

SIERRA SANDS UNIFIED SCHOOL DISTRICT

**Board of Education
Regular Meeting**

**FEBRUARY 16, 2017
Ridgecrest City Council Chambers
100 West California Avenue
www.ssusd.org**

We, the members of the Board of Education of the Sierra Sands Unified School District, are committed to providing the highest quality education in a safe environment to all K-12 students. We believe the school shares with the family, church, and community the responsibility for developing life-long learners who are responsible, productive citizens.

A G E N D A

CALL TO ORDER AND PLEDGE TO THE FLAG

7:00 P.M.

Amy Castillo-Covert, Vice President/Clerk
Bill Farris
Tim Johnson, President
Kurt Rockwell
Michael Scott

Ernest M. Bell, Jr., Superintendent

MOMENT OF SILENCE

1. ADOPTION OF AGENDA

Welcome to a meeting of the Board of Education. Because we believe you share our concern for the education of the youth of our community, we appreciate and welcome your participation. Copies of the agenda, along with a procedural handout, are available on the wall at the back of the room to assist with your participation in the meeting.

2. APPROVAL OF MINUTES of the regular and special meetings of January 19, 2017.

3. PROGRAMS AND PRESENTATIONS

- Sarah Dastrup, Military School Liaison Officer: Connecting Military Families, Commands, and K-12 Schools
- LCAP Mid-Year 2016-17 Progress Report

4. PUBLIC HEARING

4.1 Public Hearing for Initial Sunshine Contract Proposal for 2017-18 from the Desert Area

Teachers Association to the Board of Education

5. REPORTS AND COMMUNICATIONS

5.1 Student Member's Report

5.2 Reports from Members of the Board

5.3 Superintendent's Report

- Enrollment Update
- Visit to Ventura County

5.4 Report to the Board of Trustees by the Desert Area Teachers Association

5.5 Report to the Board of Trustees by the California School Employees Association

5.6 Communications from the public

The board will provide time during the discussion of each agenda item for members of the public to comment. At this time, members of the public may address the board on an item not on the agenda. Comments should relate to items of public interest within the board's jurisdiction. The law prohibits the board from taking action on items not on the agenda. If appropriate, your comments will be referred to staff for response. When addressing the board, please state your name and address at the podium and limit your remarks to three minutes. In accordance with the board bylaws, the board will limit the total time for public input to 30 minutes. Those wishing to address the board beyond the 30-minute time limit may do so at the end of the scheduled meeting agenda.

6. EDUCATIONAL ADMINISTRATION

6.1 Approval of the Burroughs High School College Readiness Block Grant Plan

6.2 Educational Partnership Agreement (EPA) between Sierra Sands Unified School District and the Naval Air Warfare Center Weapons Division (NAWCWD)

6.3 Ratification of Contract with VocoVision

7. POLICY DEVELOPMENT AND REVIEW

8. PERSONNEL ADMINISTRATION

8.1 Certificated

Employment, resignation, retirement, leave of absence, change of status, termination

8.2 Classified

Employment, resignation, retirement, leave of absence, change of status, termination

8.3 Approval of Non-reelection of Certificated Personnel with Less than a Preliminary Credential as a Result of a Decision of the California Fifth District Court of Appeals

8.4 Adoption of Resolution #22 1617 Authorization to Reassign Certificated Administrators to Other Administrative Positions for the 2017-18 School Year

9. GENERAL ADMINISTRATION

- 9.1 Gifts to District
- 9.2 Approval of School Safety Plans for 2016-17
- 9.3 California School Boards Association (CSBA) Delegate Assembly Election
- 9.4 Authorization for Board Member Travel to the Annual Winter School Trustees Dinner Meeting on February 27, 2017
- 9.5 Approval for Board Member to Become a Representative on Federal Lands Impacted Schools Association (FLISA) Executive Board

10. CONSTRUCTION ADMINISTRATION

- 10.1 Report to the Board: Construction Activities and Issues
- 10.2 Approval to Enter into Change Order #2 to the Agreement with Kerns, Inc. to Execute Work to Address Unforeseen Site Conditions and Requirements of Water District for the Site Utilities Contract at Murray Middle School

11. BUSINESS ADMINISTRATION

12. CONSENT CALENDAR

- 12.1 Approval of A & B Warrants
- 12.2 Approval of Recommendations for Expulsion, Expulsion Case #06 1617

13. FUTURE AGENDA

14. ADJOURNMENT

The next regular meeting of the Board of Education will be March 9, 2017.

Any materials required by law to be made available to the public prior to a meeting of the Board of Education of the Sierra Sands Unified School District can be inspected during normal business hours at the district office located at 113 Felspar, Ridgecrest, CA. These materials can also be viewed on the district's internet website at www.ssusd.org.

Note: Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating, or documentation in accessible formats, should contact the Superintendent's Office at least two days before the meeting date.

SIERRA SANDS UNIFIED SCHOOL DISTRICT

Minutes of the Special Meeting of the Board of Education

DATE OF MEETING: January 19, 2017

TIME OF MEETING: 6:30 p.m.

PLACE OF MEETING: Ridgecrest City Council Chambers

MEMBERS PRESENT: Castillo-Covert, Farris, Johnson, Rockwell, Scott

STAFF PRESENT: Ernest M. Bell, Jr., Superintendent

MOMENT OF SILENCE was observed.

1. ADOPTION OF AGENDA

The agenda was adopted by consensus.

2. CLOSED SESSION

2.1 The board met in closed session with the superintendent to discuss negotiations with all three bargaining units.

2.2 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
(Government Code Section 54956.9(d)(1)) Case no: BCV-16-101054

No action was taken.

3. ADJOURNMENT

THE BOARD OF EDUCATION

Amy Castillo-Covert, Vice President/Clerk

Ernest M. Bell, Jr., Secretary to the Board

SIERRA SANDS UNIFIED SCHOOL DISTRICT

Minutes of the Regular Meeting of the Board of Education

DATE OF MEETING: January 19, 2017

TIME OF MEETING: 7:00 p.m.

PLACE OF MEETING: Ridgecrest City Council Chambers

MEMBERS PRESENT: Castillo-Covert, Farris, Johnson, Rockwell, Scott

STAFF PRESENT: Ernest M. Bell, Jr., Superintendent

PLEDGE OF ALLEGIANCE was recited in unison, led by Student Member Dylan Perea.

MOMENT OF SILENCE was observed.

1. ADOPTION OF AGENDA

The agenda was adopted by consensus as posted with Item 8.4 being removed from the regular meeting agenda, Item 11.2 being heard before Item 6.1, and hearing the Inyo-Kern Schools Financing Authority Agenda following Item 11.3.

2. APPROVAL OF MINUTES

Hearing no comments, the minutes of the special meeting of January 12, 2017 and the regular and special meetings of December 8, 2016 were adopted by consensus as written.

3. PROGRAMS AND PRESENTATIONS

- School Site Annual Accountability Report – Richmond Elementary School Principal Michael Yancey and Mesquite High School Principal Jo Anne McClelland presented their site Annual Accountability Reports which included 2016-17 demographics and 2014-15/2015-16 site information including Student Engagement Data (attendance), School Climate Data (suspension and expulsion rates), and Student Achievement/Subgroup Performance Data (CAASPP results). Site goals to maintain or improve site data accompanied each area.

4. PUBLIC HEARING

5. REPORTS AND COMMUNICATIONS

5.1 Student Member's Report

James Monroe Middle School: Monroe students enjoyed having representatives from Expanding Your Horizons visit science classes and conduct experiments. The second semester of the FLEX program has begun allowing each student to receive either intervention or enrichment support. Vice Principal Sernett visited PE classes to remind students of school rules and the effects of bullying. The ASB sponsored the Enchanted Winter Dance in December which was

enjoyed by students and staff. Congratulations to Logan Allen who will represent Monroe at the District Spelling Bee.

Murray Middle School: Murray students and staff have been participating in school fundraisers and enjoying ASB and PTO activities. The PE department is proud of assessment scores which show 70% of Murray students proficient in the cardiovascular section. Sports awards banquets were held and basketball season has begun. Congratulations to Zara Dhar who will represent Murray at the District Spelling Bee.

Burroughs High School: Students and staff are enjoying many activities such as rallies, spirit weeks, dances, and musical performances. The cast list for the spring play, You Can't Take It With Me, has been released with the performance being in April. Burroughs will now offer girls' gymnastics in addition to the spring sports lineup.

Mesquite Middle School: Mesquite reports three more students have graduated this semester for a total of eight graduates so far for the year. The staff and ASB provided a Christmas lunch for Mesquite students with fun activities and gift drawings. The ASB also made a sizeable donation to the Salvation Army in December.

5.2 Reports from Members of the Board

Board Vice President Amy Castillo-Covert gave an update on her travel to Austin, TX to attend the Section 7002 Workshop.

5.3 Superintendent's Report

Superintendent Bell reported district enrollment is up by 117 students over this time last year. He thanked Pierce Elementary School Principal Pam Barnes for hosting Superintendent's Council on January 12, 2017.

5.4 Report to the Board of Trustees by the Desert Area Teachers Association

Barb Walls, President of the Desert Area Teachers Association, reported that since DATA settled with the district, Sierra Sands health benefits are slightly above the average of other districts in the area. She reports salaries are still in need of improvement.

5.5 Report to the Board of Trustees by the California School Employees Association

Leonard Verduzco, Chapter 188 President of the California School Employees Association and Tizoc Arenas, CSEA Labor Relations Representative are concerned about how the minimum wage increase may effect classified employees who have several years of service with the district.

5.6 Communications from the public

No comments were heard.

6. EDUCATIONAL ADMINISTRATION

6.1 Approval of Single Plans for Student Achievement (SPSA)

Motion passed to approve the Single Plans for Student Achievement as presented.
CASTILLO-COVERT/ROCKWELL

AYES: Castillo-Covert, Farris, Johnson, Rockwell, Scott

6.2 Approval of Amendment #1 to the Revised 2015-16 Agreement between Kern Community College District and Sierra Sands Unified School District for Adult Education Block Grant

Motion passed to approve Amendment #1 as presented. CASTILLO-COVERT/SCOTT

AYES: Castillo-Covert, Farris, Johnson, Rockwell, Scott

6.3 College Readiness Block Grant Plan for Burroughs High School

This item was provided for informational and discussion purposes only. No action was taken.

6.4 Approval of Sierra Sands Unified School District 2015-16 School Accountability Report Cards (SARCs)

Motion passed to approve all district School Accountability Report Cards for 2015-16 as presented. SCOTT/CASTILLO-COVERT

AYES: Castillo-Covert, Farris, Johnson, Rockwell, Scott

7. POLICY DEVELOPMENT AND REVIEW

7.1 Approval of Revisions to Board Bylaw 9323, Meeting Conduct

7.2 Approval of Revisions to Board Policy/Administrative Regulations 4119.11, 4219.11, 4319.11 Sexual Harassment – Personnel

7.3 Approval of Revisions to Board Policy 0410 Nondiscrimination in District Programs and Activities

7.4 Approval of Revisions to Board Policy/Administrative Regulations 4030 Nondiscrimination in Employment

Motion passed to approve items 7.1-7.4 as presented. Administrative Regulations are presented for informational purposes only and require no board action. CASTILLO-COVERT/SCOTT

8. PERSONNEL ADMINISTRATION

8.1 Certificated

Employment, resignation, retirement, leave of absence, change of status, termination

8.2 Classified

Employment, resignation, retirement, leave of absence, change of status, termination

Motion passed to approve items 8.1-8.2 as presented. JOHNSON/CASTILLO-COVERT

AYES: Castillo-Covert, Farris, Johnson, Rockwell, Scott

8.3 Adoption of Resolution #21 1617 National School Counseling Week

Motion passed to adopt Resolution #21 1617 as presented. SCOTT/ROCKWELL

AYES: Castillo-Covert, Farris, Johnson, Rockwell, Scott

8.4 Authorization of Classified Positions: Certificated Occupational Therapist Assistant Position

This item was removed from the agenda.

8.5 Presentation of Initial Sunshine Contract Proposal for 2017-2018 from the Desert Area Teachers Association to the Board of Education

Motion passed to receive the initial sunshine contract proposal from the Desert Area Teachers Association and set the next regular meeting date as the date for the public hearing on the proposal. CASTILLO-COVERT/SCOTT

AYES: Castillo-Covert, Farris, Johnson, Rockwell, Scott

9. GENERAL ADMINISTRATION

9.1 Gifts to the District

Motion passed to accept the following gift: The International Society for Optical Engineering made a cash donation of \$144.82 to be used in Mr. Williams' class at Mesquite High School. CASTILLO-COVERT/ROCKWELL

AYES: Castillo-Covert, Farris, Johnson, Rockwell, Scott

9.2 Report to the Board: Nature and Resolution of Complaints with Regard to Deficiencies Related to Instructional Materials, Emergency or Urgent Facilities Conditions that Pose a Threat to the Health and Safety of Pupils or Staff, Teacher Vacancy or Misassignment, as Required by the Williams Act

This report is for informational purposes only. No action was taken.

9.3 Authorization for Board Member Travel

Motion was made to authorize Board Vice President Amy Castillo-Covert to attend the NAFIS Conference in Washington, D.C. on March 11 – 15, 2017 as presented. SCOTT/FARRIS

AYES: Castillo-Covert, Farris, Johnson, Rockwell, Scott

9.4 Adoption of the Sierra Sands Unified School District (SSUSD) Automated External Defibrillator (AED) Policy and Guidelines Handbook, and Approval of the Installation of AED Devices at James Monroe Middle School, Murray Middle School, and Burroughs High School

Motion passed to adopt the AED Policy and Guidelines Handbook and approve the installation of the AED devices as presented. CASTILLO-COVERT/SCOTT

AYES: Castillo-Covert, Farris, Johnson, Rockwell, Scott

10. CONSTRUCTION ADMINISTRATION

10.1 Report to the Board: Construction Activities and Issues

Mrs. Christina Giraldo, Assistant Superintendent of Business Services, introduced Mr. Steve Hubbard, Project Manager with Maas Company, who gave an update to the board on the Capital Projects taking place within the district.

Burroughs High School: The girls' locker room, buildings M and G, the library, and the multi-purpose building are complete and in use. Construction has commenced on buildings D and L with anticipated completion in April.

Murray Middle School: Fabrication of the modular units has begun. Foundations D 3, 4, and 5 are anticipated to be poured next week.

10.2 Approval to Enter into an Agreement with Visalia Ceramic Tile, Inc. for Lath and Plaster Scratch Coat at Various Locations

Motion passed to enter into an agreement with Visalia Ceramic Tile, Inc. as presented.
FARRIS/CASTILLO-COVERT

AYES: Castillo-Covert, Farris, Johnson, Rockwell, Scott

10.3 Approval to Enter into Amendment #4 to the Agreement for Services with BSK Associates to Develop a Storm Water Pollution Prevention Plan (SWPPP) as Required by the California Environmental Quality Act (CEQA) and to Monitor the Plan as Executed by the Construction Contractor

Motion passed to approve Amendment #4 to the agreement with BSK Associates as presented.
CASTILLO-COVERT/FARRIS

AYES: Castillo-Covert, Farris, Johnson, Rockwell, Scott

10.4 Approval to Enter into Amendment #3 to the Agreement for Materials Testing and Special Inspector Services with BSK Associates for Structural Materials Special Inspections and Testing for the New Murray Middle School Project

Motion passed to approve Amendment #3 to the agreement with BSK Associates as presented.
SCOTT/ROCKWELL

AYES: Castillo-Covert, Farris, Johnson, Rockwell, Scott

10.5 Approval of Change Order #4 to the Agreement with Angeles Contractors, Inc. for Blocking at Windows, New Windows, and Concrete Flatwork at Burroughs High School

Motion passed to approve Change Order #4 to the agreement with Angeles Contractors, Inc. as presented. FARRIS/CASTILLO-COVERT

AYES: Castillo-Covert, Farris, Johnson, Rockwell, Scott

10.6 Approval of Change Order #2 to the Agreement with American Wrecking, Inc. for Unforeseen Selective Demolition at Burroughs High School Modernization

Motion passed to approve Change Order #2 to the agreement with American Wrecking, Inc. as presented. FARRIS/CASTILLO-COVERT

AYES: Castillo-Covert, Farris, Johnson, Rockwell, Scott

10.7 Approval to Enter into an Agreement for Services with Eastern Sierra Land Surveys, Inc. to Provide On Call Surveying Services during the Construction Phase of the New Murray Middle School Project

Motion passed to enter into an agreement with Eastern Sierra Land Surveys, Inc. as presented. SCOTT/ROCKWELL

AYES: Castillo-Covert, Farris, Johnson, Rockwell, Scott

11. BUSINESS ADMINISTRATION

11.1 Report to the Board of Education on Governor's Proposed Budget

This report was for informational purposes only. No action was taken.

11.2 Acceptance of 2015-16 Audit Reports for the Sierra Sands Unified School District and the Inyo-Kern Schools Financing Authority

Motion passed to accept the 2015-16 Audit Reports as presented. SCOTT/CASTILLO-COVERT

AYES: Castillo-Covert, Farris, Johnson, Rockwell, Scott

11.3 Adoption of Resolution #20 1617 Regarding Impoundment of Local Tax Revenues to Anticipate Pending Claims and/or Litigation (Impounds – Fund 77)

Motion passed to adopt Resolution #20 1617 as presented. FARRIS/CASTILLO-COVERT

AYES: Castillo-Covert, Farris, Johnson, Rockwell, Scott

President Johnson temporarily adjourned the Sierra Sands Unified School District board meeting at 9:05 p.m. and opened the meeting of the Board of Directors of the Inyo-Kern Schools Financing Authority.

The Sierra Sands Unified School District Board of Education meeting was reopened at 9:06 p.m.

12. CONSENT CALENDAR

12.1 "A" & "B" Warrants

12.2 Approval of Student Teaching Agreement with the University of La Verne Preparation Program

12.3 Approval of Recommendations for Expulsion, Expulsion Case #03 1617

12.4 Approval of Recommendations for Expulsion, Expulsion Case #04 1617

12.5 Approval of Recommendations for Expulsion, Expulsion Case #05 1617

Motion passed to adopt the consent calendar as presented. CASTILLO-COVERT/SCOTT

AYES: Castillo-Covert, Farris, Johnson, Rockwell, Scott

13. FUTURE AGENDA

Board Vice President Amy Castillo-Covert asked that a board item to determine the level of board support for her to accept a board of directors position with FLISA be brought to the February 16, 2017 board meeting.

14. ADJOURNMENT was at 9:07 p.m.

THE BOARD OF EDUCATION

Amy Castillo-Covert, Vice President/Clerk

Ernest M. Bell, Jr., Secretary to Board

Recorder: Diane Naslund

4. PUBLIC HEARING

4.2 Public Hearing for Initial Sunshine Contract Proposal for 2017-18 from the Desert Area Teachers Association to the Board of Education

BACKGROUND INFORMATION: The Desert Area Teachers Association submitted its initial sunshine contract proposal for the 2017-18 school year to the Board of Education at its regular meeting of January 19, 2017.

CURRENT CONSIDERATIONS: A public hearing provides time for comment on this proposal.

FINANCIAL IMPLICATIONS: None at this time.

SUPERINTENDENT'S RECOMMENDATION: Conduct a public hearing on the proposal for initial sunshine contract proposal for 2017-18 from the Desert Area Teachers Association to the Board of Education.

Sierra Sands Unified School District
Fifth Month Enrollment 2016-2017

SCHOOL	2016-17 YTD%	2015-16 YTD%	K	1	2	3	4	5	6	7	8	9-12	SDC	2016-17 TOTAL	2015-16 TOTAL	CHANGE	Elementary K - 5 Regular -	2016-17	2015-16
FALLER	94.3%	96.0%	98	69	74	72	68	58						439	431	8	K	429	401
GATEWAY	95.7%	96.4%	74	85	54	57	64	64					20	418	422	-4	1 - 3	1137	1110
INYOKERN	95.1%	95.8%	30	36	28	36	25	32						187	197	-10	4 - 5	719	710
LAS FLORES	96.2%	95.6%	86	77	101	79	79	77						499	499	0	Special Education -		
PIERCE	95.3%	95.8%	71	60	76	37	59	59						362	311	51	SDC	116	113
RAND	95.6%	94.9%	1	0	1	4								6	10	-4	RSP	78	73
RICHMOND ANNEX	92.5%	93.3%											96	96	88	8	Middle 6-8		
RICHMOND	96.3%	96.7%	69	58	72	61	63	71						394	376	18	Regular	1078	1049
TOTAL K - 5	95.6%	96.0%	429	385	406	346	358	361					116	2401	2334	67	Special Education -		
MONROE	94.9%	95.2%							142	172	160		40	514	506	8	SDC	76	77
MURRAY	95.5%	96.0%							196	205	203		36	640	620	20	RSP	86	74
TOTAL 6 - 8	95.2%	95.6%							338	377	363		76	1154	1126	28	High School 9 - 12		
BURROUGHS	94.3%	94.5%										1328	62	1390	1351	39	Regular	1328	1287
MESQUITE	89.3%	86.8%										89		89	84	5	Continuation	89	84
																	Special Education -		
																	SDC	62	64
TOTAL 9 - 12												1417	62	1479	1435	44	RSP	100	86
16-17 TOTAL	95.5%		429	385	406	346	358	361	338	377	363	1417	254	5034	---	---			
15-16 TOTAL		95.7%													4895	---	Adult	257	241
CHANGE		-0.20%	429	385	406	346	358	361	338	377	363	1417	254	---	---	139			

**Pierce gained 20 students in month 5.

6. EDUCATIONAL ADMINISTRATION

6.1 Approval of the Burroughs High School College Readiness Block Grant Plan

BACKGROUND INFORMATION: Governor Brown signed Senate Bill 828 into law in June 2016. SB 828 authorized the allocation of a \$200 million College Readiness Block Grant (CRBG) in the 2016–17 fiscal year (FY) to provide California’s high school pupils, particularly unduplicated pupils as defined in Education Code (EC) sections 42238.01 and 42238.02, additional supports to increase the number of students who enroll at institutions of higher education and complete an undergraduate degree within four years. The Sierra Sands CRBG allocation is \$89,890 which includes indirect costs.

As a requirement to receiving the funding, LEAs shall develop a plan describing how funds will increase or improve services for unduplicated pupils to ensure college readiness and include information on how it aligns with the LEA’s local control and accountability plan. The Burroughs High School CRBG plan was presented to the board at its last regular meeting on January 19, 2017 for discussion and to allow for community and stakeholder input.

Burroughs High School plans on using the College Readiness Block Grant for the following activities:

- Create a college readiness computer lab.
- Provide Chromebooks to Foreign Language classrooms.
- Provide all 10th grade students with a single day college tour to support college going culture.
- Provide all 9th-11th grade students with the opportunity to participate in a college/career day on campus.
- Increase the capacity of counselors and instructors to prepare students for college readiness through professional development.
- Provide after school and evening activities such as information and guidance sessions for parents and students.

CURRENT CONSIDERATIONS: This presentation of the plan is presented for board approval.

FINANCIAL IMPLICATIONS: Funding for the College Readiness Block Grant is provided by the California Department of Education. The \$89,890 grant allocation may be expended anytime during the 2016–17, 2017–18, and 2018–19 fiscal years.

SUPERINTENDENT'S RECOMMENDATION: It is recommended that the board approve the Burroughs High School College Readiness Block Grant plan.

SSUSD College Readiness Block Grant 2016-19

\$89,890

Activity:	Cost:	Responsible Party:	Timeline:	Metric: <i>Compare 2016-17, 2017-18 & 2018-19</i>	SSUSD LCAP Alignment:
<p>Create a college readiness computer lab in the Counseling Center accessible to all students.</p> <p>Desired outcomes:</p> <ul style="list-style-type: none"> • Increase college and career awareness targeting unduplicated students • Increase availability of college campus virtual tours • Increase availability to podcasts, and other college campus presentations • Present small group parent and student workshops regarding FASFA, College Applications, College Admission A-G requirements. 	<p>(15) laptops..... \$15000</p> <p>(2) printers..... \$600</p> <p>(1) short throw projector & interactive board..... \$3000</p> <p>(1) wifi hub dedicated to this lab..... \$1000</p> <p>lab furniture..... \$3000</p> <p>wiring & supplies..... \$2000</p> <p style="text-align: right;">Total: \$24000</p>	<p>BHS Admin</p> <p>BHS Counselors</p> <p>SSUSD Tech Dept.</p>	<p>June 2017</p>	<ul style="list-style-type: none"> • Student survey • Parent survey • Sign in documentation • Number of presentations • Track number of students enrolling in and attending post-secondary educational institutions 	<p>Goal #1</p> <p>Activity #3</p> <p>Goal #2</p> <p>Activity #9 & #11</p> <p>Goal #4</p> <p>Activity #3</p>
<p>Provide all Foreign Language Instructors with a class set of Chromebooks to facilitate online programs and resources associated with the adopted textbook.</p> <ul style="list-style-type: none"> • Increase performance of our unduplicated students to meet the Foreign Language requirement to maintain A-G eligibility. • Increase performance of all students to meet the Foreign 	<p>(3) Class set of 36 Chromebook with docking & recharging cart.... \$12500</p>	<p>BHS Admin</p> <p>SSUSD Tech Dept.</p>	<p>June 2017</p>	<ul style="list-style-type: none"> • Analysis of D/F rates • Tracking the number of unduplicated students who earn a “C” or better • Tracking the number of all students who earn a “C” or better • Track the number of students who qualify 	<p>Goal #1</p> <p>Activity #3</p> <p>Goal #3</p> <p>Activity #1 & #7</p>

Language requirement to maintain A-G eligibility <ul style="list-style-type: none"> • Increase number of students who qualify for the Seal of Biliteracy. 	Total: \$37500			for the State Seal of Biliteracy	
Provide all 10 th grade students with single day college tour opportunities to support a college going culture. <ul style="list-style-type: none"> • 4 – 5 tours per year • Approximately 55 students per tour • Example of a single day college tour might include visits to California State University at San Bernardino, and University of California at Riverside. 	Transportation for (5) trips per year \$950 per trip..... \$4750 Total for (3) years..... \$14250	BHS Admin BHS Counselors BHS Staff & Faculty	Annually	<ul style="list-style-type: none"> • Participation rate • Student surveys • Track number of students who apply to post-secondary educational institutions visited 	Goal #1 Activity #3 Goal #2 Activity #9 & #11
Provide all 9 th through 11 th grade students with the opportunity to participate in a College/Career Day located on Burroughs Campus. <ul style="list-style-type: none"> • Invite participants from out of the area so that students are offered opportunity to learn what options exist away from home • Invite representatives from “local” (within 100-150 miles) CSU, Community Colleges, and vocational or trade schools • Invite representatives from “local” (within 100-150 miles) businesses so that students are afforded opportunity to learn what options exist away from home 	Travel expenses to reimburse representatives traveling more than 100 miles (approximately \$50 per rep X 20)..... \$1000 Total for (3) years..... \$3000 Meals (breakfast & lunch) for guests \$450 Total for (3) years..... \$1350 Total: \$4350	BHS Admin BHS Counselors	Annually	<ul style="list-style-type: none"> • Participation rate • Student surveys • Track number of students who apply to post-secondary educational institutions or businesses represented • Analysis of data collected to determine how many students are going directly into a 4 year school, community college, or trade/vocational schools 	Goal #1 Activity #3 Goal #2 Activity #9 Goal #4 Activity #1 & #3

<p>Increase the capacity of counselors and instructors to prepare students for college readiness through Professional Development and training.</p> <ul style="list-style-type: none"> • Providing opportunities for counselors to attend conferences & workshops with a focus on college readiness • Providing opportunities for teachers to attend conferences & workshops that focus on strong instructional practices in an effort to increase effectiveness in A-G courses 	<p>Travel Expenses (transportation, lodging, meals)..... \$2740</p> <p>Conference registration..... \$5550</p> <p>Total: \$8290</p>	<p>BHS Admin</p> <p>BHS Counselors</p> <p>BHS Staff & Faculty</p>	<p>Annually</p>	<ul style="list-style-type: none"> • Participation rate • Each faculty member who attends a conference or training will be required to write a summary of the experience and present ideas or practices to be implemented • Development of schoolwide best practices • Student surveys • Analysis of impact on A-G rates 	<p>Goal #1</p> <p>Activity #1 & #3</p> <p>Goal #2</p> <p>Activity #1</p>
<p>Provide after school evening activities such as information and guidance sessions for parents and students.</p> <ul style="list-style-type: none"> • All grade level parents including outreach to 8th grade parents: BHS Graduation Requirements, A-G College Admission Requirements, NCAA/NAIA Athletic Eligibility Requirements, 4 – Year College Planning, Familiarization with UC and CSU websites, TLC, Tutoring Services, High School Expectations, Aeries access, homework/classwork. • Grades 10-12: College planning, PSAT's, SAT's, ACT's, Testing Timelines, College Board registration, College search websites. 	<p>Counselor stipend for prep and presentation outside of contract hours..... \$500</p>	<p>Stipend</p> <p>Counselor</p> <p>BHS</p> <p>Administrators</p>	<p>Annually</p>	<ul style="list-style-type: none"> • Participation rates • Student surveys • Parent surveys • Analysis of impact on A-G rates 	<p>Goal #1</p> <p>Activity #3</p> <p>Goal #2</p> <p>Activity #9</p> <p>Goal #4</p> <p>Activity #3</p>

<ul style="list-style-type: none"> • Grades 11-12; College Testing, SAT & ACT timelines, College applications/timelines, Common Application, letters of recommendation, scholarships, financial aid, FAFSA, California Commission on Financial Aid (Cal Grants), transcripts/services. • Grade 8: Student and Parent Outreach – High School expectations, being prepared for HS, Registration (what to expect)/timelines, getting extra help, TLC, organizational skills, study skills, high school athletics (including NCAA presentation for parents). 						
	Total for (3) years.....	\$1500				

Summary: SSUSD will measure the impact of CRBG by completing a gap analysis of a-g course completion, EAP pass rates, pathways and/or community college course enrollment, CTE course completion, College Readiness Parent Outreach participation, and student surveys.

6. EDUCATIONAL ADMINISTRATION

6.2 Education Partnership Agreement between Sierra Sands Unified School District and the Naval Air Warfare Center Weapons Division

BACKGROUND INFORMATION: Congress enacted Public Law 101-510 (5 Nov 1990), 10 U.S. C 2194, Education Partnerships, for the purpose of encouraging and enhancing study in scientific disciplines at all levels of education. It is under this statute that the Naval Air Warfare Center Weapons Division (NAWCWD) is able to form its education partnership with Sierra Sands Unified School District (SSUSD) and other educational institutions.

The Sierra Sands Unified School District Education Partnership Agreement (EPA) that is currently in the Naval Air Warfare Center Weapons Division review/signature cycle will be the third EPA between SSUSD and NAWCWD. The first, EPA 06-2194-003, was executed on February 2, 2007 and the second, EPA 12-2194-002, was executed on February 15, 2012.

Under past EPAs with SSUSD, NAWCWD has provided Science Technology Engineering and Mathematics (STEM) education outreach to SSUSD students, which has included the following: classroom tours of labs, classroom visits and demonstrations, STEM Day at Burroughs High School, Career Days, after school activities, math mentoring/tutoring, staff mentoring, and Science Fair mentors and judges. All of which served to promote a broader awareness and knowledge of STEM education for SSUSD students.

CURRENT CONSIDERATIONS: The benefits of EPAs are numerous. The agreement provides a formal vehicle for information exchange with NAWCWD. In addition, it provides access to state-of-the-art facilities and technology beyond what is normally available in the district's resources. It encourages and facilitates interest in the sciences and engineering. Lastly, it promotes and facilitates the education of future scientists and engineers.

FINANCIAL IMPLICATIONS: None at this time.

SUPERINTENDENT'S RECOMMENDATION: This is for informational purposes and does not require board action.

EDUCATION PARTNERSHIP AGREEMENT

between

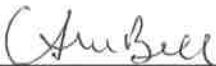
SIERRA SANDS UNIFIED SCHOOL DISTRICT

and

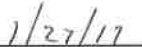
NAVAL AIR WARFARE CENTER WEAPONS DIVISION

No. 17-2194-2013


Acceptance of Agreement on behalf of Sierra Sands Unified School District



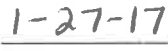
ERNEST M. BELL, Jr.
Superintendent
Sierra Sands Unified School District



Date



MICHELLE SAVKO
Assistant Superintendent Curriculum & Instruction
Sierra Sands Unified School District



Date

Acceptance of Agreement on behalf of Naval Air Warfare Center Weapons Division

JOAN JOHNSON
Executive Director
Naval Air Warfare Center Weapons Division

Date

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EDUCATION PARTNERSHIP AGREEMENT

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**EDUCATION PARTNERSHIP AGREEMENT TERMS AND CONDITIONS
(10 U.S.C. 2194)**

I. PREAMBLE

In accordance with and in support of the goals and objectives of Title 10 United States Code (U.S.C.) 2194, Education Partnerships, the Naval Air Warfare Center Weapons Division (NAWCWD) and Sierra Sands Unified School District (SSUSD) (the Partners) wish to enter into an Education Partnership Agreement (this Agreement). The Partners enter into this Agreement in recognition of the vital role that science, mathematics, and engineering education play in the United States' current as well as future viability and wellbeing.

II. BACKGROUND

Congress enacted Public Law 101-510 (5 Nov 1990), 10 U.S.C. 2194, Education Partnerships, for the purpose of encouraging and enhancing study in scientific disciplines at all levels of education. 10 U.S.C. 2194 requires the Secretary of Defense to authorize each defense laboratory to enter into one or more Education Partnership Agreements with educational institutions in the United States, including local education agencies, colleges, universities, and nonprofit institutions that are dedicated to improving science, mathematics, and engineering education.

III. AUTHORITY

This Agreement is entered into pursuant to the authority contained in the following:

- (a) Title 10 U.S.C. 2194, "Education Partnerships"
- (b) Title 5 U.S.C. 4103, "Establishment of Training Programs"
- (c) Department of Defense Instruction 5535.8, "DoD Technology Transfer Program" (14 May 1999)
- (d) Director of Defense Research and Engineering memorandum entitled, "Interim Guidance on the use of Certain Authorities Granted Under: 10 U.S.C. §2194, Education Partnerships..." (22 Jun 2001)
- (e) SECNAV Instruction 5700.17, "Domestic Technology Transfer" (27 Mar 2009)
- (f) Naval Air Warfare Center Weapons Division Instruction 12410.1A, "Fellowship Program" (18 Dec 2007)
- (g) DOD 5500.07-R, The Joint Ethics Regulation (17 Nov 2011)

IV. PURPOSE

Subject to Paragraph VIII G, "Export Controls" and H, "Eligibility to Participate," the purpose of this Agreement is to further the following goals:

A. Aid in the educational experience of SSUSD students and faculty by providing a mechanism by which those students and faculty can benefit from the staff expertise,

unique facilities, and equipment related to naval warfare systems and technologies available from NAWCWD through this Agreement. Access to NAWCWD (i.e., hardware, personnel, facilities, etc.) will provide a unique opportunity for SSUSD students to become aware of and collaborate in the many disciplines associated with all aspects of weapons systems and sub-systems from concept, to integration, through testing, which would not otherwise be available. A goal is to facilitate student interest and expertise in science, mathematics, and engineering, particularly as these fields relate to the real world technical applications required by the U.S. Navy.

B. Facilitate the training and recruitment of potential employees.

C. Encourage and facilitate early interest in the sciences and engineering by young people at all stages of their academic careers.

D. Facilitate the identification of other mutually beneficial partnership opportunities.

V. BENEFITS

A. Benefits to SSUSD.

- (1) A formal vehicle for information exchange with NAWCWD.
- (2) Access to state-of-the-art facilities and technology beyond what would normally be available to the SSUSD community.
- (3) Educational opportunities which may encourage and facilitate early interest in the sciences and engineering.
- (4) Research experiences which may provide students and faculty with opportunities to understand and improve upon multiple jointly developed technologies.

B. Benefits to NAWCWD.

- (1) Promotion and facilitation of the education of future scientists and engineers.
- (2) Enhanced perspective on projects by exposure to the ideas of the academic community.
- (3) Increased opportunities for scientific growth, exploration, and experience by participation in the academic process.
- (4) Potential for collaborative effort with SSUSD students and/or staff in various technology areas as they relate to a variety of scientific disciplines.

C. Mutual benefits to SSUSD and NAWCWD. The opportunity to identify additional mutually beneficial areas of endeavor.

VI. ACTIONS

A. Meetings of the Partners. The Partners shall maintain an ongoing dialogue regarding the status of the Partners' activities under this Agreement. The Partners will meet as needed in order to discuss the progress of projects undertaken through this Agreement, to resolve any issues that arise in the performance of this Agreement, and to seek agreement on future projects to be pursued under this Agreement.

B. Advisory Services. In order to achieve the objectives of promoting the economic and educational growth of SSUSD and ensuring the availability of a stable workforce that can meet the needs of NAWCWD, NAWCWD may designate a liaison to SSUSD advisory councils for technical programs. Examples of the types of advisory services that may be provided by these representatives include:

- (1) Appropriate information or data on future engineering and science technology requirements in those areas related to NAWCWD mission responsibilities.
- (2) Participation in course and curriculum development efforts in technical fields.
- (3) Advisement and review of curriculum issues as appropriate.

C. SSUSD /NAWCWD Coordinators. Coordinators may be established in the following areas to accomplish specific actions that the Partners wish to pursue under this Agreement:

- (1) Research and engineering (R&E) projects and opportunities ("R&E Coordinator").
- (2) Business, career, and academic projects and opportunities ("Business/Academic Coordinator").

D. Agreement Activities. One or more of the following initiatives may be used to achieve the goals of this partnership.

(1) NAWCWD may loan defense laboratory equipment to SSUSD to support SSUSD's mission to educate the students of SSUSD about systems and technologies related to naval warfare as well as science and engineering in general. Each loan will be documented in a separate loan agreement.

(a) For the purposes of this Agreement, "laboratory" is defined as in reference (c) Department of Defense Instruction 5535.8, "DoD Technology Transfer Program" (14 May 1999), which was drawn from 15 U.S.C. 3710a(d)(2)(A): "A facility or group of facilities owned, leased, or otherwise used by a Federal Agency, a substantial purpose of which is the performance of research, development, or engineering by employees of the Federal Government."

(b) "Laboratory equipment" means equipment that is or could be used for scientific or scholarly investigation. This includes, but is not limited to, federal property that is useful

in either an applied or theoretical fashion for the demonstration, performance, or instruction of science, mathematics, engineering, or technology principles or practice at all levels.

(c) As a defense laboratory, it is NAWCWD's mission to execute full-spectrum weapons and warfare systems research, development, acquisition, test, and evaluation. Further, as the Naval Aviation Enterprise principal center for naval weapons, weapons energetics, electronic warfare, threat/target systems, manned/unmanned integrated warfare systems, system-of-systems integration, and science and technology applied research, NAWCWD laboratory equipment shall include such non-traditional articles as inert weapons, weapons systems, and weapon-related articles.

(d) Determinations of property suitable for loan or transfer shall be made by the NAWCWD Executive Director as specified by reference (a).

(2) NAWCWD may transfer computer equipment or other scientific equipment to SSUSD for the educational outreach purposes stated above, if the equipment is commonly used by educational institutions and determined to be surplus to NAWCWD needs. Transfer of equipment is in accordance with references (a) and (d). Transfers under 10 U.S.C. 2194(b)(2) are made without regard to other federal property transfer laws or regulations.

(3) NAWCWD may make laboratory personnel available to teach courses or to assist in the development of such courses and related educational material and may provide relevant educational material, including electronic media.

(4) NAWCWD may involve faculty and students of SSUSD in laboratory research projects.

(5) NAWCWD may cooperate with SSUSD in developing a program under which students may be given academic credit for work on laboratory research projects.

(6) NAWCWD may offer visits, tours, and demonstrations at its facilities for faculty and students of SSUSD for the educational purposes stated in this Agreement.

(7) NAWCWD may provide academic and career advice to students of SSUSD.

(8) NAWCWD or SSUSD may make available personnel resources, laboratory equipment, and facilities as required for the educational purposes stated in this Agreement.

(9) SSUSD may provide annual reports to NAWCWD on the benefits of NAWCWD's contributions to the educational program.

(10) NAWCWD may provide SSUSD students opportunities at NAWCWD for cooperative education and where appropriate summer employment of students through existing Navy programs.

(11) NAWCWD may provide opportunities for summer work and sabbatical positions at NAWCWD for SSUSD staff and faculty through existing Navy programs.

(12) SSUSD may provide opportunities for NAWCWD to provide input regarding the development of SSUSD's curriculum.

(13) NAWCWD may support SSUSD projects developed as part of the SSUSD academic process in accordance with reference (a) (See 10 U.S.C. 2194 (b)(4)). This support is defined as acting as an advisor for student research and design projects, such as senior design and thesis projects, and includes programmatic features such as providing for project management and oversight and access to appropriate materials and laboratory equipment for academic projects throughout SSUSD. NAWCWD may additionally provide access to NAWCWD staff for technical consultation and advisement for these projects.

(14) SSUSD will not use NAWCWD support of any project to imply Department of Defense (DOD) endorsement of SSUSD, and all projects will be conducted in accordance with reference (g).

(15) NAWCWD may assist SSUSD in the development and teaching of SSUSD short courses on technical topics of mutual interest.

VII. INTELLECTUAL PROPERTY

A. Definitions. Proprietary Information – Any information, technical data or know-how in whatever form, including, but not limited to, documented information, machine readable or interpreted information, information contained in physical components, mask works, and art work, which are clearly identified and marked as being proprietary. Information transmitted orally or visually shall be considered to be Proprietary Information provided such Proprietary Information is identified by the disclosing Partner prior to disclosure, reduced to written summary form, and marked as being proprietary by the transmitting Partner, and transmitted to the recipient within 30 business days after such oral or visual transmission. During this 30 business day period, such oral or visual information so disclosed shall be provided the same protection as provided Proprietary Information as set forth below. Failure to so identify, reduce to writing, mark, and deliver such verbally or visually disclosed information in the manner prescribed shall relieve the receiving Partner of all obligations of protection with respect to said disclosed information thereafter.

B. Information Handling.

(1) Information Security – Each Partner shall provide notice of any special information handling (classified, proprietary, etc.) associated with the project, test articles, technical information, test data, specifications, etc. If no notice is provided, it will be assumed that no restrictions are required.

(2) Data Classification – If the project or related information is classified, the product or related information will be handled in accordance with the applicable instructions, e.g., DD

Form 441 of the DOD Industrial Security Manual, for safeguarding such articles or information against unauthorized disclosure and as stipulated herein.

(3) Control of Proprietary Information – The Partners to this Agreement who receive Proprietary Information belonging to the other Partner shall hold such Proprietary Information in strict confidence; shall limit its further disclosure to only personnel having a need for access to the Proprietary Information; shall not disclose such Proprietary Information; and shall use the Proprietary Information only for performance of this Agreement. The Partners further agree to make a good faith effort to minimize, to the extent practicable, the number of persons having access to Proprietary Information. Proprietary Information shall receive security protection in accordance with the receiving Partner's standard procedures governing the handling of such information and as agreed to in any attachments hereto.

(4) Return and Destruction of Information – Upon completion or termination of this Agreement, each Partner shall return or properly dispose of all classified, Proprietary Information unless otherwise agreed by the Partners.

C. Data Rights.

(1) Definition – The term “data” as used in this Agreement includes technical data, detailed manufacturing or process data, form, fit and function data, computer databases, computer programs, computer software, and computer software documentation. It also includes orally communicated information of a scientific or technical nature and information that, if recorded, would be technical data, detailed manufacturing or process data, form, fit and function data, computer databases, computer programs, computer software, and computer software documentation, provided such information is reduced to writing within 30 business days after communication.

(2) Government Data Rights – Notwithstanding any provision to the contrary, nothing in this Agreement shall diminish any rights in data, including any preexisting rights in any data, which the Government has, or is entitled to, under this or any other Government agreement or contract, or is otherwise entitled to as a matter of law.

(3) Data Disclosure – Except where prohibited by law or regulation or otherwise provided in this Agreement, SSUSD shall have the right to use and disclose data delivered by NAWCWD under this Agreement.

(4) Survival of Provision – These provisions shall survive the termination, cancellation or suspension of this Agreement.

D. Patent Rights.

(1) Definition – The term “invention” means any invention or discovery that is or may be patentable or otherwise protectable under title 35 of the U.S. Code.

(2) **Transfer of Invention Rights** – Nothing in this Agreement shall grant to, or confer upon, SSUSD any rights, expressed or implied, to any invention owned by the Government or to which the Government is entitled to ownership, including but not limited to, any invention conceived or reduced to practice under this Agreement, or under any patent application or patent owned by the Government or to which the Government is entitled to ownership.

(3) **License Rights** – The Partners agree that SSUSD shall have the right to seek a license, in accordance with Chapter 18 of Title 35 U.S.C. as implemented within the Navy by Secretary of the Navy Instruction 5870.2D, for any invention conceived or first reduced to practice under this Agreement.

VIII. GENERAL PROVISIONS

A. NAWCWD Level of Effort. The level of effort to be expended by NAWCWD on any activity under this Agreement shall be within the discretion of NAWCWD.

B. SSUSD Level of Effort. The level of effort to be expended by SSUSD on any activity under this Agreement shall be within the discretion of SSUSD.

C. Costs. Each Partner will be responsible for its own costs.

D. Clearance of Material Intended for Public Release. This section applies to material intended for public release and to any information that may be protected as Proprietary Information as described in part VII of this Agreement, or for which a Partner has specified a higher degree of information handling security, as described in part VII.B. SSUSD will work through the NAWCWD Technical Point of Contact and the NAWCWD Public Affairs Office for the proper public release of proprietary information and associated data. At no time shall SSUSD claim or imply endorsement by NAWCWD as a result of this Agreement.

E. Warranty. SSUSD warrants that it is an educational institution dedicated to improving science and mathematics education, as required by reference (a), and that it has the requisite power and authority to enter into this Agreement and to perform according to its terms.

F. Liabilities.

(1) NAWCWD's responsibility for injury or loss of property or personal injury or death caused by the negligent or wrongful act or omission of any employee of NAWCWD while acting within the scope of his office or employment will be in conformance with the Federal Tort Claims Act (28 U.S.C. 2671 *et seq.*). Except as provided by the Federal Tort Claims Act, NAWCWD shall not be liable to SSUSD for any claims whatsoever, including loss of revenue or other indirect or consequential damages.

(2) SSUSD holds NAWCWD harmless and agrees to indemnify NAWCWD for all liabilities, claims, demands, damages, expenses, and losses of any kind caused by the sole or

gross negligence, or willful misconduct, of SSUSD or any other entity acting on behalf of or under authorization of SSUSD under this Agreement.

(3) No Partner shall be liable for the consequences of any unforeseeable force majeure event that (1) is beyond its reasonable control, (2) is not caused by the fault or negligence of such Partner, (3) causes such Partner to be unable to perform its obligations under this Agreement, and (4) cannot be overcome by the exercise of due diligence. In the event of the occurrence of a force majeure event, the Partner unable to perform shall promptly notify the other Partner. It shall further pursue its best efforts to resume as quickly as possible and shall suspend performance only for such period of time as is necessary as a result of the force majeure event.

G. Export Controls. Notwithstanding any other clause in this Agreement, this Agreement does not in any way authorize the export of any defense articles or defense services (including information or technical data) nor does it in any way authorize or approve the use of an exemption to the export licensing requirements of the International Traffic in Arms Regulations (ITAR).

H. Eligibility to Participate. Restrictions on participation in this Agreement apply to members of SSUSD staff, faculty, or student body who are not U.S. citizens or who are U.S. citizens with dual nationality with an ITAR-prohibited country. If any proposed project under this Agreement has to do with export-controlled technology, members of SSUSD wishing to participate will be required to submit further information to the NAWCWD Technical Point of Contact in order to determine their eligibility to participate.

I. General.

(1) This Agreement constitutes the entire agreement between the Partners concerning the subject matter and supersedes any prior understanding or related written or oral agreement.

(2) The illegality or invalidity of any provisions of this Agreement shall not impair, affect, or invalidate the other provisions of this Agreement.

(3) The Partners agree that the laws of the United States of America as applied by the Federal Courts shall govern this Agreement.

(4) SSUSD and NAWCWD may elect to terminate this Agreement at any time by mutual consent. In such event, the Partners shall specify the disposition of all activities accomplished or in progress arising from or performed under this Agreement, and they shall specify the disposal of all property in a manner consistent with this Agreement and property disposal laws and regulations. Either Partner may unilaterally terminate this entire Agreement at any time by giving the other Partner written notice at least 30 days prior to the desired termination date.

(5) This Agreement will remain in effect for 60 months unless terminated by the participating organizations. At the conclusion of this term, it may be extended by mutual written agreement of the Partners. Modifications can be made at any time by mutual agreement of the signatories or their successors.

(6) The articles covering Liabilities, General Provisions, and Surviving Provisions shall survive the termination of this Agreement.

IX. EFFECTIVE DATE

This Agreement will become effective on the date when it has been executed by both Parties.

X. POINTS OF CONTACT

A. Naval Air Warfare Center Weapons Division.

(1) Technical Point of Contact. Julia Marshall, Code 733000D, 1 Administration Circle, Stop 1304, China Lake, CA 93555, 760-939-5462, julia.marshall@navy.mil

(2) Legal Point of Contact. Corey Bouvier, K70000D, 1 Administration Circle, Stop 1009, China Lake, CA 93555-6100, 760-939-3481, fax 760-939-0679

(3) Administrative Point of Contact. DeAnne Bell, Business Development Office, Code 400000D, 1900 N. Knox Road, Stop 6306, China Lake, CA 93555-6106, 760-939-0707, fax 760-939-7285, deanne.m.bell@navy.mil

B. Sierra Sands Unified School District.

(1) Signatory. Ernest M. Bell, Jr., Superintendent, 113 W. Felspar Ave., Ridgecrest, CA 93555, 760-499-1600, ebell@ssusd.org

(2) Administrative Point of Contact: Michelle Savko, Assistant Superintendent of Curriculum & Instruction, 113 W. Felspar Ave., Ridgecrest, CA 93555, 760-499-1640, msavko@ssusd.org

6. EDUCATIONAL ADMINISTRATION

6.3 Ratification of Contract with VocoVision

BACKGROUND INFORMATION: According to State and Federal laws and regulations, school districts are required to assess students who have been referred for special education services in all the areas related to the suspected disability. Assessments must be administered by trained and knowledgeable personnel. A student must be assessed when first referred for a suspected disability and then considered for reassessment at least once every three years after qualifying for special education. When a Consent for an Assessment Plan is signed by the parent or guardian, the district has 60 days in which to complete the assessments and hold an IEP team meeting to discuss the student's eligibility. During the 2015-2016 school year, the district was able to staff two out of three school psychologists' positions. Keeping up with compliance timelines was difficult.

CURRENT CONSIDERATIONS: At the end of the 2015-16 school year, both of the district school psychologists resigned, creating a total of three unfilled positions. The district advertised for three school psychologists and had an applicant for and hired one. In order to find two other full-time school psychologists, staff contacted three agencies that provide specialized personnel to school districts. None of the agencies were able to find a candidate. The district contracted with two retired school psychologists who work part-time. These two part-time psychologists and the one district psychologist are struggling to keep up with a caseload meant to be covered by three full-time staff members. In order to meet the needs of the students, the district reached out to VocoVision, a company that provides teletherapy in several service areas, including school psychology. VocoVision sent the district the resume of a California Licensed School Psychologist. After a phone interview, the district offered to contract for this psychologist's services on a full-time basis for the remainder of the 2016-17 school year. This psychologist is physically located in Palmdale, CA. She has agreed to come to the district two days out of each month so that she can administer some assessments face-to-face to students. The psychologist is fully licensed in California. She holds a valid Pupil Personnel Services Credential in School Psychology from the state of California and she has experience both as a special education teacher and a school psychologist in California. District staff believes that the use of a school psychologist through teletherapy will assist in meeting the compliance timelines for educational psychological assessments as mandated by federal and state law.

FINANCIAL IMPLICATIONS: The estimated cost of psychological service is \$52,200.00 which will come from the special education budget.

SUPERINTENDENT'S RECOMMENDATION: It is recommended that the board ratify the contract with VocoVision for the services of a school psychologist tele-therapist for the 2016-17 school year.



ADDENDUM A Terms of Teleservices Assignment

This Terms of Teleservices Assignment is subject to the terms and conditions of that certain Client Services Agreement between the parties outlined below.

Assignment Details

Client will pay VocoVision for hours worked by Consultant under the following terms:

VocoVision Consultant:	Robyn Carroll-Yenko		
Client:	Sierra Sands SELPA		
Assignment Start Date:	1/30/2017	Assignment End Date:	5/26/2017
Position:	School Psychologist		
Minimum Hours:	40		
Bill Rate per Hour:	\$ 87	<i>Bill Rate is all-inclusive</i>	
Technology Fee:	\$ 0		

One VocoVision station per full time position at no cost. Requests for additional stations require authorization from VocoVision and are subject to a minimum \$1,000 per unit refundable deposit and \$200 per unit non-refundable configuration and shipping charge. Deposit will be refunded to the school district upon return of the station(s) in working condition within fifteen (15) days of the assignment being completed.

Miscellaneous: Mileage will be reimbursed for travel to and from school district based upon client and candidate arrangement. Mileage to be paid at the federal rate.

INVOICES: All invoices pursuant to this Terms of Teleservices Assignment will be emailed to:

Invoice Email: elittleton@ssusd.org

Invoice Email cc: cgiraldo@ssusd.org

Should you wish

to opt out of

emailed invoices

please check here ☐

Attention:

Client:

Address:

City, State, Zip:

Sierra Sands SELPA

Client Name

DocuSigned by:

Christina Geraldo

1/27/2017

Client Representative Signature

Date

Christina Geraldo

Print Name

Assistant Superintendent of Business Services

Title

VOCOVISION, INC.

DocuSigned by:

Rachel Toadvine

1/24/2017

VocoVision Representative Signature

Date

Rachel Toadvine

Print Name

Senior Associate

Title

8. PERSONNEL ADMINISTRATION

8.1 CERTIFICATED PERSONNEL

8.11 RESIGNATION, TERMINATION*, SEPARATION**, RETIREMENT***

8.12 LEAVE OF ABSENCE

8.13 EMPLOYMENT

8.14 CHANGE OF STATUS

RECOMMENDED ACTION: To approve certificated personnel actions as presented.

8.2 CLASSIFIED PERSONNEL

8.21 RESIGNATION, TERMINATION*, SEPARATION**, RETIREMENT***

8.22 LEAVE OF ABSENCE

8.23 EMPLOYMENT

8.24 CHANGE OF STATUS

RECOMMENDED ACTION: To approve classified personnel actions as presented.

8. PERSONNEL ADMINISTRATION

8.1 CERTIFICATED PERSONNEL

8.11 RESIGNATION, TERMINATION*, SEPARATION**, RETIREMENT***

Mark Archer***

Art – Burroughs

Effective 6-2-17

Pam Barnes***

Principal – Pierce

Effective 6-30-17

Holly Bergevin***

5th Grade – Faller

Effective 6-2-17

Maureen Flatebo***

Science – James Monroe

Effective 6-2-17

Michael Fletcher

SDC – Burroughs

Effective 6-2-17

Angel Garcia***

Social Science/Spanish – Burroughs

Effective 6-2-17

Megan Howard***

Health – Burroughs

Effective 6-2-17

Vickie Levack***

English – Burroughs

Effective 6-2-17

Eloise Mudge

5th Grade – Gateway

Effective 6-2-17

8. PERSONNEL ADMINISTRATION

8.1 CERTIFICATED PERSONNEL

8.11 RESIGNATION, TERMINATION*, SEPARATION**, RETIREMENT***
(Continued)

Daniel Peterson***
Music – Murray
Effective 6-2-17

Kasey Prestel***
Kindergarten – Richmond
Effective 6-2-17

Kathryn Slater
SDC – Gateway
Effective 6-2-17

Teri Switzer***
Projects Teacher – Gateway/District
Effective 6-2-17

Linda Talley***
Kindergarten – Las Flores
Effective 6-2-17

Michael Williams
4th Grade – Faller
Effective 6-2-17

8.12 LEAVE OF ABSENCE

8.13 EMPLOYMENT

Elizabeth Hayes
SDC – Murray
Effective 1-3-17

8. PERSONNEL ADMINISTRATION

8.1 CERTIFICATED PERSONNEL

8.13 EMPLOYMENT (Continued)

Substitute Teachers for 16-17 year:

Emery Clayson

Dorothea Cornell

Sean Rubino

Melissa Smiley

Coaches for 16-17 year:

Alfred Baca

Varsity Softball – BHS

Floyd Shoaf

JV Softball – BHS

8.14 CHANGE OF STATUS

8. PERSONNEL ADMINISTRATION

8.2 CLASSIFIED PERSONNEL

8.21 RESIGNATION, TERMINATION*, SEPARATION**, RETIREMENT***

Carrie McNatt
5 ½ hr. Paraprofessional – Richmond
Effective 1-27-17

Cheryl Bockhahn***
4 ½ hr. Paraprofessional – Pierce
2 ½ hr. Instructional Aide – Pierce
Effective 6-2-17

Becky McDiarmid***
8 hr. Support Services Secretary – Maintenance
Effective 7-7-17

Shelley Hill***
8 hr. Food Service Manager I – Las Flores
Effective 7-18-17

Karla Dunn***
5 ½ hr. Paraprofessional – Faller
Effective 6-30-17

8.22 LEAVE OF ABSENCE

8.23 EMPLOYMENT

Jacqueline Wuestenhoefter
5 ½ hr. Paraprofessional – Richmond
Effective 1-19-17

Katlyn Torix
5 ½ hr. Paraprofessional – Richmond
Effective 1-19-17

William Pitman
5 ½ hr. Paraprofessional – Richmond
Effective 1-17-17

8. PERSONNEL ADMINISTRATION

8.2 CLASSIFIED PERSONNEL

8.23 EMPLOYMENT (Continued)

Laura Hernandez Garcia
5 ½ hr. Paraprofessional – Richmond
Effective 1-19-17

Kelsey Hershey
5 ½ hr. Paraprofessional – Richmond
Effective 1-30-17

Brian Cosner
6 ¾ hr. Paraprofessional – Murray
Effective 1-19-17

Jannet Garcia
2 ½ hr. Food Service Asst. I – Murray
Effective 1-26-17

Student Worker Food Service for the 2016-2017 School Year:

Alberto Pagon

Student Workability Worker for the 2016-2017 School Year:

Lillian Skipworth
Melek McIntosh

Classified Substitutes for the 2016-2017 School Year:

Brandon Johnston
Bessy Cartegena Escoto
Stacy Corey

8. PERSONNEL ADMINISTRATION

8.2 CLASSIFIED PERSONNEL (Continued)

8.24 CHANGE OF STATUS

Eva Balfour

From: 1 $\frac{3}{4}$ hr. Transportation Monitor –Transportation

To: 1 $\frac{3}{4}$ hr. Van Driver – Transportation

Effective 1-3-17

Kimberly Register

From: 5 $\frac{1}{2}$ hr. Paraprofessional – Richmond

To: 5 $\frac{1}{2}$ hr. Paraprofessional – Gateway

Effective 1-9-17

Wendy Lillywhite

From: 4 hr. Clerk II – Transportation

To: 4 $\frac{1}{2}$ hr. Clerk II – Transportation

Effective 12-12-16

Jesse Beitnes

From: 8 hr. Warehouse Worker – Warehouse

To: 8 hr. General Maintenance – Maintenance

Effective 1-30-17

Richard Jacobs

From: 5 $\frac{1}{2}$ hr. Warehouse Worker – Warehouse

To: 8 hr. Warehouse Worker – Warehouse

Effective 2-1-17

Charlotte Becker

From: 8 hr. Custodian – Burroughs

To: 8 hr. Lead Custodian – Burroughs

Effective 1-23-17

Alicia Ward

From: 1 $\frac{3}{4}$ hr. Noon Duty Supervisor – Faller

To: 5 $\frac{1}{2}$ hr. Paraprofessional – Richmond

Effective 1-17-17

8. PERSONNEL ADMINISTRATION

8.3 Approval of Non-reelection of Certificated Personnel with Less than a Preliminary Credential as a Result of a Decision of the California Fifth District Court of Appeals

BACKGROUND INFORMATION: In 2006-07, as a result of Fifth Appellate Court decision regarding the Bakersfield Elementary Teachers Association v. Bakersfield City School District, Sierra Sands Unified School District modified procedures in compliance with the Fifth Appellate Court and non-reelected all certificated employees working on the basis of less than a preliminary credential.

CURRENT CONSIDERATIONS: In compliance with this court decision and to preserve the integrity of the layoff seniority list, counsel has advised the district to seek board authorization to non-reelect twenty-nine certificated employees who are employed by the district for 2016-17 on the basis of less than preliminary credentials issued by the California Commission on Teacher Credentialing. The district will not be able to offer reemployment to any of the impacted employees until after July 1, 2017. Please note that the district has communicated with the Desert Area Teachers Association (DATA) as well as with all the affected employees during this process prior to the Board of Education meeting. Following board approval, the affected employees will all receive a non-reelection letter from the district prior to March 15, 2017 as required by California Education Code. This allows the district to release these employees without cause, effective at the end of the 2016-17 school year and eliminates the issue of accruing seniority without being fully credentialed. It also allows the district to recruit, as it has previously done, for fully credentialed teachers for these positions before rehiring those not fully credentialed. If the district is unable to employ fully credentialed teachers in any of these positions, it may reemploy any or all of these impacted employees for the 2017-18 school year.

FINANCIAL IMPLICATIONS: Unknown. There is potential for additional unemployment insurance costs to the district as a result of this action.

SUPERINTENDENT'S RECOMMENDATION: Approve the non-reelection of twenty-nine certificated employees employed by the district for the 2016-17 school year on less than a preliminary credential, as presented.

8. PERSONNEL ADMINISTRATION

8.4 Adoption of Resolution #22 1617, Authorization to Reassign Certificated Administrators to Other Administrative Positions for the 2017-18 School Year

BACKGROUND INFORMATION: California Education Code Section 44951 sets forth the process by which a certificated administrator can be reassigned to a different administrative position.

CURRENT CONSIDERATIONS: Resolution #22 1617, Reassignment of Certificated Administrators to Other Administrative Positions, gives the superintendent some flexibility, when and if it is necessary, to assign administrators to other administrative positions for the 2017-18 school year. The process set forth in Education Code 44951 would be followed if the superintendent determines that certificated administrative reassignments are necessary.

FINANCIAL IMPLICATIONS: The financial impact will be dependent upon where reassignments are made. If reassignments are made, the financial impact is expected to be minimal.

SUPERINTENDENT'S RECOMMENDATION: It is recommended that the board adopt Resolution #22 1617, Reassignment of Certificated Administrators to Other Administrative Positions for the 2017-18 school year, as presented.

BEFORE THE BOARD OF EDUCATION
OF THE SIERRA SANDS UNIFIED SCHOOL DISTRICT

County of Kern, State of California

RESOLUTION #22 1617

RE: REASSIGNMENT OF CERTIFICATED ADMINISTRATORS TO OTHER ADMINISTRATIVE POSITIONS

BE IT RESOLVED by the Governing Board of the Sierra Sands Unified School District, that the below listed certificated administrators may be reassigned from their current administrative positions to other administrative positions to be determined by the District Superintendent.

<u>NAME</u>	<u>PRESENT POSITION</u>
Bryan Auld	Principal, Burroughs High School
Melissa Christman	Principal, Faller Elementary School
Carrie Cope	Assistant Principal, Burroughs High School
John Cosner	Assistant Principal, Murray Middle School
Lisa Decker	Principal, Gateway Elementary School
Beverly Ewbank	Principal, Inyokern Elementary School
Beverly Ewbank	Principal, Rand Elementary School
Maureen Glennon	Coordinator of Educ. Technology, Assessment & Categorical Programs
Elaine Littleton	Executive Director, SELPA
Susan Marvin	Principal, Las Flores Elementary School
JoAnne McClelland	Principal, Alternative Education
David Ostash	Assistant Superintendent, Human Resources
Cody Pearce	Assistant Principal, Burroughs High School
Bonny Porter	Principal, James Monroe Middle School
Michelle Savko	Assistant Superintendent, Curriculum
Michael Sernett	Assistant Principal, James Monroe Middle School
Kirsti Smith	Principal, Murray Middle School
Michael Yancey	Principal, Richmond Elementary School
OPEN	Principal, Pierce Elementary School

BE IT FURTHER RESOLVED that the Superintendent of Sierra Sands Unified School District shall forthwith give said employees the required legal notice.

IT IS HEREBY CERTIFIED that the foregoing resolution was duly passed and adopted at the February 16, 2017 regular meeting of the Governing Board of the Sierra Sands Unified School District.

AYES: _____ NOES: _____ ABSENT: _____

Tim Johnson, Board President

Amy Castillo-Covert, Board Vice President/Clerk

9. GENERAL ADMINISTRATION

9.1 Gifts to District

CURRENT CONSIDERATIONS: The following donations have been received: Mr. Bob Peoples donated photography equipment with an estimated cash value of \$600 to be used by the Burroughs High School Photography Club, Mr. Douglas Young made a cash donation of \$1,000 to be used by the Burroughs High School Photography Club, Mr. Carl Howell donated a PrimeMover Pallet Lifter with an estimated cash value of \$1,500 to be used by the Burroughs High School Auto Shop, Mr. John Szelog donated a 1999 Chevy Camaro with an estimated cash value of \$2,500 to be used by the Burroughs High School Auto Shop, Ms. Melanie Bunce donated a 2003 Kia Rio with an estimated cash value of \$1,600 to be used by the Burroughs High School Auto Shop, Columbia Nelson donated a 1990 Nissan with an estimated cash value of \$1,400 to be used by the Burroughs High School Auto Shop, and Ms. Laura Adkins donated a perpetual calendar with an estimated cash value of \$50 and miscellaneous books with an estimated cash value of \$75 to be used at Pierce Elementary School.

FINANCIAL IMPLICATIONS: Donations provide support to the district and have a positive financial impact.

SUPERINTENDENT'S RECOMMENDATION: Accept the gifts as described and send appropriate letters of appreciation.

9. GENERAL ADMINISTRATION

9.2 Approval of School Safety Plans for 2016-2017

BACKGROUND INFORMATION: Every school in the district has a comprehensive school safety plan developed in accordance with Education Code requirements and that follows the guidelines set forth in the State Emergency Management System (SEMS) and the National Incident Management System (NIMS) as well as recommendations of *Safe Schools: A Planning Guide for Action* prepared jointly by the California Department of Education and the Office of the Attorney General.

CURRENT CONSIDERATIONS: In accordance with BP/AR 0450 and the Education Code, each school has reviewed and, as needed, revised and updated their school safety plans. Plans were reviewed by staff, school site councils, and site safety committees. The revisions were approved accordingly at the site level.

It should be noted that many of the schools incorporated a site safety plan template from the District Emergency Operations Plan. In addition, each plan also includes an individual Safe School Plan/Action Plan as well as the school's anti-bullying programs.

The school safety plans meet the requirements of Education Code and BP/AR 0450 and are being submitted to the Board of Education for approval. These are lengthy documents and, as such, are available for review in the Human Resources Office or individually at the school sites prior to the February 16, 2017 board meeting.

FINANCIAL IMPLICATIONS: None.

SUPERINTENDENT'S RECOMMENDATION: It is recommended that the board approve the 2016-2017 School Safety Plans as presented.

9. GENERAL ADMINISTRATION

9.3 California School Boards Association (CSBA) Delegate Assembly Election

BACKGROUND INFORMATION: The CSBA Delegate Assembly is the primary policy-making body of the California School Boards Association. It sets the general policy direction for the association that represents California's school districts and county offices of education. Delegates fulfill a critical governance role by communicating the interest of local boards to CSBA's Board of Directors, Executive Committee, and staff. Delegates give policy and legislative direction through the adoption of the policy platform every two years and the adoption of other policy statements of the association. They also speak on issues and provide direct advocacy on behalf of the association. Delegates play an important communication and support role within their regions, and they also elect the association's officers and board of directors.

Elections are conducted annually to fill vacancies on the CSBA Delegate Assembly. Elections are conducted by region. Sierra Sands is a part of Subregion 12-B. Currently Sierra Sands board member Tim Johnson serves on the Delegate Assembly. Board member Bill Farris serves as CSBA Regional Director, Region 12.

CURRENT CONSIDERATIONS: There are four vacancies in Subregion 12-B of the CSBA Delegate Assembly for which there are five candidates. The candidates are Pam Baugher from Bakersfield City School District, Pamela Jacobsen from Standard School District, Tim Johnson from Sierra Sands Unified School District, Geri Rivera from Arvin Unified School District, and Keith Wolaridge from Panama-Buena Vista Unified School District. Brief biographical sketches from the candidates are included for review.

FINANCIAL IMPLICATIONS: None.

SUPERINTENDENT'S RECOMMENDATION: The board may vote for up to four candidates. No more than one vote can be cast for any one candidate.



California School Boards Association

TIME SENSITIVE, REQUIRES BOARD ACTION
DEADLINE Wednesday, March 15, 2017

January 31, 2017

MEMORANDUM

To: All Board Presidents and Superintendents
CSBA Member Boards of Education

From: Susan Henry, President

Re: 2017 CSBA Delegate Assembly Election
U.S. Postmark Deadline – Wednesday, March 15, 2017

Enclosed is the ballot material for election of a representative to the CSBA Delegate Assembly from your region or subregion. The material consists of the ballot (on red paper), required candidate biographical sketch form, and if submitted, résumé for each candidate. In addition, we are including a “copy” of the ballot on white paper so that it may be included in board agenda packets, if you choose to do so. **Only the ballot on red paper is to be completed and returned.**

The board as a whole may vote for up to the number of vacancies in the region or subregion as indicated on the ballot. For example, if there are three vacancies in the region or subregion, the board may vote for up to three individuals. Regardless of the number of vacancies, each board may cast no more than one vote for any one candidate. (The ballot also contains a provision for write-in candidates; their name and district must be clearly printed in the space provided.)

The ballot must be signed by the Superintendent or Board Clerk and returned in the enclosed envelope; if the envelope is misplaced, you may use your district’s stationery; please write **DELEGATE ELECTION** prominently on the envelope with the region or subregion number on the bottom left corner. **Ballots must be postmarked by the U.S. Post Office on or before Wednesday, March 15, 2017. No exceptions are allowed.**

Election results will be posted on CSBA’s web site no later than Monday, April 3. If there is a tie vote, a run-off election will be held. All re-elected and newly elected Delegates will serve two-year terms beginning April 1, 2017 – March 31, 2019. The next meeting of the Delegate Assembly is on Saturday, May 20 – Sunday, May 21 at the Hyatt Regency in Sacramento.

Please do not hesitate to the Executive Office at (800) 266-3382 should you have any questions. Thank you.

REQUIRES BOARD ACTION

This complete, **ORIGINAL** Ballot must be **SIGNED** by the Superintendent or Board Clerk and returned in the enclosed envelope postmarked by the post office No later than **WEDNESDAY, MARCH 15, 2017**. Only ONE Ballot per Board. Be sure to mark your vote "X" in the box. *A PARTIAL, UNSIGNED, PHOTOCOPIED, OR LATE BALLOT WILL NOT BE VALID.*

OFFICIAL 2017 DELEGATE ASSEMBLY BALLOT
SUBREGION 12-B
(Kern County)

Number of vacancies: 4 (Vote for no more than 4 candidates)

Delegates will serve two-year terms beginning April 1, 2017 – March 31, 2019

**denotes incumbent*

- ☐ Pam Baugher (Bakersfield City SD)*
- ☐ Pamela J. Jacobsen (Standard SD)
- ☐ Tim Johnson (Sierra Sands USD)*
- ☐ Geri Rivera (Arvin Un. SD)
- ☐ Keith C. Wolaridge (Panama-Buena Vista Un. SD)

Provision for Write-in Candidate Name

School District

Signature of Superintendent or Board Clerk

Title

School District Name

Date of Board Action

See reverse side for list of all current Delegates in your Region.

2017 Delegate Assembly Candidate Biographical Sketch Form

DUE: Saturday, January 7, 2017

Mail to: CSBA | Attn: Executive Office | 3251 Beacon Blvd., West Sacramento, CA 95691 | fax: (916) 371-3407 | or email: nominations@csba.org.

Please complete, sign and date this required one-page candidate biographical sketch form. An optional, one-page, single-sided, résumé may also be submitted; both will be copied exactly as received. Please do not state "see résumé" and please do not re-type this form. Any additional page(s) exceeding this one-page candidate form will **not** be accepted. It is the candidate's responsibility to confirm that all nomination materials have been received by the CSBA Executive Office. Late submissions will not be accepted. If you have any questions, please contact the Executive Office at (800) 266-3382.

Name: <u>Pam Baugher</u>	CSBA Region-subregion #: <u>12</u>
District or COE Name: <u>Bakersfield City School District</u>	Years on board: <u>6</u>
Profession: <u>Retired Teacher</u> Contact Number: <u>661-345-5034</u>	E-mail: <u>scrurvvy@aol.com</u>
Are you a continuing Delegate? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, how long have you served as a Delegate? <u>2 years</u>	

Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly.

I feel that it is important that my district and county have a voice in the Delegate Assembly. After 40 years as a classroom teacher an active participant in CTA on local, state and national levels, and a 6 year board member for the same district where I taught, I bring a wide range of experiences and strong advocacy. I think inside and outside of the box. I come prepared to assist in finding the best solutions and proactively preventing problems through excellent policies, strong lobbying, and communications.

Please describe your activities and involvement on your local board, community, and/or CSBA.

In addition to the normal board members duties such as attending board meetings, graduations, etc., I visit each of our 43 schools every year at lunch time to talk with classified and certificated staff. As appropriate, I report positives and negatives to the Superintendent and/or fellow board members. I also serve as the Board's liaison to the District's Education Foundation, actively supporting its activities, and on the Board's Closing the Achievement Gap Committee. I attend our Kern County School Board Association's annual fall and winter meetings and appropriate trainings. I have attended 5 CSBA Annual Education Conferences and shared information with board members from my and other districts. I have completed CSBA's Masters in Governance training.

What do you see as the biggest challenge facing governing boards and how can CSBA help address it?

The biggest challenge to governing boards is developing high quality, sustainable programs within the LCAP to provide equity for all students and their parents. CSBA can help address this by educating and lobbying the governor and state/federal legislators, and educating the membership and the public. I think that developing the PAC is a great step in this direction.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: Pam Baugher

Date: Jan. 19, 2016
Dec.

Pam Baugher



Pam Baugher was elected to the Bakersfield City School District Board of Education Nov. 2, 2010, ran unopposed in 2014, and is currently serving as Board Clerk.

Having graduated from Bakersfield College and Fresno State College (now CSUF), Pam started teaching for BCSD in 1969 at Potomac Elementary School. She was on the committee that renamed the school after Bessie Owens, well-loved retired teacher. Over her 40 year career with the District, Pam also taught at Horace Mann, as a traveling science teacher, and at Nichols. She retired in 2009.

Pam was involved in District committees (e.g., African-American Male Task Force, Budget, Science Adoption), PTA, Nichols School Site Council, & Booster Club. She served on the Kern County School to Career and the Chamber of Commerce's Teacher of the Year committees. Pam was very active in Bakersfield Elementary Teachers Association (BETA) including serving as president. She was a CTA State Council Representative, Women's Leadership Cadre Trainer, National Education Association Representative Assembly delegate, and served in many other capacities.

Pam is currently serving: on the Board's Closing the Achievement Gap Committee, as President of the local chapter of CTA-Retired, on the Board of the Kern Retired Teachers Association and the League of Women Voters.

2017 Delegate Assembly Candidate Biographical Sketch Form

DUE: Saturday, January 7, 2017

Mail to: CSBA | Attn: Executive Office | 3251 Beacon Blvd., West Sacramento, CA 95691 | fax: (916) 371-3407 | or email: nominations@csba.org.

Please complete, sign and date this required one-page candidate biographical sketch form. An optional, one-page, single-sided, résumé may also be submitted; both will be copied exactly as received. Please do not state "see résumé" and please do not re-type this form. Any additional page(s) exceeding this one-page candidate form will **not** be accepted. It is the candidate's responsibility to confirm that all nomination materials have been received by the CSBA Executive Office. Late submissions will not be accepted. If you have any questions, please contact the Executive Office at (800) 266-3382.

Name: <u>Pamela J. Jacobsen</u>	CSBA Region-subregion #: <u>12-B</u>
District or COE Name: <u>Standard School District</u>	Years on board: <u>6</u>
Profession: <u>University Coordinator</u> Contact Number: <u>661-205-9944</u>	E-mail: <u>pjacobse@standardschools.net</u>
Are you a continuing Delegate? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, how long have you served as a Delegate? _____	

Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly.

To be a passionate advocate for children and education. To help implement a vision and a mission to ensure the best possible education for our children. To provide a vital link of communication in the governance structure between districts, county offices and the Board of Directors. To help set policies and bylaws that identify priorities for the highest level of childhood education and development of the community.

Please describe your activities and involvement on your local board, community, and/or CSBA.

I have lived in the community for over 57 years. I grew up in the community, raised my children, worked in the school district and am now an active Board Member. I currently work at a University in which I am on several committees working to bridge the gap between K12 and higher education. I bring a wealth of knowledge and have a passion in the providing the best possible education for our children. I feel I am the face of the community and would love the opportunity to represent the region in the Delegate Assembly.

What do you see as the biggest challenge facing governing boards and how can CSBA help address it?

I believe providing quality safe public education is one of the most important things that a community, state and country has the responsibility to do. I love the quote "It takes a village to raise a child". I am happy to accept the challenge to work hard and be prepared to contribute all I have for the greater good of our community.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: Pamela J. Jacobsen

Date: December 22, 2016

2017 Delegate Assembly Candidate Biographical Sketch Form

DUE: Saturday, January 7, 2017

Mail to: CSBA | Attn: Executive Office | 3251 Beacon Blvd., West Sacramento, CA 95691 | fax: (916) 371-3407 | or email: nominations@csba.org.

Please complete, sign and date this required one-page candidate biographical sketch form. An optional, one-page, single-sided, résumé may also be submitted; both will be copied exactly as received. Please do not state "see résumé" and please do not re-type this form. Any additional page(s) exceeding this one-page candidate form will **not** be accepted. It is the candidate's responsibility to confirm that all nomination materials have been received by the CSBA Executive Office. Late submissions will not be accepted. If you have any questions, please contact the Executive Office at (800) 266-3382.

Name: <u>TIM JOHNSON</u>	CSBA Region-subregion #: <u>12B</u>
District or COE Name: <u>SIERRA SANDS UNIFIED SCHOOL DISTRICT</u>	Years on board: <u>5</u>
Profession: <u>ENGINEER</u> Contact Number: <u>760-977-1167</u>	E-mail: <u>TJOHNSON@SSUSD.ORG</u>
Are you a continuing Delegate? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, how long have you served as a Delegate? <u>2</u>	

Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly.

I would like to continue my service to CSBA. As a Captain in the Navy Reserve, and with 35 years of military service, I bring a unique perspective to this organization. Taking care of ALL our children's educational needs is my passion, and I have focus on our military dependent children. My proven leadership, mentorship, and management skills are a great asset to be considered in your selection.

Please describe your activities and involvement on your local board, community, and/or CSBA.

I have been an advocate for our local district for many years:

School Board Member 2008-2012, 2014-present, past President and Vice President, President; Citizen's Oversight Committee for Measure A Construction Bond, Past President Superintendent's Council; Past President, Active Participant SSUSD Budget Committee, Past Parent Member; Western Association of Schools and Colleges (WASC) Accreditation Process; Board/Parent member; Pierce Elementary Site Council, Past President PTA

I have attended 7 CSBA Annual Education Conferences. 2 at Delegate Assembly member

What do you see as the biggest challenge facing governing boards and how can CSBA help address it?

Local Control of Funding -we are elected by our communities to be good stewards and need to retain local control - CSBA needs to continue to advocate for local control and work to increase state funding to ensure sound educational program for ALL children and ALL districts.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: JOHNSON, TIMOTHY, EUGENE. 1094
JOHNSON, TIMOTHY, EUGENE. 1094038940
Date: 2016.12.08 16:52:13 -0800

Date: 08 DEC 2016

2017 Delegate Assembly Candidate Biographical Sketch Form

DUE: Saturday, January 7, 2017

Mail to: CSBA | Attn: Executive Office | 3251 Beacon Blvd., West Sacramento, CA 95691 | fax: (916) 371-3407 | or email: nominations@csba.org.

Please complete, sign and date this required one-page candidate biographical sketch form. An optional, one-page, single-sided, résumé may also be submitted; both will be copied exactly as received. Please do not state "see résumé" and please do not re-type this form. Any additional page(s) exceeding this one-page candidate form will **not** be accepted. It is the candidate's responsibility to confirm that all nomination materials have been received by the CSBA Executive Office. Late submissions will not be accepted. If you have any questions, please contact the Executive Office at (800) 266-3382.

Name: Geri Rivera CSBA Region-subregion #: 12-B
District or COE Name: Arvin Union School District Years on board: 2
Profession: homemaker Contact Number: 661-302-7758 E-mail: geririveraatt.net
Are you a continuing Delegate? ☐ Yes ☒ No If yes, how long have you served as a Delegate? _____

Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly.

I am interested in becoming a delegate because I believe in order to make more of an impact in public education I need to be more involved. I feel I can offer a unique perspective on the Delegate Assembly as the wife of a teacher and mother of 4 children in elementary school; two of whom we adopted from foster care and have special needs. Before becoming a stay-at-home mom 8 years ago, I worked in the business world doing accounting, payroll, and H.R. for a local hospital, so I am interested in the fiscal and people side of education. I see firsthand many different viewpoints and I would like to share my experiences with the Assembly.

Please describe your activities and involvement on your local board, community, and/or CSBA.

I completed CSBA's Masters in Governance Program, and New board member training, as well as attending the Annual Education Conference each year. I am active in my church Arvin Assembly of God in Children's ministry. My family and I are also supporters of our foster agency Aspiranet and two of my children play sports in the League of Dreams in Bakersfield, which is a league specifically for kids with special needs.

What do you see as the biggest challenge facing governing boards and how can CSBA help address it?

The biggest challenge I see facing governing boards is educating our local communities about the big picture of public education. In this political climate we hear phrases like "school choice", thrown around and people may not be 100% sure of how publicly funded education works. I believe we on local boards need to take the mantle of leadership by educating ourselves with all of the resources CSBA has to offer so we can go back to our communities and make an impact locally.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: Geri Rivera

Date: 11-26-16

2017 Delegate Assembly Candidate Biographical Sketch Form

DUE: Saturday, January 7, 2017

Mail to: CSBA | Attn: Executive Office | 3251 Beacon Blvd., West Sacramento, CA 95691 | fax: (916) 371-3407 | or email: nominations@csba.org.

Please complete, sign and date this required one-page candidate biographical sketch form. An optional, one-page, single-sided, résumé may also be submitted; both will be copied exactly as received. Please do not state "see résumé" and please do not re-type this form. Any additional page(s) exceeding this one-page candidate form will **not** be accepted. It is the candidate's responsibility to confirm that all nomination materials have been received by the CSBA Executive Office. Late submissions will not be accepted. If you have any questions, please contact the Executive Office at (800) 266-3382.

Name: <u>Keith C. Wolaridge</u>	CSBA Region-subregion #: <u>12-B Kern</u>
District or COE Name: <u>Panama Buena Vista Union School District</u>	Years on board: <u>9</u>
Profession: <u>Adjunct Lecturer/Insurance Profess</u>	Contact Number: <u>661-333-8300</u>
E-mail: <u>keithewolaridge@gmail.com</u>	
Are you a continuing Delegate? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, how long have you served as a Delegate? _____	

Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly.

I was appointed to Panama's Board in August of 2009. Every year since then I have grown as a school board member. Serving on the CSBA Delegate Assembly would be the "icing" on the cake concerning my service as a member. Over the years, I've grown as a member in that I'm able to take complicated issues and translate them so the average citizen, parent, and stakeholder understands. On my board, I've held every position. Also, I've served on various school subcommittees as Health Care, Budget, chaired Superintendent search, and most recently, worked with other school stakeholders determining whether to leave the county SELPA. In each of these positions I've learned to listen, analyze and develop solutions to complex and complicated issues.

I consider myself an excellent team player. My goal when I serve is to add value to the organization. Last year, my board gave the honor of completing CSBA's Masters in Governance. The skills and information gained there has proved invaluable in leading the school board this upcoming year.

Please describe your activities and involvement on your local board, community, and/or CSBA.

Along with serving on my local school board I serve on various committees and boards in Kern County. Currently, I service on the California State University Bakersfield's Athletic Scholarship Board, Bakersfield Symphony Orchestra, the Gleaners, Kern County Workforce Investment Committee, and most recently served on the Blue-Ribbon Commission for Kern County Community College's \$500billion dollar bond initiative. Each one of these boards I've been a subcommittee chair working with others to complete the mission and vision of the organization

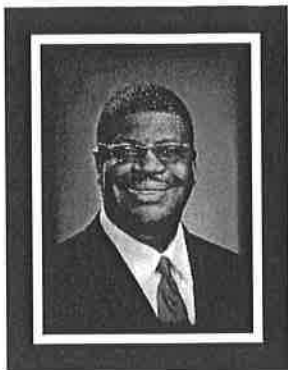
What do you see as the biggest challenge facing governing boards and how can CSBA help address it?

The biggest challenge facing school boards is our lack of consistent advocacy to the public and to our state elected officials. Public education faces many voices condemning and criticizing the work being done. It is our responsibility of school board members to be the voice and primary advocate to tell our story for each district separately and public education collectively.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: Keith C Wolaridge Digitally signed by Keith C Wolaridge
Date: 2017.01.04 18:22:27 -08'00'

Date: January 4, 2017



Keith C. Wolaridge
8224 Espresso Drive, #200
Bakersfield, CA 93312
Direct (661) 588-4883 ext. 15
Cell (661) 440-2771
Fax (661) 588-5122
kwolaridge@farmersagent.com
www.farmersagent.com/kwolaridge
CA License #OB87388

Personal Background

- Resides in Bakersfield since 1999
- Married (18 Years) Four Beautiful Daughters & Three Dogs
- Community Involvement
 - *Panama Buena Vista Union School District, School Board Trustee*
 - *Golden Empire Kern County Gleaners, Board Member*
 - *Kern County Workforce Investment Committee, Board Member*
 - *CSU, Bakersfield Roadrunner Scholarship Fund, Board Member*
 - *Gideon's International*
 - *Involved with various Chambers of Commerce*

Professional

- *Licensed Insurance Agent since 1996*
- *M.S. Leadership, Grand Canyon University*
- *B.S. Accounting, California State University, Fresno*
- *Pacific Coast Banking School, University of Washington*
- *Adjunct Faculty, Santa Barbara Business College*

Personal business philosophy

My goal is to offer solutions that meet your needs today and for the future. I recognize that my clients' needs and priorities change over time, as a result, I hold myself to the highest level of personal and professional integrity and promise to only to recommend insurance product solutions that are in my client's best interest.



About Farmers

Farmers employees and agents live and work in every area across the country, we've been dedicated for over 85 years to improving the communities in all our backyards. Supporting charities like Habitat for Humanity, FoodShare, United Way, and Salvation Army, Thank America's Teachers, Boys & Girls Clubs, the First Tee and more. Since its founding in 1928 Farmers is proud to serve more than 10 million households with more than 20 million individual policies across all 50 states through the efforts of over 50,000 exclusive and independent agents and nearly 24,000 employees.

9. GENERAL ADMINISTRATION

9.4 Authorization for Board Member Travel to the Annual Winter School Trustees Dinner Meeting on February 27, 2017

BACKGROUND INFORMATION: At the May 7, 2009 board meeting, protocol requiring the board to authorize all board member travel was established. The 2016-17 travel budget for the board was approved for \$18,700.

CURRENT CONSIDERATIONS: The Annual Winter School Trustees Dinner Meeting/Workshop of the Kern County School Boards Association and the Kern County Superintendent of Schools office will be held on February 27, 2017 in Bakersfield. The following are the estimated costs associated with this meeting.

Dinner cost = \$42.00 (4 people)	\$ 168.00
Fuel for District Vehicle	<u>\$ 25.00</u>
Total Expense	\$ 193.00

FINANCIAL IMPLICATIONS: The travel budget for the board for 2016-17 is \$18,700. To date, \$14,533.59 has been approved.

SUPERINTENDENT'S RECOMMENDATION: In accordance with the board's adopted protocol, it is recommended that the board review the proposed travel and determine if it wishes to authorize this travel activity.

9. GENERAL ADMINISTRATION

9.5 Approval for Board Member to Become a Representative on Federal Lands Impacted Schools Association (FLISA) Executive Board

BACKGROUND INFORMATION: The Federal Lands Impacted Schools Association (FLISA), formerly known as Section 8002, endeavors to secure federal funding which reimburses eligible districts for tax revenue lost due to the federal government's removal of this land from the local tax rolls. Sierra Sands Unified School District, as well as many school districts across the country, includes within its boundaries parcels of land that are owned by the federal government and are therefore exempt from local property taxes. FLISA is a subgroup of the National Association of Federally Impacted Schools or NAFIS. For more than ten years members of the board and district administration have attended both NAFIS and FLISA meetings to the benefit of the district. Advocacy on behalf of the district has contributed to maintaining Federal Impact Aid funding to the district at an average of approx. \$1.8M yearly.

CURRENT CONSIDERATIONS: On January 9, 2017, FLISA Executive Director Dr. Thomas Madden asked Sierra Sands board member Ms. Amy Castillo-Covert to become a member of the FLISA Executive Board for a term of two years. The FLISA board will place Ms. Castillo-Covert's name into nomination for approval during the NAFIS Spring Conference in March 2017.

FINANCIAL IMPLICATIONS: FLISA Executive Board members are expected to attend four yearly meetings – two in Washington, DC and two in other locations to be determined annually. Additionally, it is recommended that a Federal Relations Outreach meeting be attended in the spring of each year. Up to this point Ms. Castillo-Covert has attended 2 to 3 meetings each year - two NAFIS meetings and 1 FLISA meeting. The additional expenses of attending a fourth FLISA meeting is ~\$1,600. As a FLISA Board member an additional night to attend the NAFIS Washington meetings is estimated at ~\$350 per night.

SUPERINTENDENT'S RECOMMENDATION: It is the recommendation of the superintendent that the board approve membership of Ms. Amy Castillo-Covert on the Executive Board of FLISA with approval to attend all necessary meetings.



Federal Lands Impacted Schools Association

Education For Children, Fairness for Taxpayers

January 9, 2017

Dear Amy:

Once again, I want to express my appreciation for all your good work on behalf of Federal Impact Aid, particularly the Federal Lands Impacted Schools Association. You have been an active and, more importantly, a contributing member of our group and advocate of your school district. California has always been a very important state in this program and we have always made sure to have a California representative on the FLISA executive board. You have accepted various leadership responsibilities with our group over the years, and have done so willingly and capably.

We would like you to become a member of the FLISA Executive Board. The Board would place your name in nomination for approval by the whole group during the NAFIS Spring Conference in March. This is a recognition of past services and leadership and also an expectation that such contributions and leadership will continue into the future. As you know, it is impossible to become a fully functioning FLISA member without being present at all our meetings. This includes the NAFIS Fall and Spring Conferences, the FLISA Summer and Winter meetings, and, if at all possible, the Federal Relations Outreach meetings that are periodically scheduled. There are some who view attendance at such meetings as a benefit, vacation, chance to "get away," etc. As you know, it is a serious responsibility.

Please let me know as soon as you can, that you are willing to accept this nomination and that your School Board will support your involvement on the FLISA board.

Sincerely,

Dr. Thomas Madden, Executive Director
Federal Lands Impacted Schools Association.

10. CONSTRUCTION ADMINISTRATION

10.1 Report to the Board: Construction Activities and Issues

BACKGROUND INFORMATION: The purpose of this item is to keep the board, administration, and especially the community informed as to the progress of the district's construction efforts.

CURRENT CONSIDERATIONS: The Burroughs Modernization and the New Murray Middle School are now beginning construction. The Burroughs PAC Boiler Relocation and the Mesquite HVAC Replacement are in the bidding process. Mr. Steve Hubbard, Project Manager with Maas Co., will update the board and community on these activities.

FINANCIAL IMPLICATIONS: None.

SUPERINTENDENT'S RECOMMENDATION: This item is presented for informational purposes and no action is required.



Capital Projects Report

to the

Board of Trustees of the

Sierra Sands Unified School District

February 16, 2017

BURROUGHS HIGH SCHOOL

PROJECT STATUS REPORT

February 2017

· Address	500 E. French Ave. Ridgecrest, CA 93555
· Project Manager	Maas Dave Hall
· Architect	RBB Architects Los Angeles, CA
· Construction Manager	Colombo Construction Co



Fast Facts

Complete renovation of the permanent instructional spaces throughout the campus along with the addition of a new Administration Building to reorient the front of the campus to the southwest and a new Concessions/Restroom Building adjacent to the existing stadium. Work will include refurbishment of all finishes, replacement of all existing HVAC and lighting system wiring, site paving improvements, a new and enlarged student parking lot, and modern audio visual and technology infrastructure.

- Total Project Budget \$31,909,274
- Project Square Footage (GSF) 219,583 GSF (Rev.)
- Funding Source 80% DOD, 20% District Funds
- Construction Mobilization..... 2/17/16 (Complete)
- Targeted Completion 7/31/17 (Originally 12/31/15; Grant Agreement Amended)

Sustainable Features

Meets requirements of the National Environmental Policy Act

BURROUGHS HIGH SCHOOL

PROJECT STATUS REPORT

February 2017

CONSTRUCTION PHASE

Fast Financial Facts

- Total Grant Project Budget \$31,909,274
 - OEA Funds (80%)..... \$25,527,419
 - Matching Funds (20%)..... \$ 6,381,855
- Construction Budget (OEA Grant)..... \$26,410,282
- Reserve for Soft Costs/Fees @ 30% TPB. ...\$ 9,572,782
- Encumbrances To Date..... \$28,860,829
- Percent Complete of Project Cost 90.4%
- Percent Complete of Construction33%

Project Update

- Demolition in Buildings D and L is complete.
- New construction at Buildings D and L has commenced.
- Construction of the Concessions/Restroom Building at the Athletic Field remains in progress.
- Roof repairs at the future Lunch Shelters has commenced.
- Athletic Field Lighting has commenced; targeted completion date is mid-March.
- Advertisement , bidding of contracts for Phase 2 of the project are complete as of Feb 10 and scheduled for award 2-16-17.
- Supplemental Funding to the Grant has been approved by OEA. Supplemental funding provides additional funding to pay for unforeseen conditions.



BURROUGHS HIGH SCHOOL

SCHEDULE: 12 MONTH

- Construction Start 03/28/16
- Projected Completion Dates – First Increment 01/03/17
 - Open Library 10/01/16
 - Open Building M (Classrooms) 01/03/17
 - Building G Additional Work (Arts + Pottery) 12/01/16
 - Girls Locker Room Opened for use 09/29/16
- Commence Construction in Buildings D and L 12/19/16
- Commence Phase Two 03/25/17
- Complete Phases One and Two 07/31/17
- Complete New Admin Building 10/31/17

BURROUGHS HIGH SCHOOL

90 DAY LOOK AHEAD SCHEDULE

(2/1/17 - 2/25/17)

	February				March					April			
	30	6	13	20	27	6	13	20	27	3	10	17	24
CLASSROOM BUILDINGS D & L													
Construction													
Punch List													
Beneficial Occupancy (4/27)													
CLASSROOM BUILDING C													
Demolition													
Construction													
Punch List													
Beneficial Occupancy (7/17)													
CONCESSIONS BUILDING W													
Construction													
Beneficial Occupancy (8/30)													
STADIUM LIGHTING													
Install Standards													
MULTI-PURPOSE BUILDING E													
Serving Line													
Construction													
Beneficial Occupancy (4/6)													

President's Day

Spring Break



Pouring the patio retaining wall at the New Concessions/Restroom Building



Construction has commenced in D and L Buildings



Students and teachers are enjoying the new classrooms!



Framing for new windows in D and L Buildings



Roof and fascia repairs at the future Lunch Shelters



New drywall going up in the classrooms at D and L Buildings

MURRAY MIDDLE SCHOOL

PROJECT STATUS REPORT CONSTRUCTION PHASE – SITE UTILITIES

February 2017

Address	200 E. Drummond Ave. Ridgecrest, CA 93555
• Project Manager	Maas Steve Hubbard
• Architect	IBI Group Irvine, CA
• Construction Manager	Colombo Construction Co



Fast Facts

New construction of a complete middle school campus to house the students from the existing Murray Middle School including Classroom Buildings, Music and Art Building, Library, Gymnasium, Multi-purpose Room and Administration Building, along with playing fields and a central campus courtyard.

- Total Project Budget \$39,542,838
- Project Square Footage (GSF) 67,896 GSF (Rev - originally 93,000 SF)
- Funding Source 80% DOD, 20% District Funds
- Construction Mobilization. 1/8/16 (Complete)
- Targeted Completion 7/31/17 (originally 9/30/16)

Sustainable Features

- Meets requirements of the National Environmental Policy Act



MURRAY MIDDLE SCHOOL

PROJECT STATUS REPORT

February 2017

SITE UTILITIES AND GRADING PHASE

Fast Financial Facts

- Total Grant Project Budget \$ 39,542,838
 - OEA Funds (80%) \$ 31,634,270
 - SSUSD Matching Funds (20%) \$ 7,908,568
- Construction Budget (OEA Grant) \$ 34,510,554
- Demolition Allowance for Old Murray \$ 3,200,000
- Encumbrances To Date \$ 38,335,713
- Percent Complete of Project Cost 96.9%
- Percent Complete of Construction 23%

Project Update

- Meehleis Modular Manufacturing Co. continues with construction of building foundations on site for classroom structures.
- Construction Activities currently in progress.
 - Completion of concrete curbs, gutters and roadways
 - Continuation of construction on the Athletic Fields
 - Installation of irrigation lines for Athletic Fields
- Meehleis manufactured structures continuing in production and delivering Classroom modules for first installation.
- Supplemental Funding to the Grant has been approved by OEA. Supplemental funding provides additional funding to pay for unforeseen conditions.



MURRAY MIDDLE SCHOOL

SCHEDULE: 12 MONTH

- | | |
|--|-------------------------|
| • Commence fabrication of modular units | 12/06/16 |
| • Commencement of structure foundations | 12/06/16 |
| • Site concrete and paving | 12/08/16 – 2/12/16 |
| • Delivery and installation of classrooms | 1/24/17 through 7/21/16 |
| • Delivery and installation of Admin and MPR | 3/20/17 through 7-21-17 |
| • Delivery and installation of Gymnasium | 8/1/17 through 10/31/17 |

MURRAY MIDDLE SCHOOL

90 DAY LOOK AHEAD SCHEDULE

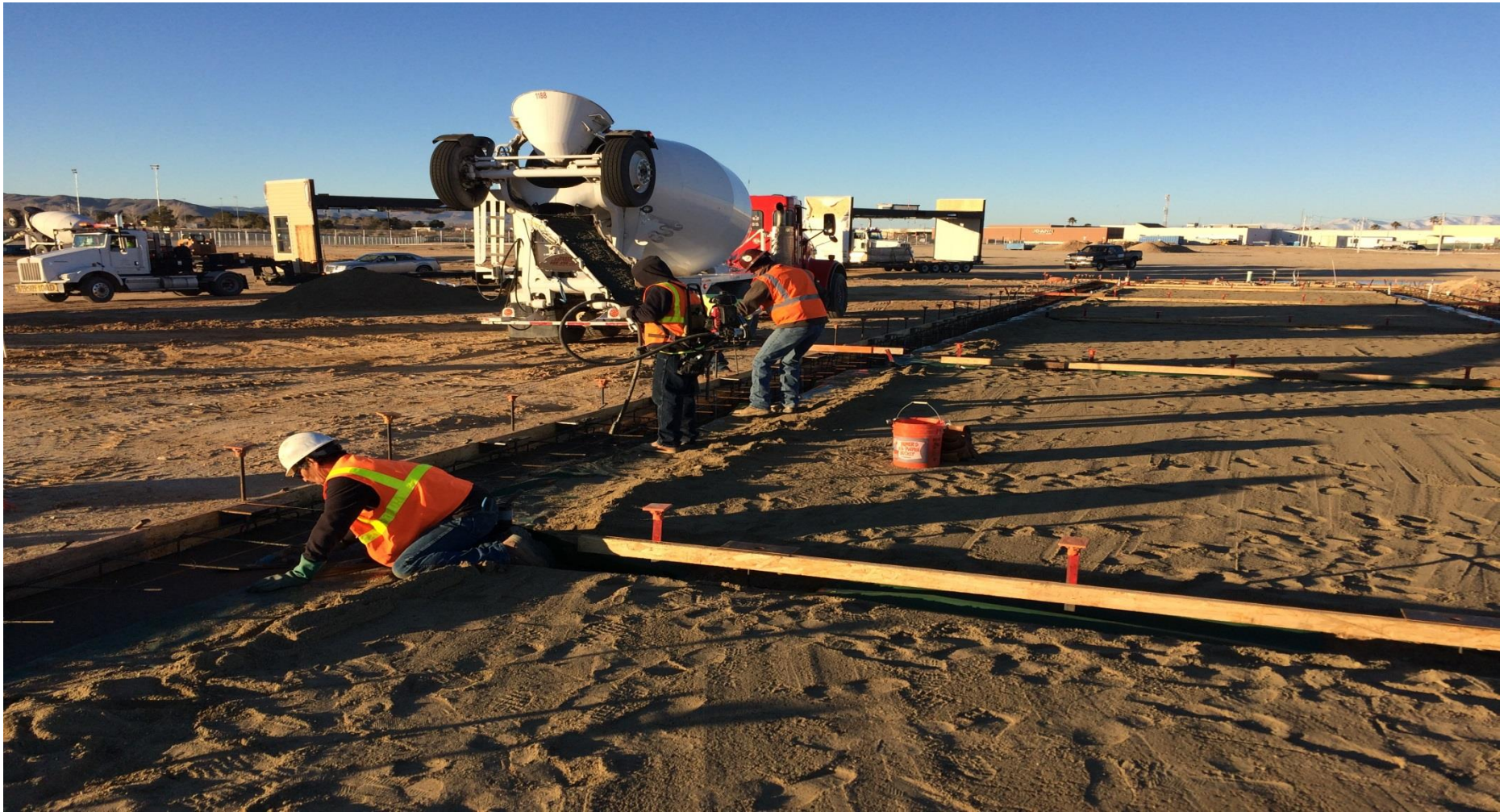
	February				March					April			
	30	6	13	20	27	6	13	20	27	3	10	17	24
MODULAR STRUCTURES													
Classroom Building D5													
Construction													
Beneficial Occupancy (4/17)													
Classroom Building D4													
Construction													
Beneficial Occupancy (5/18)													
Classroom Building D3													
Construction	Fabrication												
Beneficial Occupancy (5/30)													
Administration Building A1													
Multi -Purpose Building A2													
Conc. Slabs (incl. U.G. Utilities)													
Construction	In-Plant Fabrication												
Beneficial Occupancy (8/1)													
Classroom Building D2													
Conc. Slabs (incl. U.G. Utilities)													
Construction													
Beneficial Occupancy (8/14)													
Classroom Building D1													
Conc. Slabs (incl. U.G. Utilities)													
Construction													
Beneficial Occupancy (8/11)													
Classroom Building C													
Conc. Slabs (incl. U.G. Utilities)													
Construction													
Beneficial Occupancy (8/8)													
Gymnasium Building C													
Conc. Slabs (incl. U.G. Utilities)													
Construction													
Beneficial Occupancy (10/16)													

President's Day

Spring Break



Delivery of the first Classroom modules has commenced



Preparation of footings and pads to receive modules continues



More Classroom modules arrive weekly



New concrete pad ready to receive classroom modules



Installation of landscape irrigation lines continues

10. CONSTRUCTION ADMINISTRATION

10.2 Approval to Enter into Change Order #2 to the Agreement with Kerns, Inc. to Execute Work to Address Unforeseen Site Conditions and Requirements of Water District for the Site Utilities Contract at Murray Middle School

BACKGROUND INFORMATION: In December of 2012, the district received a grant from the Department of Defense (DoD) - Office of Economic Adjustment (OEA) for approximately thirty-nine million dollars for the construction of a new Murray Middle School (MMS). In response to that grant, the district initiated design and construction phase services to complete execution of the project. During the course of construction, certain unforeseen conditions that require additional work were encountered. The site utilities contractor is requested to implement certain work not anticipated in order to initiate and facilitate ongoing construction operations. This work was not included in any of the prime trade contracts as bid and awarded. The work is necessary to complete the project.

CURRENT CONSIDERATIONS: The site utilities contractor relocated four (4) fire risers which had been installed incorrectly per the previous construction manager's instructions. Additionally, the contractor provided a cover for the site water meter according to standard practice and in keeping with the plans and specifications. However, the local water district rejected the cover and demanded a cover that includes a pull handle and a view port. Delay in the approval of the water meter cover caused the contractor to have to provide water for a longer period of time than was in his contract

FINANCIAL IMPLICATIONS: Authorization is requested to amend the contract with Kerns, Inc. as follows:

Kerns, Inc. – Site Utilities - Base Contract:	\$1,087,456.00
Change Order #1	\$ 40,300.00
<u>Proposed Change Order #2</u>	<u>\$ 12,252.63</u>
Total New Contract Amount	\$1,140,008.63

Funding for this expense shall be 80% from the Murray Middle School DoD grant funds and 20% from district matching funds including Fund 35.

SUPERINTENDENT'S RECOMMENDATION: It is recommended that the board authorize proposed Change Order #2 to add the work described therein to the agreement with Kerns, Inc. to accomplish work as necessary to address various unforeseen site services.

CHANGE ORDER

Distribution to:

- | | |
|--|---|
| <input checked="" type="checkbox"/> OWNER | <input checked="" type="checkbox"/> INSPECTOR |
| <input checked="" type="checkbox"/> ARCHITECT | <input checked="" type="checkbox"/> DSA |
| <input checked="" type="checkbox"/> CONTRACTOR | <input type="checkbox"/> CITY AGENCY |
| <input checked="" type="checkbox"/> FIELD | <input checked="" type="checkbox"/> OTHER |

PROJECT:	Sierra Sands Unified School District	CHANGE ORDER NO.:	2
	Project Name: New Murray Middle School 200 E. Drummond Avenue Ridgecrest, CA 93555	DATE OF ISSUANCE:	February 16, 2017
TO:	KERNS, INC. 17560 Catalpa Street Hesperia, CA 92345 Bid Category: SITE UTILITIES	PROJECT NO.:	220001
		DSA APPL. #	A-03-116198
		CONTRACT FOR:	Various Unforeseen
		CONTRACT DATE:	December 29, 2015
		C-CONTRACT NO.:	67520

Action: Request the Board of Trustees approve the contract changes contained in the below referenced Exhibits.

You are directed to make the following changes in this Contract:

Reference attached Change Order Item.

EXHIBIT	CONTRACTOR PCO	#		COST
EXHIBIT A	COR #	12	Proposal =	\$8,722.26
EXHIBIT B	COR #	13	Proposal =	\$1,699.06
EXHIBIT C	COR #	14	Proposal =	\$1,831.31
Total CO Amount:				\$12,252.63

Not valid until signed by the Owner, Architect and Contractor.

Signature of Contractor indicates his agreement herewith, including any adjustment in Contract Sum or Contract Time.

The original Contract Sum was	\$	1,087,456.00
Net change by previously authorized Change Orders		\$40,300.00
The Contract Sum prior to this Change Order was	\$	1,127,756.00
The Contract Sum will be increased (decreased) by this Change Order	\$	12,252.63
The new Contract Sum including this Change Order will be	\$	1,140,008.63
The Contract Time will be changed by [0] Days.		0
The Date of Completion as of the date of this Change Order therefore is:		June 30, 2017

Contractor:

Name (Printed)

Signature

Date

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District. I believe this request is valid and recommend for your acceptance.

Architect:	Name (Printed)	Signature	Date
	IBI Group, Inc	_____	_____
Const. Mgt. Rep.:	Colombo Construction	_____	_____
Program Mgt. Rep.	Maas Companies	_____	_____

Inspector of Record: Jeff Roberson
Owner: Christina Giraldo
 Asst Supt Business + Support Svcs

CC:

ITEM CO.:

Requested by:	District
Reference	Exhibits "A", "B", "C", COR's #12, 13, 14 - Kerns, Inc.
Justification	A/1
Time Extension	0 Days

ADD/DEDUCT: \$ 12,252.63

TOTAL CHANGE ORDER AMOUNT: \$ 12,252.63

CODE LEGEND*

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION

- H BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE

- J BUILDING COST, AGENCY OR CODE REVISION

- K BUILDING COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR

- L CONTRACT ADMINISTRATIVE ISSUE

* Note: "I" has been omitted to avoid confusion with "1"

- 1 CONTRACTOR GENERATED
- 2 CONSTRUCTION MANAGER GENERATED
- 3 ARCHITECT/ENGINEER GENERATED

- 4 DISTRICT GENERATED
- 5 INSPECTOR OR AGENCY GENERATED

12. CONSENT CALENDAR

12.1 Approval of “A” and “B” Warrant

CURRENT CONSIDERATIONS: “A” and “B” warrants released in January 2017 are submitted for approval. “A” warrants totaled \$2,539,053.45. “B” warrants totaled \$2,444,708.56

FINANCIAL IMPLICATIONS: Warrants were issued as stated.

SUPERINTENDENT’S RECOMMENDATION: Approve “A” and “B” warrants for January, 2017 as presented.

This list represents the "A" and "B" warrants released in January 2017
The "A" and "B" warrant registers are available in the business office for your review.

RECOMMENDED ACTION: Approve "A" and "B" warrants as presented.

"A" WARRANTS

<u>Type of Payroll</u>	<u>Amount</u>
End of month certificated	\$1,764,922.22
End of month classified	\$619,352.14
10th of month certificated	\$89,823.03
10th of month classified	\$64,956.06
15th of month certificated	\$0.00
15th of month classified	\$0.00
Total "A" Warrants	\$2,539,053.45

"B" WARRANTS

<u>Register Number</u>	<u>Amount</u>
175	\$19,375.56
178	\$26,017.30
179	\$91,316.86
180	\$9,815.39
181	\$55,543.19
182	\$61,715.61
183	CLOSED - ERR
184	\$30,162.48
185	\$124,479.09
186	\$25,412.51
187	\$234,082.80
188	\$14,350.91
189	\$6,494.52
190	\$17,598.82
191	\$21,483.66
192	\$11,335.80
193	\$59,833.26
194	\$11,079.45
195	\$68,495.13
196	\$154,313.56
197	\$11,696.87
198	\$232,104.64
199	\$2,817.27
200	\$7,113.06
201	\$10,173.84
202	\$32,724.50
203	\$22,870.77
204	Food Service
205	\$53,175.80
206	\$21,674.77

207	\$524,146.99
208	\$81,550.02
209	\$40,875.78
210	\$1,911.00
211	\$18,234.02
212	\$75,710.30
213	\$239,365.14
214	FEBUARY
215	\$25,137.89
216	FEBRUARY
217	FEBRUARY
218	FEBRUARY
219	\$520.00
Total "B" Warrants	\$2,444,708.56

12. CONSENT CALENDAR

12.2 Approval of Recommendations for Expulsion, Expulsion Case #06 1617

BACKGROUND INFORMATION: Education code requires the board to take final action on recommendations for expulsion.

CURRENT CONSIDERATIONS: Board approval is requested for the following expulsion case:

Expulsion Case #06 1617: As stated in a stipulated expulsion agreement, student is expelled for the remainder of the 2016-2017 spring semester and the 2017-2018 fall semester, however, suspending the fall semester allowing the student to return to a SSUSD school in August 2017 under a behavior contract.

FINANCIAL CONSIDERATIONS: None.

SUPERINTENDENT'S RECOMMENDATION: Approve the recommendations for expulsion, Expulsion Case #06 1617 as presented.