

Interdistrict Transfers

The Interdistrict Transfer process applies to those parents who wish to enroll their student in a district other than the district in which they reside. Sierra Sands Unified School District (SSUSD) will begin accepting interdistrict transfer requests for the 2020-2021 school year starting August 21, 2020. Parents/guardians must submit a release form from their district to the Sierra Sands Pupil Support Services Office in order for the request to be processed and responded to in the proper timeframe.

Interdistrict transfer requests may be denied depending on the space and staff available.

Please refer to District Board Policy 5117 – Interdistrict Attendance (<http://gamutonline.net/district/sierrasands/displayPolicy/182395/5>) and Administrative Regulation 5117 – Interdistrict Attendance (<http://gamutonline.net/district/sierrasands/displayPolicy/182396/5>) for more information relating to the District’s interdistrict transfer procedures.

Reasons for which SSUSD may approve an interdistrict transfer request include the following:

- When child care needs of the student are met by a parent/guardian, relative, or sitter in another district.
- When special mental or physical health needs, as certified by a physician, school psychologist or other appropriate school personnel, can be met in another district.
- When the student has brother(s) or sister(s) attending school in a different district, to avoid splitting the family's attendance.
- To start or complete a school year when parents/guardians are moving during that year.
- To allow students to remain with a class graduating from an elementary, junior or senior high school.
- When a student's interest would be best served by the educational program not offered in the district of residency or a change in school environment.
- When the student will be living out of the district only for one year or less.
- When documented cases of serious home or community problems make it inadvisable for the student to attend the school of residence.

Timelines for Processing Interdistrict Transfer Requests

- For parents/guardians who submit a “current year request,” SSUSD will notify the parent/guardian of its final decision within 30 calendar days from the date the request was received. A “current year request” means a request for interdistrict transfer received beginning 15 calendar days before the commencement of instruction of the school district for which interdistrict transfer is sought.
- For parents/guardians who submit a “future year request,” SSUSD will notify the parent/guardian of its final decision as soon as possible, but no later than 14 calendar days after the commencement of instruction in the school year for which the interdistrict transfer is sought. A “future year request” means a request for interdistrict transfer received up until 15 calendar days before the commencement of instruction of the school district for which interdistrict transfer is sought.

- Failure of the parent/guardian to meet any timelines established by SSUSD shall be deemed an abandonment of the request.

Existing interdistrict transfers may be terminated or revoked when repeated academic, attendance or behavioral problems occur.

Appeals of Denials

- A parent/guardian may appeal a school district's decision regarding a request for interdistrict transfer, within 30 calendar days of the date of the school district's final denial, to the county board of education that has jurisdiction over the school district denying the permit.
- Failure to appeal within the required time is good cause for denial of an appeal.