

SIERRA SANDS UNIFIED SCHOOL DISTRICT

**Board of Education
Regular Meeting**

**JANUARY 12, 2012
Ridgecrest City Council Chambers
100 West California Avenue
*www.ssusd.org***

We, the members of the Board of Education of the Sierra Sands Unified School District, are committed to providing the highest quality education in a safe environment to all K-12 students. We believe the school shares with the family, church, and community the responsibility for developing life-long learners who are responsible, productive citizens.

A G E N D A

CALL TO ORDER AND PLEDGE TO THE FLAG

7:00 P.M.

Amy Covert
Judy Dietrichson
Bill Farris, Vice President/Clerk
Tim Johnson, President
Tom Pearl
Kurt Rockwell
Michael Scott
Student Member, Leah Ostermann

Joanna Rummer, Superintendent

MOMENT OF SILENCE

1. ADOPTION OF AGENDA

Welcome to a meeting of the Board of Education. Because we believe you share our concern for the education of the youth of our community, we appreciate and welcome your participation. Copies of the agenda, along with a procedural handout, are available on the wall at the back of the room to assist with your participation in the meeting.

2. APPROVAL OF MINUTES of the regular and special meetings of December 15, 2011, and the special meeting of January 3, 2012.

3. PROGRAMS AND PRESENTATIONS

- Latino Family Literacy Project at Pierce: A program to engage Latino parents in family reading, vocabulary development, and English language development through weekly lessons which include universal themes.

4. PUBLIC HEARING

- Maintain Current At-Large Election System for School Board Seats

5. REPORTS AND COMMUNICATIONS

5.1 Student Member's Report

5.2 Reports from Members of the Board

5.3 Superintendent's Report

- Fourth Month Attendance
- End of First Semester
- Calendar for 2012-13

5.4 Communications from the public

The board will provide time during the discussion of each agenda item for members of the public to comment. At this time, members of the public may address the board on an item not on the agenda. Comments should relate to items of public interest within the board's jurisdiction. The law prohibits the board from taking action on items not on the agenda. If appropriate, your comments will be referred to staff for response. When addressing the board, please state your name and address at the podium and limit your remarks to three minutes. In accordance with the board bylaws, the board will limit the total time for public input to 30 minutes. Those wishing to address the board beyond the 30-minute time limit may do so at the end of the scheduled meeting agenda.

6. EDUCATIONAL ADMINISTRATION

6.1 Approval of Single Plans for Student Achievement (SPSA)

6.2 Approval of LEA Program Improvement Year 1 Plan Addendum

7. POLICY DEVELOPMENT AND REVIEW

7.1 Approval of Revisions to BP 6330, Independent Educational Evaluation

8. PERSONNEL ADMINISTRATION

8.1 Certificated

Employment, resignation, retirement, leave of absence, change of status, termination

8.2 Classified

Employment, resignation, retirement, leave of absence, change of status, termination

8.3 Adoption of Resolution #16 1112, Elimination of Classified Service

9. GENERAL ADMINISTRATION

9.1 Gifts to the District

9.2 Authorization for Board Member Travel - NAFIS

9. GENERAL ADMINISTRATION (Continued)

- 9.3 Authorization for Board Member Travel to the Annual School Trustees Spring Dinner Meeting on February 23, 2012
- 9.4 Report to the Board: Nature and Resolution of Complaints with Regard to Deficiencies Related to Instructional Materials, Emergency or Urgent Facilities Conditions that Pose a Threat to the Health and Safety of Pupils or Staff, Teacher Vacancy or Misassignment, and Provision of Intensive Instruction and Services to Students Who Did Not Pass the California High School Exit Examination (CAHSEE) by the End of Grade 12, as Required by the Williams Act
- 9.5 Review Updated Demographics From 2010 Census
- 9.6 Consideration and Possible Action to Adopt Resolution #17 1112 to Maintain At-Large Election System

10. CONSTRUCTION ADMINISTRATION

- 10.1 Report to the Board: Measure “A” and Other Construction Activities and Issues
- 10.2 Authorization to Ratify Demolition of Two (2) Relocatable Classrooms and Authorization to Demolish and Contract for the Demolition of Three (3) Relocatable Classrooms at Las Flores Elementary School

11. BUSINESS ADMINISTRATION

- 11.1 Adoption of Resolution #18 1112, Regarding the Annual Accounting of Developer Fees for the 2010-2011 Fiscal Year (Capital Facilities Fund-Fund 25)
- 11.2 Adoption of Resolution #19 1112 Regarding Impoundment of Local Tax Revenues to Anticipate Pending Claims and/or Litigation. (Impounds – Fund 77)
- 11.3 Authorization to Allow the Sale of Salvage Wood
- 11.4 Approval of Audit

12. CONSENT CALENDAR

- 12.1 Approval of “A” and “B” Warrant
- 12.2 Adoption of Resolution #20 1112, Board Member Compensation for Absence Due to Hardship According to Subdivision (c) of Education Code section 35120 (Covert)
- 12.3 Report to the Board on Solid Waste Hauling Services
- 12.4 Approval of Recommendation for Expulsion, Expulsion Case #03 1112

13. FUTURE AGENDA

14. ADJOURNMENT

The next regular meeting of the Board of Education will be February 16, 2012

Any materials required by law to be made available to the public prior to a meeting of the Board of Education of the Sierra Sands Unified School District can be inspected during normal busi-

ness hours at the district office located at 113 Felspar, Ridgecrest, CA. These materials can also be viewed on the district's internet website at www.ssusd.org.

Note: Individuals who require special accommodation, including but not limited to an American sign language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent's Office at least two days before the meeting date.

SIERRA SANDS UNIFIED SCHOOL DISTRICT

Minutes of the Special Meeting of the Board of Education

DATE OF MEETING: January 03, 2012
TIME OF MEETING: 12:00 p.m.
PLACE OF MEETING: District Office Conference Room A
MEMBERS PRESENT: Covert, Dietrichson, Johnson, Farris, Pearl, Rockwell, Scott
MEMBERS ABSENT: Pearl

1. ADOPTION OF AGENDA

The agenda was adopted as posted.

2. BUSINESS ADMINISTRATION

2.1 Approval of Letter from the District Agreeing to the Terms and Conditions Required by the Grant Proposal in Reference to the Availability of Matching Funds

Following discussion by the board, motion was made to approve the letter from the district agreeing to the terms and conditions required by the grant proposal in reference to the availability of matching funds. SCOTT/DIETRICHSON

AYES: Covert, Dietrichson, Johnson, Farris, Rockwell, Scott
ABSENT: Pearl

2.2. Authorization to Negotiate Contracts for Studies, Evaluations, Surveys, and Analyses Associated with Modernization

Motion passed to approve the authorization to negotiate contracts for studies, evaluations, surveys, and analyses associated with modernization.
DIETRICHSON/COVERT

AYES: Covert, Dietrichson, Johnson, Farris, Rockwell, Scott
ABSENT: Pearl

2.3 Ratification of Contract with Center Planning Group

Motion passed to ratify the contract with Center Planning Group for the initial phase of a historical/environmental evaluation of Murray Middle School.
DIETRICHSON/COVERT

AYES: Covert, Dietrichson, Johnson, Farris, Rockwell, Scott
ABSENT: Pearl

3. ADJOURNMENT was at 12:20 p.m.

SIERRA SANDS UNIFIED SCHOOL DISTRICT

Minutes of the Special Meeting of the Board of Education

DATE OF MEETING: December 15, 2011

TIME OF MEETING: 6:30 p.m.

PLACE OF MEETING: Sierra Sands District Office – 113 W. Felspar Ave. 6:30 p.m.
Ridgecrest City Council Chambers – 100 W. California Ave. 6:40 p.m.

MEMBERS PRESENT: Dietrichson, Johnson, Farris, Pearl, Rockwell, Scott

MEMBERS ABSENT: Covert

Due to a defect in the address listed on the posted agenda for the special meeting, the designee of the secretary to the Board of Trustees convened the meeting at the address listed (District Office, 113 Felspar) at 6:30 p.m. and adjourned the meeting to 6:40 p.m. at the Ridgecrest City Council Chambers located at 100 West California Avenue. An order of adjournment was conspicuously posted on the door of the location specified in the agenda, stating the time and location of the adjourned meeting. The adjourned meeting then commenced at 6:40 p.m.

1. ADOPTION OF AGENDA

The agenda was adopted as posted.

2. CLOSED SESSION

2.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant Exposure to litigation Pursuant to Government Code Section 5495639(b):
One Potential Case

No action was taken

3. ADJOURNMENT was at 7:00 p.m.

SIERRA SANDS UNIFIED SCHOOL DISTRICT

Minutes of the Regular Meeting of the Board of Education

DATE OF MEETING: December 15, 2011

TIME OF MEETING: 7:00 p.m.

PLACE OF MEETING: Ridgecrest City Council Chambers

MEMBERS PRESENT: Dietrichson, Farris, Johnson, Pearl, Rockwell, Scott
Student Member Ostermann

MEMBERS ABSENT: Covert

STAFF PRESENT: Joanna Rummer, Superintendent

PLEDGE OF ALLEGIANCE was recited in unison, led by student member Leah Ostermann

MOMENT OF SILENCE was observed.

1. ADOPTION OF AGENDA

The agenda was adopted by consensus as posted noting the board will hear Item 9.3 as item 5.5 on the agenda.

2. APPROVAL OF MINUTES

Hearing no comments, the minutes of the November 17, 2011 meeting were adopted by consensus as written.

3. PROGRAMS AND PRESENTATIONS

Mr. Auld presented a check to President Pearl in the amount of \$10,000 from the "B" Mountain Foundation as a collection of numerous fundraisers and donations for the CTE Building Fund.

4. PUBLIC HEARING

5. REPORTS AND COMMUNICATIONS

5.1 Student Member's Report

Student Member Leah Ostermann reported the following information:

Mesquite: There are 27 students enrolled concurrently at Cerro Coso Community College. Students also participated in the Christmas parade and enjoyed a fun holiday celebration with cookies, hot chocolate, and many activities before the winter recess.

Murray: Murray held a *Pastries for Parents* information meeting which was well attended. Students have been busy with activities including the Winter Wonderland Dance, the Variety Show, Winter Concerts, and the Rachel's Challenge Kindness Lunch.

5. REPORTS AND COMMUNICATIONS

5.1 Student Member's Report (continued)

James Monroe: Andrew Christison took first place in the James Monroe Spelling Bee. Students participated in Winter Concerts, the Winter Dance, Basketball Games, and the Gummy Worm Pie Contest.

Burroughs: BHS orchestra and choir students held their annual Holiday Concord which was thoroughly enjoyed by parents and the community. Students participated in Door Decorating Contest, Jingle Grahams, Drama Auditions, and numerous other activities before the winter break. The most exciting news for BHS was the announcement of winning \$10,000 for participating in the Glee Contest! Thanks to all who supported Burroughs with their votes.

5.2 Reports from Members of the Board

Mr. Johnson reported on attending the annual CSBA conference and Mrs. Dietrichson thanked the board for allowing her to attend the last board meeting remotely.

5.3 Superintendent's Report

The superintendent updated the board on the latest enrollment numbers stating we are still down in enrollment but our attendance percentage is still great at about 95%. Mrs. Rummer shared the dates and times for all the holiday programs and congratulated BHS on winning the Glee Contest Award of \$10,000.

5.4 Comments from the public on items not on the agenda

President Pearl presented Item 9.3 on the agenda to be heard now as Item 5.5 as noted in the adoption of the agenda.

9.3 Receive Information From 2010 Census and Discussion Regarding Possible Alternative Election System

Grant Herndon of Schools Legal Service gave a presentation on updated demographics for the District, including information from the 2010 Census.

Mr. Herndon noted the board of trustees adopted Resolution No. 8 1011 on September 16, 2010, calling for the review of 2010 Census data and the evaluation of possible alternative election systems. He distributed demographic information from the 2010 Census and other sources for voter registration and participation data. Informational materials summarizing the data were made available to the public.

Mr. Herndon noted that the total population in the district increased from 32,202 in 2000 to 35,267 in 2010. Hispanic residents were the largest minority group within the district, accounting for 10.9 percent of total population in 2000 and 16.2 percent in 2010. Asian residents accounted for 4.7 percent of total population, and Black/African-American residents accounted for 3.9 percent of total population. Hispanic voting age population stood at 12.9 percent in 2010. Hispanic citizen voting age population registered at between 10.8 percent and 10.7 percent according to the Census Special Tabulation and American Community Survey. According to the California Statewide Database, residents with Spanish surnames accounted for 6.6 percent of registered voters in 2010 and 5.1 percent of voter turnout.

Mr. Herndon noted the district currently has a “from trustee area system,” in which one trustee must reside within a defined trustee area, and the remaining six must live in the remainder of the district, with all trustees elected at-large by all of the voters of the district. He noted that none of the 1,071 census blocks in the district exceeded 30 percent in Hispanic citizen voting age population, and that it would not be possible to create a majority Hispanic citizen voting age population trustee area if the district were to adopt a “by-trustee area” election system.

Mr. Herndon reviewed some potentially relevant advantages and disadvantages of the current at-large system versus a “by-trustee area” election system:

1. A trustee’s representation in an at-large system is not confined to just his/her trustee area, so that all trustees must consider the good of the entire district. On the other hand, if a district is very large, it may be difficult for trustees and candidates to get to know their district-wide constituencies. It can also be more expensive and time-consuming for candidates to campaign.
2. With a “by-trustee area” system, voters may feel more connected because their geographical area has its “own” representative that they alone elected. However, there may be a tendency to give priority to issues impacting only a trustee’s particular trustee area or the schools located within it. If board members focus only on the constituencies who elect them, this can preclude a broader policy perspective and interfere with a willingness to cooperate to achieve common goals, which can impact student achievement. This can also impact board cohesiveness and productivity in general.
3. An at-large system allows voters to support candidates from outside the immediate area where they live.
4. In an at-large system, each voter has an equal influence in elections and can vote for any of the candidates running. In a by-trustee area system, the influence of voters may vary depending on the number of registered voters within a trustee area. Trustee areas with smaller numbers of registered voters will result in each voter having more influence than in areas with higher voter registration rates.
5. In a single-member by-trustee area system, voters get to vote on board candidates only once every four years, since they only vote for candidates running in the trustee area where the voter resides. In an at-large system, voters are voting for board candidates every two years.
6. Where minority groups are underrepresented on the board, “by-trustee area” elections MAY provide more opportunities for minorities to elect representatives of their choice. However, the system may also result in discouraging qualified candidates who might draw support from all areas of the district but who do not have a constituency within their particular trustee area.

Board members indicated that no public concerns have been expressed in the recent past alleging that the at-large election system is in any way unfair. Superintendent Rummer indicated that no demand letter has been filed with her office seeking a change in the district electoral system.

Board members commented that they did not feel that the size of the district would present an obstacle in running for the board. Trustee Dietrichson discussed the ease of meeting constituents throughout the district. Trustee Johnson discussed the availability of public forums and media, and Trustee Farris commented that candidate budgets for school board seats in the district have historically been fairly low.

The board further discussed the pros and cons of a change in election system. It was discussed that the current system calls for all trustees to consider the welfare of all schools and students in the district and fosters cooperation among board members for the benefit of students. Trustee Farris commented that in a district of reasonable size such as Sierra Sands, the at-large system promotes a focus on all of the students in the district and that, in a by-trustee area system, trustees elected from a single area of the district are motivated to serve those schools and constituents in order to continue serving on the board. He went on to say that if there is no clear benefit to minority candidates in changing election systems, the district is best served with the existing at-large system.

Board members expressed concern that with a by-trustee area system, voters in the district would have an opportunity to vote on school board seats only once every four years, and only for a single candidate. Trustee Dietrichson commented that having the opportunity to vote only once every four years limits voters' ability to effect change in the district. Trustee Farris agreed that constituents are better off being able to participate in the election of all trustees in elections every two years.

Board members expressed concern that dividing the district into smaller election areas may make it difficult to field candidates for board seats. Trustee Scott stated that under the current system, Hispanic candidates can draw from support throughout the district.

Board President Pearl asked whether a by-trustee area system is more protective of the district. Mr. Herndon explained that going to a by-trustee area system will prevent a challenge under the California Voting Rights Act, in that there would no longer be a basis for legal action under that law. Trustee Farris commented that the board wants to see good representation of all citizens in the district, but that a change in election systems in this district will not further the goal of the California Voting Rights Act at this time, since it would not significantly increase voting strength of minority voters, and that so long as that is the case, changing systems would not benefit the students of the district. Trustee Rockwell commented that he felt that changing systems would be more limiting for minority voters and candidates in light of the Census and demographic information reviewed.

Based on the information presented, the trustees expressed that it was not clear to them that a change in electoral system would be beneficial to the district at this time, or would increase opportunities for minority voters in the district to elect their chosen candidates.

By consensus, the board members expressed that their preferred approach would be to maintain the current at-large election system for now, while continuing to watch for changes in district demographics and other factors which might make a by-trustee area election system more beneficial for the district and its students. Superintendent Rummer asked Mr. Herndon to bring back a resolution expressing the board's intention to hold off on changing election systems for now pending further developments and that a public hearing be set for public comment on the issue.

6. EDUCATIONAL ADMINISTRATION

7. POLICY DEVELOPMENT AND REVIEW

- 7.1 Approval of Revisions to BP 6330, Independent Educational Evaluation
Motion passed to approve revisions to BP 6330, Independent Educational Evaluation as presented. DIETRICHSON/JOHNSON
-

AYES: Dietrichson, Farris, Johnson, Pearl, Rockwell, Scott
ABSENT: Covert

- 7.2 Adoption of BP/AR 1311, Community Relations, Civility Policy
-

Motion passed to approve the adoption of BP/AR 1311, Community Relations, Civility Policy as presented. JOHNSON/SCOTT

AYES: Dietrichson, Farris, Johnson, Pearl, Rockwell, Scott
ABSENT: Covert

8. PERSONNEL ADMINISTRATION

- 8.1 Certificated
Employment, resignation, retirement, leave of absence, change of status, termination

- 8.2 Classified
Employment, resignation, retirement, leave of absence, change of status, termination

Motion passed to adopt the personnel actions as presented. ROCKWELL/DIETRICHSON

AYES: Dietrichson, Farris, Johnson, Pearl, Rockwell, Scott
ABSENT: Covert

These actions are made a part of the minutes by reference and are filed in the Board Record Book

9. GENERAL ADMINISTRATION

- 9.1 Gifts to the District

The following donations were received and approved: From the STEM Grant of the ITEA China Lake Chapter, \$2,940.80 was received for Murray, \$2,500.00 was received for James Monroe, \$8,225.00 was received for Mr Ostermann's class at Burroughs, and \$4,791.00 was received for Mr. Cosner's class at Burroughs. The Kern County School Boards Association donated \$300.00 to the Burroughs Music Program, and Altrusa donated 7 soccer balls valued at \$106.18 to the Pierce soccer team. JOHNSON/DIETRICHSON

AYES: Dietrichson, Farris, Johnson, Pearl, Rockwell, Scott
ABSENT: Covert

9. GENERAL ADMINISTRATION (continued)

9.2 Approval to Submit a Request for Allowance of Attendance for Rand School in the Sierra Sands Unified School District Because of Emergency Conditions Due to Inclement Weather

Motion passed to approve the Request for Allowance of Attendance for Rand School due to inclement weather. SCOTT/ROCKWELL

AYES: Dietrichson, Farris, Johnson, Pearl, Rockwell, Scott

ABSENT: Covert

9.3 Item 9.3 was heard on the agenda as Item 5.5

10. CONSTRUCTION ADMINISTRATION

10.1 Report to the Board: Measure “A” and Other Construction Activities and Issues

Mr. Auld updated the board on the status of construction projects. He provided a sample of a newsletter that will be mailed out in January to the residents within the district boundaries thanking them for their support of our Measure “A” bond. It was also reported that we will soon be able to accept MasterCard & Visa for donations to the CTE building fund.

11. BUSINESS ADMINISTRATION

11.1. Approval of First Interim Report for Fiscal Year 2011-12

Motion passed to approve the First Interim Report for Fiscal Year 2011-12 as presented. DIETRICHSON/SCOTT

AYES: Dietrichson, Farris, Johnson, Pearl, Rockwell, Scott

ABSENT: Covert

12. CONSENT CALENDAR

12.1 “A” & “B” Warrants

12.2 Report to the Board on Solid Waste Hauling Services

12.2 Approval for Recommendation of Expulsion, Expulsion Cases #02 1112 and #04 1112

Motion passed to adopt the consent calendar as presented. SCOTT/ROCKWELL

AYES: Dietrichson, Farris, Johnson, Pearl, Rockwell, Scott

ABSENT: Covert

13. FUTURE AGENDA

14. ORGANIZATION OF THE BOARD for the balance of 2010 through December 2011

14.1 Election of Board President

Mr. Scott nominated Mr. Johnson. Mr. Johnson was elected by roll call vote.

For Mr. Johnson: Dietrichson, Farris, Johnson, Pearl, Rockwell, Scott
Absent: Covert

14.2 Election of Board Vice President/Clerk

Mr. Johnson nominated Mr. Farris. Mr. Farris was elected by roll call vote.

For Mr. Farris: Dietrichson, Farris, Johnson, Pearl, Rockwell, Scott
Absent: Covert

14.3 Election of Board Representative and Alternate Representative to the Committee that Elects Members to the County Committee on School District Organization

Mr. Johnson nominated Mr. Rockwell.
Mr. Farris nominated Mrs. Dietrichson. Mrs. Dietrichson was elected by roll call vote.

For Mrs. Dietrichson: Dietrichson, Farris, Johnson, Pearl, Rockwell, Scott
Absent: Covert

14.4 Election of Board Representative to Meetings of the National Association of Federally Impacted Schools (NAFIS)

Mrs. Dietrichson nominated Mrs. Covert. Mrs. Covert was elected by roll call vote.

For Mrs. Covert: Dietrichson, Farris, Johnson, Pearl, Rockwell, Scott
Absent: Covert

15. ADJOURNMENT was at 8:30 p.m.

THE BOARD OF EDUCATION

Vice President/Clerk

Joanna Rummer, Secretary to Board

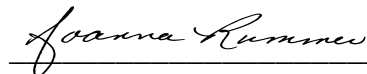
recorder: Alison Burson

**SIERRA SANDS UNIFIED SCHOOL DISTRICT
NOTICE OF PUBLIC HEARING**

A Public Hearing will be held by the Board of Trustees of the Sierra Sands Unified School District on January 12, 2012 at 7:00 p.m. at the Ridgecrest City Council Chambers, 100 West California Avenue, Ridgecrest, California, to receive public testimony from the community on the maintenance of the current at-large election system for school board seats, following a review of demographic information from the 2010 Census and related information.

All interested persons are invited to attend and will be given an opportunity to be heard.

Board of Trustees
SIERRA SANDS UNIFIED SCHOOL DISTRICT



Joanna Rummer
Superintendent and Secretary to the Board of Trustees

Date: 1-4-12

**SIERRA SANDS UNIFIED SCHOOL DISTRICT
AVISO DE AUDIENCIA PÚBLICA**

Una audiencia pública se llevará a cabo por la Mesa Directiva de Educación del Distrito Escolar de Sierra Sands, el día 12 de enero de 2012 a las siete de la tarde en la Cámara de Consejo de la Ciudad de Ridgecrest, 100 West California Avenue, Ridgecrest, California para recibir testimonio público sobre el mantenimiento del sistema "at-large" de elegir miembros de la Mesa Directiva de Educación por elecciones en las que cada miembro es elegido por los votantes registrados de todo el distrito escolar, después de un repaso de información demográfica del censo de 2010 y otra información relacionada.

Todas las personas interesadas están invitadas a asistir y se les dará la oportunidad de ser escuchado.

Mesa Directiva de Educación
DISTRITO ESCOLAR DE SIERRA SANDS



Joanna Rummer
Superintendente

Fecha: 1-4-12

2010 Census and Related Data Profile						
ID_Num	0636800					
Name	Sierra Sands Unified School District					
Total Population	Sum	Pct		Registered Voters	Sum	Pct
Population	35,267			reg10g_tot	18,234	
Hispanic Origin	5,700	16.2%		reg10g_HISPTOT	1,202	6.6%
NH_Wht	25,352	71.9%		reg10g_KORTOT	27	0.1%
NH_DOJ_Bl	1,372	3.9%		reg10g_JPNTOT	32	0.2%
NH_DOJ_Ind	695	2.0%		reg10g_CHITOT	66	0.4%
NH_DOJ_Asn	1,661	4.7%		reg10g_INDTOT	46	0.3%
NH_DOJ_Hwn	201	0.6%		reg10g_VIETTOT	49	0.3%
NH_DOJ_Oth	75	0.2%		reg10g_ASNTOT	220	1.2%
NH_DOJ_OthMR	211	0.6%		reg10g_ASNTOT+FILTOT	329	1.8%
				reg10g_FILTOT	109	0.6%
Voting Age Population						
18+_Pop	26,200			Voter Turnout		
18+_AP_Wht	22,377	85.4%		vote10g_TOT	11,863	
18+_AP_Bl	1,018	3.9%		vote10g_HISPTOT	610	5.1%
18+_AP_Ind	716	2.7%		vote10g_KORTOT	19	0.2%
18+_AP_Asn	1,317	5.0%		vote10g_JPNTOT	28	0.2%
18+_AP_Hwn	183	0.7%		vote10g_CHITOT	38	0.3%
18+_AP_Oth	1,570	6.0%		vote10g_INDTOT	23	0.2%
H18+_Pop	3,381	12.9%		vote10g_VIETTOT	29	0.2%
NH18+_Wht	19,948	76.1%		vote10g_ASNTOT	137	1.2%
NH18+_DOJ_Bl	891	3.4%		vote10g_ASNTOT+FILTOT	198	1.7%
NH18+_DOJ_Ind	501	1.9%		vote10g_FILTOT	61	0.5%
NH18+_DOJ_Asn	1,195	4.6%				
NH18+_DOJ_Hwn	129	0.5%		<i>CA Statewide Database</i>		
NH18+_DOJ_Oth	49	0.2%		SWDB_CVAP	22,719	
NH18+_DOJ_OthMR	106	0.4%		SWDB_H	2,455	10.8%
				SWDB_NH_CVAP	20,271	89.2%
Citizen Voting Age Population				SWDB_NHW	17,732	78.0%
DoJ Special Tabulation				SWDB_BLK	860	3.8%
ST_CVAP	22,725			SWDB_ASN	880	3.9%
ST_Hisp	2,451	10.8%		SWDB_IND	158	0.7%
ST_NHW	17,736	78.0%		SWDB_HWN	109	0.5%
ST_NHB	947	4.2%		SWDB_IND+NHW	325	1.4%
ST_NHA	960	4.2%		SWDB_ASN+NHW	80	0.4%
ST_NHI	477	2.1%		SWDB_BLK+NHW	80	0.4%
ST_NHPI	109	0.5%		SWDB_IND+BLK	0	0.0%
ST_NHMR	60	0.3%		SWDB_OTH2+	60	0.3%
				SWDB_2+	545	2.4%
American Community Survey						
ACS_CVAP2	22,770					
ACS_H2	2,447	10.7%				
ACS_NHW2	17,747	77.9%				
ACS_NHB2	882	3.9%				
ACS_NHA2	883	3.9%				
ACS_NHI2	154	0.7%				
ACS_NHPI2	113	0.5%				
ACS_NHMR2	734	3.2%				
ACS_NHOTH2	943	4.1%				

2010 Census and Related Data Profile**Guide to demographic field abbreviations:**

Hisp.....	Hispanic
NH.....	"Non-Hispanic"
Wht or W.....	White
Blk or B.....	Black / African American
Ind or I	Native American
Asn or A.....	Asian American
Hwn or PI.....	Hawaiian and Pacific Islander
Oth.....	Other
OthMR or MR.....	Multi-Race
Fil	Filipino
DOJ	Aggregated using U.S. Department of Justice guidance
Reg	Voter Registration
18+ or VAP	Voting Age Population (Age 18 and over)
CVAP	Citizen Voting Age Population
ST.....	Department of Justice Special Tabulation of Citizen Voting Age Population data
ACS.....	2005-2009 American Community Survey (conducted by the Census Bureau)
SWDB	California Statewide Database
reg10g	Voter registration in the 2010 General (November) election by voter surname
vote10g.....	Voter turnout in the 2010 General (November) election by voter surname
TOT.....	Total
KOR	Korean
JPN.....	Japanese
CHI.....	Chinese
IND	Indian (Asian)
VIET	Vietnamese
ASN.....	Asian total (the sum of Korean, Japanese, Chinese, Indian and Vietnamese)
FIL.....	Filipino (not included in the Asian count, but the total Asian+Filipino is reported separately)
SWDB_***+NHW	California Statewide Database count of Citizens of Voting Age who, on their American Community Survey responses, reported the race as both that indicated in the place of *** <u>and</u> Non-Hispanic White.
SWDB 2+.....	California Statewide Database of Citizens of Voting Age who, on their American Community Survey responses, reported two or more races (not counting Hispanic or Non-Hispanic White)

**Sierra Sands Unified School District
Fourth Month Enrollment 2011-2012**

SCHOOL	11-12 %	10-11 %	K	1	2	3	4	5	6	7	8	9-12	SDC	11-12 TOTAL	10-11 TOTAL	CHANGE
FALLER	95.8%	95.8%	88	90	87	80	73	78						496	466	30
GATEWAY	95.3%	95.4%	81	81	78	66	62	64						432	470	-38
INYOKERN	93.9%	96.3%	34	36	28	32	26	34						190	202	-12
LAS FLORES	95.6%	96.5%	70	75	62	62	66	57						392	423	-31
PIERCE	94.8%	95.7%	49	64	58	53	56	58						338	344	-6
RAND	94.7%	90.8%	0	2	2	2								6	8	-2
RICHMOND ANNEX	92.1%	94.4%											101	101	94	7
RICHMOND	95.9%	95.7%	70	67	75	61	67	70						410	407	3
TOTAL K -5	95.3%	95.8%	392	415	390	356	350	361					101	2365	2414	-49
MONROE	95.0%	95.0%							154	166	149		24	493	538	-45
MURRAY	99.1%	94.8%							199	154	199		26	578	608	-30
TOTAL 6 -8	97.3%	94.9%							353	320	348		50	1071	1146	-75
BURROUGHS	94.3%	94.7%										1360	61	1421	1475	-54
MESQUITE	91.0%											111		111	130	-19
														0		0
TOTAL 9 - 12		94.7%										1471	61	1532	1605	-73
11-12 TOTAL	95.4%		392	415	390	356	350	361	353	320	348	1471	212	4968	---	---
10-11 TOTAL		95.3%	380	451	387	368	370	364	334	373	382	1544	212		5165	---
CHANGE		0.10%	12	-36	3	-12	-20	-3	19	-53	-34	-73	0	---	---	-197

Elementary K - 5

Regular -

K 392 380

1 - 3 1161 1206

4 - 5 711 734

Special Education -

SDC 101 94

RSP 98 85

Middle 6-8

Regular 1021 1089

Special Education -

SDC 50 57

RSP 73 77

High School 9 - 12

Regular 1360 1414

Continuation 111 130

ROP 0 0

Special Education -

SDC 61 61

RSP 83 83

Adult

635

SIERRA SANDS UNIFIED SCHOOL DISTRICT
Academic Calendar for 2012-13

July 2012	2 3 4 5 6 9 10 11 12 13 16 17 18 19 20 23 24 25 26 27 30 31	July 4--Independence Day	January 2013	1 2 3 4 7 8 9 10 11 14 15 16 17 18 21 22 23 24 25 28 29 30 31	January 1--New Year's Day January 21--Martin Luther King Jr Birthday
August 2012	1 2 3 6 7 8 9 10 13 14 15 16 17 20 21 22 23 24 27 28 29 30 31	August 10--Optional Teacher Work Day August 13--First Teacher Work Day August 14--1st Day of Instruction	February 2013	1 4 5 6 7 8 11 12 13 14 18 19 20 21 25 26 27 28	February 15--Lincoln's Birthday February 18--Washington's Birthday February 22--End of 2nd Trimester
September 2012	3 4 5 6 7 10 11 12 13 14 17 18 19 20 21 24 25 26 27 28	September 3--Labor Day	March 2013	1 4 5 6 7 8 11 12 13 14 18 19 20 21 25 26 27 28	March 15--End of 3rd Quarter March 18-22--Spring Recess March 29--In Lieu of Admission Day
October 2012	1 2 3 4 5 8 9 10 11 12 15 16 17 18 19 22 23 24 25 26 29 30 31	October 8--Columbus Day October 12--End of 1st Quarter	April 2013	1 2 3 4 5 8 9 10 11 12 15 16 17 18 19 22 23 24 25 26 29 30	
November 2012	1 2 5 6 7 8 9 12 13 14 15 16 19 20 21 22 23 26 27 28 29 30	November 2--End of 1st Trimester November 12--Veteran's Day November 19-21--Non School Days November 22-23--Thanksgiving	May 2013	1 2 3 6 7 8 9 10 13 14 15 16 17 20 21 22 23 24 27 28 29 30 31	May 27--Memorial Day May 30--Last Day of Instruction May 31--Optional Teacher Work Day
December 2012	3 4 5 6 7 10 11 12 13 14 17 18 19 20 21 24 25 26 27 28 31	December 21--End of 1st Semester December 24, 25--Classified Holidays December 24 - January 4--Winter Recess	June 2013	3 4 5 6 7 10 11 12 13 14 17 18 19 20 21 24 25 26 27 28	June 3--(Ten Month) Classified Employees Work Day

First/Last Day of Instruction	PURPLE
Quarter End	ORANGE
Trimester End	BLUE
Non-school Days	GREEN
Legal Holiday	RED
Winter/Spring Recess	

MINIMUM DAY SCHEDULE		
Elementary School	Middle School	High School
November 9, 13, 14, 15, 16	October 17	September 19
December 21	December 20, 21	October 17
March 6, 7, 8	January 9	December 19, 20, 21
May 23, 24, 28, 29, 30	March 27	January 9
	May 15	March 27
	May 29, 30	May 28, 29, 30

6. EDUCATIONAL ADMINISTRATION

6.1 Approval of Single Plans for Student Achievement (SPSA)

BACKGROUND INFORMATION: All schools receiving state and federal categorical program funds are required to develop site-level educational plans addressing annual program priorities. These plans, developed by site staffs and School Site Councils, define actions to meet annual goals. Sierra Sands Unified School District schools have consistently incorporated the district's strategic plan goals and action components in their Single Plans for Student Achievement, thereby aligning school-level program priorities with district-wide goals and priorities. In addition, site plans address programmatic requirements of the state and federal categorical programs in which each school participates.

Once a Single Plan for Student Achievement has been developed and approved by the School Site Council, it must be reviewed continually to determine which goals, strategies, and expenditures should be modified to ensure that the program is current and capable of meeting the needs of all of the school's students. Modifications in the plan to reflect changing needs and priorities of the school are made by the School Site Council and presented to the board as needed.

CURRENT CONSIDERATIONS: School site personnel and School Site Councils have been meeting this fall to analyze data, update instructional program priorities, and revise Single Plans for Student Achievement. Three schools, Faller, Inyokern and Richmond, entered Title1 Program Improvement Year 1 this fall due to one or more groups scoring below the current percent proficient target of 68.5%. These three schools have included additional elements in their Single Plans in order to meet federal requirements.

FINANCIAL IMPLICATIONS: Board approved Single Plans for Student Achievement are required for schools receiving categorical funding.

SUPERINTENDENT'S RECOMMENDATION: It is recommended that the board of education approve the Single Plans for Student Achievement for the 2011-2012 school year as presented.

6. EDUCATIONAL ADMINISTRATION

6.2 Approval of LEA Program Improvement Year 1 Plan Addendum

BACKGROUND INFORMATION: The Elementary and Secondary Education Act requires school districts to develop a Local Educational Agency Plan (LEA Plan) as a requirement for receiving categorical federal funding.

The LEA Plan is based on NCLB's five performance goals and 12 indicators. The LEA Plan describes the actions Sierra Sands will take to ensure they meet certain programmatic requirements, including coordination of services, needs assessments, consultations, school choice, supplemental services, services to homeless students, and others as required. In addition, LEA Plans summarize assessment data, school goals and activities from the Single Plans for Student Achievement developed by the LEA's schools.

The [LEA Plan](#), Consolidated Application and Reporting System (CARS which replaces the ConApp), and Categorical Program Monitoring (CPM) processes are three major accountability systems that serve specific purposes and are linked together. The LEA Plan describes the actions LEAs will take to ensure that programmatic requirements are met. The CARS is a fiscal mechanism for the distribution of formula-driven federal and state funds. CARS is brought to the board in June for approval and January for informational purposes. The CARS has been delayed by the state this year. The CPM provides oversight by conducting on-site reviews of a variety of federal and state programs. The purpose is to verify compliance with program requirements to ensure that program funds are spent to increase student performance. Sierra Sands is scheduled for a CPM review in 2012-2013.

CURRENT CONSIDERATIONS: The original Sierra Sands Unified School District's LEA Plan was approved by the board on May 29, 2003 and fully approved by the California SBE in July, 2003. The plan has been annually reviewed and approved since that time. Sierra Sands entered LEA Title 1 Program Improvement in 2011-2012. Guidance from the CDE instructs the district to submit a LEA Program Improvement (PI) Year 1 Plan Addendum rather than revise the whole LEA Plan.

In preparation for writing the addendum, the district has completed required state tools including the District Assistance Survey (DAS), the English Learner Subgroup Self Assessment (ELSSA) and the Inventory of Services and Supports (ISS) for Students with Disabilities. In addition, each site has completed an Academic Program Survey (APS).

Instructional priorities continue to be aligned with the district's goals, advisory committee recommendations, and the state's curriculum adoption cycle. School sites have completed revisions to their Single Plans for Student Achievement (SPSA) and these revisions are reflected in the LEA Plan.

FINANCIAL IMPLICATIONS: The LEA Program Improvement Year 1 Plan Addendum must be revised and submitted as part of the process for receiving categorical federal funding and to satisfy program improvement requirements.

SUPERINTENDENT'S RECOMMENDATION: It is recommended that the board approve the LEA Program Improvement Year 1 Plan Addendum for the Sierra Sands Unified School District as presented.

7. POLICY DEVELOPMENT

7.1 Approval of Revisions to BP 6330, Independent Educational Evaluation

BACKGROUND INFORMATION: Board policies and administrative regulations are periodically reviewed and recommendations are made for revision based upon guidance from legal counsel, changes in the law, and changes in district practice.

CURRENT CONSIDERATIONS: BP 6330, Independent Educational Evaluation, was revised and the revisions approved by the Board at the regular board meeting of November 17, 2011 and again on December 15, 2011. This policy addresses the procedures under which students with disabilities are entitled to an independent educational evaluation at public expense. A parent has the right to an Independent Educational Evaluation at public expense if he/she disagrees with an evaluation completed by the district. This policy specifies the procedures and criteria that will be followed by the district and the parent when such a request for such an evaluation is made. After the board approval on December 15, 2011, the revised policy was submitted to the California Department of Education (CDE) for review. The CDE has recommended further changes that they feel are necessary to bring BP 6330 into total compliance with the Education Code.

FINANCIAL IMPLICATIONS: None

SUPERINTENDENT'S RECOMMENDATION: It is recommended that the board approve the revisions to BP 6330, Independent Educational Evaluations, as presented.

Students

INDEPENDENT EDUCATIONAL EVALUATIONS

This policy sets forth the procedures under which students with disabilities are entitled to an independent educational evaluation at public expense.

Definitions

“Independent educational evaluation” (IEE) means an evaluation conducted by a qualified examiner who is not employed by the Sierra Sands Unified School District.

“Public expense” means that the District either pays for the full cost of the evaluation or ensures that the evaluation is otherwise provided at no cost to the parent.

Policy and Procedure

A parent has the right to an IEE at public expense if he/she disagrees with an evaluation completed by the District subject to the procedures and criteria specified in this policy and all applicable laws. A parent must inform the District at an IEP meeting that:

1. The parent disagrees with the District’s evaluation; and
2. The parent is requesting an Independent Education Evaluation (IEE) at public expense.

Consideration of IEE Requests

The District may ask for the parent’s reason(s) for disagreeing with the District’s evaluation, but the parent is not required to provide those reasons. The District may offer to conduct another evaluation of its own with parental consent. If the parent does not agree to another District evaluation, the District must, without unnecessary delay, respond to the parent’s request by either ensuring that an IEE is provided at public expense or initiating a due process hearing in accordance with this policy to defend its evaluation.

A parent may only request one publicly funded IEE for each evaluation completed by the District with which the parent disagrees. Once the parent communicates his/her disagreement with the District’s evaluation and requests an IEE at public expense ~~in writing or at an IEP meeting~~, the following procedures will be followed:

Students

INDEPENDENT EDUCATIONAL EVALUATIONS (continued)

If a parents request an Independent Educational Evaluation, the District will, without unnecessary delay:

1. Determine whether it will initiate a due process hearing to establish the appropriateness of its evaluation or agree to provide an IEE
2. Provide information about where an IEE can be obtained and the LEA criteria applicable for Independent Educational Evaluation and
3. Contract with a qualified individual to complete the evaluation

The applicable criteria for an Independent Educational Evaluation includes information about the location of the evaluation, qualifications of the evaluators, where an Independent Educational Evaluation may be obtained, and the costs of the evaluations including allowable maximum charges for specific tests or types of evaluations unless there are unique circumstances to justify exceeding the allowable costs criteria. In such cases, costs must be determined and approved by the LEA prior to initiating the Independent Educational Evaluation.

If an Independent Educational Evaluation is at public expense, the criteria under which the evaluation is obtained, including the location of the evaluation and the qualifications of the examiner must be the same criteria that the LEA uses when it initiates an evaluation.

Except for the criteria described in this policy, the school district shall impose no other conditions related to obtaining an Independent Educational Evaluation at District Expense.

If the District initiates a hearing and the final decision is that the District's evaluation is appropriate, the parent still has the right to an independent educational evaluation, but not at public expense.

If the parent obtains an evaluation at private expense, the results of the evaluation:

1. Must be considered by the District in any decision made with respect to the provision of FAPE to the student; and
2. May be presented as evidence at a due process hearing regarding that student.

Students

INDEPENDENT EDUCATIONAL EVALUATIONS (continued)

PROCEDURES

The following procedures will apply to all requests for Independent Educational BP

Evaluations:

1. All Independent Educational Evaluations must conform to the requirements of Education Code 56320 et. Seq.
2. Parents/guardians of students receiving special education services, as provided by the Individuals with Disabilities Education Improvement Act or suspected of having a disability requiring special education services may request that the LEA complete an evaluation or reevaluation of their child at any time. The LEA will respond to such request by initiating the special education evaluation process to review screening and performance information to determine if an evaluation or reevaluation is needed. IF the LEA determines that an evaluation is needed, one will be completed. If the LEA determines that an evaluation is not needed, parents will receive written notice of refusal to evaluate and be informed of the procedural safeguards available to parents/guardians and students.
3. Parents/guardians may seek an Independent Educational Evaluation at public expense only when they are in disagreement with an evaluation completed by the LEA.
4. Parents/guardians are not required to notify the LEA that they are obtaining an Independent Educational Evaluation. However, if parent/guardians obtain an Independent Educational Evaluation and the LEA determines that the evaluation completed but the LEA was appropriate, or that the parent/guardian's evaluation did not meet LEA criteria, the parent/guardians will not be reimbursed the cost of the evaluation.
5. When parents/guardians request payment for an Independent Educational Evaluation that has already been completed, the director of special education will be notified. Parents/guardians will be provided a copy of the SELPA policy containing the criteria for Independent Educational Evaluations. A determination will be made as to whether the LEA will initiate formal due process to establish the appropriateness of its evaluation or proceed with consideration of the LEA's obligation for payment of the Independent Educational Evaluation

Students

INDEPENDENT EDUCATIONAL EVALUATIONS (continued)

6. Before the district LEA proceeds with consideration of the request for payment of the Independent Educational Evaluation, the LEA criteria for the locations of the evaluator(s), the minimum qualification of the evaluator(s), the costs of the evaluation, and use of approved assessment instruments must be met.
7. If the LEA agrees to purchase an Independent Educational Evaluation, an assessment plan will be developed which specifies those areas to be evaluated and who will complete each assessment. Notice or intent to evaluate will be provided and the LEA will arrange for the completion of the Independent Educational Evaluation. Parents/guardians will be required to sign consent to reevaluate and appropriate releases to exchange information between the independent evaluator(s) and the LEA.
8. The Independent Evaluator must review all relevant educational records. Consistent with EC Section 56329 (b), if the assessment of the student included an observation of the pupil in conducting its assessment, or its assessment procedures make it permissible to have in-class observations of a pupil, an equivalent opportunity shall apply to an independent educational assessment of the pupil in the pupil's current educational placement and setting, if any, proposed by the public education agency, regardless of whether the independent education assessment is initiated before or after the filing of a due process hearing proceeding. In addition, evaluators are encouraged to make additional contacts with other involved general and special education teachers and related science providers.
9. The evaluator must be permitted to directly communicate and share information with members of the IEP team, the LEA's special education director, and the director's designees. The evaluator must also release the assessments and results, including any parent and teacher questionnaires, to members of the IEP team, the LEA's special education director, and the director's designees.
10. The LEA shall be entitled to inspect and obtain copies of the evaluator's records as noted in #8 above, including any records created by third parties. However, those records will not be deemed accessible to LEA personnel other than on a "need to know" basis, unless and until the LEA must exercise its right to share copies of these records in a legal proceeding.
11. Independent evaluations shall be performed within a geographical radius not to exceed 300 miles. Evaluators outside of this area will be approved only on an exceptional basis, providing parents can demonstrate the necessity of using personnel outside of the specified area.

Minimum Qualifications for Evaluators

Evaluators with credentials other than those listed below will not be approved unless the parent can demonstrate the appropriateness of using an evaluator meeting other qualifications. (Cal. Educ. Code § 56320(b)(3).)

Type of Assessment	Qualifications
Academic Achievement	Credentialed Special Education Teacher School Psychologist Licensed Educational Psychologist
Adaptive Behavior	Credentialed Special Education Teacher School Psychologist Licensed Psychologist
Assistive Technology	Credentialed or Licensed Speech/Language Pathologist Credentialed Assistive Technology Specialist Credentialed Special Education Teacher
Auditory Acuity	Licensed Educational Audiologist Licensed or Credentialed Speech/Language Pathologist
Auditory Perception (Central Auditory Processing)	Licensed or Credentialed Speech/Language Pathologist
Behavioral	Credentialed Special Education Teacher School Psychologist Licensed Psychiatrist Licensed Psychologist
Cognitive	Licensed Psychologist School Psychologist
Health (including neurological)	Licensed Physician Nurse
Motor	Licensed Physical Therapist Registered Occupational Therapist Credentialed Teacher of the Physically Impaired Adaptive Physical Education Teacher
Occupational Therapy	Licensed Occupational Therapist
Speech and Language	Credentialed or Licensed Speech/Language Pathologist
Social/Emotional	School Psychologist Licensed Psychiatrist Licensed Psychologist
Visual Acuity/Developmental Vision	Licensed Ophthalmologist Optometrist
Functional Vision	Credentialed Teacher of the Visually Impaired
Vision Perception	Credentialed Special Education Teacher School Psychologist
Transition	Credentialed Special Education Teacher

Students

INDEPENDENT EDUCATIONAL EVALUATIONS (continued)

Cost Containment Criteria For Evaluations

The cost of an IEE shall be comparable to those costs the District incurs when it uses its own employees or contractors to perform similar assessment. Costs may include: observations, administration and scoring of tests, report writing, and attendance in person or by phone at an IEP meeting. Reimbursement will be in an amount no greater than the actual cost to the parent or the maximum cost identified below (whichever is more), and will be subject to proof of payment.

Maximum costs for all Independent Educational Evaluations are calculated by considering time required for the assessment and the appropriate District employee hourly rate. Costs above these amounts will not be approved unless the parent can demonstrate that such costs reflect unique circumstances justifying the selection of an evaluator whose fees fall outside these criteria.

As part of the contracted evaluation, independent evaluators must:

1. Provide protocols of all the assessments; and
2. Provide a written report prior to the IEP meeting; and
- 3: attend IEP meetings.

Independent evaluators must agree to release their written evaluations and results (as listed above) to the school district prior to receipt of payment for services. The results of the IEE will be considered in the determination of eligibility, program decisions, and placement of the student with disabilities as required by the Individuals with Disabilities Education Act.

Legal Authority

Education Code

56320 et. Seq: Assessment criteria for assessments and evaluations of students for special education services.

56329 Notice to parents or guardians; independent educational assessments; hearings; proposals for publicly financed nonpublic placements

56506 (c) Due process rights of pupil and parent

Students

INDEPENDENT EDUCATIONAL EVALUATIONS (continued)

Legal Authority (continued)

CALIFORNIA CODE OF REGULATIONS, TITLE 5

3022 Assessment Plan

UNITED STATES CODE, TITLE 20

1414 (a)-(c) Evaluations and re-evaluations

1415 (b) (1) Right to independent educational evaluations

CODE OF FEDERAL REGULATIONS, TITLE 34

300.502 Independent Educational Evaluation

300.300 Parent Consent-Evaluation

300.304-306 Procedures for evaluations and determination of eligibility

Policy

adopted: ~~December 15, 2011~~ **January `12, 2012**

SIERRA SANDS UNIFIED SCHOOL DISTRICT

Ridgecrest, California

8. PERSONNEL ADMINISTRATION

8.1 CERTIFICATED PERSONNEL

8.11 RESIGNATION, TERMINATION*, SEPARATION**, RETIREMENT***

8.12 LEAVE OF ABSENCE

8.13 EMPLOYMENT

8.14 CHANGE OF STATUS

RECOMMENDED ACTION: To approve certificated personnel actions as presented.

8.2 CLASSIFIED PERSONNEL

8.21 RESIGNATION, TERMINATION*, SEPARATION**, RETIREMENT***

8.22 LEAVE OF ABSENCE

8.23 EMPLOYMENT

8.24 CHANGE OF STATUS

RECOMMENDED ACTION: To approve classified personnel actions as presented.

8. PERSONNEL ADMINISTRATION

8.1 CERTIFICATED PERSONNEL

8.11 RESIGNATION, TERMINATION*, SEPARATION**, RETIREMENT***

8.12 LEAVE OF ABSENCE

8.13 EMPLOYMENT

Sandra Castro
40% Spanish – Murray
Effective 1-3-12

Brianna Cote
2nd Grade – Gateway
Effective 11-16-11

Substitute Teachers for 11-12 year

Katharine Angkiangco
Lisa Hardy

8.14 CHANGE OF STATUS

8. PERSONNEL ADMINISTRATION

8.2 CLASSIFIED PERSONNEL

8.21 RESIGNATION, TERMINATION*, SEPARATION**, RETIREMENT***

Brian Gregarek
8 hr. Software Support Technician – Technology
Effective 01-13-12

8.22 LEAVE OF ABSENCE

8.23 EMPLOYMENT

Student Food Service Workers for the 2011-2012 School Year
John Burt

Student Workability Workers for the 2011-2012 School Year
Ryan Morris

Classified Substitutes for the 2011-2012 School Year
Katharine Angkiangco

8.24 CHANGE OF STATUS

Deana Anderson
From: 6 hr. Clerk II - Inyokern
And ½ hr. Crossing Guard – Inyokern
To: 6 hr. Registrar I – Pupil Support Services
And 2 hr. Audiovisual Clerk – Curriculum
Effective: 01-03-12

Sara Baird
From: 4 hr. Clerk II – James Monroe
To: 6 hr. Clerk II – Inyokern
Effective 01-09-12

8. PERSONNEL ADMINISTRATION

8.2 CLASSIFIED PERSONNEL

8.24 CHANGE OF STATUS (Continued)

Sandra Castro

From: 6 hr. Bilingual/Interpreter Clerk – Special Projects

To: 5.6 hr. Bilingual/Interpreter Clerk - Special Projects

Effective: 01-03-12

Lisa Key

Add: .5 hr. Crossing Guard – Inyokern

Effective 01-03-12

Jim Ledbetter

From: 8 hr. Clerk III – Burroughs

To: 8 hr. Registrar II – Burroughs

Effective 01-23-12

Kathy Rohlf

From: 8 hr. Custodian – Burroughs

To: 8 hr. A.M. Head Custodian – Burroughs

Effective: 12-08-11

8. PERSONNEL ADMINISTRATION

8.3 Adoption of Resolution #16 1112, Elimination of Classified Service

BACKGROUND INFORMATION: The ongoing fiscal crisis faced by the State of California is a major concern for school districts and as a result, districts are continuing to look for and find ways to manage and maintain fiscal solvency. Staff continues to look at all options available to them in addressing the needs of the district considering the ongoing budget crisis.

CURRENT CONSIDERATIONS: A reduction was approved at the October 20, 2011 board meeting after discussion took place regarding the custodial reduction at Burroughs High School from the Head Custodian II to a Head Custodian I that would be in charge of afternoon duties and responsibilities and the need for a morning Head Custodian I to serve for the morning needs as well. The current proposal is the last stage in the steps for the custodian reductions and additions, to best serve the needs of the high school. The A.M. Head Custodian I has now been staffed therefore the custodian position that was vacated will be eliminated.

California Education Code sections 45101, 45114, 45117, and 45308 authorize a school district to layoff classified employees due to a lack of work and/or lack of funds upon forty-five (45) days prior notice. Resolution #16 1112 calling for reduction of classified services for the 2011-12 school year is presented for adoption. Adoption of Resolution #16 1112 will allow staff to proceed with the elimination of the position of custodian due to a lack of work and/or a lack of funds. The elimination will become effective February 27, 2012.

FINANCIAL IMPLICATIONS: The district estimates the ongoing cost savings associated with the combined October and January actions to be approximately \$3000.

SUPERINTENDENT'S RECOMMENDATION: It is recommended that the board adopt Resolution #16 1112 eliminating classified service as presented.

BEFORE THE BOARD OF EDUCATION
OF THE SIERRA SANDS UNIFIED SCHOOL DISTRICT

RESOLUTION #16 1112
Reduction of Classified Service

WHEREAS, Education Code sections 45101, 45114, 45117 and 45308 authorize the district to layoff classified employees for lack of work and/or lack of funds upon forty-five (45) days prior notice; and

WHEREAS due to lack of work and/or funding, certain classified services now being provided by the district must be reduced or eliminated effective February 27, 2012;

NOW, THEREFORE, BE IT RESOLVED that as of the 27th day of February, 2012, the following position be eliminated:

Custodian One 8 hour, eliminated (Burroughs) *Added One Head Custodian*

BE IT FURTHER RESOLVED that the district superintendent be authorized and directed to give notice of reduction and termination of employment to the affected employees of this district pursuant to district rules and regulations and applicable provisions of the Education Code not later than forty-five (45) days prior to the effective date of such reduction or discontinuance as set forth above.

BE IT FURTHER RESOLVED that the district superintendent be authorized and directed to take any other actions necessary to effectuate the intent of this resolution.

The foregoing Resolution was adopted at the regularly called meeting of the governing board of the Sierra Sands Unified School District on the 12th of January, 2012 by the following vote:

AYES:_____

NOES:_____

ABSENT:_____

Joanna Rummer,
Secretary to the Board of Education

9. GENERAL ADMINISTRATION

9.1 Gifts to the District

CURRENT CONSIDERATIONS: The following donations have been received: From ACE Cogeneration Company, \$1500 designating \$1000 to Mr. Prusa's welding class for supplies to repair music stands from Mrs. Austin's Band Class at Monroe and an additional \$500 for supplies for Mrs. Austin's Concert Band Class at Monroe.

FINANCIAL IMPLICATIONS: Donations provide support to the district and have a positive financial impact.

SUPERINTENDENT'S RECOMMENDATION: Accept the gift as described and send appropriate letter of appreciation.

9. GENERAL ADMINISTRATION

9.2 Authorization for Board Member Travel

BACKGROUND INFORMATION: At the May 7, 2009 board meeting, protocol requiring the board to authorize all board member travel was established. The 2011-12 travel budget for the board was approved for 18,700.00.

CURRENT CONSIDERATIONS: Ms. Amy Covert, as the board's designated representative for NAFIS activities, is requesting authorization to travel to Washington, D.C. on February 26 – February 28, 2012 to attend the NAFIS 2012 Spring Conference. Cost of travel is estimated as follows:

Conference registration	\$ 500.00
Air Fare	\$ 530.00
Hotel (4 nights @ \$336.63 inc. tax)	\$1,346.52
Meals (4 days @ \$50 per day)	\$ 200.00
Miscellaneous	\$ 50.00

Estimated total cost of travel	\$2,626.52
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FINANCIAL IMPLICATIONS: The travel budget for the Board for 2011-12 is \$18,700.00. To date, \$9,251.19 has been authorized by the board for travel, leaving a balance of \$9,448.81 in the travel budget.

SUPERINTENDENT'S RECOMMENDATION: In accordance with the board's adopted protocol, it is recommended that the board review the proposed travel and determine if it wishes to authorize this travel activity.

9. GENERAL ADMINISTRATION

9.3 Authorization for Board Member Travel to the Annual School Trustees Spring Dinner Meeting on February 23, 2012

BACKGROUND INFORMATION: At the May 7, 2009 board meeting, protocol requiring the board to authorize all board member travel was established. The 2011-12 travel budget for the board was approved for 18,700.

CURRENT CONSIDERATIONS: The Annual School Trustees Fall Dinner Meeting of the Kern County School Boards Association and the Kern County Superintendent of Schools Office will be held on February 23, 2012 in Bakersfield. The following is the estimated costs associated with this meeting.

Dinner cost = \$35.00 (7 people)	\$ 245.00
Fuel for District Vehicle	\$ 50.00
 Total Expense	 \$ 295.00

FINANCIAL IMPLICATIONS: The travel budget for the board for 2011-12 is \$18,700. To date, \$ 9,251.19 has been approved.

SUPERINTENDENT'S RECOMMENDATION: In accordance with the board's adopted protocol, it is recommended that the board review the proposed travel and determine if it wishes to authorize this travel activity.

9. GENERAL ADMINISTRATION

9.4 Report to the Board: Nature and Resolution of Complaints with Regard to Deficiencies Related to Instructional Materials, Emergency or Urgent Facilities Conditions that Pose a Threat to the Health and Safety of Pupils or Staff, Teacher Vacancy or Misassignment, and Provision of Intensive Instruction and Services to Students Who Did Not Pass the California High School Exit Examination (CAHSEE) by the End of Grade 12, as Required by the Williams Act

BACKGROUND INFORMATION: California Education Code 35186 specifies that a school district shall report summarized data on the nature and resolution of all complaints on a quarterly basis to the county superintendent of schools and the governing board of the school district. The summaries shall be publicly reported on a quarterly basis at a regularly scheduled meeting of the governing board of the school district. The report shall include the number of complaints by general subject area with the number of resolved and unresolved complaints. The complaints and written responses shall be available as public records.

This procedure is intended to address all of the following:

(1) A complaint related to instructional materials as follows:

(A) A pupil, including an English learner, does not have standards-aligned textbooks or instructional materials or state adopted or district adopted textbooks or other required instructional material to use in class.

(B) A pupil does not have access to instructional materials to use at home or after school in order to complete required homework assignments.

(C) Textbooks or instructional materials are in poor or unusable condition, have missing pages, or are unreadable due to damage.

(2) A complaint related to teacher vacancy or misassignment as follows:

(A) A semester begins and a certificated teacher is not assigned to teach the class.

(B) A teacher who lacks credentials or training to teach English learners is assigned to teach a class with more than 20 percent English learner pupils in the class. This subparagraph does not relieve a school district from complying with state or federal law regarding teachers of English learners.

(C) A teacher is assigned to teach a class for which the teacher lacks subject matter competency.

(3) A complaint related to the condition of facilities that pose an emergency or urgent threat to the health or safety of pupils or staff as defined in paragraph (1) of subdivision (c) of Section 17592.72 and any other emergency conditions the school district determines appropriate.

(4) A complaint related to provision of intensive instruction and services to students who did not pass the California High School Exit Examination (CAHSEE) by the end of grade 12.

CURRENT CONSIDERATIONS: There have been no complaints filed with the school district between October 1, 2011 and December 31, 2011 in any of the designated areas.

FINANCIAL CONSIDERATON: None.

SUPERINTENDENT'S RECOMMENDATION: This report is for informational purposes only. A copy of this report will be forwarded to the Kern County Superintendent of Schools as required by state law.

9. GENERAL ADMINISTRATION

9.5 Review Updated Demographics From 2010 Census

BACKGROUND INFORMATION: Currently the Sierra Sands Unified School District governing board members are elected by the registered voters of the entire school district in an “at-large” election system. Under the California Voting Rights Act, Elections Code sections 14025-14032, at-large election systems can be subject to challenge if it can be demonstrated that they result in barriers for minority voters to elect their preferred candidates. This has resulted in litigation against school districts and other public entities which has proven extremely costly.

CURRENT CONSIDERATIONS: No one has demanded that the Sierra Sands Unified School District change its method of election. However, the governing board passed Resolution #8 1011, calling for the superintendent or designee to monitor and obtain the result of the 2010 Census and report them to the board of trustees for evaluation to address all concerns and goals as they relate to any possible change in the district’s electoral system. At the December 15, 2011 board meeting, legal counsel presented information from the 2010 Census and related demographics and engaged in a discussion with the board concerning the advantages and disadvantages of the current at-large election system versus an alternative system. Following this discussion, board members expressed that given the current makeup of the district, changing election systems would not appear to significantly improve the voting strength of minority voters in the district. With that in mind, the board felt that the at-large system better serves students of the district, since it promotes a focus on all of the schools and students in the district. The board requested that legal counsel bring back a resolution to maintain the at-large election system and that a public hearing be scheduled to obtain any public input on the issue.

FINANCIAL CONSIDERATIONS: If the district ultimately determines that a change in election systems is appropriate, the district will incur expenses to obtain demographic and other data to design appropriate trustee areas (these costs will recur every 10 years following the release of new census data). In addition, some increase in election costs will result from the need to create multiple ballots.

SUPERINTENDENT’S RECOMMENDATION: The superintendent’s recommended action is for the board to review the information as presented.

9. GENERAL ADMINISTRATION

9.6 Consideration and Possible Action to Adopt Resolution #17 1112 to Maintain At-Large Election System

BACKGROUND INFORMATION: Currently the Sierra Sands Unified School District governing board members are elected by the registered voters of the entire school district in an “at-large” election system. Under the California Voting Rights Act, Elections Code sections 14025-14032, at-large election systems can be subject to challenge if it can be demonstrated that they result in barriers for minority voters to elect their preferred candidates. This has resulted in litigation against school districts and other public entities which has proven extremely costly.

CURRENT CONSIDERATIONS: Following a presentation by legal counsel at a meeting on December 15, 2011, concerning information from the 2010 Census and related demographics and a board discussion concerning the advantages and disadvantages of the current at-large election system versus an alternative system, board members expressed that given the current makeup of the district, changing election systems would not appear to significantly improve the voting strength of minority voters in the district. With that in mind, the board felt that the at-large system better serves students of the district, since it promotes a focus on all of the schools and students in the district. The board requested that legal counsel bring back a resolution to maintain the at-large election system and that a public hearing be scheduled to obtain any public input on the issue.

The proposed resolution presented for consideration by the board describes the current at-large election system (using trustee residence areas), provides demographic information regarding the district and its principal minority groups, and recites some of the reasons the board supports the maintenance of the at-large election system as being in the best interest of the district at this time. The proposed resolution then calls for the board to maintain the at-large system until such time as it determines in the future that a change in election systems is warranted. If adopted, the resolution would be filed with the Kern County Committee on School District Organization.

FINANCIAL CONSIDERATIONS: No added costs result from maintaining the current election system. If the district ultimately determines that a change in election systems is appropriate, the district will incur expenses to obtain demographic and other data to design appropriate trustee areas (these costs will recur every 10 years following the release of new census data). In addition, some increase in election costs will result from the need to create multiple ballots.

SUPERINTENDENT'S RECOMMENDATION: The superintendent's recommendation is to consider adoption of Resolution #17 1112 after receiving comments from the public during the public hearing.

**BEFORE THE GOVERNING BOARD OF THE
SIERRA SANDS UNIFIED SCHOOL DISTRICT**

In the Matter of the District's Election
System in re the California and Federal
Voting Rights Acts.

RESOLUTION NO #17 1112

A Resolution by the Governing Board
to Maintain the At-Large Election Sys-
tem

RECITALS

1. California Education Code sections 5019(a) & (c)(l) and 5030 authorize the Kern County Committee on School District Organization ("County Committee"), upon application of a school district's governing board, to change the method of election in a school district under its jurisdiction; and

2. Members of the Board of Trustees of the Sierra Sands Unified School District ("School District" or "District") are currently elected in "at-large" elections, i.e., elections in which "each governing board member [is] elected by the registered voters of the entire school district" [Education Code section 5030(a)]; and

3. No one has demanded that the district change its method of election; and

4. The Board of Trustees passed Resolution No. #8 1011 on September 16, 2010 expressing that it would be prudent to review its current trustee election system in light of the California Voting Rights Act (the "Act"), and to determine if any changes are required in the current system so as to comply with the Act; and

5. Resolution No. #8 1011 was adopted when the federal 2010 Census was still underway; and

6. Data from the 2010 Census has since become available for review in connection with the question of whether changes to the election system are desirable; and

7. Data from the 2010 Census shows that the current total population of the district is 35,267, an increase of 3,065 persons over the 2000 Census. In terms of racial/ ethnic/ language minority groups within the district, Hispanic residents represent the largest group, at 16.2 percent of the total population. Asian residents accounted for 4.7 percent of district total population, and Black/African-American residents accounted for 3.9 percent. Data from the Special Tabulation and American Community Survey and registration and voter turnout data indicate that Hispanic citizens in 2010 accounted for 10.7 – 10.8 percent of the citizen voting age popula-

tion, and that residents with Spanish surnames accounted for 6.6 percent of registered voters and 5.1 percent of voter turnout; and

8. The district currently has a “from-trustee area” system in which one trustee must reside within a defined trustee area, and the remaining six must live in the remainder of the district, with all trustees elected at-large by all of the voters of the district.

9. It is not currently possible to create a trustee area with a majority or even a plurality of Hispanic citizen voting age population in the district based upon the demographic information reviewed by the board; and

10. The board of trustees believes that the at-large election system promotes a consideration of the welfare of all residents and schools in the district, whereas a “by-trustee area” election system can lead to a focus on only the constituents and schools within a trustee’s residence area, which can limit a school board’s ability to maintain a broader policy perspective and interfere with a willingness to cooperate to achieve common goals, all of which can impact student well-being and achievement; and

11. The board of trustees is concerned that in a by-trustee area election system, there will be a difference in the influence wielded by voters in different trustee areas based upon the voter registration rates in each trustee area; and

12. The board of trustees is concerned that voters in a by-trustee area election system would only have the opportunity to express electoral choices once every four years, in contrast to the at-large system under which elections are held district-wide every two years; and

13. After a review of the data, the board of trustees believes that a change to a “by trustee area” election system at this time will not significantly increase the opportunity for Hispanic and other minority voters to elect their chosen candidates and may in fact dilute Hispanic voting strength and influence given that Hispanic residents are dispersed throughout the district because minority candidates would no longer be able to draw support on a district-wide basis; and

14. The board of trustees does not believe that the size of the district presents an obstacle for candidates to run for school board seats; and

15. The board held a duly noticed public hearing on the question of maintaining the current at-large election system on January 12, 2012; and

16. In light of the information received to date, the board of trustees believes that a change in election system would not be beneficial for the district or its students at this time, and would not provide minority voters in the district with a significantly improved opportunity to elect candidates of their choice; and

17. The board of trustees believes it is important for the board to monitor developments in terms of demographics and electoral history in the district to determine whether a change in electoral systems may be warranted at some future date,

NOW, THEREFORE, BE IT RESOLVED as follows:

- A. The above recitals are true and correct.
- B. The board of trustees shall continue to use an at-large election system until such time as it determines in the future that a change in election systems is warranted.
- C. The Superintendent is directed to monitor updated demographic data, including but not limited to the 2020 Census, and to report to the board any data which may indicate the need to consider a change in the electoral system.
- D. The Superintendent shall send a copy of this Resolution to the Kern County Committee on School District Organization.
- E. The Superintendent shall consult with legal counsel to resolve all legal issues necessary to give effect to this Resolution.

THE FOREGOING RESOLUTION was adopted upon motion by Trustee _____, seconded by Trustee _____, at a regular meeting held on January 12, 2012, by the following vote:

AYES:

NOES:

ABSENT:

DATED: January 12, 2012

President, Board of Trustees
Sierra Sands Unified School District

CERTIFICATION

I, _____, Clerk to the board of trustees of the Sierra Sands Unified School District, certify that the foregoing Resolution was regularly introduced, passed, and adopted by the Board of Trustees at its meeting held on January 12, 2012.

DATED: _____, 2012

Clerk, Board of Trustees
Sierra Sands Unified School District

**LA MESA DIRECTIVA DE EDUCACIÓN
DEL DISTRITO ESCOLAR DE SIERRA SANDS**

**[PROPUESTA DE] RESOLUCIÓN DE LA MESA DIRECTIVA CON RESPECTO AL
MANTERNER EL ACTUAL SISTEMA DE ELECCIÓN “AT-LARGE”**

CONSIDERACIONES

1. Secciones 5019 (a) y (c) (I) y 5030 del Código de Educación de California autorizan al Comité del Condado de Kern Sobre la Organización de los Distritos Escolares ("Comité del Condado"), a instancia de la mesa directiva de un distrito escolar, de cambiar el método de elección en un distrito escolar bajo su jurisdicción, y
2. Los miembros de la Mesa Directiva de Educación del Distrito Escolar de Sierra Sands ("El Distrito Escolar" o "Distrito") son elegidos en la actualidad “at large” o "en general," es decir, elecciones en las que "cada miembro de la mesa directiva de educación es elegido por los votantes registrados de todo el distrito escolar "[Código de Educación, sección 5030 (a)], y
3. Nadie ha exigido que el Distrito cambie su método de elección, y
4. La Mesa Directiva de Educación aprobó la Resolución N ° 8 1011 el día 16 de septiembre de 2010 expresando que sería prudente evaluar su sistema actual de elección de miembros de la Mesa Directiva considerando la Ley de los Derechos de Votación de California (en adelante "Ley"), y para determinar si se requieren cambios en el sistema actual con el fin de cumplir con la Ley, y
5. La Resolución N ° 8 1011 fue adoptado cuando el Censo de 2010 todavía estaba en curso, y
6. Datos del Censo de 2010 están disponibles para evaluar la cuestión de si los cambios en el sistema electoral son deseables, y
7. Datos del Censo de 2010 muestra que la población total actual del distrito es 35,267, un aumento de 3,065 personas con respecto al Censo del año 2000. En términos de grupos de minorías raciales / étnicas / idioma dentro del Distrito, los residentes hispanos representan el grupo más numeroso, en el 16.2% de la población total). Residentes asiáticos representaron el 4.7% de la población total , y los residentes afro-americanos representaron el 3.9% de la población total del Distrito. Los datos de la “Special Tabulation” y “American Community Survey” y datos sobre la inscripción y participación de los votantes indican que los hispanos en el distrito representaron en 2010 el 10.7 – 10.8% de los ciudadanos de la edad para votar, y que residentes con apellidos españoles representaron el 6.6% de los votantes registrados, y 5.1% de la participación total de los votantes; y

8. El distrito tiene un sistema de zonas residenciales que requiere que un miembro de la Mesa Directiva vive en una zona residencial, y seis miembros viven en otra zona residencial que se compone de las demás áreas en el distrito, con todos los miembros elegidos por todos los votantes del distrito; y
9. Actualmente no es posible crear un área votante con una mayoría o una pluralidad de los ciudadanos hispanos de la edad para votar en el distrito basado en la información demográfica revisado por la Mesa Directiva, y
10. La Mesa Directiva de Educación cree que el sistema electoral en general promueve la consideración del bienestar de todos los residentes y las escuelas del distrito, mientras que un sistema de elección por zonas o áreas votantes puede conducir a un enfoque en los constituyentes de áreas votantes particulares y en las escuelas dentro de áreas votantes individuales, lo que puede limitar la capacidad de una mesa directiva para mantener una perspectiva más amplia y puede interferir con la voluntad de cooperar para lograr objetivos comunes, todo lo cual puede afectar el bienestar de los estudiantes y los logros, y
11. Le preocupa a la Mesa Directiva de Educación que en un sistema de áreas votantes, habrá una diferencia en la influencia ejercida por los votantes en las diferentes áreas con base en las tasas de inscripción de votantes en cada área votante, y
12. Le preocupa a la Mesa Directiva de Educación que los votantes en un sistema de áreas votantes sólo tendría la oportunidad de expresar las preferencias electorales, una vez cada cuatro años, en contraste con el actual sistema “at-large,” bajo el cual las elecciones se celebran en todo el distrito cada dos años; y
13. Después de una revisión de los datos, la la Mesa Directiva de Educación considera que un cambio a sistema electoral de “áreas votantes” en este momento no aumentará significativamente las oportunidades para votantes Hispanos or de otros minorías a elegir a sus candidatos elegidos y puede, de hecho, diluir el poder e influencia hispana dado que los residentes hispanos están dispersos por todo el distrito, porque los candidatos de minorías ya no podrían atraer el apoyo de una base en todo el distrito, y
14. La Mesa Directiva de Educación no cree que el tamaño del Distrito presenta un obstáculo para los candidatos a postularse para los puestos en la Mesa Directiva; y
15. El día 12 de enero de 2011, la Mesa Directiva de Educación condujo una audiencia pública para recibir testimonio del publico sobre la cuestión de mantener el actual sistema de elección “at-large”, y
16. Tomando en cuenta de la información recibida hasta la fecha, la Mesa Directiva de Educación considera que un cambio en el sistema electoral no sería beneficioso ni para el distrito ni sus estudiantes en este momento, y no mejorará significativamente las oportunidades para los votantes de la minorías de elegir candidatos de su elección, y

17. La Mesa Directiva de Educación cree que es importante seguir la evolución en términos de demografía y la historia electoral en el Distrito para determinar si un cambio en los sistemas electorales puede estar justificada en el futuro,

AHORA, POR LO TANTO, SE RESUELVE de siguiente manera:

- A. Las consideraciones anteriores son verdaderas y correctas.
- B. La Mesa Directiva de Educación se seguirá utilizando un sistema electoral “at-large” en las que cada miembro es elegido por los votantes registrados de todo el distrito escolar, hasta el momento en que se determina en el futuro que un cambio en el sistema de elección es recomendable.
- C. El Superintendente está dirigido a continuar a verificar los datos demográficos, incluyendo pero no limitado a, el Censo de 2020, y a informar La Mesa Directiva de cualquier datos que puedan indicar la necesidad de considerar un cambio en el sistema electoral.
- D. El Superintendente remitirá una copia de la presente Resolución al Comité del Condado de Kern Sobre la Organización de los Distritos Escolares.
- E. El Superintendente deberá consultar con los consejeros legales del Distrito para resolver todas las cuestiones legales para implementar esta Resolución.

10. CONSTRUCTION ADMINISTRATION

10.1 Report to the Board: Measure “A” and Other Construction Activities and Issues

BACKGROUND INFORMATION: The purpose of this item is to keep the board, administration, and especially the community informed as to the progress of the district’s Measure “A” and other construction efforts.

CURRENT CONSIDERATIONS: Construction activity and planning continue at several sites. Mr. Auld will update the board and community on these activities.

FINANCIAL IMPLICATIONS: None

SUPERINTENDENT’S RECOMMENDATION: This item is presented for informational purposes and no action is required.

10. CONSTRUCTION ADMINISTRATION

10.2 Authorization to Ratify Demolition of Two (2) Relocatable Classrooms and Authorization to Demolish and Contract for the Demolition of Three (3) Relocatable Classrooms at Las Flores Elementary School

BACKGROUND INFORMATION: The district is currently preparing the Las Flores Elementary School campus for the scheduled return of the student body, faculty and staff on August 1, 2012. Likewise, the district is preparing its application to the Office of Public School Construction (OPSC) for partial reimbursement (state match) of expenses for the modernization of the campus.

CURRENT CONSIDERATIONS: Phase I of the modernization of the campus was the installation of six (6) new relocatable classrooms and a new relocatable restroom facility. Current OPSC regulations allow monetary credit for relocatable classrooms that are demolished and replaced with new classrooms. The regulation permits no other use of the relocatable classrooms, nor does it allow for the sale or any other means of disposal.

Two units that were adjacent to the kindergarten classrooms were demolished and removed in advance of the installation of the new classrooms. These were Vinnell Steel units numbers 67-78 through 83, which were originally constructed in 1957 at James Monroe Middle School, under DSA A number 15679, and subsequently moved to Las Flores Elementary School in the 1970s.

Likewise in preparation for the installation of the new classrooms, two relocatable classrooms were transported to Sherman E. Burroughs High School for temporary storage. These will be demolished off-site. The remaining relocatable classroom is currently located on the west side of the Las Flores Elementary School campus. It will be demolished on-site, as the campus is currently unoccupied.

The three remaining relocatable classrooms, manufactured by Modular Building Systems, are documented as follows:

- Serial Number 2CBO554, DSA A Number 52938, Manufacture ID Number 33-1782
- Serial Number 2CBO555, DSA A Number 52938, Manufacture ID Number 33-1782
- Serial Number 2CBO498, DSA A Number 52350, Manufacture ID Number 33-1782
- Serial Number 2CBO499, DSA A Number 52350, Manufacture ID Number 11-1782

- Serial Number 2BAL062, DSA A Number 53703, Manufacture ID Number 35-1514
- Serial Number 2BAL063, DSA A Number 53703, Manufacture ID Number 35-1514

FINANCIAL IMPLICATIONS: The cost to demolish the Vinnell Steel buildings was included in the Las Flores Elementary School Phase I contract. The estimated cost to demolish the three remaining relocatable classroom units is \$30,000. Sufficient funds remain in the district contingency for the Las Flores Elementary School modernization project to cover these costs. The district will be entitled to state matching funds as the result of this action.

SUPERINTENDENT'S RECOMMENDATION: It is recommended that the board ratify the demolition of two relocatable classrooms and authorize the demolition of three relocatable classrooms at Las Flores Elementary School as described above. Additionally, it is recommended that the board authorize administration to contract for the demolition of the three remaining relocatable classrooms at a cost not to exceed \$30,000.

11. BUSINESS ADMINISTRATION

11.1 Adoption of Resolution #18 1112, Regarding the Annual Accounting of Developer Fees for the 2010-2011 Fiscal Year (Capital Facilities Fund-Fund 25)

BACKGROUND INFORMATION: Government Code sections 66001 and 66006 require public entities such as school districts collecting statutory school facilities fees to make public and report to governing boards an annual accounting regarding the status of the account in which those funds reside.

CURRENT CONSIDERATIONS: The board's adoption of Resolution #18 1112 and the two accompanying exhibits complete the district's compliance with the government codes referred to above. The report is for the 2010-2011 school year.

FINANCIAL IMPLICATIONS: The beginning balance on July 1, 2010 was \$496,025.92. Income from interest was \$5,028.88. Income from county and city fees was \$565,091.73. In 2010-2011 expenditures relating to growth totaled \$657,659.01, which included administrative fees of \$455.81 paid to the County of Kern. There were a number of expenses related to district growth and planning for anticipated growth. Summary information is provided below. Income and expense information as well as summary graphs are attached.

Support of facilities funding	\$77,224.27
Lease of portable classroom units	174,494.74
Costs associated with facilities upgrades	400,000.00
Establishment of eligibility for state funding	11,940.00
County Administrative Fees	<u>455.81</u>
	\$658,114.82

While fiscal 2010-2011 revenue has continued to decrease, the fact that both commercial and residential development is continuing is a significant and positive sign both for the district as well as the community. Fiscal 2010-11 saw a reverse of the trend of county fees outpacing fees collected by the city. Developer fee refunds in the amount of \$9,251.55 were remitted to an individual who did not follow through with planned construction.

SUPERINTENDENT'S RECOMMENDATION: It is recommended that the board adopt Resolution #18 1112 and the accompanying exhibits as presented.

RESOLUTION #18 1112
RESOLUTION OF THE GOVERNING BOARD OF THE
SIERRA SANDS UNIFIED SCHOOL DISTRICT REGARDING
ANNUAL ACCOUNTING OF DEVELOPMENT FEES
FOR 2010-2011 FISCAL YEAR
IN THE FOLLOWING FUND OR ACCOUNT:
CAPITAL FACILITIES FUND-FUND 25
Government Code sections 66001(d) & 66006(b)

1. Authority and Reasons for Adopting this Resolution.

A. This District has levied school facilities fees pursuant to various resolutions, the most recent of which is dated May 15, 2008, and is referred to herein as the “School Facilities Fee Resolution” and is hereby incorporated by reference into this resolution. These resolutions were adopted under the authority of Education Code section 17620. These fees have been deposited in the following fund or account:

Capital Facilities Fund-Fund 25

B. Government Code sections 66001(d) and 66006(b) require this district to make an annual accounting of the Fund and to make additional findings every five years if there are any funds remaining in the Fund at the end of the prior fiscal year;

C. Government Code sections 66001(d) and 66006(b) further require that the annual accounting of the Fund and those findings be made available to the public no later than December 28, 2011, that this information be reviewed by this board at its next regularly scheduled board meeting held no earlier than 15 days after they become available to the public, and that notice of the time and place of this meeting (as well as the address at which this information may be reviewed) be mailed at least 15 days prior to this meeting to anyone who has requested it;

D. The Superintendent has informed this board that a draft copy of this Resolution (along with Exhibits A and B which are hereby incorporated by reference into this Resolution) was made available to the public on December 21, 2011. The Superintendent has further informed this board that notice of the time and place of this meeting (as well as the address at which this information may be reviewed) was published at least 15 days prior to this meeting to anyone who had requested it;

E. The Superintendent has also informed this board that there is no new information which would adversely affect the validity of any of the findings made by this board in its School Facilities Fee Resolution.

2. What This Resolution Does.

This Resolution makes various findings and takes various actions regarding the Fund as required by and in accordance with Government Code sections 66001(d) and 66006(b).

3. Findings Regarding the Fund.

Based on all findings and evidence contained in, referred to, or incorporated into this Resolution, as well as the evidence presented to this board at this meeting, the board finds each of the following with respect to the Fund for the 2010-2011 Fiscal Year:

A. In reference to Government Code section 66006(b) (2), the information identified in section 1 above is correct;

B. In further reference to Government Code section 66006(b)(2), this board has reviewed the annual accounting for the Fund as contained in Exhibit A and determined that it meets the requirements set forth in Government Code section 66006(b)(1);

C. In reference to Government Code section 66001(d) (1), and with respect only to that portion of the fund remaining unexpended at the end of the 2010-2011 fiscal year, the purpose of the fees is to finance the construction or reconstruction of school facilities necessary to reduce overcrowding caused by the development on which the fees were levied, which facilities are more specifically identified in Exhibit B;

D. In reference to Government Code section 66001(d)(2), and with respect only to that portion of the Fund remaining unexpended at the end of the 2010-2011 fiscal year, the findings and evidence referenced above demonstrate that there is a reasonable relationship between the fee and the purpose for which it is charged;

E. In reference to Government Code section 66001(d) (3), and with respect only to that portion of the fund remaining unexpended at the end of the 2010-2011 fiscal year, all of the sources and amounts of funding anticipated to complete financing in any incomplete improvements identified as the use to which the fees are to be put are identified in Exhibit B;

F. In reference to Government Code section 66001(d)(4), and with respect only to that portion of the fund remaining unexpended at the end of the 2010-11 fiscal year, the approximate dates on which the funding referred to in paragraph E above is expected to be deposited into the appropriate account or fund is designated in Exhibit B; and

G. In reference to the last sentence of Government Code section 66001(d), because all of the findings required by that subdivision have been made in connection with the fees that were levied in paragraphs C-F above, the district is not required to refund any moneys in the fund as provided in Government Code section 66001(e).

4. Superintendent Authorized to Take Necessary and Appropriate Action.

The board further directs and authorizes the superintendent to take on its behalf such further action as may be necessary and appropriate to effectuate this resolution.

5. Certificate of Resolution.

I, _____, _____ of the Governing Board of the Sierra Sands Unified School District of Kern County, State of California, certify that this Resolution proposed by _____, seconded by _____, was duly passed and adopted by the board, at an official and public meeting this twelfth day of January, 2012 by the following vote:

AYES:

NOES:

ABSENT:

Vice President/Clerk of the Board
Sierra Sands Unified School District
Kern County, California

EXHIBIT A
TO RESOLUTION REGARDING
ANNUAL ACCOUNTING OF DEVELOPMENT FEES
FOR FISCAL YEAR 2010-2011
FOR THE FOLLOWING FUND OR ACCOUNT:
Capital Facilities Fund, Fund 25 (the "Fund")

Per Government Code section 66006(b) (1) (A)-H) as indicated:

- A. A brief description of the type of fee in the Fund:

Statutory School Fees

- B. The amount of the fee.

\$2.97 per square foot of assessable space of residential construction and \$0.47 per square foot of covered and enclosed space of commercial/industrial construction but subject to the districts' determination that a particular project is exempt from all or part of these fees.

- C. The beginning and ending balance of the Fund.

See Attachment 1.

- D. The amount of the fees collected and the interest earned.

See Attachment 1.

- E. An identification of each public improvement on which fees were expended and the amount of the expenditures on each improvement, including the total percentage of the cost of the public improvement that was funded with fees.

See Attachment 1.

- F. An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete financing on an incomplete public improvement, as identified in paragraph (2) subdivision (a) of section 66001, and the public improvement remains incomplete:

If sufficient funds have been collected, incomplete projects will commence in 2010-2011 in accordance with those items specified in Exhibit B, paragraph A1.

- G. A description of each interfund transfer or loan made from the account or fund, including the public improvement on which the transferred or loaned fees will be expended, and, in the case of an interfund loan, the date on which the loan will be repaid and the rate of interest that the account or fund will receive on the loan:

In 2010-2011, the district transferred \$400,000.00 to the district construction fund (fund 21).

- H. The amount of refunds made pursuant to subdivision (e) of section 66001 and any allocations pursuant to subdivision (f) of section 66001:

Refunds in the amount of \$9,251.56 were made pursuant to subdivision (e) or (f) of section 66001.

EXHIBIT B
TO RESOLUTION REGARDING
ANNUAL ACCOUNTING OF DEVELOPMENT FEES
FOR FISCAL YEAR 2010-2011
FOR THE FOLLOWING FUND OR ACCOUNT:
Capital Facility Fund-Fund 25

Per Government Code section 66001(d) (1)-(4) as indicated:

- A. With respect to only that portion of the fund remaining unexpended at the end of the 2010-2011 Fiscal Year, the purpose of the fees is to finance the construction or reconstruction of school facilities necessary to reduce overcrowding caused by the development on which the fees were levied, which facilities are more specifically identified as follows:
1. The fund will pay for costs associated with the district growth initiatives. These efforts include
 - a) Demographic Study
 - b) School Justification Study
 - c) Annual Eligibility Assessment and Review
 - d) Various Facilities Studies, Legal, Architectural Consultants Fees and Inspections
 - e) Long Range Strategic Plan
 - f) Classrooms, additional student ancillary space and other facility improvements including infrastructure upgrades, electronic connectivity, additional playfield capacity and additional assistive student devices.
 2. The fund will pay for appropriate projects identified by the District Master Plan, District Facilities Needs Assessment Study, as well as those associated with unhoused students discussed in the school fee justification study. This includes acquisition and placement of modular classrooms to accommodate student growth, additional ancillary space as well as studies and other efforts associated with potential land acquisition appropriate for school sites.
 3. The fund will continue to pay administrative fees to the County of Kern as well as the district.
- B. See section 3.D of the Resolution.

C. With respect to only that portion of the fund remaining unexpended at the end of the 2010-2011 Fiscal Year, the sources and amounts of funding anticipated to complete financing in any incomplete improvements identified in paragraph A above are as follows:

- Developer Fees
- Bond funds
- Deferred maintenance funds
- State matching funds
- Other funds available to the district will be expended as appropriate.

D. With respect to only that portion of the fund remaining unexpended at the end of 2010-2011 fiscal year, the following are the approximate dates on which the funding referred to in paragraph C above is expected to be deposited into the appropriate account or fund.

It is anticipated that monies in fund 25 will be utilized in conjunction with the funds discussed above when appropriate. Various efforts associated with the district's expansion and growth initiatives commenced during the first quarter of 2007-08 continued through the year and are expected to continue for the next 3-5 years. Deposits may be made throughout the year.

Sierra Sands Unified School District
Fund 25
Developer Fees
Attachment 1

	06/07	07/08	08/09	09/10	10/11
Beginning Balance	\$ 2,048,090.64	\$ 1,826,665.22	\$ 2,223,938.54	\$ 2,162,122.60	\$ 496,025.92
Interest Earned	\$ 86,501.31	\$ 91,839.27	\$ 63,066.81	\$ 30,738.63	\$ 5,028.88
City Developer Fees	\$ 255,812.24	\$ 425,905.78	\$ 90,656.17	\$ 44,534.82	\$ 526,001.59
County Developer Fees	\$ 185,605.11	\$ 161,517.22	\$ 113,168.32	\$ 91,661.70	\$ 39,090.14
County Admin Expense	\$ 792.96	\$ 1,204.38	\$ 646.68	\$ 987.26	\$ 455.81
Expenses	\$ 748,551.12	\$ 280,784.57	\$ 328,060.56	\$ 1,832,044.57	\$ 657,659.01
Transfers		\$ -	\$ -	\$ -	\$ -
Ending Balance	\$ 1,826,665.22	\$ 2,223,938.54	\$ 2,162,122.60	\$ 496,025.92	\$ 408,031.71

¹ 10/11 Administrative expense for County Developer Fees	Sub Total	\$ 455.81
---------------------------------------------------------------------	-----------	-----------

² 10/11 Expenses	
Atkinson, Andelson, Loya, & Ruud	\$ 65,099.27
First State Bank of Livingston	\$ 164,468.64
Global Modular	\$ 10,026.10
Richard Gonzalez & Associates	\$ 6,125.00
Stuart & Associates	\$ 11,940.00
Fund 21 Expenditure Transfer	\$ 400,000.00

\$ 657,659.01

\$ 658,114.82

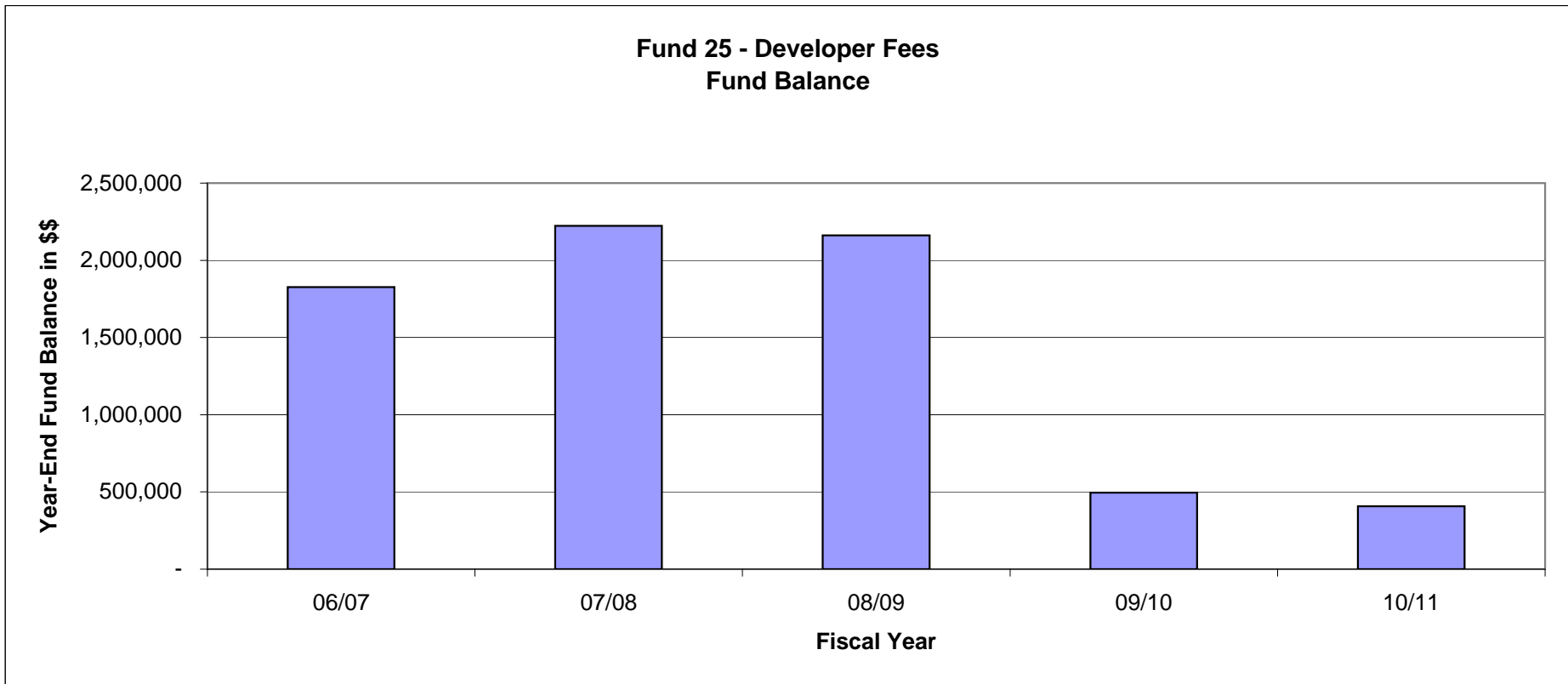
\$ -

County Issued Refunds	\$ 9,251.55
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12/28/2011

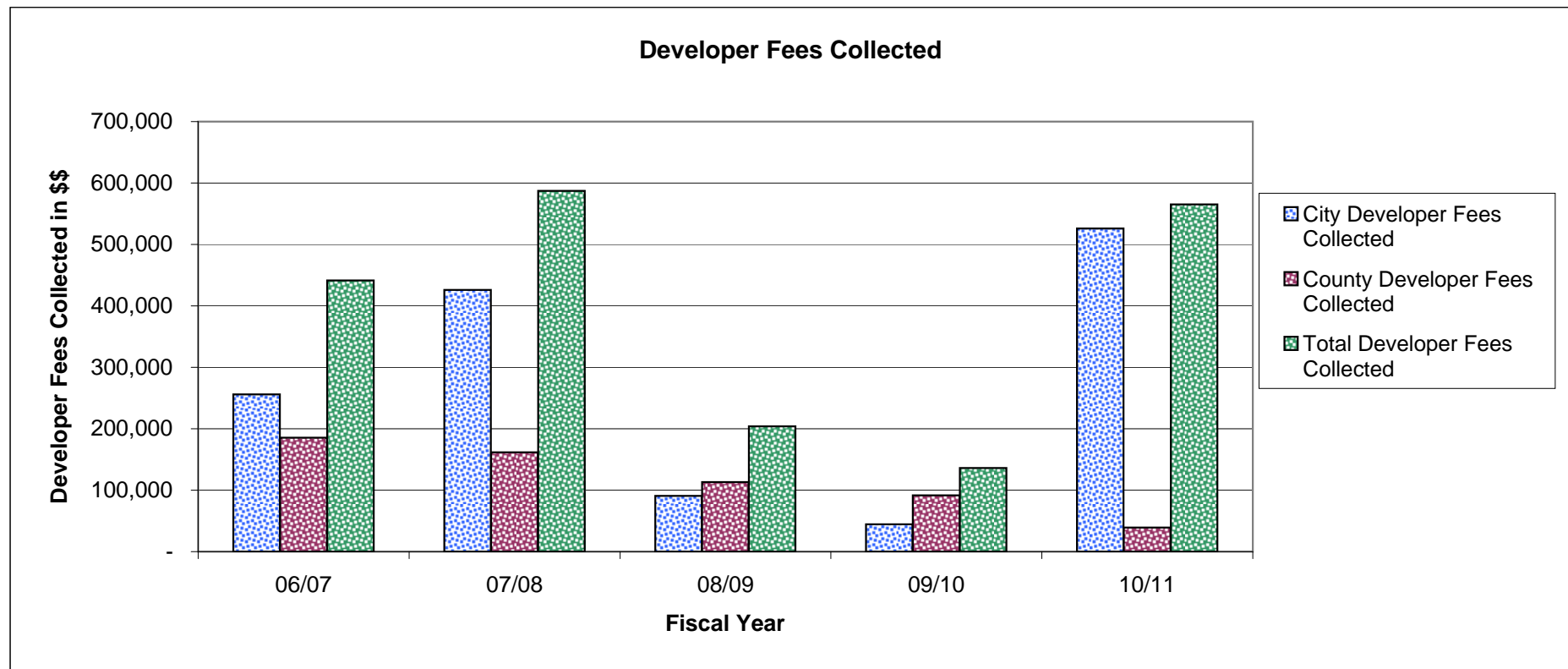
Sierra Sands Unified School District
Fund 25
Developer Fees

Fiscal Year	Ending Balance
06/07	\$ 1,826,665.22
07/08	\$ 2,223,938.54
08/09	\$ 2,162,122.60
09/10	\$ 496,025.92
10/11	\$ 408,031.71



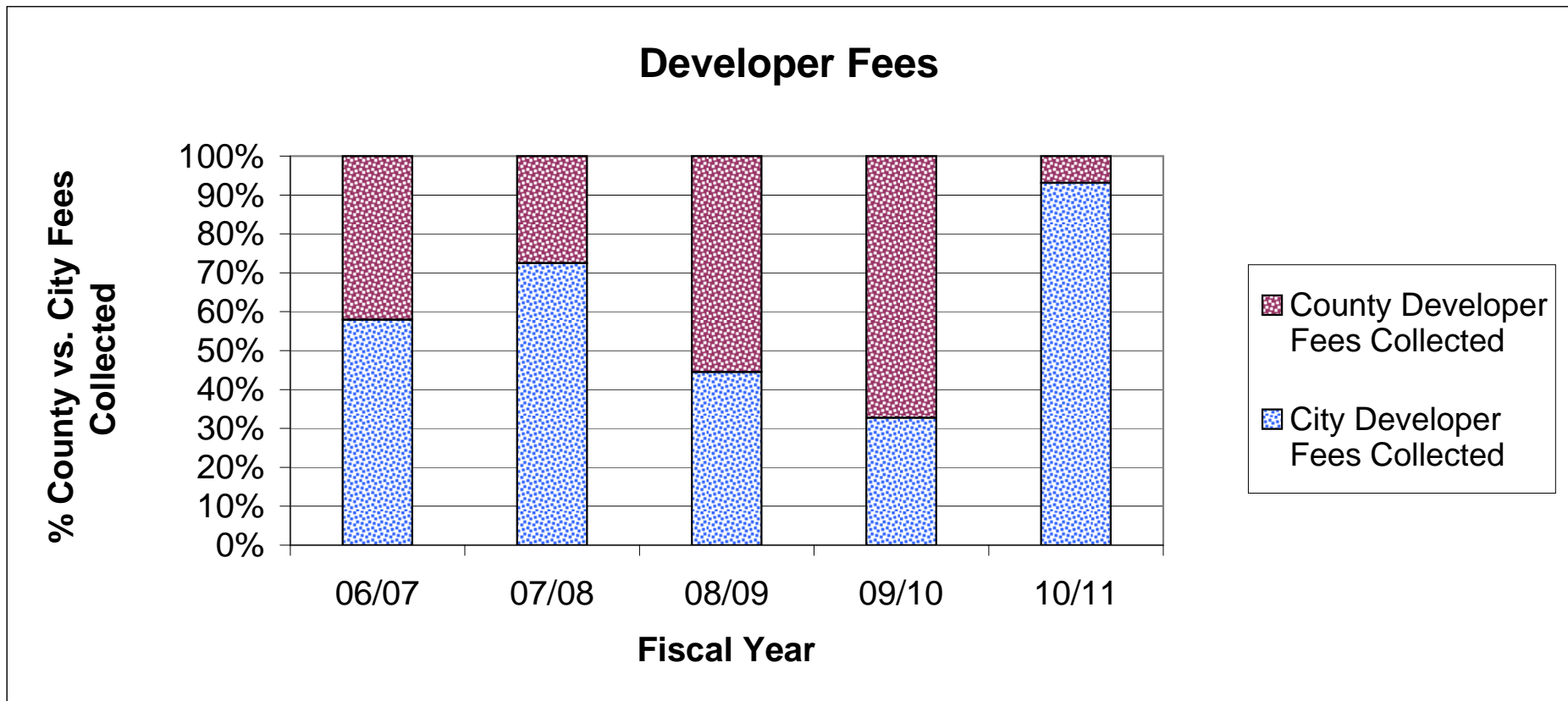
Sierra Sands Unified School District
Fund 25
Developer Fees

Fiscal Year	City Developer Fees Collected	County Developer Fees Collected	Total Developer Fees Collected
06/07	\$ 255,812.24	\$ 185,605.11	\$ 441,417.35
07/08	\$ 425,905.78	\$ 161,517.22	\$ 587,423.00
08/09	\$ 90,656.17	\$ 113,168.32	\$ 203,824.49
09/10	\$ 44,534.82	\$ 91,661.70	\$ 136,196.52
10/11	\$ 526,001.59	\$ 39,090.14	\$ 565,091.73



Sierra Sands Unified School District
Fund 25
Developer Fees

Fiscal Year	City Developer Fees Collected	County Developer Fees Collected	Total Developer Fees Collected
06/07	\$ 255,812.24	\$ 185,605.11	\$ 44.51
07/08	\$ 425,905.78	\$ 161,517.22	\$ 79.87
08/09	\$ 90,656.17	\$ 113,168.32	\$ 0.59
09/10	\$ 44,534.82	\$ 91,661.70	\$ 136,196.52
10/11	\$ 526,001.59	\$ 39,090.14	\$ 565,091.73



11 BUSINESS ADMINISTRATION

11.2 Adoption of Resolution #19 1112 regarding Impoundment of Local Tax Revenues to
Anticipate Pending Claims and/or Litigation. (Impounds – Fund 77)

BACKGROUND INFORMATION: By prior resolution of this board, certain monies due to this district from the County as local tax revenues have been impounded against contingent tax liabilities in litigation or tax appeal cases.

CURRENT CONSIDERATION: The County Counsel has recently notified the district of an excess amount of local tax revenues in the impound fund. Districts that have excess liability balances are required to release these excess impounds.

FINANCIAL IMPLICATIONS: Decreasing the balance in Fund 77 – Release of impounds does not create any financial impact to Sierra Sands Unified School District. The Auditor-Controller will report the amount of excess to the CDE on the P-1 J29B report of property taxes to be collected and will be an offset to state aid at the P-1 apportionment in February.

SUPERINTENDENT'S RECOMMENDATION: The superintendent's recommendation is for the board to authorize the superintendent to determine the amount of monies that should be released from the Impounds Fund and adopt Resolution #19 1112. It is further requested that the board authorize the superintendent to notify the County Auditor's Office in writing the amount to be released and the effective date for such release.

**BEFORE THE GOVERNING BOARD
OF THE SIERRA SANDS UNIFIED SCHOOL DISTRICT
OF KERN COUNTY, STATE OF CALIFORNIA**

In the Matter of:)	
)	
AUTHORIZATION TO SUPERINTENDENT TO DETERMINE AMOUNT AND REQUEST RELEASE OF IMPOUNDED MONIES IN SETTLEMENT OF PENDING LITIGATION)	RESOLUTION NO. #19 1112
)	
)	
<hr style="border: 0.5px solid black;"/>)	

WHEREAS, by prior resolution of this board, certain monies due to this district from the county as local tax revenues have been impounded against contingent tax liabilities in litigation or tax appeal cases; and

WHEREAS, by recent letters the county counsel has notified the district of an excess of local tax revenues in the impound fund due to recent settlements.

NOW, THEREFORE, the board resolves as follows:

- A. All of the above recitals are found to be true and correct.
- B. The board hereby orders the superintendent to:
 - 1. Determine the exact amount of impound monies which should be released to the district general fund to meet and articulate with all pending fiscal needs of the district.
 - 2. Notify, on behalf of this board, the County Auditor’s Office in writing of the amount to be so released and the effective date for such release.
- C. A copy of this resolution shall be delivered to the County Auditor-Controller and the Kern County Superintendent of Schools office forthwith.

The foregoing resolution, on motion of _____, and seconded by _____, was duly passed and adopted this _____ day of _____, 20____, by the following vote:

AYES: NOES: ABSENT: ABSTENTIONS:

BOARD OF TRUSTEES OF THE
SIERRA SANDS UNIFIED SCHOOL DISTRICT

By: _____
Authorized Agent

Member

Member

Member

Member

Member

Member

Member

I HEREBY CERTIFY that the foregoing is a full, true, and correct excerpt from the Journal of the Board of Trustees of the _____ School District pertaining to the adoption of the foregoing Resolution at a regular meeting held on _____, 20____.

Authorized Agent of the Board of Trustees of
the Sierra Sands Unified School District,
County of Kern, State of California

11. BUSINESS ADMINISTRATION

11.3 Authorization to Allow the Sale of Salvage Wood

BACKGROUND INFORMATION: The facility, grounds and maintenance department regularly inspects all of the Sierra Sands Unified School District facilities and property. This includes trees, bushes, shrubs and grass at all district sites. During these inspections, pruning and tree elimination is scheduled as necessary.

CURRENT CONSIDERATIONS: During the course of a recent site inspection in addition to the regular annual pruning, it was determined that a number of trees had become a safety hazard due to disease and old age. An arborist was consulted regarding a recommended course of action. While many trees could be saved through careful pruning, which was done, there were several at both Murray Middle School and Richmond Elementary School which could not be saved. The trees were removed. Somewhat less than ten (10) cords of wood were the result of that effort.

Education Code 17546 states that property the value of which does not exceed \$2,500.00 can be sold at private sale without advertising by any employee of the district empowered for that purpose by a unanimous vote of the board.

In consideration of the following:

- The amount of wood is less than 10 cords of wood.
- Much of the wood is long in length and requires splitting.
- None of the wood which has been cut into shorter lengths has been split.
- All of the wood is green and therefore unsuitable for immediate use.

It has been determined that the value of all the wood is less than \$2500.00 and therefore appropriate for it to be sold as property not requiring advertisement.

FINANCIAL IMPLICATIONS: To be determined. The price of the wood will be set in consideration of the condition of the wood. Results of the sale will be reported to the board at the conclusion of the sale. The funds received will be deposited into the unrestricted general fund as local income.

SUPERINTENDENT'S RECOMMENDATION: The superintendent's recommendation is to approve the sale of the wood as property valued at less than \$2500.00 and designate Mr. Chris Uetz as the individual authorized to conduct the sale.

11. BUSINESS ADMINISTRATION

11.4 Acceptance of the 2010-11 Audit Reports for the Sierra Sands Unified School District and the Inyo-Kern Schools Financing Authority

BACKGROUND INFORMATION: In accordance with Education Codes 35145 and 41020, the district is required to conduct an annual audit and report the findings for both the Sierra Sands Unified School District and the Inyo-Kern Schools Financing Authority audit to the board.

CURRENT CONSIDERATIONS: The 2010-11 audit reports have been prepared by the auditing firm of Burkey Cox Evans Bradford & Alden Accountancy Corporation and have been provided for review.

Both activities received an unqualified opinion indicating that the district's fiscal procedures and controls were implemented appropriately and in accordance with California Education Code and other pertinent regulations. It was found that the district complied in all material respects with the requirements regarding compliance, including those applicable to each of its multiple federal programs for the year ending June 30, 2011. The audit found no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards. Sierra Sands was found by the auditor to be a low-risk auditee. A significant deficiency not considered to be a material weakness was noted and limited to the areas of attendance accounting and accounting procedures for student organizations only. The item, related to attendance accounting irregularities in attendance accounting at two sites. The total impact of the discrepant information amounted to under reporting attendance (ADA) by 1.47. All over and under reporting is reportable, amounts under 1.0 are considered minor, the under reportings for 2010-11 is slightly above the level considered to be minor. The district has submitted an amended P-2 report which reduces the likelihood of the district losing the revenue limit funding of ~ 6.8 K associated with the discrepancies. The funding related to the student body fund accounting was confined to the area of internal controls. There were no questioned costs as all material cash receipts and disbursements were able to be verified. Both issues appear to be related to several personnel changes in conjunction with the need to provide additional training. The district will provide internal training for all personnel responsible for attendance accounting and the maintenance of student body funds. This will consist of internal training for all personnel who work in these areas as well as attendance of an extended class for personnel at the sites experiencing issues. The business office will also provide assistance at regular intervals. The District has continued to comply with GASB 34 which approaches closer alignment with the accounting and reporting practices of the private sector. Especially notable is the attempt to present a district wide financial statement. Some of the more significant components of this format are:

1. a management summary similar in tone to an “annual report;”
2. the combination generally of all funds into one or two major funds;
3. fixed assets less accumulated depreciation are discussed (this function will continue to be significant due to the fixed asset and accounting requirement); and
4. deduction of long-term debt.

With respect to its federal programs, Sierra Sands complied in all material respects with the requirements discussed in Government Auditing Standards issued by the Comptroller General of the United States, the American Institute of Certified Public Accountants, and OMB Circular A-133, Audits of States, Local Government and Non-Profit Organizations, and the A-133 Compliance Supplement. There were no Federal Award Findings or questioned costs which required disclosure in the fiscal year which ended June 30, 2011.

The item related to funding identified in the 2009-10 audit was considered by the auditor to be fully implemented, however as there was a 2010-11 finding related to attendance accounting, district staff has instituted a more rigorous training program for all personnel connected with attendance accounting which includes a more stringent periodic mentoring component.

It should be noted that the district complied with GASB 45 in disclosing its liability with regard to other Post Retirement Benefits. In compliance with suggested guidelines, an actuarial study was performed in 2010-11

Chart #1: Reconciliation of government funds to net assets. This exhibit is specifically oriented around the GASB 34 private sector emphasis and recapitulates the district's position with regard to its net assets. The district's total net assets reflect the difference between its total assets (most of which relate to various cash accounts including the revenues from the Measure “A” general obligation bond and Inyo-Kern Schools Financing Authority) and its liabilities, which includes accounts payable including long term debt for capital lease obligations, the general obligation bond, and the lease revenue bond. The district's total net assets are \$57,893,321.00 which is ~5.4M more than net assets in 2009-10. The difference in net assets between 2010-11 and 2009-10 relates to the reception of funds from the state for the Pierce, Faller and Inyokern Elementary Schools.

Chart #2: Reconciliation of net change of governmental funds to change in net assets. This exhibit is also oriented toward the GASB 34 emphasis and reflects the factors driving the change in fund balance during 2010-11. The most significant factor associated with the change to net assets continues to revolve around the effects of the district's successful modernization program.

Chart #3: Revenue sources for the year ending June 30, 2011. This chart speaks to the various funding sources contributing to Sierra Sands Unified School District's revenue. Fifty percent of the district's revenue comes from a combination of state aid and property taxes which was ~2% less than in 2009-10 and is ~9% less than in 2008-09. This is reflective of the ongoing continued funding cuts to education at the state level.

Chart #4: Expenditures for the year ending June 30, 2011. This chart provides an illustration of expenditures by category. Instruction and instruction-related expenses account for about 53% of all expenditures which is ~4% higher than in 2009-10. The majority of expenditures residing in plant services speak to that portion of planned expenditures related to the district's successful facilities initiative which were funded by the funds residing in the deferred maintenance and developer fee account. This amount is lower by ~7% and is reflective of the fact that the modernization efforts by the district proceed at a slower pace in 2010-11 mainly due to funding constraints.

Chart #5: Comparison of Fund Balance in the General Fund speaks to the status of the fund balance at year end for the previous five years. The relatively small amount of change relates to the reception and use of the last of the federal stimulus dollars which assisted the district in continuing to operate and maintain fiscal solvency.

Chart #6: Average Daily Attendance provides a five-year history which depicts the experience Sierra Sands Unified School District has had in the past. The district continued to experience declining enrollment in 2010-11.

Chart #7: General Long-Term Debt also provides information over the last five years regarding the district's long-term debt. The increase mainly reflects the additional funding received by the district under the auspices of the Federally Funded Qualified School Construction Bond which enabled the district to leverage the balance of its Measure A bond funding authority. The remainder of the Measure A bond funding is currently inaccessible due to the slow growth of assessed valuation of property in the Ridgecrest area. This is mainly due to the federal and state economic downturn which has negatively impacted housing values throughout the state. It should be noted that even though the assessed valuation of local property has been relatively low, values in Ridgecrest have been impacted less than other communities within the state.

FINANCIAL IMPLICATIONS: None.

SUPERINTENDENT'S RECOMMENDATION: It is recommended that the 2010-11 audit reports for the Sierra Sands Unified School District and the Inyo-Kern Schools Financing Authority be accepted as presented.

SIERRA SANDS UNIFIED SCHOOL DISTRICT

Financial Trends and Analysis
June 30, 2011

Burkey, Cox, Evans, & Bradford
Accountancy Corporation

SIERRA SANDS UNIFIED SCHOOL DISTRICT

RECONCILIATION OF GOVERNMENTAL FUNDS TO NET ASSETS

For the Year Ended June 30, 2011

Total Fund Balance – Governmental Funds		\$47,950,047
PLUS: Fixed Assets		
Capital Assets (at cost)	\$60,671,289	
Accumulated Depreciation	<u>(268,761)</u>	60,402,528
LESS: Long Term Debt		
Certificates of Participation	(16,265,000)	
State of California Payable	(2,940,987)	
General Obligation Bonds	(24,403,275)	
Lease Revenue Bonds	(4,065,000)	
Capital Lease Obligations	(45,000)	
Employment Benefit Obligations	<u>(2,739,992)</u>	(50,459,254)
Total Net Assets – Governmental Activities		<u>\$57,893,321</u>

SIERRA SANDS UNIFIED SCHOOL DISTRICT

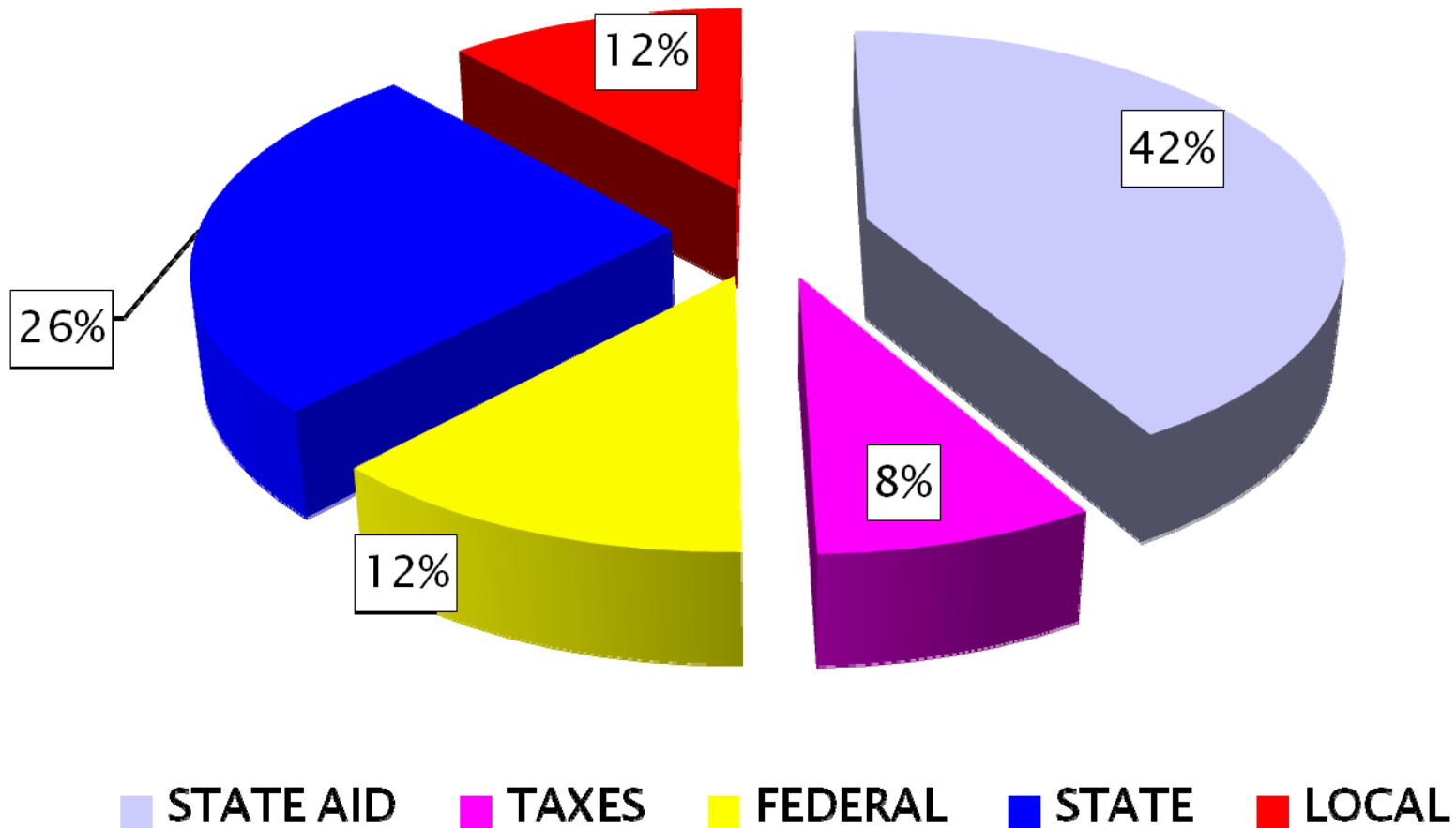
RECONCILIATION OF NET CHANGE IN GOVERNMENTAL FUNDS TO NET ASSETS

For the Year Ended June 30, 2011

Total Net Change in Fund Balance – Governmental Funds		\$13,453,110
PLUS: Fixed Assets Additions	\$9,651,412	
LESS: Depreciation	<u>(1,323,367)</u>	8,328,045
PLUS: Current Year Amortization of Costs	17,777	17,777
LESS: Certificates of Participation Employment Benefit Obligation	(16,265,000) <u>(2,314,075)</u>	(18,579,075)
PLUS: State of California Payable General Obligation Bonds Lease Revenue Bond Capital Lease Obligation Employment Benefit Obligations	269,013 365,000 120,000 15,000 <u>1,465,382</u>	2,234,395
Total Change in Net Assets– Governmental Activities		<u>\$5,454,252</u>

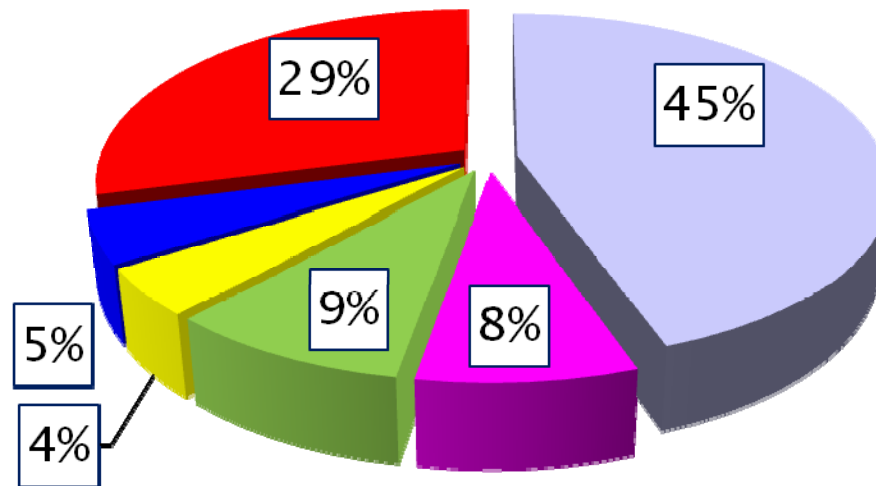
SIERRA SANDS UNIFIED SCHOOL DISTRICT

REVENUES SOURCES – TOTAL GOVERNMENTAL FUNDS FOR THE YEAR ENDED JUNE 30, 2011



SIERRA SANDS UNIFIED SCHOOL DISTRICT

EXPENDITURES – TOTAL GOVERNMENTAL FUNDS FOR THE YEAR ENDED JUNE 30, 2011

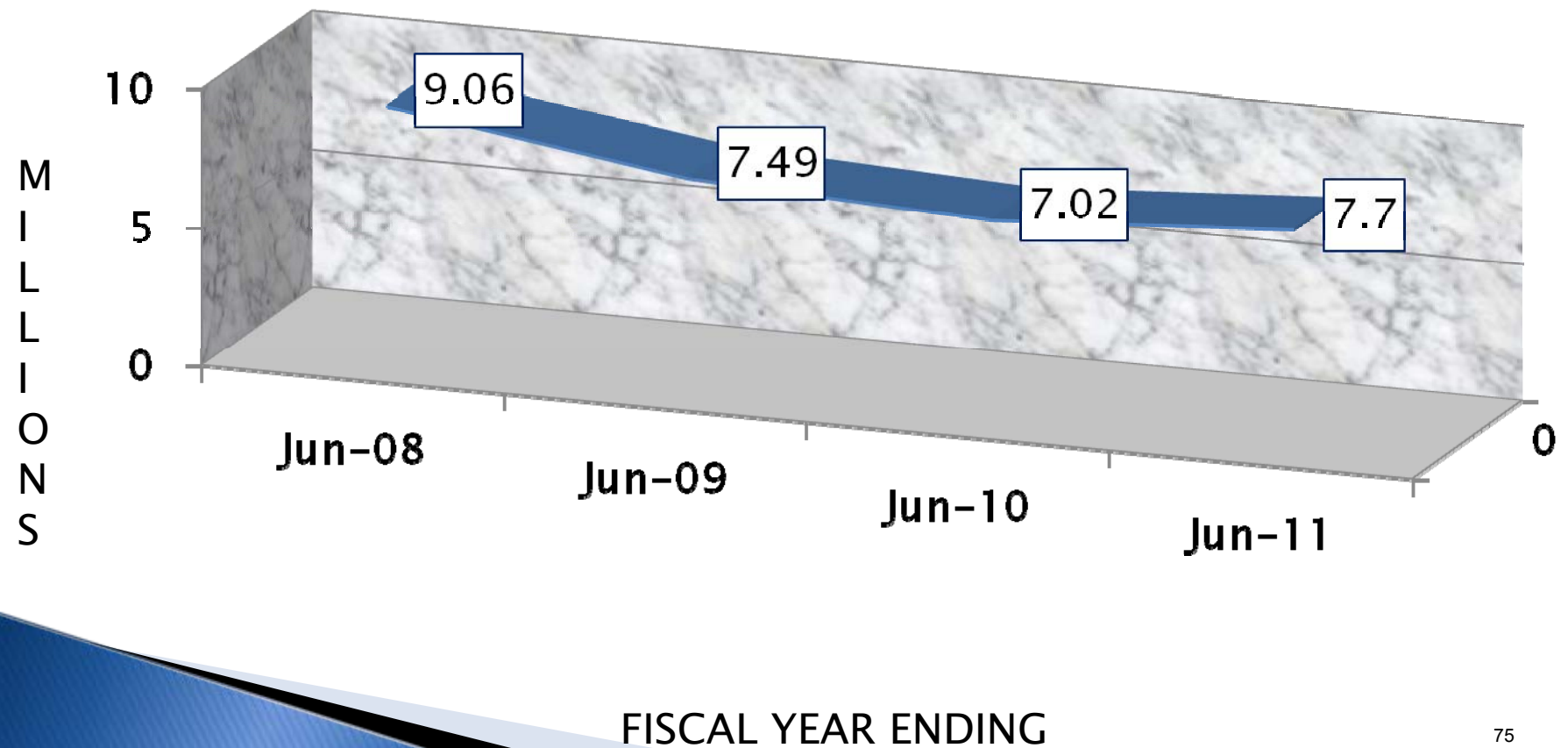


INSTRUCTION
PUPIL AND OTHER SERVICES
DEBT SERVICE

INSTRUCTION-RELATED SERVICES
GENERAL ADMINISTRATION
PLANT SERVICES

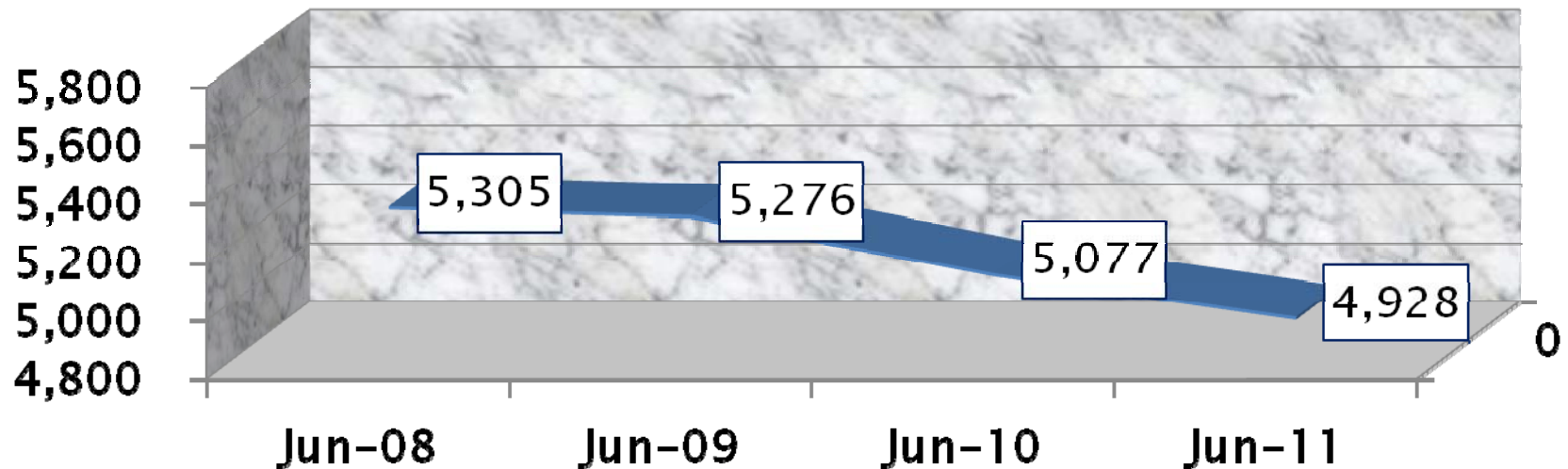
SIERRA SANDS UNIFIED SCHOOL DISTRICT

COMPARISON OF GENERAL FUND BALANCE



SIERRA SANDS UNIFIED SCHOOL DISTRICT

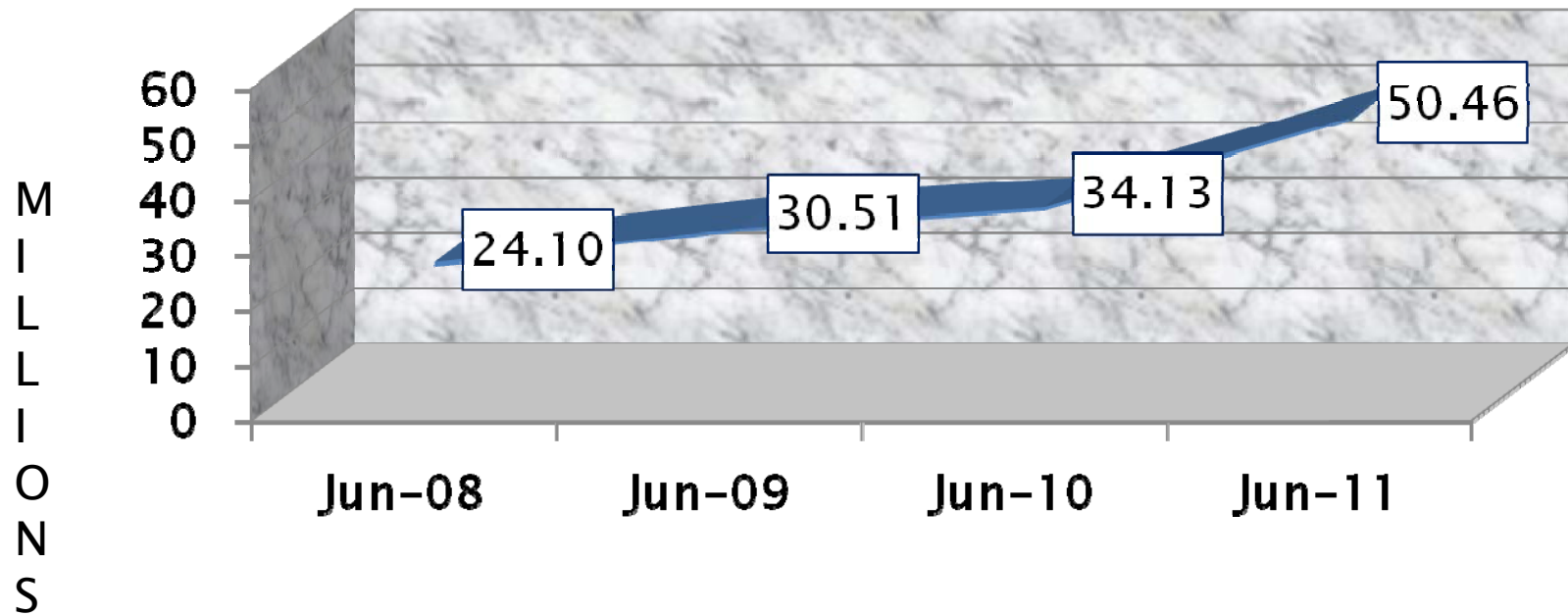
AVERAGE DAILY ATTENDANCE



FISCAL YEAR ENDING

SIERRA SANDS UNIFIED SCHOOL DISTRICT

GENERAL LONG TERM DEBT



FISCAL YEAR ENDING

12. CONSENT CALENDAR

12.1 Approval of “A” and “B” Warrant

CURRENT CONSIDERATIONS: “A” and “B” warrants released in December, 2011 are submitted for approval. “A” warrants totaled \$2,216,198.93. “B” warrants totaled \$878,569.03.

FINANCIAL IMPLICATIONS: Warrants were issued as stated.

SUPERINTENDENT’S RECOMMENDATION: Approve “A” and “B” warrants for December, 2011 as presented.

This list represents the "A" and "B" warrants released during the month of **DECEMBER 2011**
The "A" and "B" warrant registers are available in the business office for your review.

RECOMMENDED ACTION: Approve "A" and "B" warrants as presented.

"A" WARRANTS

<u>Type of Payroll</u>	<u>Amount</u>
End of month certificated	\$1,537,545.15
End of month classified	\$501,188.28
10th of month certificated	\$107,229.65
10th of month classified	\$70,235.85
Total "A" Warrants	\$2,216,198.93

"B" WARRANTS

<u>Register Number</u>	<u>Amount</u>
Batch 82	\$85,254.14
Batch 83	\$133,559.77
Batch 84	\$473,814.00
Batch 86	\$34,301.00
Batch 87	\$87,325.36
Batch 89	\$37,962.59
Batch 90	JANUARY
Batch 91	\$1,040.00
Batch 92	\$25,312.17
Batch 93	JANUARY
Batch 96	JANUARY
Batch 97	JANUARY
Batch 98	JANUARY
Total "B" Warrants	\$878,569.03

12. CONSENT CALENDAR

12.2 Adoption of Resolution #20 1112, Board Member Compensation for Absence Due to
Hardship According to Subdivision (c) of Education Code section 35120 (Covert)

BACKGROUND INFORMATION: Board Bylaw #9250 and Subdivision © of the Education Code Section 35120 specifies that members may be paid for meetings missed when the board, by resolution, finds that they were performing designated duties for the district at the time of the meeting or that they were absent because of illness, jury duty, or a hardship deemed acceptable by the board.

CURRENT CONSIDERATIONS: Board member Amy Covert was absent from the regular and special meetings of December 15, 2011, due to medical reasons.

FINANCIAL IMPLICATIONS: The maximum allowable compensation for a month is \$240.00 which is divided by the number of meetings attended. The board's budget includes this compensation.

SUPERINTENDENT'S RECOMMENDATION: As provided by board bylaws and education code, it is recommended that the board adopt Resolution #20 1112 authorizing board member compensation for Amy Covert for absence from the regular and special meetings of December 15, 2011, due to medical reasons.

BEFORE THE BOARD OF EDUCATION
OF THE
SIERRA SANDS UNIFIED SCHOOL DISTRICT

RESOLUTION #20 1112

RE: BOARD MEMBER COMPENSATION FOR ABSENCE DUE TO HARDSHIP

WHEREAS, in accordance with board bylaws, a resolution must be adopted in order to compensate a member of the Board of Education for absence from a meeting;

THEREFORE, BE IT RESOLVED that the Governing Board of the Sierra Sands Unified School District authorized payment of compensation Amy Covert for absences from the regular and special meetings of December 15, 2011 due to hardship for medical reasons.

PASSED AND ADOPTED this twelfth day of January, 2012, by the Governing Board of the Sierra Sands Unified School District by the following vote, to wit:

AYES:

NOES:

ABSENT:

SUPERINTENDENT/SECRETARY TO THE BOARD
SIERRA SANDS UNIFIED SCHOOL DISTRICT

12. CONSENT CALENDAR

12.3. Report to the Board on Solid Waste Hauling Services

BACKGROUND INFORMATION: In accordance with Public Resource Code 40059, at the August 18, 2011 board meeting, the district utilized Resolution # 4 1112 to authorize a short-term contract for solid waste services while it reevaluated the district needs and went for bid for a solid waste hauling contract. This action was precipitated by the fact that the solid waste hauling service arrangement that was in place was due to expire on September 2, 2011 and the outcome of service provision was uncertain at the time and likely to remain so by the expiration date. This necessitated a short-term contract for service while the district pursued the bid process.

CURRENT CONSIDERATIONS: The district has concluded a short-term contract with Benz Sanitation, Inc. The district has been pleased with the service provided.

FINANCIAL IMPLICATIONS: The district is in the process of evaluating its solid waste hauling service requirements and is also developing specifications so that it can publically request formal proposals for these services from all qualified providers.

SUPERINTENDENT'S RECOMMENDATION: There is no action required at this time. This item is provided for information only.

12. CONSENT CALENDAR

12.4 Approval of Recommendation for Expulsion, Expulsion Case #03 1112

BACKGROUND INFORMATION: Education code requires the board to take final action on recommendations for expulsion.

CURRENT CONSIDERATIONS: Board approval is requested for the following expulsion cases:

Expulsion Case # 03 1112: As recommended by an administrative hearing panel, student is expelled for the remainder of the fall 2011-12 semester and the spring semester, allowing the student to reapply for admission in August, 2012. During the period of expulsion, the student is referred to the Ridgecrest Learning Center.

FINANCIAL CONSIDERATIONS: None.

SUPERINTENDENT'S RECOMMENDATION: Approve the recommendation for expulsion, Expulsion Case #03 1112, as presented.