPARATION\*\*, RETIREMENT\*\*\*

8.22 LEAVE OF ABSENCE

8.23 EMPLOYMENT

8.24 CHANGE OF STATUS

RECOMMENDED ACTION: To approve certificated personnel actions as presented.

8.3 CLASSIFIED PERSONNEL

8.31 RESIGNATION, TERMINATION\*, SEPARATION\*\*, RETIREMENT\*\*\*

8.32 LEAVE OF ABSENCE

8.33 EMPLOYMENT

8.34 CHANGE OF STATUS

RECOMMENDED ACTION: To approve classified personnel actions as presented.

8. PERSONNEL ADMINISTRATION

8.2 CERTIFICATED PERSONNEL

8.21 RESIGNATION, TERMINATION\*, SEPARATION\*\*, RETIREMENT\*\*\*

Sarah Kowalski  
Mental Health Counselor – SELPA  
Effective 5-30-14

Jackie Ponek\*  
5<sup>th</sup> Grade – Gateway  
Effective 4-8-14

8.22 LEAVE OF ABSENCE

8.23 EMPLOYMENT

Substitute Teachers for 13-14 year  
Melinda Shurtz

8.24 CHANGE OF STATUS

Dave Ostash  
From Principal - Burroughs  
To Assistant Superintendent of Human Resources  
Effective 7-1-14

8. PERSONNEL ADMINISTRATION

8.3 CLASSIFIED PERSONNEL

8.31 RESIGNATION, TERMINATION\*, SEPARATION\*\*, RETIREMENT\*\*\*

Megan Garner  
5 ½ hr. Paraprofessional – Richmond  
Effective 4-11-14

Kerry Hammond\*  
2 hr. Noon Duty Supervisor – James Monroe  
Effective 3-21-14

8.32 LEAVE OF ABSENCE

8.33 EMPLOYMENT

Bambi Riden  
4 hr. per day, 4 days per week Computer Paraprofessional – Gateway  
Effective 4-1-14

Student Workability Workers for the 2013-2014 School Year:  
Melanie Herrin  
Alexis Speirs

Classified Substitutes for the 2013-2014 School Year:  
Febe Cabatuan  
Luis Castro  
Robin Kolar  
Deborah Martin  
Joan Prince  
Alexxis Schorr

8.34 CHANGE OF STATUS

Lori Cracraft  
From: 8 hr. Library Specialist – Burroughs  
To: 8 hr. Administrative Secretary I – Burroughs  
Effective 3-17-14

8. PERSONNEL ADMINISTRATION

8.3 CLASSIFIED PERSONNEL

8.34 CHANGE OF STATUS (Continued)

Jeffrey Peoples

From: 6 hr. Library Specialist – Burroughs

To: 8 hr. Library Specialist – Burroughs

Effective 3-21-14 to end 6-30-16

Katherine Tucker

From: 1 hr. Paraprofessional – Inyokern

To: 1 ¾ hr. Paraprofessional – Inyokern

Effective 3-31-14

8. PERSONNEL ADMINISTRATION

8.4 Waiver Request Enabling the District to Assign Individuals in Certificated Positions Without Appropriate Credentials

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BACKGROUND INFORMATION: Approval of the governing board is required when a district is filing for a Variable Term Waiver, Provisional Internship Permit or a Short Term Staff Permit in order to assign an individual who is not appropriately credentialed for his/her assignment.

CURRENT CONSIDERATIONS: Approval is requested for the district to submit a request to the Commission on Teacher Credentialing for a Variable Term Waiver in order that the district may assign the following individual for the 2013-2014 school year:

Waiver Permit – Early Childhood Special Education  
Brooke Kern, Gateway Elementary School

FINANCIAL IMPLICATIONS: None

SUPERINTENDENT’S RECOMMENDATION: Approve the submission of request for a Variable Term Waiver in order that the above named individual may be assigned in the designated position for the 2013-14 school year.



8. PERSONNEL ADMINISTRATION

8.5 Adoption of Resolution #22 1314, Teacher Appreciation Week and Day of the Teacher

BACKGROUND INFORMATION: Each May certificated employees throughout California are recognized for their service to students and the educational community.

CURRENT CONSIDERATIONS: Resolution #22 1213 declares the week of May 5-9, 2014, as Teacher Appreciation Week in Sierra Sands Unified School District. The resolution also designates May 6, 2014, as National Teacher Day and May 14, 2014, as California Day of the Teacher. Adoption of this resolution designates a time when administrators, staff, parents, students, and the community have an opportunity to recognize and salute district teachers and their many contributions to our students' success. A copy of Resolution #22 1314 will be displayed at all district schools and sites.

FINANCIAL IMPLICATIONS: None.

SUPERINTENDENT'S RECOMMENDATION: Adopt Resolution #22 1314 as presented and approve May 5-9, 2014, as Teacher Appreciation Week as well as May 6, 2014 as National Teacher Day and May 14, 2014 as California Day of the Teacher in Sierra Sands Unified School District.

BEFORE THE BOARD OF EDUCATION OF THE  
SIERRA SANDS UNIFIED SCHOOL DISTRICT  
County of Kern, State of California

IN THE MATTER REGARDING        )  
TEACHER APPRECIATION WEEK    )

RESOLUTION #22 1314

WHEREAS, the contributions of teachers have been crucial in the lives of America's youth; and

WHEREAS, the economic, political and cultural well-being of this nation has been enriched through public education and its teachers; and

WHEREAS, the significance of the teacher in the lives of students is growing as a consequence of educational reform and the change in the impact of other institutions in society; and

WHEREAS, the Board of Education and citizens of the Sierra Sands Unified School District are gratified by the overall academic performance of our students, who have been so well prepared by our teachers;

NOW, THEREFORE, BE IT RESOLVED that the Sierra Sands Unified School District salutes its teachers and declares May 5-9, 2014 TEACHER APPRECIATION WEEK , May 14, 2014 as CALIFORNIA DAY OF THE TEACHER and May 6, 2014 NATIONAL TEACHER DAY;

AND BE IT FURTHER RESOLVED that the Board of Education of the Sierra Sands Unified School District urges students and community members to take measures to give special meaning to this significant celebration.

\* \* \* \* \*

I, TOM PEARL, CLERK OF THE GOVERNING BOARD, certify that the above resolution, proposed by \_\_\_\_\_ and seconded by \_\_\_\_\_, was duly passed and adopted by the Governing Board of the Sierra Sands Unified School District of Kern County, California, at an official and public meeting thereof held on April 17, 2014.

AYES: \_\_\_\_\_ NOES: \_\_\_\_\_ ABSTENTIONS: \_\_\_\_\_ ABSENT: \_\_\_\_\_

DATED: \_\_\_\_\_

GOVERNING BOARD OF THE  
SIERRA SANDS UNIFIED SCHOOL DISTRICT

BY: \_\_\_\_\_

TITLE:   Vice President/Clerk of the Board

8. PERSONNEL ADMINISTRATION

8.6 Adoption of Resolution #23 1314, Classified School Employee Week, May 19-23, 2014

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BACKGROUND INFORMATION: Every May classified employees throughout California are recognized for their service to students and the educational community.

CURRENT CONSIDERATIONS: Resolution #23 1314 declares the week of May 19-23, 2014, as Classified School Employee Week in Sierra Sands Unified School District. Adoption of this resolution provides an opportunity for administrators, staff, parents, students, and the community to recognize the many accomplishments and contributions of our classified staff. A copy of Resolution #23 1314 will be displayed at all district schools and sites.

FINANCIAL IMPLICATIONS: None.

SUPERINTENDENT'S RECOMMENDATION: Adopt Resolution #23 1314 as presented and approve May 19-23, 2014, as Classified School Employee Week in Sierra Sands Unified School District.

BEFORE THE BOARD OF EDUCATION OF THE  
SIERRA SANDS UNIFIED SCHOOL DISTRICT  
County of Kern, State of California

IN THE MATTER REGARDING )  
CLASSIFIED EMPLOYEE WEEK )

RESOLUTION #23 1314

WHEREAS, Education Code 45460 encourages recognition of the valuable contributions classified employees make to the programs and students in the Sierra Sands Unified School District; and

WHEREAS, classified employees participate in countless activities that contribute to and support a positive instructional environment; and

WHEREAS, classified employees are an integral part of the educational team which provides beneficial learning experiences for the students in the Sierra Sands Unified School District; and

WHEREAS, classified employees serve a vital role in providing for the welfare and safety of Sierra Sands Unified School District's students; and

WHEREAS classified employees have continuously maintained an exceptional level of service to the entire educational community;

NOW, THEREFORE, BE IT RESOLVED that the Sierra Sands Unified School District Board of Education hereby recognizes classified employees for the many services they perform and declares the week of May 19-23, 2014 as the CLASSIFIED SCHOOL EMPLOYEE WEEK in the Sierra Sands Unified School District.

\* \* \* \* \*

I, TOM PEARL, CLERK OF THE GOVERNING BOARD, certify that the above resolution, proposed by \_\_\_\_\_ and seconded by \_\_\_\_\_, was duly passed and adopted by the Governing Board of the Sierra Sands Unified School District of Kern County, California, at an official and public meeting thereof held on April 17, 2014.

AYES: \_\_\_\_ NOES: \_\_\_\_ ABSTENTIONS: \_\_\_\_ ABSENT: \_\_\_\_

DATED: \_\_\_\_\_ GOVERNING BOARD OF THE  
SIERRA SANDS UNIFIED SCHOOL DISTRICT

BY: \_\_\_\_\_

TITLE: Vice President/Clerk of the Board

9. GENERAL ADMINISTRATION

9.1 Gifts to the District

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CURRENT CONSIDERATIONS: The following donations have been received:

Ms. Sue Aramanda made a cash donation of \$640.00 to be used for the Severely Handicapped Special Education Bowling Program at Richmond Elementary School. This money was raised in memory of her daughter, Taylor, who was a Sierra Sands student who passed away in January 2014. On behalf of the Evan Etoch Memorial Foundation, Mrs. Janelle Etoch made a cash donation of \$550.00 to be used for the Severely Handicapped Special Education Bowling Program at Richmond Elementary School.

FINANCIAL IMPLICATIONS: Donations provide support to the district and have a positive financial impact.

SUPERINTENDENT’S RECOMMENDATION: Accept the gifts as described and send appropriate letter of appreciation.

## 9. GENERAL ADMINISTRATION

- 9.2 Report to the Board: Nature and Resolution of Complaints with Regard to Deficiencies Related to Instructional Materials, Emergency or Urgent Facilities Conditions that Pose a Threat to the Health and Safety of Pupils or Staff, Teacher Vacancy or Misassignment, and Provision of Intensive Instruction and Services to Students Who Did Not Pass the California High School Exit Examination (CAHSEE) by the End of Grade 12, as Required by the Williams Act
- 

**BACKGROUND INFORMATION:** California Education Code 35186 specifies that a school district shall report summarized data on the nature and resolution of all complaints on a quarterly basis to the county superintendent of schools and the governing board of the school district. The summaries shall be publicly reported on a quarterly basis at a regularly scheduled meeting of the governing board of the school district. The report shall include the number of complaints by general subject area with the number of resolved and unresolved complaints. The complaints and written responses shall be available as public records.

This procedure is intended to address all of the following:

(1) A complaint related to instructional materials as follows:

(A) A pupil, including an English learner, does not have standards-aligned textbooks or instructional materials or state adopted or district adopted textbooks or other required instructional material to use in class.

(B) A pupil does not have access to instructional materials to use at home or after school in order to complete required homework assignments.

(C) Textbooks or instructional materials are in poor or unusable condition, have missing pages, or are unreadable due to damage.

(2) A complaint related to teacher vacancy or misassignment as follows:

(A) A semester begins and a certificated teacher is not assigned to teach the class.

(B) A teacher who lacks credentials or training to teach English learners is assigned to teach a class with more than 20 percent English learner pupils in the class. This subparagraph does not relieve a school district from complying with state or federal law regarding teachers of English learners.

(C) A teacher is assigned to teach a class for which the teacher lacks subject matter competency.

(3) A complaint related to the condition of facilities that pose an emergency or urgent threat to the health or safety of pupils or staff as defined in paragraph (1) of subdivision (c) of Section 17592.72 and any other emergency conditions the school district determines appropriate.

(4) A complaint related to provision of intensive instruction and services to students who did not pass the California High School Exit Examination (CAHSEE) by the end of grade 12.

CURRENT CONSIDERATIONS: There have been no complaints filed with the school district between January 1, 2014 and March 31, 2014 in any of the designated areas.

FINANCIAL CONSIDERATION: None.

SUPERINTENDENT'S RECOMMENDATION: This report is for informational purposes only. A copy of this report will be forwarded to the Kern County Superintendent of Schools as required by state law.

**Quarterly Report on Williams Uniform Complaints**  
**[Education Code § 35186]**

District: Sierra Sands Unified School District

Person completing this form: Ernie Bell Title: Assistant Superintendent of Human Resources

Quarterly Report Submission Date:  April 1, 2014 (for period Jan 1 - Mar 31)  
 (check one)  July 1, 2013 (for period Apr 1 - Jun 30)  
 Oct 1, 2013 (for period Jul 1 – Sep 30)  
 Jan 1, 2014 (for period Oct 1 – Dec 31)

Date for information to be reported publicly at governing board meeting: April 17, 2014

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

| General Subject Area                  | Total # of Complaints | # Resolved | # Unresolved |
|---------------------------------------|-----------------------|------------|--------------|
| Textbooks and Instructional Materials | 0                     | 0          | 0            |
| Teacher Vacancy or Mis-assignment     | 0                     | 0          | 0            |
| Facilities Conditions                 | 0                     | 0          | 0            |
| <b>TOTALS</b>                         | 0                     | 0          | 0            |

Joanna Rummer

\_\_\_\_\_  
 Print Name of District Superintendent

\_\_\_\_\_  
 Signature of District Superintendent



## 9. GENERAL ADMINISTRATION

9.3 Adoption of the Board Meeting Calendar for the 2014-15 School Year

**BACKGROUND INFORMATION:** Board Bylaw 9320 states that regular meetings of the board be held on the first and third Thursday of each month or as designated on the board meeting calendar. During the 2010-11 school year, the board designated the third Thursday of every month as the regular meeting of the board of education with special meetings of the board scheduled as needed. In an effort to align with requirements to submit approved fiscal reports to the Kern County Superintendent of Schools for review on or before the 15<sup>th</sup> day of September, December, March, and June, meeting dates during those months have been designated as the second Thursday of the month. The meetings are also designated by board bylaw to be held at 7:00 p.m. in the Ridgecrest City Council Chambers.

**CURRENT CONSIDERATIONS:** It is recommended that regular board meetings for the 2014-15 year be conducted on the following dates:

|                    |                   |
|--------------------|-------------------|
| July 17, 2014      | August 21, 2014   |
| September 11, 2014 | October 16, 2014  |
| November 20, 2014  | December 11, 2014 |
| January 15, 2015   | February 19, 2015 |
| March 12, 2015     | April 16, 2015    |
| May 21, 2015       | June 11, 2015     |

**FINANCIAL IMPLICATIONS:** None

**SUPERINTENDENT'S RECOMMENDATION:** Adopt the board meeting calendar for the 2014-15 school year as presented.

10. CONSTRUCTION ADMINISTRATION

10.1 Notice of Completion - Las Flores Relocatable Kindergarten Classroom Buildings,  
DSA #03-112377

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BACKGROUND INFORMATION: On April 19, 2012, the board passed the motion to contract with Silver Creek Industries for the acquisition of six relocatable classrooms and one relocatable toilet building for Las Flores Elementary, as well as Amendment #3 to the Balfour Beatty contract for completion of the site work as part of the modernization project.

CURRENT CONSIDERATIONS: The final step in completion of this contractual obligation is to file a Notice of Completion for this project with the County of Kern, in accordance with *Government Code* section 603, which declares the contract complete. The inspector of record, Mr. Leo Scarpace, and the district architect, Westberg + White concur that the installation of the six relocatable classrooms and one relocatable toilet building is complete and meets all City of Ridgecrest and Kern County building codes, as well as the standards established by the Division of the State Architect (DSA) and Sierra Sands Unified School District.

FINANCIAL IMPLICATIONS: There is no cost to take this action; however, as completed, this project was provided at a total cost of \$2,225,195.00

SUPERINTENDENT'S RECOMMENDATION: It is recommended that the board approve the Notice of Completion for the installation of six relocatable classrooms and one relocatable toilet building, and the required site work.

RECORDING REQUESTED BY;  
SIERRA SANDS UNIFIED SCHOOL DISTRICT  
AND WHEN RECORDED MAIL TO:  
SIERRA SANDS UNIFIED SCHOOL DISTRICT  
ATTN: PURCHASING  
113 W. FELSPAR AVE.  
RIDGECREST CA 93555

SPACE ABOVE THIS LINE FOR RECORDER'S USE

**NOTICE OF COMPLETION**

**NOTICE IS HEREBY GIVEN THAT:**

1. The undersigned is the owner of the interest or estate stated below in the property hereinafter described.
2. The full name of the owner is **SIERRA SANDS UNIFIED SCHOOL DISTRICT**
3. The full address of the owner is: **113 Felspar Ave. , Ridgecrest, CA 93555**
4. A work of improvement on the property hereinafter described was completed and accepted by the SSUSD board of Education on April 17, 2014.

The work done was:

**Acquisition and installation of 6 relocatable classrooms and one relocatable toilet building with related site work at Las Flores Elementary School DSA Application # 03-112377**

The name of the original contractor, if any, on such work of improvement was:

**Balfour Beatty, Inc.**

5. The property on which said work of improvement was completed is in the **City of Ridgecrest, County of Kern, State of California** and is described as follows:

**Las Flores Elementary School**

6. The street address of said property is  
**720 W. Las Flores Street, Ridgecrest, CA 93555**

Signed \_\_\_\_\_ **Joanna Rummer**

**Superintendent**

**Sierra Sands Unified School District**

**VERIFICATION OF OWNERS**

STATE OF CALIFORNIA

County of Kern

I, the undersigned say: I am Superintendent for the SIERRA SANDS UNIFIED SCHOOL DISTRICT. I have read said Notice of Completion and certify that the same is true of my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on \_\_\_\_\_ at Ridgecrest, CA.

\_\_\_\_\_  
Joanna Rummer- Superintendent

10. CONSTRUCTION ADMINISTRATION

10.2 Notice of Completion - Las Flores Alterations to 1-Multi-Purpose Building, Classroom Buildings B & C, Office Building, and Fire Alarm Upgrade, DSA # 03-114211 \_\_\_\_\_

BACKGROUND INFORMATION: On or about December 10, 2010, the district entered into a contract with Balfour Beatty for modernization services at the Las Flores site with a subsequent Amendment #2 on April 19, 2012 for the installation of a campus-wide fire safety system and completion of the site work for the modernization project.

CURRENT CONSIDERATIONS: The final step in completion of this contractual obligation is to file a Notice of Completion for this project with the County of Kern, in accordance with *Government Code* section 603, which declares the contract complete. The inspector of record, Mr. David Payte, and the district architect, Westberg + White concur that the alterations to the Multipurpose Building (Bldg A), Classroom Buildings (Bldgs B&C), Office Building (Bldg D), and Fire Alarm upgrades are complete and meet all City of Ridgecrest and Kern County building codes, as well as the standards established by the Division of the State Architect (DSA) and Sierra Sands Unified School District.

FINANCIAL IMPLICATIONS: There is no cost to take this action; however, as completed, this project was provided at a total cost of \$274,441.00

SUPERINTENDENT'S RECOMMENDATION: It is recommended that the board approve the Notice of Completion for the above referenced work.

RECORDING REQUESTED BY;  
SIERRA SANDS UNIFIED SCHOOL DISTRICT  
AND WHEN RECORDED MAIL TO:  
SIERRA SANDS UNIFIED SCHOOL DISTRICT  
ATTN: PURCHASING  
113 W. FELSPAR AVE.  
RIDGECREST CA 93555

SPACE ABOVE THIS LINE FOR RECORDER'S USE

**NOTICE OF COMPLETION**

**NOTICE IS HEREBY GIVEN THAT:**

1. The undersigned is the owner of the interest or estate stated below in the property hereinafter described.
2. The full name of the owner is **SIERRA SANDS UNIFIED SCHOOL DISTRICT**
3. The full address of the owner is: **113 Felspar Ave. , Ridgecrest, CA 93555**
4. A work of improvement on the property hereinafter described was completed and accepted by the SSUSD board of Education on April 17, 2014.

The work done was:

**Alterations to 1-Multi-Purpose Bldg (Bldg A), Classroom Bldgs (Bldgs B&C), Office Bldg (Bldg D), and Fire Alarm upgrades at Las Flores Elementary School, DSA #03-114211**

The name of the original contractor, if any, on such work of improvement was:

**Balfour Beatty, Inc.**

5. The property on which said work of improvement was completed is in the **City of Ridgecrest, County of Kern, State of California** and is described as follows:

**Las Flores Elementary School**

6. The street address of said property is  
**720 W. Las Flores Street, Ridgecrest, CA 93555**

Signed \_\_\_\_\_ **Joanna Rummer**  
**Superintendent**  
**Sierra Sands Unified School District**

**VERIFICATION OF OWNERS**

STATE OF CALIFORNIA  
County of Kern

I, the undersigned say: I am Superintendent for the SIERRA SANDS UNIFIED SCHOOL DISTRICT. I have read said Notice of Completion and certify that the same is true of my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on \_\_\_\_\_ at Ridgecrest, CA.

\_\_\_\_\_  
Joanna Rummer- Superintendent

10. CONSTRUCTION ADMINISTRATION

10.3 Notice of Completion - Las Flores Relocatable Kindergarten Classroom Buildings and Related Site Work, DSA #03-114587

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BACKGROUND INFORMATION: On April 19, 2012, the board authorized Amendment #3 to the Balfour Beatty contract for the installation of two new kindergarten relocatable classrooms and one relocatable toilet building as well as the related site work for Las Flores Elementary.

CURRENT CONSIDERATIONS: The final step in completion of this contractual obligation is to file a Notice of Completion for this project with the County of Kern, in accordance with *Government Code* section 603, which declares the contract complete. The inspector of record, Mr. David Payte, and the district architect, Westberg + White concur that the installation of the two relocatable classrooms and one relocatable toilet building and the related site work are complete and meet all City of Ridgecrest and Kern County building codes, as well as the standards established by the Division of the State Architect (DSA) and Sierra Sands Unified School District.

FINANCIAL IMPLICATIONS: There is no cost to take this action; however, as completed, this project was provided at a total cost of \$751,891.00

SUPERINTENDENT'S RECOMMENDATION: It is recommended that the board approve the Notice of Completion for the installation of two relocatable classrooms and one relocatable toilet building, and the required site work.

RECORDING REQUESTED BY;  
SIERRA SANDS UNIFIED SCHOOL DISTRICT  
AND WHEN RECORDED MAIL TO:  
SIERRA SANDS UNIFIED SCHOOL DISTRICT  
ATTN: PURCHASING  
113 W. FELSPAR AVE.  
RIDGECREST CA 93555

SPACE ABOVE THIS LINE FOR RECORDER'S USE

**NOTICE OF COMPLETION**

**NOTICE IS HEREBY GIVEN THAT:**

1. The undersigned is the owner of the interest or estate stated below in the property hereinafter described.
2. The full name of the owner is **SIERRA SANDS UNIFIED SCHOOL DISTRICT**
3. The full address of the owner is: **113 Felspar Ave. , Ridgecrest, CA 93555**
4. A work of improvement on the property hereinafter described was completed and accepted by the SSUSD board of Education on April 17, 2014.

The work done was:

**Installation of two new kindergarten relocatable classrooms and one relocatable toilet building as well as the related site work for Las Flores Elementary School, DSA #03-114587**

The name of the original contractor, if any, on such work of improvement was:

**Balfour Beatty, Inc.**

5. The property on which said work of improvement was completed is in the **City of Ridgecrest, County of Kern, State of California** and is described as follows:

**Las Flores Elementary School**

6. The street address of said property is  
**720 W. Las Flores Street, Ridgecrest, CA 93555**

Signed \_\_\_\_\_ **Joanna Rummer**  
**Superintendent**  
**Sierra Sands Unified School District**

**VERIFICATION OF OWNERS**

STATE OF CALIFORNIA  
County of Kern

I, the undersigned say: I am Superintendent for the SIERRA SANDS UNIFIED SCHOOL DISTRICT. I have read said Notice of Completion and certify that the same is true of my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on \_\_\_\_\_ at Ridgecrest, CA.

\_\_\_\_\_  
Joanna Rummer- Superintendent

## 11. BUSINESS ADMINISTRATION

### 11.1 Approval of Resolution #24 1314, Authorizing the District to Seek Grant Funding for ARB-Verified Level 3 Technologies for Eligible School Buses

**BACKGROUND INFORMATION:** AB 923 School Bus Replacement and Retrofit Program enables air districts to collect an additional \$2 surcharge on all motor vehicles registered in the county to fund emission reduction projects. These funds can be used for school bus replacement or retrofitting buses with ARB-verified diesel emission control systems. Initially AB 923 funds could only be used for school bus replacement projects. However, effective January 1, 2012, the California Air Resource Board is allowing additional flexibility in retrofitting school buses with Diesel Particular Filters with DMV AB 923 funds. All projects must be completed in accordance with the terms and conditions described in the most recent Lower Emission School Bus Program Guidelines, which has as its primary goal to reduce school children's exposure to both cancer-causing and smog-forming pollution.

**CURRENT CONSIDERATIONS:** Sierra Sands Unified School District has identified five in-use diesel-fueled buses as being eligible for DPF retrofits. Retrofitting the five buses will complete the District's compliance effort in accordance with California's emission control laws and regulations. The Eastern Kern Air Pollution Control District is currently soliciting commitment for DPF retrofit projects.

**FINANCIAL IMPLICATIONS:** There is no cost share requirement for the school district. The Eastern Kern Air Pollution Control District will pay a maximum of \$80,000 for the purchase and installation of DPF retrofits for 5 school buses. This amount includes up to \$2,500 for electrical work required for filter regeneration. Additional cost exceeding \$80,000 total or any electrical costs exceeding \$2,500 will be the responsibility of the school district.

**SUPERINTENDENT'S RECOMMENDATION:** It is recommended that the board adopt Resolution #24 1314 allowing the district to apply for funds to the Eastern Kern Air Pollution Control District as presented.



SIERRA SANDS UNIFIED SCHOOL DISTRICT  
Resolution #24 1314

A RESOLUTION BEFORE THE BOARD OF EDUCATION OF THE SIERRA SANDS  
UNIFIED SCHOOL DISTRICT ALLOWING THE DISTRICT TO SEEK GRANT FUNDING  
FOR CARB-VERIFIED LEVEL 3 TECHNOLOGIES FOR ELIGIBLE SCHOOL BUSES

RESOLVED, by the Board of Education of the Sierra Sands Unified School District as follows:

WHEREAS, funds have been appropriated to the Eastern Kern Air Pollution Control District through DMV AB 923 which can be used to replace older high emitting school buses or retrofit eligible buses with a Diesel Particulate Filter (DPF).

WHEREAS, Sierra Sands Unified School District has been identified as eligible for funding for five buses for which DPF retrofits are available.

WHEREAS, the Eastern Kern Air Pollution Control District has budgeted funds not to exceed \$80,000 to retrofit five buses with a Diesel Particulate Filter (DPF). This amount includes up to \$2,500 for electrical work required for filter regeneration.

WHEREAS, Sierra Sands Unified School District will be responsible for any additional costs exceeding \$80,000 total or any electrical costs exceeding \$2,500.

NOW, THEREFORE, IT IS HEREBY RESOLVED that the Sierra Sands Unified School District Board of Education authorizes the superintendent to apply for the Eastern Kern Air Pollution Control District funding, and if successful, enter into a contract with the Eastern Kern Air Pollution Control District.

BE IT ALSO RESOLVED that the superintendent of Sierra Sands Unified School District is hereby authorized and empowered to execute in the name of Sierra Sands Unified School District all necessary documents to implement and carry out the purpose of this resolution.

I hereby certify that the foregoing resolution was duly adopted at the meeting of the Board of Education of Sierra Sands Unified School District duly held on the 17th day of April , 2014 on a motion of \_\_\_\_\_, seconded by \_\_\_\_\_, by the following vote:

Ayes:                                      Noes:                                      Absent:                                      Abstentions:

Sierra Sands Unified School District

By \_\_\_\_\_  
Secretary, Board of Education

12. CONSENT CALENDAR

12.1 Approval of “A” and “B” Warrant

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CURRENT CONSIDERATIONS: “A” and “B” warrants released in March, 2014 are submitted for approval. “A” warrants totaled \$2,428,559.46. “B” warrants totaled \$1,533,193.62.

FINANCIAL IMPLICATIONS: Warrants were issued as stated.

SUPERINTENDENT’S RECOMMENDATION: Approve “A” and “B” warrants for March, 2014 as presented.

This list represents the "A" and "B" warrants released during the month of **MARCH 2014**  
 The "A" and "B" warrant registers are available in the business office for your review.

**RECOMMENDED ACTION: Approve "A" and "B" warrants as presented.**

**"A" WARRANTS**

| <u>Type of Payroll</u>     | <u>Amount</u>         |
|----------------------------|-----------------------|
| End of month certificated  | \$1,693,989.81        |
| End of month classified    | \$515,420.80          |
| 10th of month certificated | \$120,046.20          |
| 10th of month classified   | \$99,102.65           |
| <b>Total "A" Warrants</b>  | <b>\$2,428,559.46</b> |

**"B" WARRANTS**

| <b>Register Number</b>    | <b><u>Amount</u></b>  |
|---------------------------|-----------------------|
| 145                       | \$8,848.40            |
| 146                       | February              |
| 147                       | February              |
| 148                       | Food Service          |
| 149                       | February              |
| 150                       | \$62,621.31           |
| 151                       | \$23,226.79           |
| 152                       | \$2,458.57            |
| 153                       | \$75,106.60           |
| 154                       | Food Service          |
| 155                       | \$26,826.43           |
| 156                       | \$12,852.37           |
| 157                       | Food Service          |
| 158                       | \$97,592.23           |
| 159                       | Food Service          |
| 160                       | \$35,762.06           |
| 161                       | \$456,747.71          |
| 162                       | \$21,807.25           |
| 163                       | \$13,500.00           |
| 164                       | \$2,920.92            |
| 165                       | Food Service          |
| 166                       | \$35,119.54           |
| 167                       | \$32,693.47           |
| 168                       | \$2,655.00            |
| 169                       | Food Service          |
| 170                       | \$47,400.44           |
| 171                       | \$140,736.39          |
| 172                       | \$213,891.25          |
| 173                       | \$4,391.70            |
| 174                       | \$19,714.29           |
| 175                       | \$98,162.04           |
| 176                       | Food Service          |
| 177                       | \$15,235.92           |
| 178                       | April                 |
| 179                       | \$82,922.94           |
| <b>Total "B" Warrants</b> | <b>\$1,533,193.62</b> |

12. CONSENT CALENDAR

12.2 Approval of Contract Amendment and Assignment Agreement with Placeworks, Formerly Known as The Planning Center

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BACKGROUND INFORMATION: The district entered into a Consultant Services Agreement with The Planning Center on or about July 2, 2012, to provide various specialized services related to the California Environmental Quality Act (CEQA) pertaining to the Murray Middle School and Burroughs High School projects. On or about March 12, 2014, the consultant advised the district that its name changed from The Planning Center to Placeworks.

CURRENT CONSIDERATIONS: The Consultant is still conducting work on behalf of the district. Under this Amendment and Assignment agreement, Placeworks legally assumes all rights, duties, and liabilities to the proper name of the entity servicing said contract. Further, this amendment will require all reports, payments, and/or communication be submitted in the new company name of Placeworks.

FINANCIAL IMPLICATIONS: None

SUPERINTENDENT'S RECOMMENDATION: It is recommended that the board approve amendment of the contract with Placeworks (fka: the Planning Center).

## **AMENDMENT AND ASSIGNMENT AGREEMENT**

This Amendment and Assignment Agreement (“Agreement”) is made and entered into this 10<sup>th</sup> day of April in the year 2014 (“Effective Date”) by and between the Sierra Sands Unified School District (“District”) and the Planning Center/DC&E, now known as Placeworks (“Consultant”). District and Consultant are hereinafter referred to collectively as the “Parties”.

### **RECITALS**

**WHEREAS**, on or about July 2, 2012, the District and the Consultant entered into a Consultant Services Agreement (“Agreement”) whereby the Consultant agreement to provide various specialized services and advise, as articulated in the Agreement for the Burroughs High School Project; and

**WHEREAS**, on or about March 12, 2014, The Consultant informed the District that it changed its name from Planning Center/DC&E, to Placeworks; and

**WHEREAS**, Article X(3) of the Agreement states the Agreement binds the Consultant’s successors and assigns to the terms of the Agreement; and

**WHEREAS**, the Parties now wish to amend the Agreement to formally assign all rights, responsibilities, and obligations established by the Agreement to Placeworks; and

**WHEREAS**, this Amendment and Assignment Agreement is being executed between the DISTRICT and the Consultant pursuant to Article X(6) of the Agreement which allows for amendments to the Agreement;

**WHEREAS**, where any section or portion of the Agreement is amended or superseded, the balance of that section or portion not specifically amended or superseded shall remain in effect as originally written. Where any section or portion of the Agreement is supplemented, that supplement shall be considered added thereto, and the original provisions of that section or portion shall remain in effect as originally written. This Amendment and Assignment Agreement taken together with the Agreement represents the new Agreement; and

**NOW, THEREFORE**, the parties hereto agree as follows:

### **AGREEMENT**

1. The Recitals set forth above are hereby agreed to by each of the Parties and incorporated herein by this reference.

2. As of the Effective Date, the Placeworks hereby assumes, on the terms and conditions set forth in this Agreement, all rights, duties, obligations, and responsibilities under the Agreement.

3. As of the Effective Date, the District consents to the assignment of the Agreement to Placeworks.

4. Placeworks agrees to defend, indemnify and hold harmless the District against any claim, suit, demand, costs or damages arising from Placeworks' assumption of the Agreement and/or the assignment of the Agreement by the Planning Center/DC&E to Placeworks including payment of all reasonable attorneys' and experts' fees and costs incurred in the defense of such claim, demand, costs or damages. This indemnity obligation includes any claim or demand for any payment, right, or benefit granted through the Agreement made or initiated by Planning Center/DC&E or any of its partners, officers, successors, assigns and legal representatives and any other third party claiming entitlement to any such payment, right, or benefit.

5. The Parties and each of their signatories hereto warrant that each has the power and authority to execute this Agreement.

6. This Agreement constitutes the entire agreement among the Parties hereto and supersedes any and all prior agreements, arrangements, and/or understandings by and between the Parties. Except as herein modified, all terms and conditions of the Agreement shall remain unchanged and in full force and effect.

7. This Agreement or any term, provision or condition hereof, may not be amended or terminated, and no obligation, duty or liability of any party hereto may be released, discharged or waived except in a writing signed by the Parties.

8. This Agreement shall extend to and be binding upon the Parties hereto and their respective successors and assigns. Nothing in this Agreement, express or implied, is intended to confer any rights or remedies under or by reason of this Agreement on any person other than the Parties hereto and their respective permitted successors and assigns, nor is anything in this Agreement intended to relieve or discharge any obligation of any third person to any party hereto or give any third person any right of subrogation or action over or against any party to this Agreement.

9. The Parties may execute this Agreement in two or more counterparts. Only original notarized signatures shall be deemed valid.

10. This Agreement has been fully negotiated by the Parties and their counsel and shall not be construed in favor of or against either Party, regardless of who may have drafted it or any of its terms.

11. This Agreement is made, executed and performed in the County of Kern, State of California, and shall be governed by the laws of the State of California.

The Parties, through their authorized representatives, have executed this Agreement as of the dates set forth below.

**PLACEWORKS**

  
(Signature)

Keith McCann  
(Typed Name)

4-8-14  
(Date)

**SIERRA SANDS UNIFIED SCHOOL DISTRICT**

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Typed Name)

\_\_\_\_\_  
(Date)

**Approved as to form:**

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
Stephen M. McLoughlin, Esq.  
Attorneys for Sierra Sands Unified  
School District

\_\_\_\_\_  
(Date)

12. CONSENT CALENDAR

12.3 Approval of Recommendations for Expulsion, Expulsion Cases #07 1314 and #08 1314

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BACKGROUND INFORMATION: Education code requires the board to take final action on recommendations for expulsion.

CURRENT CONSIDERATIONS: Board approval is requested for the following expulsion cases:

Expulsion Case #07 1314 : As stated in a stipulated expulsion agreement, student is expelled for the remainder of the 2013-14 spring semester and the 2014-15 fall semester, suspending the fall semester allowing the student to reapply for admission under a behavior contract in August, 2014. During the period of expulsion, the student is referred to Ridgecrest Learning Center.

Expulsion Case #08 1314: As stated in a stipulated expulsion agreement, student is expelled for the remainder of the 2013-14 spring semester and the 2014-15 fall semester, suspending the fall semester allowing the student to reapply for admission in August, 2014 under a behavior contract. During the period of expulsion, the student is referred to Ridgecrest Learning Center.

FINANCIAL CONSIDERATIONS: None.

SUPERINTENDENT'S RECOMMENDATION: It is recommended that the board approve the recommendations for expulsion, Expulsion Cases #07 1314 and #08 1314 as presented.



12. CONSENT CALENDAR

12.4 Approval of Out of State Travel for Selected Murray Students

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**BACKGROUND INFORMATION:** Board approval is required when students travel out of state on school activities.

**CURRENT CONSIDERATIONS:** A Gateway to Technology team from Murray Middle School participated in the regional KidWind competition at Cerro Coso Community College in March 2014. The middle school team has the opportunity to travel to Washington, D.C. on April 25-28, 2014 in order to compete at the national KidWind Challenge during the USA Science & Engineering Festival. The team is composed of Sam and Sydney Marler. They will be accompanied to Washington, D.C. by their father, Nate Marler, who will be reimbursed for expenses not to exceed \$3,000. Each student will be absent from school for up to three days.

**FINANCIAL IMPLICATIONS:** The cost of the trip for the students and chaperone will be covered by a \$1,000 donation from CREATE. Additional expenses may not exceed \$3,000 and will be covered by the superintendent's discretionary fund and/or donations.

**SUPERINTENDENT'S RECOMMENDATION:** It is recommended that the board approve travel for two Murray Middle School students to attend the KidWind Challenge during the USA Science & Engineering Festival.