

SIERRA SANDS UNIFIED SCHOOL DISTRICT

**Board of Education
Special Meeting**

**September 16, 2010
Ridgecrest City Council Chambers
100 West California Avenue
www.ssusd.org**

We, the members of the Board of Education of the Sierra Sands Unified School District, are committed to providing the highest quality education in a safe environment to all K-12 students. We believe the school shares with the family, church, and community the responsibility for developing life-long learners who are responsible, productive citizens.

A G E N D A

CALL TO ORDER AND PLEDGE TO THE FLAG

6:45 p.m.

Amy Covert
Judy Dietrichson
Bill Farris
Tim Johnson
Tom Pearl, Vice President/Clerk
Kurt Rockwell, President
Michael Scott

Joanna Rummer, Superintendent

MOMENT OF SILENCE

1. ADOPTION OF AGENDA

2. CLOSED SESSION

2.1 Conference with Legal Counsel- Anticipated Litigation

Significant exposure to litigation pursuant to Government Code section 54956.9
subdivision (b): 1 potential case.

3. ADJOURNMENT

SIERRA SANDS UNIFIED SCHOOL DISTRICT

**Board of Education
Regular Meeting**

**September 16, 2010
Ridgecrest City Council Chambers
100 West California Avenue
*www.ssusd.org***

We, the members of the Board of Education of the Sierra Sands Unified School District, are committed to providing the highest quality education in a safe environment to all K-12 students. We believe the school shares with the family, church, and community the responsibility for developing life-long learners who are responsible, productive citizens.

A G E N D A

CALL TO ORDER AND PLEDGE TO THE FLAG

7:00 P.M.

Amy Covert
Judy Dietrichson
Bill Farris
Tim Johnson
Tom Pearl, Vice President/Clerk
Kurt Rockwell, President
Michael Scott
Student Member, Charlotte Flatebo

Joanna Rummer, Superintendent

MOMENT OF SILENCE

1. ADOPTION OF AGENDA

Welcome to a meeting of the Board of Education. Because we believe you share our concern for the education of the youth of our community, we appreciate and welcome your participation. Copies of the agenda, along with a procedural handout, are available on the wall at the back of the room to assist with your participation in the meeting.

2. APPROVAL OF MINUTES of the regular meeting of regular and special meetings on August 19, 2010 and the regular and special meetings on September 2, 2010

3. PROGRAMS AND PRESENTATIONS

4. PUBLIC HEARING

- 4.1 Public Hearing and Adoption of Resolution #4 1011 Statement of Assurance of Sufficient Textbooks and Instructional Materials and Certification that Pupils Are Provided with Standards-Aligned Textbooks and Instructional Materials

5. REPORTS AND COMMUNICATIONS

5.1 Student Member's Report

5.2 Reports from Members of the Board

5.3 Superintendent's Report

- Beginning of School Update
- Enrollment Update

5.4 Communications

5.5 Communications from the public

The board will provide time during the discussion of each agenda item for members of the public to comment. At this time, members of the public may address the board on an item not on the agenda. Comments should relate to items of public interest within the board's jurisdiction. The law prohibits the board from taking action on items not on the agenda. If appropriate, your comments will be referred to staff for response. When addressing the board, please state your name and address at the podium and limit your remarks to three minutes. In accordance with the board bylaws, the board will limit the total time for public input to 30 minutes. Those wishing to address the board beyond the 30-minute time limit may do so at the end of the scheduled meeting agenda.

6. EDUCATIONAL ADMINISTRATION

- 6.1 Report to the Board: Overview of the Sierra Sands Academic Performance Index (API) and Adequate Yearly Progress (AYP) with Results and Analysis of the STAR Testing Program for Spring 2010 (Goal #1, #2, #4)
- 6.2 Review and Approval of Adult School Program Offerings for the 2010-11 School Year (Goal #1)
- 6.3 Review and Approval of SMART Goals To Establish Performance Goals and Objectives of the Superintendent

7. POLICY DEVELOPMENT AND REVIEW

- 7.1 Revision of BP/AR 7511, Naming a Facility

8. PERSONNEL ADMINISTRATION

8.1 Certificated

Employment, resignation, retirement, leave of absence, change of status, termination

8.2 Classified

Employment, resignation, retirement, leave of absence, change of status, termination

- 8.3 Approval of Resolutions #5 1011, #6 1011, and #7 1011, Teachers Teaching Out of Their Major/Minor Field or Area
- 8.4 Waiver Request Enabling the District to Assign Individuals in Certificated Positions Without Appropriate Credentials

9. GENERAL ADMINISTRATION

- 9.1 Gifts to the District
- 9.2 Nominations for Directors-at-Large (Asian/Pacific Islander and Hispanic) to the California School Boards Association (CSBA) Board of Directors
- 9.3 Consideration of Resolution #8 1011 to Initiate the Process For A Change in Election System

10. CONSTRUCTION ADMINISTRATION

- 10.1 Report to the Board: Measure “A” and Other Construction Activities and Issues
(Goal #3, #4)

11. BUSINESS ADMINISTRATION

- 11.1 Approval of Professional Services Agreement with Schools Legal Services
- 11.2 Adoption of Resolution #9 1011 Approving the 2010-2011 Estimated Gann Limit Calculations for the Sierra Sands Unified School District
- 11.3 Ratification of Bid for the Purchase of Dairy Products
- 11.4 Adoption of Resolution #10 1011 Authorization to Extend the Existing Contract with Sara Lee Food & Beverage Co., for the Purchase of Bread Products for the 2010-11 School Year
- 11.5 Acceptance of the 2009-10 Unaudited Actuals

12. CONSENT CALENDAR

- 12.1 Approval of Contract Renewal with Susan Stuart & Associates to Provide Professional Services in Reserving School Facilities Program Funds for Modernization and New Construction Projects
- 12.2 Approval of Professional Services Agreement with the Law Firm of Fagen Friedman & Fulfrost, LLP for Legal Services
- 12.3 Approval of “A” and “B” Warrants
- 12.4 Approval of Interdistrict Transfer Agreement

13. FUTURE AGENDA

14. ADJOURNMENT

The next regular meeting of the Board of Education will be October 21, 2010

Any materials required by law to be made available to the public prior to a meeting of the Board of Education of the Sierra Sands Unified School District can be inspected during normal business hours at the district office located at 113 Felspar, Ridgecrest, CA. These materials can also be viewed on the district's internet website at www.ssusd.org.

Note: Individuals who require special accommodation, including but not limited to an American sign language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent's Office at least two days before the meeting date.

SIERRA SANDS UNIFIED SCHOOL DISTRICT

Minutes of the Special Meeting of the Board of Education

DATE OF MEETING: August 19, 2010
TIME OF MEETING: 6:20 p.m.
PLACE OF MEETING: Ridgecrest City Council Chambers
MEMBERS PRESENT: Covert, Dietrichson, Farris, Johnson, Pearl, Rockwell, Scott
MEMBERS ABSENT: None
STAFF PRESENT: Joanna Rummer, Superintendent

PLEDGE OF ALLEGIANCE was deferred to the beginning of the regular meeting.

MOMENT OF SILENCE was deferred to the beginning of the regular meeting.

1. ADOPTION OF AGENDA

The agenda was adopted by consensus as posted.

2. CLOSED SESSION

The board met in closed session with the superintendent to discuss the evaluation of principals and cabinet level administrators.

3. ADJOURNMENT was at 7:00 p.m.

THE BOARD OF EDUCATION

Tom Pearl, Vice President/Clerk

Joanna Rummer, Secretary to Board

SIERRA SANDS UNIFIED SCHOOL DISTRICT

Minutes of the Regular Meeting of the Board of Education

DATE OF MEETING: August 19, 2010
TIME OF MEETING: 7:00 p.m.
PLACE OF MEETING: Ridgecrest City Council Chambers
MEMBERS PRESENT: Covert, Dietrichson, Farris, Johnson, Pearl, Rockwell, Scott
MEMBERS ABSENT: None
STAFF PRESENT: Joanna Rummer, Superintendent

PLEDGE OF ALLEGIANCE was recited in unison, led by Mr. Pearl

MOMENT OF SILENCE was observed.

1. ADOPTION OF AGENDA

With the request that item 12.3 be considered separately from the consent calendar the agenda and the special concurrent meetings were adopted by consensus as posted.

2. APPROVAL OF MINUTES

With the notation on the June 30, 2010 minutes correcting the next regular scheduled board meeting to be August 19th, not September 16, the minutes of the special meeting of June 30, 2010 and the regular meeting of July 15, 2010 were adopted by consensus as written.

3. PROGRAMS AND PRESENTATIONS

3.1 Christina Scrivner, Community Coordinator with Houchin Community Blood Bank, presented Mr. Bell on behalf of Mr. Dave Ostash, Principal of Burroughs High School, with a trophy acknowledging and thanking the staff and students for their contributions to the blood bank.

3.2 Robin Campbell along with ASB Murray student Leanna Yap, spoke to the board and community about the *Rachel's Challenge* school assembly program. It was founded by the father of Rachel Scott, the first student killed at Columbine. The inspirational *Rachel's Challenge* program is centered on the power of kindness. *Rachel's Challenge* is coming to Murray, Monroe, and Burroughs in September.

4. PUBLIC HEARING

5. REPORTS AND COMMUNICATIONS

5.1 Student Member's Report

5.2 Reports from Members of the Board

5.3 Superintendent's Report

Mrs. Rummer informed the board and the community that the Back To School Night schedule is in the board packet and is also posted on our web site. Mrs. Rummer was also pleased to announce that all of our incumbents had filed for re-election and since there were no additional applicants we will not have a school board election on the November ballot.

5.4 Communications

5.5 Comments from the public on items not on the agenda

6. EDUCATIONAL ADMINISTRATION

6.1 Presentation of Key Findings from the California Healthy Kids Survey.

Mrs. Littleton presented to the board and community the requirements for participating in the California Healthy Kids Survey and how many students participated in this survey after receiving written parent permission. She presented information regarding goals that are a result of the key findings of the survey.

7. POLICY DEVELOPMENT AND REVIEW

7.1 Approval of Revisions to Board Policy and Administrative Regulations 4127, 4227, 4327, Temporary Athletic Team Coaches

After discussion, motion passed to approve revisions to BP 4127, 4227, 4327, Temporary Athletic Team Coaches. AR 4127, 4227, 4327 were provided for informational purposes only. COVERT/DIETRICHSON

AYES: Covert, Dietrichson, Farris, Johnson, Pearl, Rockwell, Scott

7.2 Presentation of Revisions to Administrative Regulations and Exhibit 4112.9, 4212.9, 4312.9, Employee Notifications

AR 4112.9, 4212.9, 4312.9, Employee Notification was presented for informational purposes and no action was required.

7.3 Approval of Revisions to Board Policy and Administrative Regulations 1240, Volunteer Assistance

Motion passed to approve revisions to BP 1240, Volunteer Assistance. AR 1240 was presented for informational purposes only. DIETRICHSON/COVERT

AYES: Covert, Dietrichson, Farris, Johnson, Pearl, Rockwell, Scott

7.4 Approval of Revisions to Board Policy and Administrative Regulations 4020, Drug Free Workplace

Motion passed to approve revisions to BP 4020, Drug Free Workplace. AR 4020 was presented for informational purposes only. DIETRICHSON/SCOTT

AYES: Covert, Dietrichson, Farris, Johnson, Pearl, Rockwell, Scott

Item 2.1 on the special concurrent agenda was considered next.

2.1 Approval of Board Policy 5117.1, Open Enrollment Act, - Romero Bill Transfers

After questions and discussion from the board, motion passed to adopt BP 5117.1, Open Enrollment Act, Romero Bill Transfers. COVERT/DIETRICHSON

AYES: Covert, Dietrichson, Farris, Johnson, Pearl, Rockwell, Scott

8. PERSONNEL ADMINISTRATION

8.1 Certificated

Employment, resignation, retirement, leave of absence, change of status, termination

8.2 Classified

Employment, resignation, retirement, leave of absence, change of status, termination

Motion passed to adopt the personnel actions as presented. SCOTT/JOHNSON

AYES: Covert, Dietrichson, Farris, Johnson, Pearl, Rockwell, Scott

These actions are made a part of the minutes by reference and are filed in the Board Record Book

9. GENERAL ADMINISTRATION

9.1 Authorization for Board Member Travel

Discussion revolved around the current fiscal climate and included discussion from the board to establish a priority of NAFIS travels regarding meetings that would be the most beneficial to the district. There was also discussion regarding staff versus board member representation at the NAFIS meetings as well as legislative visits. The motion passed to approve the travel authorization for Mrs. Amy Covert to attend the Fall NAFIS conference. SCOTT/DIETRICHSON

AYES: Covert, Dietrichson, Farris, Johnson, Scott

NOES: Pearl, Rockwell

10. CONSTRUCTION ADMINISTRATION

10.1 Report to the Board: Measure “A” and Other Construction Activities and Issues

Mr. Auld reported to the board and community the status of the Richmond Annex water replacement system. He shared pictures of the pipes being replaced and reported that they would not be finished with the project prior to the start of school, however there would be water and bathrooms available when school started. He further stated the contractors would move to working nights and weekends to complete the project.

10.2 Notice of Completion for Faller Elementary School

Motion passed to approve the Notice of Completion for Faller Elementary School as presented. SCOTT/DIETRICHSON

AYES: Covert, Dietrichson, Farris, Johnson, Pearl, Rockwell, Scott

10.3 Approval of Contract for Asbestos Abatement at Las Flores Elementary School

After discussion from the board, motion passed to approve the contract for asbestos abatement for Las Flores Elementary School. DIETRICHSON/COVERT

AYES: Covert, Dietrichson, Farris, Johnson, Pearl, Rockwell, Scott

Item 3.1 on the special concurrent agenda was considered next.

3.1 Approval of the Terms and Conditions of the Construction Management (At-Risk) Services Agreement for the Career and Technical Education Building At Burroughs High School

After discussion from the board and with the removal of the Bar B Que listed under miscellaneous items on page 26, motion passed to approve the terms and conditions of the Construction Management (At Risk) Services Agreement. DIETRICHSON/JOHNSON

AYES: Covert, Dietrichson, Farris, Johnson, Pearl, Rockwell, Scott

11. BUSINESS ADMINISTRATION

12. CONSENT CALENDAR

With the request from Mr. Rockwell that item 12.3 be considered separately, motion passed to adopt the consent calendar as presented. DIETRICHSON/COVERT

AYES: Covert, Dietrichson, Farris, Johnson, Pearl, Rockwell, Scott

12.3 Ratification of Amendment to Superintendent’s Contract

Following concerns from the public regarding the impact of increasing the superintendent’s salary by the cost of benefits on the State Teacher’s Retirement System, and with the acknowledgment of pending legislation of AB 1987 and SB 1425, and following board

discussion, Mr. Scott made a motion to table item 12.3 to allow the board additional time to research the legislation and concerns addressed. SCOTT

AYES: Covert, Dietrichson, Farris, Johnson, Pearl, Rockwell, Scott

13. FUTURE AGENDA

Following Item 13, Future Agenda, the board of education was temporarily adjourned to convene the meeting of the board of directors of the Inyo-Kern Schools Financing Authority. The regular meeting of the board of education was reconvened at the end of the board of directors meeting.

14. ADJOURNMENT

THE BOARD OF EDUCATION

Vice President/Clerk

Joanna Rummer, Secretary to Board

recorder: Alison Burson

SIERRA SANDS UNIFIED SCHOOL DISTRICT

Minutes of the Special Meeting of the Board of Education

DATE OF MEETING: September 2, 2010
TIME OF MEETING: 6:00 p.m.
PLACE OF MEETING: District Office Conference Room A
MEMBERS PRESENT: Covert, Dietrichson, Farris, Johnson, Pearl, Rockwell, Scott
MEMBERS ABSENT: None
STAFF PRESENT: Joanna Rummer, Superintendent

PLEDGE OF ALLEGIANCE was deferred to the beginning of the regular meeting.

MOMENT OF SILENCE was deferred to the beginning of the regular meeting.

1. ADOPTION OF AGENDA

The agenda was adopted by consensus as posted.

2. CLOSED SESSION – GENERAL ADMINISTRATION

2.1 Conference with Legal Counsel – Anticipated litigation – Significant exposure to litigation pursuant to Government Code Section 54956.9 subdivision (b): 1 potential case

No action was taken in closed session

3. CLOSED SESSION – PERSONNEL ADMINISTRATION

3.1 Evaluation of the superintendent

No action was taken in closed session

THE BOARD OF EDUCATION

Tom Pearl, Vice President/Clerk

Joanna Rummer, Secretary to Board

SIERRA SANDS UNIFIED SCHOOL DISTRICT

Minutes of the Special Meeting of the Board of Education

DATE OF MEETING: September 2, 2010
TIME OF MEETING: 7:00 p.m.
PLACE OF MEETING: District Office Conference Room A
MEMBERS PRESENT: Covert, Dietrichson, Farris, Pearl, Rockwell, Scott
MEMBERS ABSENT: Johnson
STAFF PRESENT: Joanna Rummer, Superintendent

PLEDGE OF ALLEGIANCE was led by Mr. Pearl.

MOMENT OF SILENCE

1. ADOPTION OF AGENDA

The agenda was adopted by consensus as posted.

2. CONSTRUCTION ADMINISTRATION

2.1 Emergency Resolution # 3 1011 Authorizing Approving Entering into Contracts for Services to Repair Water Leaks and Damage and to Mitigate Pigeon Infestation and Related Work at the Richmond Elementary School Annex

After discussion, motion passed to approve Resolution #3 1011 authorizing the district to enter into contracts for services for repair of water leak damages and to mitigate pigeon infestation and related work at the Richmond Elementary School Annex.

AYES: Covert, Dietrichson, Farris, Pearl, Rockwell, Scott

ABSENT: Johnson

THE BOARD OF EDUCATION

Tom Pearl, Vice President/Clerk

Joanna Rummer, Secretary to Board

4. PUBLIC HEARING

4.1 Public Hearing and Adoption of Resolution #4 1011, Statement of Assurance of Sufficient Textbooks and Instructional Materials and Certification that Pupils Are Provided with Standards-Aligned Textbooks and Instructional Materials

BACKGROUND INFORMATION: In order for the district to be eligible to receive state textbook and instructional materials funds from any state source, the governing board of the district must conduct a public hearing and make a determination, through a resolution, as to whether each pupil in each school in the district has sufficient textbooks and instructional materials in each subject that are consistent with the content and cycles of the curriculum framework adoption by the state board. This is in compliance with Education Code Section 60119. As revised by Chapter 118, Statutes of 2005 (Williams lawsuit), this public hearing shall take place on or before the end of the eighth week from the first day pupils attend school for that year.

Education Code 60242.5 requires local education agencies to certify that they have provided each pupil with sufficient standards-aligned textbooks and instructional materials and that they have done so within the time limit stated. After the local governing agency certifies that it has provided each pupil with a standards-aligned textbook or basic instructional materials in the four core academic subjects (history-social science, mathematics, reading/language arts and science), the district may use Instructional Materials Funding Realignment Program (IMFRP) funds to purchase instructional materials from any other current state adopted list, including health, foreign language, visual and performing arts, and English as a second language.

CURRENT CONSIDERATIONS: Staff has determined that sufficient textbooks and instructional materials have been provided and will continue to be provided in accordance with Education Code Section 60119. All students have standards-based aligned textbooks and instructional materials in history-social science, math, science, and English/language arts for the 2010-11 school year. Sufficient textbooks or instructional materials were provided to each pupil enrolled in foreign language and health classes. Laboratory science equipment was available for science laboratory classes offered in grades 9-12.

FINANCIAL IMPLICATIONS: None

SUPERINTENDENT'S RECOMMENDATION: Conduct a public hearing to encourage participation by parents, teachers, members of the community interested in the affairs of the school district, and bargaining unit leaders, and make a determination,

through adoption of Resolution #4 1011, that each pupil in each school in the district has sufficient textbooks or instructional materials in each subject that are consistent with the content and cycles of the curriculum framework adoption by the state board and certify compliance with Education Code Section 60119 and 60242.5 regarding standards-aligned textbooks.

BEFORE THE BOARD OF EDUCATION
of the
SIERRA SANDS UNIFIED SCHOOL DISTRICT

RESOLUTION #4 1011
ASSURANCE REGARDING SUFFICIENCY OF TEXTBOOKS
AND INSTRUCTIONAL MATERIALS:

WHEREAS, the governing board of Sierra Sands Unified School District, in order to comply with the requirements of Education Code Section 60119 held a public hearing on September 16, 2010 at 7:00 p.m. which is on or before the eighth week of school and which did not take place during or immediately following school hours, and;

WHEREAS, the governing board provided at least 10 days notice of the public hearing posted in at least three public places within the district that stated the time, place, and purpose of the hearing, and;

WHEREAS, the governing board encouraged participation by parents, teachers, members of the community, and bargaining unit leaders in the public hearing, and;

WHEREAS, information provided at the public hearing and to the governing board at the public meeting detailed the extent to which textbooks and instructional materials were provided to all students, including English learners, in the district, and;

WHEREAS, the definition of “sufficient textbooks or instructional materials” means that each pupil has a textbook or instructional materials, or both, to use in class and to take home, and;

WHEREAS, sufficient textbooks and instructional materials were provided to each student, including English learners, that are aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks in the following subjects: mathematics, science, history-social science, and English/language arts, including the English language development component of an adopted program, and;

WHEREAS, sufficient textbooks or instructional materials were provided to each pupil enrolled in foreign language and health classes, and;

WHEREAS, laboratory science equipment was available for science laboratory classes offered in grades 9-12, inclusive;

THEREFORE, IT IS RESOLVED that for the 2010-11 school year, Sierra Sands Unified School District has provided each pupil with sufficient textbooks and instructional materials aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks.

* * * * *

I, Joanna Rummer, hereby certify that the foregoing resolution was duly adopted at a meeting of the Board of Education of the Sierra Sands Unified School District duly held on the sixteenth day of September 2010 on a motion of _____, seconded by _____, and by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

By: _____
Superintendent/Secretary to the Board
Sierra Sands Unified School District

6. EDUCATIONAL ADMINISTRATION

6.1 Report to the Board: Overview of the Sierra Sands Academic Performance Index (API) and Adequate Yearly Progress (AYP) with Results and Analysis of the STAR Testing Program for Spring 2010

BACKGROUND INFORMATION: The Public Schools Accountability Act (PSAA) was signed into law in California in April of 1999. This law authorized the establishment of the first statewide accountability system for California Public schools. A major component of this accountability system is the Academic Performance Index (API), which is the cornerstone of the Public Schools Accountability Act. The API is used to rank the academic performance of schools, set targets for growth, and monitor progress over time.

The No Child Left Behind Act of 2001, which reauthorized the federal Elementary and Secondary Act (ESEA), requires all districts and schools to demonstrate Adequate Yearly Progress, with an eventual goal that 100 percent of all students will be proficient or above in reading/ language arts and mathematics by 2013-2014. Beginning in 2003, California public schools came under both the state and the federal accountability system outlined in *No Child Left Behind* (NCLB).

To meet NCLB requirements in California, it was determined that the new federal AYP requirements would be added to the current state school accountability system that was established by state law in 1999. Both the Academic Performance Index (API) and Annual Yearly Progress (AYP) are reported each year in September in the Accountability Progress Report. Teachers, parents, and administrators use these test results to monitor school and student progress. The results are used in combination with other indicators of student achievement to help make decisions about ways to improve student learning and school programs.

CURRENT CONSIDERATIONS: The California Department of Education released the Accountability Progress Report on September 9, 2010 which includes both API and AYP results from spring 2010. Schools and districts are required to meet criteria outlined in the two accountability systems, federal (AYP) and state (API) each year. Sierra Sands as a district met 22 out of 30 of its federal requirements (AYP). Criteria include meeting proficiency rates in English language arts and mathematics (AMO), participation rates, an annual API target, and graduation rate for all student groups.

No schools, nor the district, are in Program Improvement. Schools continue to focus on meeting achievement goals. All schools have received STAR results and information has been loaded into Edusoft for further analysis by staff. Focus areas will be incorporated into the Local Education Agency Plan and each site's Single Plan for Student Achievement.

Item 6.1, Education Administration SEPTEMBER 16, 2010
6.1 Overview of the Sierra Sands Academic Performance (continued)

Data from the Accountability Progress Report will be shared tonight in the presentation.

FINANCIAL IMPLICATIONS: None

SUPERINTENDENT'S RECOMMENDATION: The Assistant Superintendent of Curriculum/ Instruction and Coordinator of Special Projects will provide a summary report of this data for the board. This item is presented for information only.

6. EDUCATIONAL ADMINISTRATION

6.2 Review and Approval of Adult School Program Offerings for the 2010-11 School Year (Goal #1)

BACKGROUND INFORMATION: The public agenda of a board meeting provides an opportunity for review and comment on the adult school course of study that is required annually by education code.

CURRENT CONSIDERATIONS: The courses listed below represent the adult school course of study for the 2010-11 school year. All courses have been approved by the California Department of Education as an Adult School course offering through the annual course approval process.

High School Subjects

English: CAHSEE, General Literature,
English 2, English 3, English Review

Geography

Modern World History

U.S. Government

U.S. History

Economics

Science

Mixed Media Art

Basic Algebra

CAHSEE Mathematics

Independent Study

English as a Second Language

ESL-Level 1

ESL-Level 2

FINANCIAL IMPLICATIONS: Adult Education is a Tier 3 program in the SBX3 4 Categorical Flexibility regulations. The district has flexibility to use Tier 3 funds for any “educational purpose” over a five-year period ending July 1, 2013. Funding for affected programs are based on 2007-08 funding levels rather than the factors used in the existing formulas (for example, funds for a program currently allocated based on enrollment will instead be allocated based on 2007-08 funding levels). The district is offering an Adult School program that operates within the new funding allocation. This has resulted in a reduction in course offerings. Courses currently being offered assist adults in meeting their high school graduation requirements and high school students seeking credit recovery.

SUPERINTENDENT'S RECOMMENDATION: It is recommended that the board review and approve the Adult School Course of Study for the 2010-11 school year as presented.

6. EDUCATIONAL ADMINISTRATION

6.3 Review and Approval of SMART Goals To Establish Performance Goals and Objectives of the Superintendent

- 6.3 BACKGROUND INFORMATION: In the contract between the board and the superintendent, the parties agree to meet annually to establish performance goals and objectives for the superintendent. SSUSD faculty, staff, and leadership attended a training this summer designed to provide a structure to ensure improved student learning. The training included guidance on the process of developing SMART goals that meet specified criteria. The performance goals and objectives for the superintendent were developed following that format.

CURRENT CONSIDERATIONS: Mrs. Rummer met with cabinet to assess the current status of district performance and to develop a strategy for the upcoming school year. Following the format introduced to staff during the summer training, the superintendent in conjunction with cabinet members defined SMART goals to promote improved student learning.

SMART goals are specific, measurable, attainable, realistic, and timely. The goals are straightforward and emphasize the desired outcome. They clearly define what we are going to do, why it is important at this time, and how we are going to do it. The goal must be measurable and manageable. The whole goal statement is a measure for the project. Measured progress enables tracking forward and reaching the target date. The goal must be challenging yet attainable and doable with manageable effort. The deadline is measurable, attainable, and realistic. This year marks the beginning of our SMART process.

FINANCIAL IMPLICATIONS: None

SUPERINTENDENT'S RECOMMENDATION: It is recommended that the board review and discuss the performance goals and objectives as presented. Following discussion and revision as deemed necessary, it is recommended that performance goals and objectives for the superintendent for the 2010-11 school year be adopted.

Goals and Objectives for the 2010/11 School Year

Joanna Rummer, Superintendent
Sierra Sands Unified School District

The evaluation should clarify the Superintendent's role and give the Board and Superintendent an opportunity to jointly identify immediate priorities among the Superintendent's responsibilities. The evaluation should help the Board monitor progress toward established goals and set reasonable criteria for salary increases and/or extension.

Performance Objectives

Limited number of measurable objectives to be used to evaluate the Superintendent's performance. Measurable Objectives shall reflect established goals and needs of the district with regard to:

- Student Achievement
- Staff Support
- Fiscal Solvency
- State/Federal Initiatives

Submitted 9/15/2010

Sierra Sands Unified School District SMART Goal Worksheet				
Student Achievement				
District Goal:	Provide an academic program aligned to the California State Standards that supports all students with an equal opportunity for educational growth and creativity while preparing them for a productive future			
Cabinet Goal:	Accomplish our mission of continuing to improve student achievement and provide access to the curriculum for all students.			
School Goal:				
Team SMART Goal:	Strategies and Action Steps	Who is Responsible	Target Date	Evidence of Effectiveness
<u>Current Reality:</u> Each school site currently has 2010 grade level ELA and math percent proficient/above data <u>Our Smart Goal:</u> Increase ELA and math percent proficient/above by 5% for 2011	<u>Curriculum:</u> *Administer Academic Program Survey *Develop Needs Assessment from APS *Assist each site with establishing its grade level guaranteed curriculum (EPC#1,2,3). <u>Assessment:</u> *Assist each site in the review of assessment data to determine student mastery of guaranteed curriculum (EPC#7,8) <u>Instruction:</u> *Support creation and implementation of targeted interventions/differentiated instruction model (EPC #4,5,6,8,9) <u>Professional development:</u> *Assist with training and support as identified in the APS. (EPC #4,5,6,8,9)	Superintendent in collaboration with Assistant Superintendents of Curriculum, Human Resources, and Fiscal Services, SELPA Director, Coordinator of Special Projects/Assessment/Technology	*Administer Academic Program Survey-June 2011 *Develop Needs Assessment (9 EPC's)-June 2011 *Develop Guaranteed Curriculum-June 2011 *Develop Formative Assessments-June 2011 *Develop Intervention/D.I. Pyramid-June 2011	*Completed Academic Program Survey *Completed Needs Assessment Document *Guaranteed Curriculum Document *Formative Assessments Intervention/D.I. *Pyramid Document *Improved academic student performance on ELA and math proficiency STAR Results 2011

Sierra Sands Unified School District SMART Goal Worksheet				
Staff Support				
District Goal:	Provide a variety of staff development opportunities, and student programs, strategies, and interventions that maximize the likelihood for student success.			
Cabinet Goal:	Provide staff with the opportunity, tools, and support necessary to accomplish the mission			
School Goal:				
Team SMART Goal:	Strategies and Action Steps	Who is Responsible	Target Date	Evidence of Effectiveness
<p><u>Current Reality:</u> A formal assessment used to identify the opportunities, tools, and support that staff requires to assist teachers in addressing identified student need is not currently available.</p> <p><u>Our SMART Goal:</u> A district needs assessment will be developed using information generated from site APSs. Resources will be allocated appropriately to support identified needs.</p>	<p>*Generate a district needs assessment using information submitted from site APSs.</p> <p>*Identify and allocate appropriate resources to support and implement the assessment.</p> <p>*Develop a staff development calendar to address identified needs.</p>	<p>Superintendent in collaboration with Assistant Superintendents of Curriculum, Human Resources, and Fiscal Services, SELPA Director, Coordinator of Special Projects/Assessment/Technology</p>	<p>*District Statement of Need- June 2011</p> <p>*Staff development calendar- June 2011</p>	<p>*District Statement of Need</p> <p>* District Staff Development Calendar *LEAP and School Site Plans including budget strings</p>

Sierra Sands Unified School District SMART Goal Worksheet				
Fiscal Solvency				
District:	Provide safe, drug-free, well-maintained, culturally sensitive and adequately equipped schools to ensure a positive learning environment.			
Cabinet Goal:	Maintain fiscal solvency for the district			
School Goal:				
Team SMART Goal:	Strategies and Action Steps	Who is Responsible	Timeline	Evidence of Effectiveness
<u>Current Reality:</u> The district projects fiscal solvency for three years. The district is deficit spending at this time. The district has unqualified audits. It meets all county, state, and federal reporting timelines. <u>Our SMART Goal:</u> Maintain a positive certification for the multi-year projection. Have an unqualified audit each year. Allocate resources appropriately to areas identified in the District Needs Assessment.	*Monitor and anticipate the state and national budget situation. *Inform stakeholders of the district's financial position. *Ensure that the district plans and implements its budget responsibly. * Assist principals with development and implementation of the site budget in accordance with the needs identified in the APS.	Superintendent in collaboration with Assistant Superintendents of Curriculum, Human Resources, and Fiscal Services, SELPA Director, Coordinator of Special Projects/Assessment/Technology	*Monthly-Budget meetings, Fiscal updates at Superintendent's Council, Board meetings, Cabinet, and Management Team *Quarterly-State Mandated Reporting periods *Semi-Annual Budget sheets and tutorial at sites in Fall/Spring 2010-11 *Annual-Audit, forums	*Calendar of meetings and communications *Attendance at trainings *Documentation of analysis *Fiscal solvency demonstrated by unqualified audits and positive certification *School budget planning and allocations *LEAP and Single School Plans

Sierra Sands Unified School District SMART Goal Worksheet				
State/Federal Initiatives				
District Goal:	Opportunities for community input and involvement shall be emphasized through communication of goals, activities, and accomplishments in order to enrich the educational experience of all students.			
Cabinet Goal:	The District is positioning itself to respond to the new state and federal education reform initiatives			
School Goal:				
Team SMART Goal:	Strategies and Action Steps	Who is Responsible	Timeline	Evidence of Effectiveness
<u>Current Reality:</u> The District implements state and federal compliance mandates. Information is shared through written documents, committees, advisory groups, technology, and personal contact. <u>Our SMART Goal:</u> Implement relevant aspects of state and federal reform initiatives.	*Analyze and understand new legislation and regulations. *Identify reform oriented options for relevance to the district. *Develop policy and procedures for implementation. *Communicate information and facilitate dialogue with all stakeholders. *Implement, monitor, and evaluate for effectiveness.	Superintendent in collaboration with Assistant Superintendents of Curriculum, Human Resources, and Fiscal Services, SELPA Director, Coordinator of Special Projects/Assessment/Technology	*Weekly-Review current legislation during Cabinet for relevancy to District *Quarterly-Identify options and procedures for compliance *Submit to committee for input *Develop Policy to be submitted for Board approval	*Lawful compliance with legislation *District audit *State and Federal Accountability Reviews

7. POLICY DEVELOPMENT AND REVIEW

7.1 Approval of Revision to BP/AR 7511, Naming a Facility

BACKGROUND INFORMATION: Board Policy 7511 was adopted by the board in 1994 to provide a set of criteria to permit the naming of schools or individual buildings within the district. This policy has not been updated since that time.

CURRENT CONSIDERATIONS: As part of our effort to review and update district policies, it is appropriate that the board review Board Policy 7511. The school Board may consider or grant a proposal for naming of a facility or program. Consideration may be given to naming a school facility or a building to individuals living or deceased who have made outstanding contributions to the county or community; or of state, national or worldwide significance; or in recognition of the geographic area in which the school or building is located. The policy allows for community participation in the process through a Citizen's Advisory Committee. The administrative regulation provides the process for submitting proposals for recommendation on the naming of a facility.

FINANCIAL IMPLICATIONS: None

SUPERINTENDENT'S RECOMMENDATION: Approve revisions to BP 7511, Naming a Facility as presented. Please note that the new administrative regulations are presented for informational purposes only.

Facilities

NAMING OF FACILITIES

The Governing Board shall ~~use the following criteria in naming schools or individual buildings:~~
name schools or individual buildings in recognition of:

1. ~~In honor of~~ ***Individuals, living or deceased,*** who have made outstanding contributions to the county or community.
2. ***Individuals, living or deceased, who have made contributions of state, national or world-wide significance***
- ~~2.~~ 3. ~~In recognition of~~ ***The geographic areas in which the school or building is located.***

The Board ~~places the following limitations on names suggested, and will not accept any suggested names which violate these limitations:~~ ***encourages community participation in the process of selecting names. A citizen's advisory committee shall be appointed to review name suggestions and submit recommendations for the Board's consideration.***

1. ~~No school facility will be named for a living person.~~
2. ~~No school facility will be given the name of a commercial development unless the name existed in the area prior to the development.~~

~~The Board may appoint an ad hoc committee to review all name suggestions for the Board's final consideration.~~

(cf. 1220 - Citizen's Advisory Committees)

The renaming of existing schools or major facilities shall occur only under extraordinary circumstances and after thorough study.

Memorials

Upon request, the Board shall consider naming buildings, parts of buildings or athletic fields in honor of the contributions of students, staff members and community members who have been deceased for at least one year.

Legal Reference:
EDUCATION CODE

35160 Authority of governing boards, ~~commencing January 1, 1976~~

Policy ***Proposed***
 adopted: ~~August 18, 1994~~ ***September 16, 2010***

SIERRA SANDS UNIFIED SCHOOL DISTRICT
 Ridgecrest, California

Facilities

NAMING OF FACILITIES

1. *The Board of Education retains all rights as to whether proposals for naming facilities and programs shall be considered or granted. Proposals for naming of facilities or programs shall be submitted in writing to the superintendent of schools.*
2. *The superintendent shall immediately notify the Board of Education of each request. Submittals must contain sufficient information such that a recommendation can be made to the Board of Education.*
 - a. *Proposals received from the B Mountain Foundation shall be forwarded to the Board of Education for consideration at the next regularly scheduled meeting of the Board, pending sufficient time to post the item on the meeting agenda.*
 - b. *Proposals otherwise submitted shall be considered for Board action at the next regular meeting of the Board, pending sufficient time to post the item on the meeting agenda. When the proposal to name a facility or program is accompanied by an endowment, the funds will be deposited with the B Mountain Foundation.*
3. *Under certain circumstances, the Board may determine to add a name to a named facility or program. Proposals to add a name to a named facility or program shall be submitted and processed as described above, in paragraphs 2a and 2b.*
4. *Signage recognizing the naming of a facility or program shall comply with District standard. The cost for signage may be borne by the District or by the individual or entity making the request for naming, at the discretion of the Board.*

Policy

adopted: September 16, 2010

SIERRA SANDS UNIFIED SCHOOL DISTRICT
Ridgecrest, California

8. PERSONNEL ADMINISTRATION

8.1 CERTIFICATED PERSONNEL

8.11 RESIGNATION, TERMINATION*, SEPARATION**, RETIREMENT***

8.12 LEAVE OF ABSENCE

8.13 EMPLOYMENT

8.14 CHANGE OF STATUS

RECOMMENDED ACTION: To approve certificated personnel actions as presented.

8.2 CLASSIFIED PERSONNEL

8.21 RESIGNATION, TERMINATION*, SEPARATION**, RETIREMENT***

8.22 LEAVE OF ABSENCE

8.23 EMPLOYMENT

8.24 CHANGE OF STATUS

RECOMMENDED ACTION: To approve classified personnel actions as presented.

8. PERSONNEL ADMINISTRATION

8.1 CERTIFICATED PERSONNEL

8.11 RESIGNATION, TERMINATION*, SEPARATION**, RETIREMENT***

Martyn Stoddard
Physical Education - Murray
Effective 8-4-10

8.12 LEAVE OF ABSENCE

Glen Dyer
5th Grade – Las Flores
Request leave of absence
For 2010-11 school year

8.13 EMPLOYMENT

Jennifer Brown
Kdg/1st Combination – Faller
Effective 8-20-10

Kiera Buriak
Physical Education – Murray
Effective 8-20-10

Brooke Harrison
English/Spanish – Murray
Effective 8-20-10

Amy Hillygus
2nd/3rd Combination – Inyokern
Effective 8-20-10

Mark McKinney
5th Grade – Las Flores
Effective 9-13-10

Keith Moorman
Physical Education – Burroughs
Effective 8-20-10

8. PERSONNEL ADMINISTRATION

SEPTEMBER 16, 2010

8.1 CERTIFICATED PERSONNEL

8.13 EMPLOYMENT (continued)

Laura Olinger
DIS Itinerant – Las Flores
Effective 9-7-10

Lauren Rutola
Special Day Class – Richmond
Effective 8-20-10

Michele Solem
Science – Murray
Effective 8-20-10

Gretchen Spann
1st/2nd Combination – Faller
Effective 8-20-10

Gina Wheeler
Science/PE – Murray
Effective 8-20-10

Substitute Teachers for 10-11 year

Kellie Duck
Erin Ferris
Michael Fletcher

8.14 CHANGE OF STATUS

8. PERSONNEL ADMINISTRATION

8.2 CLASSIFIED PERSONNEL

8.21 RESIGNATION, TERMINATION*, SEPARATION**, RETIREMENT***

Nicole Quail
1 ½ hr. Noon Duty Supervisor – Gateway Elementary
Effective 08-20-10

Frank Samuels
1.58 hr. Noon Duty Supervisor – Las Flores Elementary
And 2 – ½ hr. Crossing Guard – Las Flores Elementary
Effective 8-11-10

Rebecca Smith
5 ½ hr. Paraprofessional – Gateway Elementary
Effective 8-09-10

8.22 LEAVE OF ABSENCE

Alicia Ruiz Smith
5 ½ hr. Paraprofessional – Richmond Elementary
And 2 ¼ hr. Food Service Assistant I – Murray Middle School
Effective 9-07-10 for the 2010-11 school year

8.23 EMPLOYMENT

Claudia Foster
1 ½ hr. Noon Duty Supervisor – Inyokern Elementary
Effective 8-24-10

Bertha Mondragon
1 ½ hr. Noon Duty Supervisor – Inyokern Elementary
Effective 8-27-10

Tabitha Quintana
5 ½ hr. Paraprofessional – SELPA
Effective 8-24-10

8. PERSONNEL ADMINISTRATION

8.2 CLASSIFIED PERSONNEL

8.23 EMPLOYMENT (Continued)

Student Food Service Workers for the 2010-2011 School Year
Cassie Peplow

Student Workability Workers for the 2010-2011 School Year
Alyssa Brazill
Amanda Hewitt
Caitlin Salmonds
Spencer Scheideman
Sean Villa
Vincent Winters

Classified Substitutes
Daisy Badyal
Crystal Cane
Klara Diffenbaugh
Helle Murphree
Miguel Perez

8.24 CHANGE OF STATUS

Jeff Green
Add: ½ hr. Crossing Guard A.M. - Las Flores Elementary
Effective 8-27-10

Rebecca Hendrickson
From: 3 hr. Food Service Assistant I – Faller Elementary
To: 3 ½ hr. Food Service Assistant I – Gateway Elementary
And: 1 ½ hr. Food Service Assisant I – Gateway Elementary
Effective: 8-24-10

Holly Ho
From: 5 ½ hr. Paraprofessional – James Monroe Middle School
To: 5 ½ hr . Paraprofessional – Murray Middle School
Effective 8-24-10

8. PERSONNEL ADMINISTRATION

8.2 CLASSIFIED PERSONNEL

8.24 CHANGE OF STATUS (Continued)

Maria Josephson

Add: ½ hr. Transportation Monitor – Transportation

Effective: 8-24-10

Jesus Unpingco

Add: ½ hr. Crossing Guard p.m. – Las Flores

Effective 8-27-10

Theresa Walters

From: 1 ½ hr. Noon Duty Supervisor – Pierce Elementary

To: 1.58 hr. Noon Duty Supervisor – Las Flores Elementary

Effective 8/30/10

Kathleen Ward

From: 2 ¼ hr. Noon Duty Supervisor – Faller Elementary

To: 3 hr. Food Service Assistant I – Faller Elementary

Effective 9-07-10

SIERRA SANDS UNIFIED SCHOOL DISTRICT

8. EDUCATIONAL ADMINISTRATION

8.3 Approval of Resolutions #5 1011, #6 1011, and #7 1011, Teachers Teaching out of Their Major/Minor Field or Area

BACKGROUND INFORMATION: Education Code Sections 44263, 44256, and 44258.2 require the board to adopt resolutions in order for the district to assign teachers in areas or subjects other than their credentialed field or area.

CURRENT CONSIDERATIONS: A total of twenty-seven teachers within the district have been assigned to teach in areas other than their credentialed field or area. They have, however, completed the required coursework to enable them to teach the designated subjects or grade levels in accordance with the education code. Resolutions #5 1011, #6 1011, and #7 1011 are necessary to assign these teachers in areas or subjects other than their credentialed field or area. It is important to note that these are all credentialed teachers. The resolutions simply serve as vehicles to allow the district greater flexibility in teacher assignments while still being in compliance with the credentialing laws.

FINANCIAL IMPLICATIONS: None

SUPERINTENDENT'S RECOMMENDATION: It is recommended that the Board of Education adopt Resolutions #5 1011, #6 1011, and #7 1011 as presented.

SIERRA SANDS UNIFIED SCHOOL DISTRICT
113 Felspar
Ridgecrest, CA 93555

RESOLUTION #5 1011

On motion of Trustee _____, seconded by Trustee
_____, Resolution No. _____ was
adopted as follows:

BE IT RESOLVED BY THE GOVERNING BOARD OF THE SIERRA SANDS UNIFIED
SCHOOL DISTRICT AND HEREBY ORDERED THAT:

In accordance with Education Section #44263, the following listed teacher(s)
who holds a valid teaching credential in the State of California may be assigned,
with his/her consent, to teach in subjects other than major or minor fields or
subjects named on his/her credential in which he/she has completed eighteen (18)
or more semester hours of coursework or nine (9) semester hours of upper
division coursework, or in a self-contained class if he/she holds at least sixty (60)
hours equally distributed among the four areas of a diversified major, except in
classes for special education students.

TEACHER:

Dora Barnes
Carol Barrett
Julene Bithell
Robert Campbell
Judith Gerard
April Griffin
John Cosner
Megan Howard
Barbara Josey
Vicki Levack
Keith Moorman
Amy Shermer
Kelly Worley

SUBJECT:

Social Science
Economics
Biology
Physical Education
Biology
English
Biology
Health
English
English
Health
Mathematics
English

PASSED AND ADOPTED THIS 16th day of September 2010, by the Governing Board of
Sierra Sands Unified School District of Kern County, California, by the following votes:

AYES: _____

NOES: _____

ABSENT: _____

STATE OF CALIFORNIA
COUNTY OF KERN

I, Joanna Rummer, Secretary to the Governing Board of Sierra Sands Unified School District of Kern
County, California, do hereby certify that the foregoing is a full, true and correct copy of a resolution adopted by
said Board at its regular meeting on September 16, 2010.

Signature

Secretary of the Governing Board
Title

SIERRA SANDS UNIFIED SCHOOL DISTRICT
113 Felspar
Ridgecrest, CA 93555

RESOLUTION #6 1011 (amended 9-15-10)

On motion of Trustee _____, seconded by Trustee

_____, Resolution No. _____ was

adopted as follows:

BE IT RESOLVED BY THE GOVERNING BOARD OF THE SIERRA SANDS UNIFIED
SCHOOL DISTRICT AND HEREBY ORDERED THAT:

In accordance with Education Section #44256, the following listed teacher(s)
holding a valid multiple subject teaching credential in the State of California may
be assigned, with his/her consent, to teach in subjects other than major or minor fields or
subjects named on his/her credential in which he/she has completed twelve (12)
or more semester hours of coursework or six (6) semester hours of upper
division coursework in a departmentalized program in any grade below grade 9.

TEACHER:

Teri Cleveland
Clarence Harlow
Rebekah Howard
R. Byron Hetherton
Shelley MacKenzie
Marilyn McDowell
Heidi Miller-Costanzo
Matthew Smith
Lynn Venhaus
Tami Welsh
Steve Whiting
Tonya Wicker

SUBJECT:

English
Mathematics
English
Mathematics
Science/Health
Physical Education
Social Science
Social Science
Mathematics
Mathematics
Science
English

PASSED AND ADOPTED THIS 16th day of September 2010, by the Governing Board of
Sierra Sands Unified School District of Kern County, California, by the following votes:

AYES: _____

NOES: _____

ABSENT: _____

STATE OF CALIFORNIA
COUNTY OF KERN

I, Joanna Rummer, Secretary to the Governing Board of Sierra Sands Unified School District of
Kern County, California, do hereby certify that the foregoing is a full, true and correct copy of a resolution
adopted by said Board at its regular meeting on September 16, 2010.

Signature

Secretary of the Governing Board
Title

SIERRA SANDS UNIFIED SCHOOL DISTRICT
113 Felspar
Ridgecrest, CA 93555

RESOLUTION #7 1011 (amended 9-15-10)

On motion of Trustee _____, seconded by Trustee
_____, Resolution No. _____ was

adopted as follows:

BE IT RESOLVED BY THE GOVERNING BOARD OF THE SIERRA SANDS UNIFIED
SCHOOL DISTRICT AND HEREBY ORDERED THAT:

In accordance with Education Section #44258.2, the following listed teacher(s)
holding a valid single subject teaching credential in the State of California may
be assigned, with his/her consent, to teach in subjects other than major or minor fields
or subjects named on his/her credential in which he/she has completed twelve (12)
or more semester hours of coursework or six (6) semester hours of upper division
coursework in a departmentalized program in grades 5 through 8 in a middle school.

TEACHER:

Kiera Buriak
Brooke Harrison
Michael Sernett
Gina Wheeler

SUBJECT:

Health
English
Physical Education
Science

PASSED AND ADOPTED THIS 16th day of September 2010, by the Governing Board of
Sierra Sands Unified School District of Kern County, California, by the following votes:

AYES: _____ NOES: _____ ABSENT: _____

STATE OF CALIFORNIA
COUNTY OF KERN

I, Joanna Rummer, Secretary to the Governing Board of Sierra Sands Unified School District of
Kern County, California, do hereby certify that the foregoing is a full, true and correct copy of a resolution
adopted by said Board at its regular meeting on September 16, 2010.

Signature

Secretary of the Governing Board
Title

SIERRA SANDS UNIFIED SCHOOL DISTRICT

8. Personnel Administration

8.4 Waiver Request Enabling the District to Assign Individuals in Certificated Positions Without Appropriate Credentials

BACKGROUND INFORMATION: Approval of the governing board is required when a district is filing for a Variable Term Waiver or a Provisional Internship Permit in order to assign an individual who is not appropriately credentialed for his/her assignment.

CURRENT CONSIDERATIONS: Approval is requested for the district to submit requests to the Commission on Teacher Credentialing for Variable Term Waivers, Provisional Internship Permits, or Short Term Staff Permits in order that the district may assign the following individuals for the 2010-2011 school year.

- Short Term Staff Permit – Education Specialist – Mild/Moderate for Laura Olinger, a DIS Itinerant, Las Flores Elementary
- Short Term Staff Permit – Education Specialist – Mild/Moderate for Spencer Richards, Resource Specialist, Burroughs High School

FINANCIAL IMPLICATIONS: None

SUPERINTENDENT'S RECOMMENDATION: Approve the submission of requests for a Variable Term Waiver, a Provisional Internship Permit, or Short Term Staff Permits in order that the above named individuals may be assigned in the designated positions for the 2010-11 school year.

SIERRA SANDS UNIFIED SCHOOL DISTRICT

9. GENERAL ADMINISTRATION

9.1 Gifts to the District

CURRENT CONSIDERATIONS: The following gift has been received:

The District has received assorted sets of posters from Mike and Jan Holland with an estimated value of \$100 for use in classrooms as well as the audiovisual center.

FINANCIAL IMPLICATIONS: Donations provide support to the district and have a positive financial impact.

SUPERINTENDENT'S RECOMMENDATION: Accept the gifts as described and send appropriate letters of appreciation.

SIERRA SANDS UNIFIED SCHOOL DISTRICT

9. GENERAL ADMINISTRATION

9.2 Nominations for Directors-at-Large (Asian/Pacific Islander and Hispanic) to the California School Boards Association (CSBA) Board of Directors

BACKGROUND INFORMATION: The CSBA Board of Directors is comprised of 21 regional directors as well as the officers of the association, any officer or director of the National School Boards Association who resides in California, and the president of the California County Boards of Education. In addition, there are five directors-at-large. The directors, along with the officers and members of the Delegate Assembly, are a vital link in the association's governance structure ensuring that the association continues to effectively carry out its mission.

CURRENT CONSIDERATIONS: Nominations for two CSBA Directors-at-Large – Asian/Pacific Islander and Hispanic - will be accepted until September 24, 2010. Any CSBA member board is eligible to nominate board members for any of these Director-at-Large seats. All nominees must serve on a CSBA member board and each nominating board must certify that the nominee has consented to be nominated at the time of nomination. The election for these two-year seats will take place at the Delegate Assembly meeting in San Francisco in December. The current Director at Large, Asian/Pacific Islander, is Ben Liao of Cupertino Union School District. The Director-at-Large, Hispanic is Susan Heredia of Natomas Unified School District.

FINANCIAL CONSIDERATIONS: None.

SUPERINTENDENT'S RECOMMENDATION: The board may if it wishes nominate candidates for the offices of CSBA Director-at-Large, Asian/Pacific Islander, and CSBA Director-at-Large, Hispanic.

TIME SENSITIVE - Please deliver to all governing board members.

August 3, 2010

MEMORANDUM

TO: All Presidents and Superintendents
CSBA Member Districts and County Offices of Education

FROM: Frank Pugh, President

SUBJECT: Call for Nominations for Directors-at-Large, Asian/Pacific Islander and Hispanic

Nominations for CSBA Director-at-Large, Asian/Pacific Islander and Hispanic are currently being accepted until **Friday, September 24, 2010**. Nomination forms and information related to the election process are available to download at www.csba.org/AboutCSBA.aspx. *Nomination forms and information about the elections will not be mailed.*

The nominations for Director-at-Large must be made by a CSBA member board and the nominee must be a board member from a CSBA member district or county office of education. The U.S. Postal Service postmark or fax deadline for the nomination form and the required two letters of recommendation is **Friday, September 24**. A valid nomination includes:

- **A completed signed nomination form.** *It is the responsibility of the nominating board to obtain permission from the nominee prior to submitting his or her name.*
- **Two letters of recommendation** (one page, single-sided). These letters may be submitted by a:
 - 1) Member district or county office of education (COE) board
A letter submitted by a member board, if signed by the Superintendent, must state in the letter “on behalf of the board.”
 - 2) Individual board member from a member district or COE
 - 3) Board member organization
- **A required completed signed and dated biographical sketch is due to CSBA by Friday, October 8.** *The biographical sketch and the two letters of recommendation will be printed in the Delegate Assembly agenda exactly as submitted.*

The elections will take place at CSBA’s Delegate Assembly meeting at the San Francisco Marriott Marquis on December 1 – 2. Directors-at-Large serve two-year terms and take office immediately upon the close of the Association’s Annual Education Conference.

The current Directors-at-Large are as follows:

- Director-at-Large, Asian/Pacific Islander – Ben Liao (Cupertino Union SD)
- Director-at-Large, Hispanic – Susan Heredia (Natomas USD)

For further information, please contact the Leadership Services department at 800-266-3382.

The nominations for Director-at-Large must be made by a CSBA member board and the nominee must be a board member from a CSBA member district or county office of education. The U.S. Postal Service postmark or fax deadline for the nomination form and the required two letters of recommendation is **Friday, September 24.**

Two letters of recommendation are required to be submitted with this nomination form. *(Please submit a separate nomination form for each nominee.)*

The governing board of the _____ School District or County Office

Board of Education wishes to nominate _____ as a candidate for the following
(Nominee name)

Director-at-Large position: (please indicate)

Director-at-Large, Asian/Pacific Islander

Director-at-Large, Hispanic

The nominee is a member of the _____ School District or County Office

Board of Education, which is a member of CSBA. The nominee has given permission to be nominated.

Signature of the Board Clerk or Board Secretary

Date

9. GENERAL ADMINISTRATION

9.3 Consideration of Resolution #8 1011 to Initiate the Process For A Change in Election System

BACKGROUND INFORMATION: Currently the Sierra Sands Unified School District governing board members are elected by the registered voters of the entire school district in an “at-large” election. Under the California Voting Rights Act, Elections Code sections 14025-14032, at-large election systems can be subject to challenge if it can be demonstrated that they result in barriers for minority voters to elect their preferred candidates. This has resulted in litigation against school districts and other public entities which has proven extremely costly.

CURRENT CONSIDERATIONS: No one has demanded that Sierra Sands School District change its method of election. However, it is prudent at this time to review the current trustee election system in light of the California Voting Rights Act to determine if any changes may be required to comply with the Act. Resolution #8 1011 will require the superintendent or designee to monitor and obtain the results of the 2010 Census as soon as they become available and report them to the Board of Trustees for evaluation to address all concerns and goals as they relate to any change in the District’s electoral system.

FINANCIAL IMPLICATIONS: If the District ultimately determines that a change in election systems is appropriate, the District will incur expenses to obtain demographic and other data to design appropriate trustee areas (these costs will recur every ten years following the release of new census data). In addition, some increase in election costs will result from the need to create multiple ballots.

SUPERINTENDENT’S RECOMMENDATION: The Superintendent’s recommendation is to adopt resolution #8 1011.

**BEFORE THE GOVERNING BOARD OF THE
SIERRA SANDS UNIFIED SCHOOL DISTRICT**

In the Matter of the District's Election
System in re the California and Federal
Voting Rights Acts.

RESOLUTION NO. #8 1011

A Resolution by the Governing Board
to Initiate the Process for a Change of
Its Election System

RECITALS

1. California Education Code sections 5019(a) & (c)(1) and 5030 authorize the Kern County Committee on School District Organization ("County Committee"), upon application of a school district's governing board, to change the method of election in a school district under its jurisdiction; and

2. Members of the Board of Trustees of the Sierra Sands Unified School District ("School District" or "District") are currently elected in "at-large" elections, i.e., elections in which "each governing board member [is] elected by the registered voters of the entire school district" [Education Code section 5030(a)]; and

3. No one has demanded that the School District change its method of election; and

4. The Governing Board of the Sierra Sands Unified School District ("District" or "School District") finds that it is prudent to review its current trustee election system in light of the California Voting Rights Act (hereinafter "Act"), and desires to determine if any changes are required in the current system so as to comply with the Act; and

5. The federal 2010 Census is currently underway; and

6. Data from the 2010 Census will become available no later than April 1, 2011, which is early enough to permit trustee areas to be drawn and implemented, if required, using the most up-to-date demographic data available, for the Board's regular 2012 elections,

7. Additionally, "at-large" electoral systems like the one currently used by the District are subject to challenge under the California Voting Rights Act, Elections Code sections 14025-14032; and

8. The School District does not wish to risk costly litigation; and

9. A successful plaintiff under the CVRA will typically be entitled to reasonable attorneys fees, creating great financial risk to any jurisdiction sued; and

10. Jurisdictions sued under the CVRA have been forced to pay high attorneys' fee claims to plaintiffs' counsel, as well as paying their own attorneys; and

11. Changing the District's electoral system would not affect the terms of any sitting Trustee, each of which will serve out his or her current term; and

NOW, THEREFORE, BE IT RESOLVED as follows:

A. The above recitals are true and correct.

B. The Superintendent shall monitor the 2010 Census process, immediately obtain results for the District when available, and report immediately to the Board about the Census results upon receipt.

C. The Board hereby determines that, based on all of the facts and circumstances, including the 2010 Census, changing the District's electoral system, including to a by-trustee area system or an alternative that addresses all concerns and goals, must be evaluated.

D. Upon receipt of the above information, and if indicated, the Board shall consider in a timely manner appropriate resolution(s) pursuant to Education Code sections 5019(a) & 5030, to the Kern County Committee on School District Organization to have the County Committee adopt a change in the method of electing members of the Board, so that the change can be implemented in 2012 for the Board's regular elections.

E. The Superintendent shall consult with legal counsel to resolve all legal issues necessary to give effect to this Resolution.

THE FOREGOING RESOLUTION was adopted upon motion by Trustee _____, seconded by Trustee _____, at a regular meeting held on September 16, 2010, by the following vote:

AYES:

NOES:

ABSENT:

DATED: September 16, 2010

President, Board of Trustees
Sierra Sands Unified School District

CERTIFICATION

I, Tom Pearl, Clerk to the Board of Trustees of the Sierra Sands Unified School District, certify that the foregoing Resolution was regularly introduced, passed, and adopted by the Board of Trustees at its meeting held on September 16, 2010.

DATED: September 16, 2010

Clerk, Board of Trustees
Sierra Sands Unified School District

10. CONSTRUCTION ADMINISTRATION

10.1 Report to the Board: Measure “A” and Other Construction Activities and Issues

BACKGROUND INFORMATION: The purpose of this item is to keep the board, administration, and especially the community informed as to the progress of the district’s Measure “A” and other construction efforts.

CURRENT CONSIDERATIONS: Construction activity and planning continue at several sites. Mr. Auld will update the board and community on these activities.

FINANCIAL IMPLICATIONS: None

SUPERINTENDENT’S RECOMMENDATION: This item is presented for informational purposes and no action is required.

11. BUSINESS ADMINISTRATION

11.1 Approval of Professional Services Agreement with Schools Legal Services

BACKGROUND INFORMATION: Sierra Sands Unified School District has had a long standing positive relationship with Schools Legal Services for over 30 years and wishes to continue receiving services.

CURRENT CONSIDERATIONS: The district wishes to continue its association with Schools Legal Services. In an effort to further reduce costs at the district level and in recognition of changing demands, staff recommends limiting its service area to general business practices and governance issues. These are the areas with which Schools Legal Services has made the most significant legal contribution in the recent past. A copy of the professional services agreement is attached.

FINANCIAL IMPLICATIONS: Fees charged in 2010-11 will be \$195.00 per hour for attorneys. It is expected that this fee structure, in concert with the reduced scope of professional services provided, may result in savings to the district of between \$20,000 to \$35,000 this fiscal year. Funding for this item is appropriate for the unrestricted general fund.

SUPERINTENDENT'S RECOMMENDATION: It is recommended that the board approve the renewal of the district's professional services agreement with the law firm of Schools Legal Services for legal services as presented.

AGREEMENT FOR LEGAL SERVICES

This Agreement for Legal Services ("Agreement") is entered into effective July 1, 2010, between Schools Legal Service ("SLS") and the Sierra Sands Unified School District through its governing board ("District").

RECITALS

A. SLS is a joint powers entity organized pursuant to Government Code section 6500 and under a joint powers agreement among member entities ("JPA") and administered by the Kern County Superintendent of Schools. SLS provides legal services to California public education agencies who are members of SLS, and to other public education agencies, including District, under a contractual arrangement.

B. SLS employs attorneys who have demonstrated expertise in the field of school law.

C. District is authorized to appoint legal counsel under Education Code section 35041.5 and wishes to retain SLS for legal services as described in this Agreement. SLS is willing to provide the services under the terms of this Agreement.

TERMS

Based on the Recitals and in consideration of the mutual promises contained in this Agreement, SLS and District agree as follows:

1. **Scope of Legal Services.** District appoints SLS to act as its legal counsel and to provide advice, representation and counsel concerning the following educational legal issues and related matters only: business-related matters, governance issues, and completion of any matters already in progress under a prior written agreement.

2. **Term of Agreement.** This Agreement shall continue in effect until June 30 of the year following its execution and shall automatically be renewed for additional one-year terms after that unless terminated by either party by giving written notice at least 90 days prior to the expiration of the term in progress. If District terminates this Agreement, it shall pay SLS in full for all fees and costs accrued up to the time of termination. SLS and District each agree to sign any documents necessary to complete SLS's discharge or withdrawal.

3. **Compensation of SLS.** District shall pay SLS for services rendered at the following rate: \$195 per hour for attorneys. SLS shall charge for all time expended in connection with District's legal matters including, but not limited to, research, preparation for and/or attendance at meetings, hearings, arbitrations, mediations and trials, travel time,

communication with District and others as necessary, and telephone conferences. Time will be charged in minimum units of 0.10 hours (6 minutes) for any task.

4. **Costs and Other Charges.** District shall reimburse SLS for all out-of-pocket expenses incurred in performing services under this Agreement including, but not limited to, fees of witnesses and government agencies, all legal and/or litigation expenses, deposition/court reporter fees, filing fees, arbitration fees, investigation expenses, document production, charges of non-attorney experts and consultants whether or not utilized as witnesses, costs of obtaining and presenting evidence, necessary travel (including air fair, lodging, meals, ground transportation and parking), express postage, computer research charges and similar items. With District's prior consent, SLS may select and hire investigators, consultants, and experts to assist in the representation of District.

If SLS requests, District agrees to pay for any costs and charges described in this section by paying third parties directly.

5. **Billing.** SLS shall provide detailed billing statements for costs, charges and legal services performed. The statements shall indicate the services rendered, the staff providing the services, the amount of time expended, the rate and basis for calculation of fees, dates of services, and itemizing any costs incurred. Billing statements shall be provided on at least a quarterly basis. Client agrees to pay all fees and costs owing within 30 days of receipt of a billing statement.

6. **District's Duties.** District shall be truthful with SLS, cooperate with SLS, keep SLS informed of all developments relating to SLS's representation of District, and pay SLS all amounts owing under this Agreement in a timely manner.

7. **Certain Conflicts of Interest.** In the event that District and a member or client of SLS are unable to resolve a legal issue between or among them without legal proceedings, the party(ies) or entity(ies) asserting a legal position contrary to or in opposition to the written determination or opinion of SLS on the matter at issue shall secure separate legal counsel at its/their own expense and apart from the costs, fees or liabilities for payments as set forth in this Agreement. SLS may then continue to represent the party or parties not in opposition to the written determination and/or opinion of SLS.

8. **Written Agreement Required by Law.** This document is the written fee agreement between attorneys and clients required by California Business and Professions Code Section 6148.


9. **SLS Independent Contractor.** The parties agree that in providing the services described under this Agreement, SLS is an independent contractor and not an employee of District.

10. **Notice Regarding Insurance.** SLS carries errors and omissions insurance applicable to the services rendered under this Agreement.

11. **Disclaimer of Guarantee.** District acknowledges that SLS has made no promises or guarantees to District about the outcome of SLS's representation of District, and nothing in this Agreement shall be construed as such a promise or guarantee.


DATED: ~~June~~____, 2010
July 13, 2010

SCHOOLS LEGAL SERVICE

By: 
GRANT HERNDON, General Counsel

DATED: ~~June~~____, 2010
July 1, 2010

SIERRA SANDS UNIFIED SCHOOL DISTRICT

By: 
Printed Name: E. W. Janson
Title: Assistant Superintendent of Business

11. BUSINESS ADMINISTRATION

11.2 Adoption of Resolution #9 1011, Approving the 2010-2011 Estimated Gann Limit Calculations for the Sierra Sands Unified School District

BACKGROUND INFORMATION: Education Code Section 42132 specifies that each governing board shall adopt a resolution to identify the estimated appropriations limitation (Gann Limit) for the current year and the actual appropriations limit for the preceding year. Further, the section requires that the documentation used in the identification of the appropriations limits (calculations) shall be made available to the public.

CURRENT CONSIDERATIONS: The Sierra Sands Unified School District has processed its Gann calculations as part of the 2009-2010 unaudited actuals on Form GANN. A copy of the calculation is attached.

FINANCIAL IMPLICATIONS: Gann limit calculations, as required by Proposition 4 enacted in 1979, did not require cuts in government spending but rather limited the growth in government spending to be no faster than the growth in population and inflation. This action has no financial impact in that the calculations are based on a formula established by state law.

SUPERINTENDENT'S RECOMMENDATION: It is recommended that the board adopt Resolution #9 1011 establishing the appropriation limit under Government Code Section 7900 as presented.

**RESOLUTION ESTABLISHING
APPROPRIATIONS LIMIT UNDER
GOVERNMENT CODE §§7900, ET SEQ.**

* * * * *

I CERTIFY that the above resolution, proposed by Trustee _____ and seconded by Trustee _____, was duly passed and adopted by the Governing Board of the Sierra Sands Unified School District of Kern County, California, at an official and public meeting thereof held on September 16, 2010, by the following vote:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

DATED: _____.

GOVERNING BOARD OF THE
SIERRA SANDS UNIFIED SCHOOL DISTRICT

By: _____

Title: _____

Attachment: Staff Report

	2009-10 Calculations			2010-11 Calculations		
	Extracted Data	Adjustments*	Entered Data/ Totals	Extracted Data	Adjustments*	Entered Data/ Totals
A. PRIOR YEAR DATA (2008-09 Actual Appropriations Limit and Gann ADA are from district's prior year Gann data reported to the CDE)	2008-09 Actual			2009-10 Actual		
1. FINAL PRIOR YEAR APPROPRIATIONS LIMIT (Preload/Line D11, PY column)	31,449,389.21		31,449,389.21			30,350,120.47
2. PRIOR YEAR GANN ADA (Preload/Line B9, PY column)	5,291.49		5,291.49			5,075.08
ADJUSTMENTS TO PRIOR YEAR LIMIT	Adjustments to 2008-09			Adjustments to 2009-10		
3. District Lapses, Reorganizations and Other Transfers						
4. Temporary Voter Approved Increases						
5. Less: Lapses of Voter Approved Increases						
6. TOTAL ADJUSTMENTS TO PRIOR YEAR LIMIT (Lines A3 plus A4 minus A5)		0.00				0.00
7. ADJUSTMENTS TO PRIOR YEAR ADA (Only for district lapses, reorganizations and other transfers, and only if adjustments to the appropriations limit are entered in Line A3 above)						
B. CURRENT YEAR GANN ADA (2009-10 data should tie to Principal Apportionment Attendance Software reports)	2009-10 P2 Report			2010-11 P2 Estimate		
1. Total K-12 ADA (Form A, Line 10)	5,075.08		5,075.08	5,073.72		5,073.72
2. ROC/P ADA**						
3. Total Charter Schools ADA (Form A, Line 26)	0.00		0.00	0.00		0.00
4. Total Supplemental Instructional Hours**						
5. Divide Line B4 by 700 (Round to 2 decimal places)						
6. TOTAL P2 ADA (Lines B1 through B3 plus B5)		5,075.08				5,073.72
OTHER ADA (From Principal Apportionment Attendance Software)						
7. Apprentice Hours - High School		0.00				0.00
8. Divide Line B7 by 525 (Round to 2 decimal places)		0.00				0.00
9. TOTAL CURRENT YEAR GANN ADA (Sum Lines B6 plus B8)		5,075.08				5,073.72
C. LOCAL PROCEEDS OF TAXES/STATE AID RECEIVED TAXES AND SUBVENTIONS (Funds 01, 09, and 62)	2009-10 Actual			2010-11 Budget		
1. Homeowners' Exemption (Object 8021)	43,656.48		43,656.48	42,057.00		42,057.00
2. Timber Yield Tax (Object 8022)	0.00		0.00	0.00		0.00
3. Other Subventions/In-Lieu Taxes (Object 8029)	68,245.28		68,245.28	0.00		0.00
4. Secured Roll Taxes (Object 8041)	1,773,233.39		1,773,233.39	4,360,433.00		4,360,433.00
5. Unsecured Roll Taxes (Object 8042)	218,343.26		218,343.26	172,842.00		172,842.00
6. Prior Years' Taxes (Object 8043)	(1,018.33)		(1,018.33)	0.00		0.00
7. Supplemental Taxes (Object 8044)	85,891.82		85,891.82	74,039.00		74,039.00
8. Ed. Rev. Augmentation Fund (ERAF) (Object 8045)	(650,766.15)		(650,766.15)	(601,657.00)		(601,657.00)
9. Penalties and Int. from Delinquent Taxes (Object 8046)	9,856.91		9,856.91	0.00		0.00
10. Other In-Lieu Taxes (Object 8082)	0.00		0.00	0.00		0.00
11. Comm. Redevelopment Funds (Obj. 8046, 8047 & 8625) (Only if not counted in redevelopment agency's limit)	2,892,765.96		2,892,765.96	0.00		0.00
12. Parcel Taxes (Object 8621)	0.00		0.00	0.00		0.00
13. Other Non-Ad Valorem Taxes (Object 8622) (Taxes only)	0.00		0.00	0.00		0.00
14. Penalties and Int. from Delinquent Non-Revenue Limit Taxes (Object 8629) (Only those for the above taxes)	0.00		0.00	0.00		0.00
15. Transfers to Charter Schools in Lieu of Property Taxes (Object 8096)	(154,321.48)		(154,321.48)	(71,569.00)		(71,569.00)
16. TOTAL TAXES AND SUBVENTIONS (Lines C1 through C15)	4,285,887.14	0.00	4,285,887.14	3,976,145.00	0.00	3,976,145.00
OTHER LOCAL REVENUES (Funds 01, 09, and 62)						
17. To General Fund from Bond Interest and Redemption Fund (Excess debt service taxes) (Object 8914)	0.00		0.00	0.00		0.00
18. TOTAL LOCAL PROCEEDS OF TAXES (Lines C16 plus C17)	4,285,887.14	0.00	4,285,887.14	3,976,145.00	0.00	3,976,145.00

	2009-10 Calculations			2010-11 Calculations		
	Extracted Data	Adjustments*	Entered Data/ Totals	Extracted Data	Adjustments*	Entered Data/ Totals
EXCLUDED APPROPRIATIONS						
19. Medicare (Enter federally mandated amounts only from obj's. 3301 & 3302; do not include negotiated amounts)			353,338.31			344,599.04
OTHER EXCLUSIONS						
20. Americans with Disabilities Act						
21. Unreimbursed Court Mandated Desegregation Costs						
22. Other Unfunded Court-ordered or Federal Mandates						
23. TOTAL EXCLUSIONS (Lines C19 through C22)			353,338.31			344,599.04
STATE AID RECEIVED (Funds 01, 09, and 62)						
24. Revenue Limit State Aid - Current Year (Object 8011)	22,023,141.08		22,023,141.08	21,926,625.75		21,926,625.75
25. Revenue Limit State Aid - Prior Years (Object 8019)	25,161.98		25,161.98	0.00		0.00
26. Supplemental Instruction - CY (Res. 0000, Object 8590)**		240,609.71	240,609.71		227,302.00	227,302.00
27. Supplemental Instruction - PY (Res. 0000, Object 8590)**			0.00			0.00
28. Comm Day Sch Addl Funding - CY (Res. 2430, Obj. 8311 and Res. 0000, Obj. 8590)**		25,327.00	25,327.00		23,549.00	23,549.00
29. Comm Day Sch Addl Funding - PY (Res. 2430, Obj. 8319 and Res. 0000, Obj. 8590)**			0.00			0.00
30. ROC/P Apportionment - CY (Res. 0000, Object 8590)**		655,883.66	655,883.66		633,831.00	633,831.00
31. ROC/P Apportionment - PY (Res. 0000, Object 8590)**			0.00			0.00
32. Charter Schs. Gen. Purpose Entitlement (Object 8015)	0.00		0.00	0.00		0.00
33. Charter Schs. Categorical Block Grant (Object 8590)**			0.00			0.00
34. Class Size Reduction, Grades K-3 (Object 8434)	1,016,740.00		1,016,740.00	899,640.00		899,640.00
35. Class Size Reduction, Grade 9 (Object 8590)**		88,129.00	88,129.00		88,129.00	88,129.00
36. SUBTOTAL STATE AID RECEIVED (Lines C24 through C35)	23,065,043.06	1,009,949.37	24,074,992.43	22,826,265.75	972,811.00	23,799,076.75
ADD BACK TRANSFERS TO COUNTY						
37. County Office Funds Transfer (Form RL, Line 32)	7,106.00		7,106.00	0.00		0.00
38. TOTAL STATE AID (Lines C36 plus C37)	23,072,149.06	1,009,949.37	24,082,098.43	22,826,265.75	972,811.00	23,799,076.75
DATA FOR INTEREST CALCULATION						
39. Total Revenues (Funds 01, 09 & 62; objects 8000-8799)	41,660,973.80		41,660,973.80	39,296,252.78		39,296,252.78
40. Total Interest and Return on Investments (Funds 01, 09, and 62; objects 8660 and 8662)	197,172.74		197,172.74	200,000.00		200,000.00
APPROPRIATIONS LIMIT CALCULATIONS						
D. PRELIMINARY APPROPRIATIONS LIMIT						
1. Revised Prior Year Program Limit (Lines A1 plus A6)			31,449,389.21			30,350,120.47
2. Inflation Adjustment			1.0062			0.9746
3. Program Population Adjustment (Lines B9 divided by [A2 plus A7]) (Round to four decimal places)			0.9591			0.9997
4. PRELIMINARY APPROPRIATIONS LIMIT (Lines D1 times D2 times D3)			30,350,120.47			29,570,353.64
APPROPRIATIONS SUBJECT TO THE LIMIT						
5. Local Revenues Excluding Interest (Line C18)			4,285,887.14			3,976,145.00
6. Preliminary State Aid Calculation						
a. Minimum State Aid in Local Limit (Greater of \$120 times Line B9 or \$2,400; but not greater than Line C38 or less than zero)			609,009.60			608,846.40
b. Maximum State Aid in Local Limit (Lesser of Line C38 or Lines D4 minus D5 plus C23; but not less than zero)			24,082,098.43			23,799,076.75
c. Preliminary State Aid in Local Limit (Greater of Lines D6a or D6b)			24,082,098.43			23,799,076.75
7. Local Revenues in Proceeds of Taxes						
a. Interest Counting in Local Limit (Line C40 divided by [Lines C39 minus C40] times [Lines D5 plus D6c])			134,898.23			142,086.36
b. Total Local Proceeds of Taxes (Lines D5 plus D7a)			4,420,785.37			4,118,231.36
8. State Aid in Proceeds of Taxes (Greater of Line D6a, or Lines D4 minus D7b plus C23; but not greater than Line C38 or less than zero)			24,082,098.43			23,799,076.75
9. Total Appropriations Subject to the Limit						
a. Local Revenues (Line D7b)			4,420,785.37			
b. State Subventions (Line D8)			24,082,098.43			
c. Less: Excluded Appropriations (Line C23)			353,338.31			
d. TOTAL APPROPRIATIONS SUBJECT TO THE LIMIT (Lines D9a plus D9b minus D9c)			28,149,545.49			

	2009-10 Calculations			2010-11 Calculations		
	Extracted Data	Adjustments*	Entered Data/ Totals	Extracted Data	Adjustments*	Entered Data/ Totals
10. Adjustments to the Limit Per Government Code Section 7902.1 (Line D9d minus D4; if negative, then zero) If not zero report amount to: Ana J. Matosantos, Director State Department of Finance Attention: School Gann Limits State Capitol, Room 1145 Sacramento, CA 95814			0.00			
Summary	2009-10 Actual			2010-11 Budget		
11. Adjusted Appropriations Limit (Lines D4 plus D10)			30,350,120.47			29,570,353.64
12. Appropriations Subject to the Limit (Line D9d)			28,149,545.49			

* Please provide below an explanation for each entry in the adjustments column.

** Impacted by the flexibility provisions of SBX3 4 (Chapter 12, Statutes of 2009). Amounts in Section C, State Aid Received, can no longer be extracted and must be manually input into the Adjustments column.

Gavin MacGregor
Gann Contact Person

(760) 499-1611
Contact Phone Number

11. BUSINESS ADMINISTRATION

11.3 Ratification of Bid for the Purchase of Dairy Products

BACKGROUND INFORMATION: The district is not required by law to go out to bid on perishable products. However, it has been district practice over many years to solicit bid proposals for dairy products, even though response is often from a single vendor only. As the bid awarded in 2007-08 can no longer be extended, Sierra Sands Unified School District requested contracted pricing for dairy products for the 2010-11 school year.

CURRENT CONSIDERATIONS: Requests for bid proposals were made available to prospective providers for pick-up at the Business Office and advertisements were placed in The Daily Independent. One bid response was received.

FINANCIAL IMPLICATIONS: Mather Bros, Inc. of Ridgecrest was the only bidder and the district is satisfied that the submitted pricing contained in the bid is fair and reasonable.

SUPERINTENDENT'S RECOMMENDATION: It is recommended that the board approve Mather Bros, Inc. as the provider of dairy products for the 2010-11 school year.

11. BUSINESS ADMINISTRATION

11.4 Adoption of Resolution #10 1011 Authorization to Extend the Existing Contract with Sara Lee Food & Beverage Co., for the Purchase of Bread Products for the 2010-11 School Year

BACKGROUND INFORMATION: California Education Code Section 39644 allows a district board of education by resolution to extend a contract for up to two years beyond the original contract ending date provided there is no increase in cost of the contract.

CURRENT CONSIDERATIONS: Sara Lee Food & Beverage Co. of Palmdale has been providing the district with bread products for the past school year. The services provided by this company are satisfactory and pricing is reasonable. Therefore, it is recommended that the contract be extended and services retained for an additional year before requesting quotations. Resolution #10 1011 allows for such an extension and is presented for adoption.

FINANCIAL IMPLICATIONS: Extension of this contract will be neutral in terms of cost for these products.

SUPERINTENDENT'S RECOMMENDATION: It is recommended that the board adopt Resolution #10 1011 to authorize the extension of the existing contract with Sara Lee Food & Beverage Co. for the purchase of bread products for the 2010-11 school year.

RESOLUTION #10 1011

**RESOLUTION OF THE BOARD OF EDUCATION OF THE SIERRA SANDS
UNIFIED SCHOOL DISTRICT ALLOWING THE DISTRICT TO AMEND
THE EXISTING CONTRACT FOR THE PURCHASE OF BREAD PRODUCTS**

WHEREAS, in past years the district has solicited bids for the purchase of bread products, and

WHEREAS, in accordance with California Education Code Section 39644, Duration of Continuing Contracts for Services and Supplies, wherein it states “continuing contracts for work to be done, services to be performed...may be made with an accepted vendor...for materials or supplies, not to exceed three years”, and,

WHEREAS, Schools Legal Service has advised that this contract can be extended by amendment to the original contract provided there is no increase in the cost of the contract;

NOW, THEREFORE, it is hereby RESOLVED that the district amend its contract with Sara Lee Food & Beverage Co., California to read purchase of bread products for the school year 2010-11 and to note that this is an extension of the original contract awarded for the 2009-10 school year.

APPROVED, PASSED AND ADOPTED by the Governing Board of the Sierra Sands Unified School District on the 16th day of September, 2010, by the following vote:

AYES: _____

NOES: _____

ABSTENTIONS: _____

ABSENT: _____

President of the Governing Board of the
Sierra Sands Unified School District

Attested to:

Clerk of the Governing Board of the
Sierra Sands Unified School District

11. BUSINESS ADMINISTRATION

11.5 Acceptance of the 2009-10 Unaudited Actuals

BACKGROUND INFORMATION: The unaudited actual financial report is a state required report that presents the district's actual financial activity year-to-date as compared to the projected budget through June 30, 2010. The report contains two pages of comparative data regarding the unrestricted general fund estimated year end totals presented at the time of the 2010-2011 budget adoption and the unaudited actual results of all funds for that year after the books have been closed but prior to official audit.

CURRENT CONSIDERATIONS: The State and National fiscal situation remains challenging. In addition to continued reduced revenue, the cash deferrals have continued creating additional pressure on the district's cash and by extension, its reserves.

Although the district ended 2009-10 in a deficit position, concerted and continuing district efforts to decrease spending as well as implementing State and Federal initiatives which included the use of authorized flexibility in the areas of Class Size Reduction and Tier III categorical programs, at 2009-10 year end, the district continued to remain solvent and ended the year in a positive position.

In reviewing the 2009-10 fiscal year it is helpful to consider the factors which comprise the most significant elements of the district's results.

Use of Federal American Relief and Recovery Act funding for general and special education requirements in concert with the district's success in utilizing state flexibility in the areas of K-3 Class Size Reduction and Tier III categorical funding enabled the district to leverage the reduced revenue limit funding in supporting general and special education requirements. The availability of federal American Relief and Recovery Act monies in the special education arena significantly contributed to the reduction of costs normally borne by the district, which often take the form of encroachment for these services. All sites and support units within the district exerted significant effort in continuing to reduce costs wherever possible. Previous initiatives in the areas of energy usage, contract reduction, and reduced personnel costs contributed significantly. It should be noted that the effects of an early retirement notification incentive offered by the district was very successful. It allowed 36 certificated and classified staff to retire and receive a meaningful financial incentive (12.5k for classified staff and 25k for certificated staff). This action allowed the district to retain some employees it might otherwise have had to add to its layoff process. The costs associated with this action are reflected on both sides of the district spread sheet. The funding for this incentive resided in Fund 17 and was authorized by the board at its February 9, 2010 special meeting. Incentive payments were required to be made in the 2009-10 fiscal year. This necessitated a transfer of ~636.5k from Fund 17 into the unrestricted general fund. This is reflected in the revenue portion of the projected fund balance as

well as the section related to transfers in. The accompanying expenses are reflected in the certificated and classified salary portions of the expenditure section. The negative effects of the deficiated apportionment and the series of deferred cash payments by the state cannot be emphasized too strongly. The significant, ongoing pressure on the district cash and by extension, its reserves has created serious challenges. This year, for the first time, a temporary loan of ~1.2m had to be transacted between Fund 17 and the unrestricted general fund on June 24, 2010 in order to meet district cash payment obligations. While funds were received prior to year end; June 30, 2010; absent the temporary loan, the district would have been in a negative cash position on June 24, 2010. Staff believes that the financial environment will continue to exert that same pressure in 2010-11.

In contemplating 2010-11, note should be taken of the fact that, as of this date, the state is still without a budget and with it the accompanying cost cutting initiatives designed to help bring the state budget into balance in the current year. It should also be noted that the longer the state goes without a budget, the more difficult it will become to achieve the needed balance. This situation will also increase the possibility of the need for the state to impose more extreme measures which could equate to more actions taken against all state general fund claimants, including education.

The status of the one-time federal ARRA funding received this year is as follows:

Grant Title	Amt. Received	Amt. Spent 2009-10	Amt. Remaining
Stabilization*	\$2.3 m	\$1.0 m	\$1.2 m
Title I	\$563.4 k	\$244 k	\$319.5 k
IDEA (basic)	\$1.0 m	\$1.0 m	\$0
IDEA (preschool 611)	\$40.4 k	\$40.4 k	\$0
IDEA (preschool 619)	\$35.6 k	\$35.6 k	0
Total	\$3.9 m	\$2.3 m	\$1.5 m

* Includes categorical offset (\$310.1k)

It should be noted that all funding discussed above must be spent by the end of 2010-11.

FINANCIAL IMPLICATIONS: Due to the continued state and national fiscal problems, the district has continued to experience deficit spending. Because of the continuing ongoing initiatives undertaken by the district, Sierra Sand Unified School District has been able to maintain a positive ending fund balance as well as its board required 5% reserve in the unrestricted general fund. It must be stated that while this is positive, fiscal pressure on district programs and reserves continues to mount in the

face of a lagging national fiscal recovery and a stalled state budget process. The possibility of additional cuts to 2010-11 continues to be a topic for speculation. Resolution of the current state budget impasse will assist the district in implementing its 2010-11 budget plan and revising it if necessary.

SUPERINTENDENT'S RECOMMENDATION: It is recommended that the Board of Education accept the district's unaudited actual financial report for 2009-10 as presented.

Sierra Sands Unified School District
General Fund Unrestricted
2009/2010 Year End Comparison Report

		<u>COLUMN A</u> 2009/2010 <u>Unaudited Actuals</u>	<u>COLUMN B</u> 2009/2010 <u>Estimated Actuals</u>	2009/2010 <u>Difference</u>
Projected Fund Balance	Objects			
July 1 Beginning Fund Balance		\$6,239,604	\$6,239,604	\$0
Add: Revenues (Column A - Column B) *	8000-8999	\$31,440,848	\$30,079,089	\$1,361,759
Less: Expenditures (Column B - Column A) **	1000-7999	\$33,535,545	\$33,143,332	(\$392,213)
June 30 Ending Fund Balance		\$4,144,906	\$3,175,360	
Stores, Prepaid Expenses & Revolving Cash (Column A - Column B)		\$110,751	\$107,000	(\$3,751)
5% Reserve for Economic Uncertainties (Column B - Column A)		\$2,244,703	\$2,278,543	\$33,841
Available Ending Fund Balance as of June 30		\$1,789,453	\$789,817	
Revenues (Column A - Column B)				
Revenue Limit Sources	8010-8099	\$24,874,628	\$24,911,463	(\$36,835)
Federal Revenues	8100-8299	\$1,784,530	\$1,736,181	\$48,349
Other State Revenues	8300-8599	\$3,920,945	\$3,664,439	\$256,506
Other Local Revenues	8600-8799	\$835,547	\$731,241	\$104,306
Total Revenues		<u>\$31,415,650</u>	<u>\$31,043,324</u>	<u>\$372,326</u>
Expenditures (Column B - Column A)				
Certificated Salaries	1000-1999	\$14,865,215	\$14,449,470	(\$415,745)
Classified Salaries	2000-2999	\$4,679,470	\$4,514,037	(\$165,433)
Benefits - Current Employees	3000-3999	\$6,874,062	\$6,787,317	(\$86,745)
Benefits - Retirees	370X & 380X	\$1,124,918	\$1,054,991	(\$69,927)
Books and Supplies	4000-4999	\$1,273,074	\$1,424,000	\$150,926
Services and Operating Expenses	5000-5999	\$3,837,639	\$4,178,090	\$340,451
Capital Outlay	6000-6599	\$654,854	\$553,967	(\$100,887)
Indirect Costs	7300-7399	(\$98,675)	(\$143,527)	(\$44,852)
Total Expenditures		<u>\$33,210,558</u>	<u>\$32,818,345</u>	<u>(\$392,213)</u>
Interfund Transfers In (Column A - Column B)				
Transfer In	8910-8929	\$636,473	\$0	\$636,473
Total Interfund Transfers In		<u>\$636,473</u>	<u>\$0</u>	<u>\$636,473</u>
Interfund Transfers Out (Column B - Column A)				
Transfer Out - Fund 14 (District Match)	7610-7629	\$267,175	\$267,175	\$0
Transfer Out- Fund 17 (Golden Handshake)	7610-7629	\$57,812	\$57,812	\$0
Total Interfund Transfers Out		<u>\$324,987</u>	<u>\$324,987</u>	<u>\$0</u>
Encroachment Contributions (Reduction of Revenue from Unrestricted General Fund) (Column A - Column B) *				
Resource 2200 - Continuation High School	8980	(\$44,139)	(\$43,700)	(\$439)
Resource 7230 - Home to School Transportation	8980	(\$82,740)	(\$266,994)	\$184,254
Resource 7240 - Special Ed Transportation	8980	(\$347,682)	(\$516,827)	\$169,145
Resource 9021 - Sierra Vista Center	8980	(\$150,000)	(\$150,000)	\$0
Total Encroachment Contributions		<u>(\$624,561)</u>	<u>(\$977,521)</u>	<u>\$352,960</u>
Total Flexibility 07-08 Sweep-Up	8997	\$13,286	\$13,286	\$0
Total Encroachment LESS 07-08 Sweep-up		<u>(\$611,275)</u>	<u>(\$964,235)</u>	<u>\$352,960</u>
Net Revenue over Expenditures		<u>(\$2,094,698)</u>	<u>(\$3,064,244)</u>	<u>\$969,546</u>

* Revenues equal objects 8XXX and include total revenues, total interfund transfers in and total encroachment contributions. Encroachment contributions are shown as a negative because they are paid from revenues, so it is a reduction in revenues.

** Expenditures equal objects 1000-7999 and include total expenditures and total interfund transfers out. Indirect costs are general overhead costs paid out of the unrestricted general fund for restricted programs. Indirect costs are shown as negative because they are reimbursements to the unrestricted general fund by reducing the expense, so it is a reduction in expenses.

- Negative numbers in the Difference column show either decreased revenue or increased expenses. No negative in the Difference column shows increased revenue or decreased expenses.

The information presented above is accurate to the best of our knowledge.

Sierra Sands Unified School District
General Fund Unrestricted Budget
2009/2010 Unaudited Actuals vs. 2009/2010 Year End Estimates Notes

- 1 The 5% Reserve for Economic Uncertainties remains fully funded within the Unrestricted General Fund.
- 2 Final property tax collected as well as prior year adjustments account for the -35K (0.15%) difference in estimated actuals.
- 3 Received 29K more in impact aid, received 10K more in MediCal reimbursements, received 6K more in ROTC funds.
- 4 Revenues higher primarily due to K-3 CSR prior year adjustment as well as less severe penalty for increased class size due to lower class sizes than anticipated. Other contributing factors include positive adjustments to supplemental hourly programs and an increase in State Lottery funding.
- 5 Increase in local revenue primarily caused by Ridgecrest Regional Hospital donation for repair of the Mesquite High School basketball court. Other contributing factors include insurance reimbursement and increased contribution from extracurricular funds.
- 6 Certificated expenses are shown as increased primarily because of the payment of the early notification of retirement incentive. Payment for this incentive came from Fund 17 as previously negotiated, however the expenses cannot be paid directly by Fund 17, making a transfer of funds into Fund 01 necessary. (See Note #14)
- 7 Classified expenses are shown as increased primarily because of the payment of the early notification of retirement incentive. Payment for this incentive came from Fund 17 as previously negotiated, however the expenses cannot be paid directly by Fund 17, making a transfer of funds into Fund 01 necessary. (See Note #14)
- 8 Benefits are a function of salaries. Also includes 30K extra for retirement notification incentive (See Note #14)
- 9 Variances occurred as a result of a dynamic retiree population (i.e., mid-year retirements, attainment of age 65, etc.)
- 10 Supply expenses were less than budgeted due to efforts by staff to curtail costs. Other contributing factors in the decrease include sites ability to use Tier III flexible money on other needed expenditures and transfers per SFSF offsets to flexible moneys causing expenses and revenues to be charged to the State Fiscal Stabilization Funds (Restricted side of budget).
- 11 Services and Operating expenses were less than anticipated due to utility expenses less than anticipated, efforts by entire district staff to reduce spending, as well as savings from Tier III flexible resource funds.
- 12 Costs associated with Ridgecrest Regional Hospital donation for the repair of the mesquite basketball court area as well as completion of the stadium seating project could not be quantified until year end.
- 13 Function of categorical programs. The district spent less restricted monies than budgeted resulting in less indirect costs.
- 14 Transferred from Fund 17 to pay for incentive for early notification of retirement. Expenses associated with these funds cannot be paid directly out of Fund 17, therefore making a transfer to Fund 01 necessary.
- 15 Efforts to curtail costs in transportation as well as expenses less than anticipated reduced the encroachment on the general fund. A few expenses of these expenses include overtime, vehicle parts, diesel fuel, etc.
- 16 Expenses in Special Education transportation matched what was budgeted, however due to the nature of the relationship of these expenses and IDEA ARRA funds, the district was able to reduce encroachment.

Sierra Sands Unified School District
General Fund Restricted
2009/2010 Year End Comparison Report

		COLUMN A 2009/2010 <u>Unaudited Actuals</u>	COLUMN B 2009/2010 <u>Estimated Actuals</u>	2009/2010 <u>DIFFERENCE</u>
Projected Fund Balance	Objects			
July 1 Beginning Fund Balance		\$3,376,966	\$3,376,966	\$0
Add: Revenues (Column A - Column B) *	8000-8999	\$10,856,599	\$11,209,680	(\$353,082)
Less: Expenditures (Column B - Column A) **	1000-7999	\$11,358,506	\$12,427,531	\$1,069,025
June 30 Ending Fund Balance		<u>\$2,875,058</u>	<u>\$2,159,115</u>	<u>\$715,943</u>
Revenues (Column A - Column B)				
Revenue Limit Sources	8010-8092	\$1,626,362	\$1,626,362	\$0
Federal Revenues	8100-8299	\$3,793,630	\$4,120,627	(\$326,996)
Other State Revenues	8300-8599	\$4,063,618	\$3,944,709	\$118,909
Other Local Revenues	8600-8799	\$761,713	\$553,747	\$207,966
Total Revenues		<u>\$10,245,324</u>	<u>\$10,245,445</u>	<u>(\$121)</u>
Expenditures (Column B - Column A)				
Certificated Salaries	1000-1999	\$4,630,905	\$4,618,382	(\$12,523)
Classified Salaries	2000-2999	\$1,871,783	\$1,835,008	(\$36,775)
Benefits - Current Employees	3000-3999	\$2,450,736	\$2,586,116	\$135,380
Books and Supplies	4000-4999	\$971,256	\$1,681,090	\$709,833
Services and Operating Expenses	5000-5999	\$495,506	\$828,276	\$332,770
Capital Outlay	6000-6599	\$587,696	\$488,315	(\$99,381)
Indirect Costs	7300-7399	\$58,856	\$97,963	\$39,107
Lease Revenue Bond Payment	7400-7699	\$291,770	\$292,382	\$612
Total Expenditures		<u>\$11,358,506</u>	<u>\$12,427,531</u>	<u>\$1,069,025</u>
Interfund Transfers In (Column A - Column B)				
Transfer In	8910-8929	\$0	\$0	\$0
Total Interfund Transfers In		<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Encroachment Contributions Increased Revenue from Unrestricted General Fund) (Column A - Column B) *				
Resource 2200 - Continuation High School	8980	\$44,139	\$43,700	\$439
Resource 7230 - Home to School Transportation	8980	\$82,740	\$266,994	(\$184,254)
Resource 7240 - Special Ed Transportation	8980	\$347,682	\$516,827	(\$169,145)
Resource 9021 - Sierra Vista Center	8980	\$150,000	\$150,000	\$0
Total Encroachment Contributions		<u>\$624,561</u>	<u>\$977,521</u>	<u>(\$352,960)</u>
Total Flexibility 07-08 Sweep-Up	8997	<u>(\$13,286)</u>	<u>(\$13,286)</u>	<u>(\$0)</u>
Total Encroachment LESS 07-08 Sweep-up		<u>\$611,275</u>	<u>\$964,235</u>	<u>(\$0)</u>
Net Revenue over Expenditures		<u><u>(\$501,908)</u></u>	<u><u>(\$1,217,850)</u></u>	<u><u>\$715,943</u></u>

* Revenues equal objects 8XXX and include total revenues, total interfund transfers in and total encroachment contributions. Encroachment contributions are shown as a positive because they are revenues received from the unrestricted general fund.

** Expenditures equal objects 1000-7999 and include total expenditures and total interfund transfers out. Indirect costs are general overhead costs paid out of the unrestricted general fund for restricted programs. These costs are shown as positive because they are indirect cost expenses paid from the restricted general fund programs.

- Negative numbers in the Difference column show either decreased revenue or increased expenses. No negative in the Difference column shows increased revenue or decreased expenses.

The information presented above is accurate to the best of our knowledge.

**Sierra Sands Unified School District
Fund Balances
2009/2010 Unaudited Actuals**

**2009/2010
Unaudited Actuals**

Fund 11	Adult Education	
	Beginning Balance	\$50,536
	Actual Revenues	\$207,870
	Actual Expenditures	-\$175,207
	Actual Ending Fund Balance	<u>\$83,199</u>
Fund 12	Child Development	
	Beginning Balance	\$64,058
	Actual Revenues	\$509,731
	Actual Expenditures	-\$708,557
	Other Financing Sources (RE 6140)	\$210,000
	Actual Ending Fund Balance	<u>\$75,233</u>
	Sheltered Funds	
	Special Reserve	-\$50,768
	Available Ending Fund Balance	<u>\$24,465</u>
Fund 13	Cafeteria	
	Beginning Balance	\$577,376
	Actual Revenues	\$1,969,563
	Actual Expenditures	-\$1,813,002
	Actual Ending Fund Balance	<u>\$733,937</u>
Fund 14	Deferred Maintenance	
	Beginning Balance	\$2,139,048
	Actual Revenues	\$227,800
	Actual Expenditures	-\$2,300,000
	Contribution	\$267,175
	Actual Ending Fund Balance	<u>\$334,023</u>
Fund 17	Special Reserve - Other than Capital Outlay	
	Beginning Balance	\$6,159,274
	Actual Revenues	
	Golden Handshake Repayment (TF from FD 01)	\$57,812
	Reserve Contribution	\$0
	Actual Expenditures	\$0
	Transfers Out (09/10 Early notif. of retirement/resignation incentive)	-\$636,473
	Actual Ending Fund Balance	<u>\$5,580,613</u>
	Sheltered Funds	
	Retiree H&W benefits reserve	-\$15,519
	School bus reserve	-\$32,459
	Classroom furniture reserve	-\$12,983
	Textbook adoption reserve	-\$32,459
	Photocopier lease reserve	-\$6,492
	Technology upgrade reserve	-\$12,983
	Available Ending Fund Balance	<u>\$5,467,718</u>
Fund 20	Post Employment Benefits Fund	
	Beginning Balance	\$3,851,884
	Actual Revenues	\$58,969
	Actual Expenditures	\$0
	Actual Ending Fund Balance	<u>\$3,910,853</u>
Fund 21	Bond Fund	
	MEASURE A BOND	
	Beginning Balance	\$14,899,045
	Actual Revenues	\$0

**Sierra Sands Unified School District
Fund Balances
2009/2010 Unaudited Actuals**

Interest	\$381,834
Actual Expenditures	
Measure A Bond Expenses	-\$12,781,837
Actual Ending Fund Balance	<u>\$2,499,042</u>

LEASE REVENUE BOND

Beginning Balance	\$297,113
Actual Revenues	\$20
Actual Expenditures	
Lease Revenue Bond Expenses	\$0
Actual Ending Fund Balance	<u>\$297,133</u>

Sheltered Funds

Reserve Fund Used for Final Bond Payment	\$297,113
Actual Ending Fund Balance	<u>\$20</u>

Fund 25 Capital Facilities Fund - Developer Fees

Beginning Balance	\$2,162,123
Actual Revenues	
Interest	\$30,739
Developer Fees	\$136,197
Actual Expenditures	-\$1,833,032
Actual Ending Fund Balance	<u>\$496,026</u>

Fund 35 School Facilities Fund (CTE Grant)

Beginning Balance	\$24,832
Actual Revenues	
Grant Revenues	\$5,700,000
Interest	\$24,034
Actual Expenditures	-\$118,272
Actual Ending Fund Balance	<u>\$5,630,594</u>

Fund 51 Debt Service 2006-A Measure A Bond

Beginning Balance	\$711,261
Actual Revenues	\$1,111,879
Actual Expenditures	-\$1,052,055
Actual Ending Fund Balance	<u>\$771,085</u>

IKSFA Inyo- Kern Schools Financing Authority

Beginning Balance	\$6,011,040
Actual Revenues	
Interest	\$90,504
Payments from Lone Pine	\$1,585,130
Actual Expenditures	
Disbursements	-\$608,000
Actual Ending Fund Balance	<u>\$7,078,674</u>

Sheltered Funds

Lone Pine Release	-\$1,081,057
Taxes Payable	-\$24,000
Retiree Benefits 03/04 - 07/08	-\$3,600,000
Available Projected Ending Fund Balance	<u>\$2,373,617</u>

Unaudited Actuals
FINANCIAL REPORTS
2009-10 Unaudited Actuals
Summary of Unaudited Actual Data Submission

15 73742 0000000
Form CA

Following is a summary of the critical data elements contained in your unaudited actual data. Since these data may have fiscal implications for your agency, please verify their accuracy before filing your unaudited actual financial reports.

Form	Description	Value
CEA	Percent of Current Cost of Education Expended for Classroom Compensation Must equal or exceed 60% for elementary, 55% for unified, and 50% for high school districts or future apportionments may be affected. (EC 41372)	57.72%
	CEA Deficiency Amount Applicable to districts not exempt from the requirement and not meeting the minimum classroom compensation percentage - see Form CEA for further details.	\$0.00
CORR	Total Cost for Adults in Correctional Facilities If the amount received for this program exceeds actual costs, the next apportionment is subject to reduction (EC 1909, 41841.5, and the Budget Act).	
DAY	Excess Program Revenues Must spend 90% of revenues on direct instructional and documented support costs (EC 48660.2[b]). A positive number here indicates that less than 90% was spent, subjecting the next apportionment to reduction.	\$0.00
GANN	Adjustments to Appropriations Limit Per Government Code Section 7902.1 If this amount is not zero, it represents an increase to your appropriations limit. The Department of Finance must be notified of increases within 45 days of budget adoption.	\$0.00
	Adjusted Appropriations Limit	\$30,350,120.47
	Appropriations Subject to Limit	\$28,149,545.49
	These amounts represent the board approved Appropriations Limit and Appropriations Subject to Limit pursuant to Government Code Section 7906 and EC 42132.	
ICR	Preliminary Proposed Indirect Cost Rate Fixed-with-carry-forward indirect cost rate for use in 2011-12, subject to CDE approval.	6.61%
NCMOE	No Child Left Behind (NCLB) Maintenance of Effort (MOE) Determination If MOE Not Met, the 2011-12 apportionment may be reduced by the lesser of the following two percentages: MOE Deficiency Percentage - Based on Total Expenditures MOE Deficiency Percentage - Based on Expenditures Per ADA	MOE Met
TRAN	Approved Transportation Expense - Home-to-School	\$604,364.31
	Approved Transportation Expense - SD/OI For each of these programs, if the amount received exceeds actual costs, the next apportionment is subject to reduction (EC 41851.5[c]).	\$387,734.46

UNAUDITED ACTUAL FINANCIAL REPORT:

To the County Superintendent of Schools:

2009-10 UNAUDITED ACTUAL FINANCIAL REPORT. This report was prepared in accordance with Education Code Section 41010 and is hereby approved and filed by the governing board of the school district pursuant to Education Code Section 42100.

Signed _____
Clerk/Secretary of the Governing Board
(Original signature required)

Date of Meeting: _____

To the Superintendent of Public Instruction:

2009-10 UNAUDITED ACTUAL FINANCIAL REPORT. This report has been verified for accuracy by the County Superintendent of Schools pursuant to Education Code Section 42100.

Signed _____
County Superintendent/Designee
(Original signature required)

Date: _____

For additional information on the unaudited actual reports, please contact:

For County Office of Education:

For School District:

Priscilla Quinn
Name
District Advisory - Fiscal Consultant
Title
(661) 636-4504
Telephone
prquinn@kern.org
E-mail Address

Gavin MacGregor
Name
Director of Finance and Budge
Title
(760) 499-1611
Telephone
gmacgregor@ssusd.org
E-mail Address

SELECTION OF BUDGET ADOPTION CYCLE:

Pursuant to Education Code Section 42127(i), this school district elects to use the following budget adoption cycle for the 2011-12 budget year:

(S) Budget Adoption Cycle ('D' for Dual or 'S' for Single)

12. CONSENT CALENDAR

12.1 Approval of Contract Renewal with Susan Stuart & Associates to Provide Professional Services in Reserving School Facilities Program Funds for Modernization and New Construction Projects

BACKGROUND INFORMATION: The district has utilized the services of Susan Stuart & Associates regarding various district facilities issues since 2006.

CURRENT CONSIDERATIONS: Susan Stuart and Associates has continued to provide the district with excellent guidance, advice and service in the area of facilities funding. This extends to facilitating relations with the State Allocation Board and assisting the district with receiving its fair share of Schools Facilities Program funds as well as facilitating the introduction of legislation favorable to the district. Susan Stuart and Associates also continues to work with the district in its effort to increase the geographic index factor for Sierra Sands. They also provide advice on district facilities issues.

FINANCIAL IMPLICATIONS: In recognition of the ongoing fiscal problems experienced by the district as a result of the state's negative fiscal situation, Susan Stuart & Associates has agreed to maintain their fees at the previously reduced 2009-10 level of \$900 per month. It is appropriate to use developer fee monies for this contract.

SUPERINTENDENT'S RECOMMENDATION: It is recommended that the board approve renewal of the contract with Susan Stuart & Associates for services as presented.

AGREEMENT

THIS AGREEMENT is entered into this first day of July 1, 2010, by and between the **Sierra Sands Unified School District ("District")** and **STUART & ASSOCIATES, ("Consultant")** with respect to the following recitals:

- A. The **District** desires to obtain professional consulting and informational services relating to school facilities issues, and
- B. **Consultant** desires to provide services to the **District**;

SCHOOL FACILITIES

The Consultant will monitor and advocate for the following:

- Represent the District to achieve a higher "Geographical Index" for school facilities projects.
- Work with the District to maximize state funding towards all school facilities projects.
- Represent the District in discussions and deliberations regarding the State Facilities Bond Legislation and subsequent regulation deliberations at the State Allocation Board Implementation Committee to ensure the needs of the District are represented when legislation and regulations are developed.
- Represent the District on critical legislation and development of regulations in relation to issues such as Joint Use Funding, the use of portable buildings, and other issues as they arise.
- Provide reports on pending and approved education legislation and facilities-related legislation
- Provide State Allocation Board meeting update reports
- Provide SAB Implementation Committee meeting update reports

In order to accomplish this, the Consultant will work with:

STATE ALLOCATION BOARD (SAB)

- Familiarize SAB members with impact of changes in rules and regulations on the district
- Inform the district of any SAB actions and Implementation Committee recommendations affecting the District

OFFICE OF PUBLIC SCHOOL CONSTRUCTION (OPSC)

- Work with OPSC staff towards any administrative solution to school facilities issues
- Work with OPSC staff in monitoring each phase of the application process to ensure timely processing of data
- Advise the District of changes in policy proposed by OPSC
- Enlist the help of OPSC staff to assist in administrative adaptations of procedure and policy to meet the needs of the District

LEGISLATION

- Advise the District of pending legislation that would affect the district
- Prepare testimony and written materials in support or opposition to legislation
- Coordinate testimony at legislative hearings on pertinent legislation or State Budget Issues
- Meet with District's Legislators and arrange meetings with district personnel when appropriate

TERMS

The **Consultant's** services described above shall commence on July 1, 2010 through June 30, 2011.

INDEPENDENT CONTRACTOR/ ENTITLEMENT

Consultant, and any and all agents and employees of Consultant, are agreed to be independent contractors in their performance under this Agreement and are not officers, employees or agents of the District. Consultant agrees that it has no entitlement to any future contracts or work from the District or to any employment or fringe benefits from the District.

INDEMNITY

Consultant shall indemnify, defend, save and hold harmless the District, its Board of Trustees, officers, agents and employees from any and all claims, damages, losses, causes of action and demands, including reasonable attorney's fees and costs, incurred in connection with the processing or defense of any matter, claim, lawsuit or contest arising out of Consultant's performance of, or failure to perform the work required by this Agreement.

COMPENSATION

For the services outlined above, Consultant shall be compensated \$900 monthly, beginning July 1, 2010. Consultant shall provide invoices of \$900 due and payable upon receipt of the invoice, provided on the first of each month. Consultant will not charge for normal office expenses such as telephone, fax, copying, etc. However, District shall reimburse Consultant for any other district-approved expenses, such as travel. This agreement will be re-negotiated in writing in the event district-specific legislation or an appeal to the State Allocation Board is necessary.

TAXES

Payments to Consultant pursuant to this Agreement will be reported to Federal and State taxing authorities as required. District will not make any deductions nor withhold any sums from compensation payable to Consultant.

TERMINATION

District or Consultant may terminate this Agreement by written notice to the other, thirty (30) days prior to the date of termination.

Dated: 9/7/10


Sierra Sands Unified School District

Dated: 4/28/10


Susan L. Stuart, STUART & ASSOCIATES

12. CONSENT CALENDAR

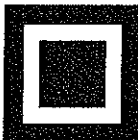
12.2 Approval of Professional Services Agreement with the Law Firm of Fagen Friedman & Fulfroft, LLP for Legal Services

BACKGROUND INFORMATION: The district has had an ongoing positive relationship with the law firm of Fagen Friedman & Fulfroft, LLP for legal counsel since 2006.

CURRENT CONSIDERATIONS: The district continues to be extremely satisfied by the services rendered by Ms. Melanie Petersen, the district's primary counsel, her associate, Mr. Adams and their colleagues at Fagen Friedman & Fulfroft, LLP. In light of the district's continued satisfaction with Fagen Friedman & Fulfroft, LLP, the district wishes to continue its association with the firm for legal services. A copy of the professional services agreement and fee schedule is attached.

FINANCIAL IMPLICATIONS: In recognition of the current financial situation, the fees charged by Fagen Friedman & Fulfroft for 2010-11 will continue to remain the same as those charged in 2008-09. Funding for this item is appropriate for the unrestricted general fund.

SUPERINTENDENT'S RECOMMENDATION: It is recommended that the board approve the renewal of the district's professional services agreement with the law firm of Fagen Friedman & Fulfroft, LLP for legal services as presented.



Fagen Friedman & Fulfroft LLP

Peter K. Fagen
Howard A. Friedman
Howard J. Fulfroft
Melanie A. Petersen
Laurie S. Juengert
Laurie E. Reynolds
James B. Fernow
Christopher D. Keeler
Jan E. Tomsky
Jonathan P. Read
Christopher J. Fernandes
Douglas N. Freifeld
Diane Marshall-Freeman
Roy A. Combs
Mark S. Williams
Lenore Silverman
Kimberly A. Smith
Kathleen J. McKee
Deborah R. G. Cesario
Ricardo R. Silva
Wesley B. Parsons

Brian D. Bock
Elizabeth B. Mori
Lee G. Rideout
Gretchen M. Shipley
William F. Schuetz, Jr.
Anne M. Sherlock
Shawn Olson Brown
Kelly R. Minnehan
Angela Gordon
Cynthia M. Smith
Emily E. Sugrue
Jennifer R. Rowe
Joshua A. Stevens
Lyndsy B. Rutherford
Rachel C. Disario
Dean T. Adams
Summer D. Dalessandro
Vivian L. Haun
Jennifer A. Postel
Tiffany M. Santos
L. Carlos Villegas
Elise Kirsten
Kerrie E. Taylor
Susan Park
Melissa Hatch
Jesse W. Raskin
Maggy M. Athanasious
Susan B. Winkelman
Anna J. Miller
Melissa L. Phung
Keith Yanov
Kelley A. Owens
Leslie A. Reed

Diana McDonough
Of Counsel

June 1, 2009

Peter K. Fagen
Direct Dial: 760-304-6009
pfagen@fagenfriedman.com

Joanna Rummer, Superintendent
Sierra Sands Unified School District
113 Felspar
Ridgecrest, CA 93555

Re: Agreement for Legal Services 2009-10 School Year

Dear Joanna:

We are truly appreciative of our continuing collaboration in addressing your legal affairs, and the trust you have placed in us. As we approach our third anniversary as a law firm, we are thankful for the client relationships that we have continued and those we have more recently started.

We realize the current fiscal crisis presents you with tremendous challenges. As you know, we have made only minimal adjustments in our rates since our founding in 2006, and we have decided to continue with that approach for the 2009-2010 school year in an effort to support your budget efforts. As always, we will work with you and your staff as efficiently as possible to control your legal expenses.

Enclosed please find our Agreement for Legal Services for the new contract year. Following Board approval, please sign and return a fully executed copy of the Agreement for our files.

We have built a law firm consisting of some of the best and most experienced school lawyers in California, specializing in such diverse practice areas as labor/employment, special education, facilities/business, real estate and sustainability, charter schools, governance, and litigation. We want to assure you that we will continue to provide the highest quality legal representation in all of our practice areas at moderate rates.

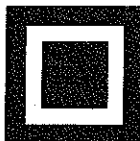
We value our relationship with you. If you have any questions regarding our services or billing, please do not hesitate to contact us at your convenience.

Sincerely,

FAGEN FRIEDMAN & FULFROFT, LLP


Peter K. Fagen

PKF:ra



Fagen Friedman & Fulfroft LLP

AGREEMENT FOR LEGAL SERVICES

This Agreement is by and between the Sierra Sands Unified School District ("Client") and the law firm of Fagen Friedman & Fulfroft LLP ("Attorney"). In consideration of the promises and the mutual agreements hereinafter contained, Client and Attorney agree as follows effective July 1, 2009:

Client hires Attorney as its legal counsel with respect to matters Client specifically refers to Attorney. Attorney shall provide legal services as reasonably required to represent Client in such matters, take reasonable steps to keep Client informed of significant developments, and respond to Client's inquiries regarding those matters. Client understands that Attorney cannot guarantee any particular results, including the costs and expenses of representation.

Client agrees to pay Attorney for services rendered based upon the attached rate schedule. Agreements for legal fees on an other-than-hourly basis may be made by mutual agreement for special projects.

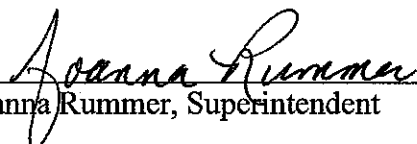
Attorney shall send Client a statement for fees and costs incurred every calendar month. Such statements shall set forth the amount, rate, and description of services provided. Client shall pay Attorney's statements within thirty (30) days after receipt. An interest charge of one percent (1%) per month shall be assessed on balances that are more than thirty (30) days past due.


Client may discharge Attorney at any time by written notice. Unless otherwise agreed, and except as required by law, Attorney will provide no further services hereunder after receipt of such notice. Attorney may withdraw its services hereunder with Client's consent or as allowed or required by law, upon ten (10) days written notice. Upon discharge or withdrawal, Attorney shall transition all outstanding legal work and services to others as Client shall direct.

IN WITNESS WHEREOF, the parties have signed this Agreement for Legal Services.

Sierra Sands Unified School District

Fagen Friedman & Fulfroft, LLP


Joanna Rummer, Superintendent


Peter K. Fagen, Partner

Date: 8-20-09

Date: 6-1-09

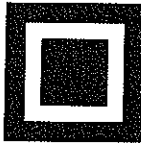
6300 Wilshire Boulevard Suite 1700 Los Angeles California 90048 Tel 323.330.6300 Fax 323.330.6311

70 Washington Street Suite 205 Oakland California 94607 Tel 510.550.8200 Fax 510.550.8211

520 Capitol Mall Suite 400 Sacramento California 95814 Tel 916.443.0000 Fax 916.443.0030

1 Civic Center Drive Suite 300 San Marcos California 92069 Tel 760.304.6000 Fax 760.304.6011

www.fagenfriedman.com



Fagen Friedman & Fulfroft LLP

PROFESSIONAL RATE SCHEDULE

Sierra Sands Unified School District
(Effective July 1, 2009)

1. HOURLY PROFESSIONAL RATES

Client agrees to pay Attorney by the following standard hourly rate:

Senior Partner / Of Counsel	\$ 210
Partner / Senior Attorney	\$ 205
Senior Associate	\$ 200
Associate	\$ 195
Education Consultant	\$ 150
Law Clerk / Senior Paralegal	\$ 130
Paralegal	\$ 110

Travel time shall be charged only from the attorney's nearest office to the destination and shall be prorated if the assigned attorney travels for two or more clients on the same trip. If Client requests a specific attorney, Client agrees to pay for all travel time of that specific attorney in connection with the matter.

2. COSTS AND EXPENSES

In-office Photocopying	\$0.25 per page
Facsimile	\$1.00 per page
Postage	Actual Usage
Mileage	IRS Standard Rate

Other costs, such as messenger, meals, and lodging shall be charged on an actual and necessary basis.

6300 Wilshire Boulevard Suite 1700 Los Angeles California 90048 Tel 323.330.6300 Fax 323.330.6311

70 Washington Street Suite 205 Oakland California 94607 Tel 510.550.8200 Fax 510.550.8211

520 Capitol Mall Suite 400 Sacramento California 95814 Tel 916.443.0000 Fax 916.443.0030

1 Civic Center Drive Suite 300 San Marcos California 92069 Tel 760.304.6000 Fax 760.304.6011

www.fagenfriedman.com

12. CONSENT CALENDAR

12.3 Approval of “A” and “B” Warrants

CURRENT CONSIDERATIONS: “A” and “B” warrants released in August, 2010 are submitted for approval. “A” warrants totaled \$ 1,963,239.66. “B” warrants totaled \$1,507,283.81.

FINANCIAL IMPLICATIONS:Warrants were issued as stated.

SUPERINTENDENT’S RECOMMENDATION: Approve “A” and “B” warrants for August 2010 as presented.

This list represents the "A" and "B" warrants released during the month of **August 2010**
The "A" and "B" warrant registers are available in the business office for your review.

RECOMMENDED ACTION: Approve "A" and "B" warrants as presented.

"A" WARRANTS

<u>Type of Payroll</u>	<u>Amount</u>
End of month certificated	\$1,519,596.37
End of month classified	\$373,069.19
10th of month certificated	\$46,422.50
10th of month classified	\$24,151.60
Total "A" Warrants	\$1,963,239.66

"B" WARRANTS

<u>Register Number</u>	<u>Amount</u>
Batch 21	\$106,921.99
Batch 22	\$36,000.00
Batch 23	\$25,760.76
Batch 24	\$6,758.07
Batch 25	\$6,000.00
Batch 26	\$132,786.49
Batch 27	\$10,118.28
Batch 28	\$45,178.45
Batch 29	\$6,592.47
Batch 30	\$68,919.98
Batch 31	\$95,033.61
Batch 32	\$138,588.72
Batch 33	\$166,676.45
Batch 34	Food Service
Batch 35	\$134,482.42
Batch 36	\$75,516.38
Batch 37	\$120,285.32
Batch 38	\$236,678.00
Batch 39	\$33,600.00
Batch 40	\$21,414.42
Batch 41	\$16,256.46
Batch 42	\$7,996.42
Batch 43	\$15,719.12
Total "B" Warrants	\$1,507,283.81

12. CONSENT CALENDAR

12.4 Approval of Interdistrict Transfer Agreement

BACKGROUND INFORMATION: According to Education Code 46600-46611 students may apply to attend school in a district outside of their attendance boundary under an interdistrict attendance permit. The Education Code states that upon request from the parents/guardians, the district may approve interdistrict attendance permits on a case by case basis.

CURRENT CONSIDERATIONS: Tobie Blevins, mother of Samantha Hamilton, Kindergarten student and Sydney Hamilton, 4th grade student, has requested an interdistrict transfer permit to attend Sierra Sands Unified School District based on her employment within the boundaries of the district.

FINANCIAL IMPLICATIONS: There are no known financial implications at this time.

SUPERINTENDENT'S RECOMMENDATION: It is recommended that the board approve the interdistrict transfer request for Samantha and Sydney Hamilton.

**SIERRA SANDS UNIFIED SCHOOL DISTRICT
FORM TO REQUEST RESIDENCY
BASED ON PARENT EMPLOYMENT**

This form is submitted to request residency status with the Sierra Sands Unified School District.

Name of Student: Sydney Hamilton Grade 4 during 2010 to 2011

Name of Parent (or Legal Guardian): Tobie Blevins Telephone: _____

Address of Parent: _____

School District of Residence: Trona Elementary

School District of Parent's Primary Place of Employment: Sierra Sands Unified School District

Name of Parent's Primary Place of Employment: Identity Salon

Address of Parent's Primary Place of Employment: 203 W. Bridgecrest Blvd

Work Hours and Days: 9:30-6:30 M-Sat Telephone: 760-371-1188

☒ Attach Proof of Physical Employment within the Sierra Sands Unified School District. The evidence may be a paycheck stub or letter from employer on business letterhead. The evidence must list the actual address within the District's boundaries. Stubs or letters listing only a P.O. Box will not be accepted.

☒ Yes. ☐ No. Parents agree to provide own transportation. (District does not provide home to school transportation)
(If your child receives special education transportation, please provide a copy of the IEP.)

I declare under penalty of perjury that the information submitted is accurate to the best of my knowledge. I further acknowledge the Sierra Sands Unified School District may deny this request to establish residency pursuant to the California Education Code. I understand that my primary place of employment must be physically within the boundaries of the Sierra Sands Unified School District for my child to be granted residency status. I agree that I will immediately notify the Sierra Sands Unified School District if I am no longer physically employed within its boundaries. I acknowledge that the Sierra Sands Unified School District may request proof of employment at any time during my child's enrollment within the Sierra Sands Unified School District, and I agree to cooperate with any such request.

Tobie Blevins Tobie Blevins 8-23-10
Signature Print Name Date Relationship

☒ I have completed and signed the attached authorization for release of school record information.

For District Use Only

District of Residence
Request Approved ☒ Alan Tsubota Date 8/24/2010
Signature

Request Denied ☐ _____ Date _____
Signature

District of Requested Attendance
Request Approved ☒ Joanna Rimmer Date 8/24/10
Signature

Request Denied ☐ _____ Date _____
Signature

**SIERRA SANDS UNIFIED SCHOOL DISTRICT
FORM TO REQUEST RESIDENCY
BASED ON PARENT EMPLOYMENT**

This form is submitted to request residency status with the Sierra Sands Unified School District.

Name of Student: Samantha Hamilton Grade K during 2010 to 2011

Name of Parent (or Legal Guardian): Tobie Blevins Telephone: _____

Address of Parent: _____

School District of Residence: Tona Elementary

School District of Parent's Primary Place of Employment: Sierra Sands Unified School District

Name of Parent's Primary Place of Employment: Identity Salon

Address of Parent's Primary Place of Employment: 203 W. Bridgecrest Blvd

Work Hours and Days: 9:30-5:30 M-Sat Telephone: 760-371-1188

☒ Attach Proof of Physical Employment within the Sierra Sands Unified School District. The evidence may be a paycheck stub or letter from employer on business letterhead. The evidence must list the actual address within the District's boundaries. Stubs or letters listing only a P.O. Box will not be accepted.

☒ Yes. ☐ No. Parents agree to provide own transportation. (District does not provide home to school transportation) (If your child receives special education transportation, please provide a copy of the IEP.)

I declare under penalty of perjury that the information submitted is accurate to the best of my knowledge. I further acknowledge the Sierra Sands Unified School District may deny this request to establish residency pursuant to the California Education Code. I understand that my primary place of employment must be physically within the boundaries of the Sierra Sands Unified School District for my child to be granted residency status. I agree that I will immediately notify the Sierra Sands Unified School District if I am no longer physically employed within its boundaries. I acknowledge that the Sierra Sands Unified School District may request proof of employment at any time during my child's enrollment within the Sierra Sands Unified School District, and I agree to cooperate with any such request.

Tobie Blevins Tobie Blevins 8-23-10
Signature Print Name Date Relationship

☐ I have completed and signed the attached authorization for release of school record information.

For District Use Only

District of Residence

Request Approved ☒ Alan Tsubota ALAN TSUBOTA Date 8/24/2010
Signature

Request Denied ☐ _____ Date _____
Signature

District of Requested Attendance

Request Approved ☒ Joanna Rimmer Date 8/24/10
Signature

Request Denied ☐ _____ Date _____
Signature