

SIERRA SANDS UNIFIED SCHOOL DISTRICT

**Board of Education
Regular Meeting**

**DECEMBER 15, 2011
Ridgecrest City Council Chambers
100 West California Avenue
*www.ssusd.org***

We, the members of the Board of Education of the Sierra Sands Unified School District, are committed to providing the highest quality education in a safe environment to all K-12 students. We believe the school shares with the family, church, and community the responsibility for developing life-long learners who are responsible, productive citizens.

A G E N D A

CALL TO ORDER AND PLEDGE TO THE FLAG

7:00 P.M.

Amy Covert
Judy Dietrichson
Bill Farris
Tim Johnson, Vice President/Clerk
Tom Pearl, President
Kurt Rockwell
Michael Scott
Student Member, Leah Ostermann

Joanna Rummer, Superintendent

MOMENT OF SILENCE

1. ADOPTION OF AGENDA

Welcome to a meeting of the Board of Education. Because we believe you share our concern for the education of the youth of our community, we appreciate and welcome your participation. Copies of the agenda, along with a procedural handout, are available on the wall at the back of the room to assist with your participation in the meeting.

2. APPROVAL OF MINUTES of the regular meeting of November 17, 2011

3. PROGRAMS AND PRESENTATIONS

“B” Mountain Foundation will present a check to the Board of Education of the Sierra Sands Unified School District as a donation to the CTE Building Fund.

4. PUBLIC HEARING

5. REPORTS AND COMMUNICATIONS

5.1 Student Member's Report

5.2 Reports from Members of the Board

5.3 Superintendent's Report

- Third Month Enrollment Report
- Other Items

5.4 Communications from the public

The board will provide time during the discussion of each agenda item for members of the public to comment. At this time, members of the public may address the board on an item not on the agenda. Comments should relate to items of public interest within the board's jurisdiction. The law prohibits the board from taking action on items not on the agenda. If appropriate, your comments will be referred to staff for response. When addressing the board, please state your name and address at the podium and limit your remarks to three minutes. In accordance with the board bylaws, the board will limit the total time for public input to 30 minutes. Those wishing to address the board beyond the 30-minute time limit may do so at the end of the scheduled meeting agenda.

6. EDUCATIONAL ADMINISTRATION

7. POLICY DEVELOPMENT AND REVIEW

7.1 Approval of Revisions to BP 6330, Independent Educational Evaluation

7.2 Adoption of BP/AR 1311, Community Relations, Civility Policy

8. PERSONNEL ADMINISTRATION

8.1 Certificated

Employment, resignation, retirement, leave of absence, change of status, termination

8.2 Classified

Employment, resignation, retirement, leave of absence, change of status, termination

9. GENERAL ADMINISTRATION

9.1 Gifts to the District

9.2 Approval to Submit a Request for Allowance of Attendance for Rand School in the Sierra Sands Unified School District Because of Emergency Conditions Due to Inclement Weather

9.3 Receive Information From 2010 Census and Discussion Regarding Possible Alternative Election System

10. CONSTRUCTION ADMINISTRATION

10.1 Report to the Board: Measure "A" and Other Construction Activities and Issues

11. BUSINESS ADMINISTRATION

11.1 First Interim Report

12. CONSENT CALENDAR

12.1 “A” & “B” Warrants

12.2 Report to the Board on Solid Waste Hauling Services

12.2 Approval for Recommendation of Expulsion, Expulsion Cases #02 1112 and #04 1112

13. FUTURE AGENDA

14. ORGANIZATION OF THE BOARD for the balance of 2010 through December 2011

14.1 Election of Board President

14.2 Election of Board Vice President/Clerk

14.3 Election of Board Representative and Alternate Representative to the Committee that Elects Members to the County Committee on School District Organization

14.4 Election of Board Representative to Meetings of the National Association of Federally Impacted Schools (NAFIS)

Following the organization of the board, the meeting of the board of education will temporarily adjourn to convene the annual meeting of the board of directors of the Inyo-Kern Schools Financing Authority. The regular meeting of the board of education will reconvene at the end of the board of directors meeting.

15. ADJOURNMENT

The next regular meeting of the Board of Education will be January 19, 2011.

Any materials required by law to be made available to the public prior to a meeting of the Board of Education of the Sierra Sands Unified School District can be inspected during normal business hours at the district office located at 113 Felspar, Ridgecrest, CA. These materials can also be viewed on the district's internet website at www.ssusd.org.

Note: Individuals who require special accommodation, including but not limited to an American sign language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent's Office at least two days before the meeting date.

SIERRA SANDS UNIFIED SCHOOL DISTRICT

Minutes of the Regular Meeting of the Board of Education

DATE OF MEETING: November 17, 2011

TIME OF MEETING: 7:00 p.m.

PLACE OF MEETING: Ridgecrest City Council Chambers
Additionally held at remote location, Rand School

MEMBERS PRESENT: Covert, Farris, Johnson, Pearl, Scott
Dietrichson attended meeting from Remote Location, Rand School
Student Member, Leah Ostermann

MEMBERS ABSENT: Rockwell

STAFF PRESENT: Joanna Rummer, Superintendent

PLEDGE OF ALLEGIANCE was recited in unison, led by student member Leah Ostermann

MOMENT OF SILENCE was observed.

1. ADOPTION OF AGENDA

The agenda was adopted by consensus as posted noting one order change allowing the student member's report to be heard directly following the moment of silence.

2. APPROVAL OF MINUTES

Hearing no comments, the minutes of the special and regular meetings of October 20, 2011 were adopted by consensus as written.

3. PROGRAMS AND PRESENTATIONS

Safe Harbor ELA 2011: Mrs. Christman, along with teachers Mrs. Hyatt and Mrs. John shared the teaching methods used in their focused ELA learning that they will now incorporate into their math program. Some of the practices and strategies included Unravel, reciprocal teaching, and cross age tutoring.

4. PUBLIC HEARING

5. REPORTS AND COMMUNICATIONS

5. REPORTS AND COMMUNICATIONS

5.1 Student Member's Report

Student member Ostermann reported the following:

Mesquite: Mesquite held a fun Halloween Carnival last month. A WASC visiting team came and met with students, staff, and community members to prepare their accreditation report. Mesquite had 45 students participate in the college preview tour.

Murray: Murray students sold \$18,000 worth of See's candy. Gate students had the opportunity to visit the Reagan Center. Murray continues to have the BHS football buddies help students on Fridays. ASB continues to promote the Rachel's Challenge by presenting this program to all new students at Murray.

James Monroe: James Monroe had 220 students on the honor roll! Students participated in the Spooky Music Night along with Murray and Burroughs students. Basketball tryouts have been held and congratulations to the new team. A winter dance will be held on December 2nd.

Burroughs: Last month was very busy for BHS with spirit days held all during homecoming week. Juniors took first place in the float building competition. BHS held the first annual alumni pancake breakfast and golf tournament. BHS drama students just completed the play called *Almost Maine*.

5.2 Reports from Members of the Board

Board Member Covert reported that she attended the WASC visit at Mesquite along with the Model School visit. Mrs. Covert also attended the Safe School webinar and the superintendent's council meeting.

5.3 Superintendent's Report

Mrs. Rummer reported on the second month enrollment report which shows we are down 170 students from this same time last year. Our music students from Burroughs performed at the Annual Winter County Trustees dinner and did an excellent job. Thank you to the students and Mr. Austin and Mr. Hatter for this performance. A Rotary visiting team from South Korea toured James Monroe school and met with some staff to observe teaching in the USA. Leapin Lizzard won a prestigious award for the STEM-after school program. Thank you to Mrs. French and Mrs. Hickie for this great program.

5.4 Communications

5.5 Comments from the public on items not on the agenda

6. EDUCATIONAL ADMINISTRATION

6.1 Appointment of Industry/ Business Members to Career Technical Advisory Committee

Motion was made to approve the appointment of members to the Career Technical Advisory Committee. COVERT/SCOTT

AYES: Covert, Dietrichson, Farris, Johnson, Pearl, Scott
ABSENT: Rockwell

6. EDUCATIONAL ADMINISTRATION (continued)

6.2 Approval of After School Education and Safety (ASES) Program Plan 2012-2015

Motion passed to approve the After School Education and Safety (ASES) Program Plan for 2012-2015. JOHNSON/COVERT

AYES: Covert, Dietrichson, Farris, Johnson, Pearl, Scott

ABSENT: Rockwell

7. POLICY DEVELOPMENT AND REVIEW

7.1 Presentation of Proposed BP/AR 1311, Community Relations, Civility Policy

This policy was presented as a first reading and required no action. It will be brought back to the board at the December meeting for approval.

7.2 Adoption of Revisions to BP 2210, Administrative Discretion Regarding Board Policy

Motion passed to approve revisions to BP 2210, Administrative Discretion Regarding Board Policy. COVERT/SCOTT

AYES: Covert, Dietrichson, Farris, Johnson, Pearl, Scott

ABSENT: Rockwell

8. PERSONNEL ADMINISTRATION

8.1 Certificated

Employment, resignation, retirement, leave of absence, change of status, termination

8.2 Classified

Employment, resignation, retirement, leave of absence, change of status, termination

Motion passed to adopt the personnel actions as presented. SCOTT/COVERT

AYES: Covert, Dietrichson, Farris, Johnson, Pearl, Scott

ABSENT: Rockwell

These actions are made a part of the minutes by reference and are filed in the Board Record Book

9. GENERAL ADMINISTRATION

9.1 Gifts to the District

Motion passed to accept donations of thirteen cases of paper valued at \$418.00 for use in the classrooms from the Rotary Club of China Lake, and \$250.00 from the Ridgecrest Musical Enrichment Society for the James Monroe choir. JOHNSON/COVERT

AYES: Covert, Dietrichson, Farris, Johnson, Pearl, Scott

ABSENT: Rockwell

9. GENERAL ADMINISTRATION (continued)

9.2 Authorization for Board Member Travel

Motion passed to approve the travel of Board Member Amy Covert to attend the NAFIS 8002 winter meeting in Georgia on January 7-8, 2012. JOHNSON/SCOTT

AYES: Covert, Dietrichson, Farris, Johnson, Pearl, Scott
ABSENT: Rockwell

9.3 Nominations for Representatives to the California School Boards Association (CSBA) Delegate Assembly

Motion was made to nominate Board Member Farris to serve as Representative to the California School Boards Association (CSBA). COVERT/JOHNSON

AYES: Covert, Dietrichson, Farris, Johnson, Pearl, Scott
ABSENT: Rockwell

9.4 Designation of Date and Time of the Organizational Meeting of the Board

Motion passed to designate December 15, 2011 at 7:00 p.m. as the date and time for the regular and organizational meeting of the board. The meeting will be conducted in the Ridgecrest City Council Chambers, 100 West California Avenue. SCOTT/COVERT

AYES: Covert, Dietrichson, Farris, Johnson, Pearl, Scott
ABSENT: Rockwell

10. CONSTRUCTION ADMINISTRATION

Mr. Auld briefed the board on the current construction projects. This was an informational item and needed no action.

11. BUSINESS ADMINISTRATION

The Sierra Sands Unified School District Board of Education temporarily adjourned the meeting and opened the meeting of the Inyo-Kern Schools Financing Authority at 7:55 p.m. and reconvened the regular meeting at 7:58 p.m.

12. CONSENT CALENDAR

Motion passed to adopt the consent calendar as presented. SCOTT/COVERT

AYES: Covert, Dietrichson, Farris, Johnson, Pearl, Scott
ABSENT: Rockwell

13. FUTURE AGENDA

14. ADJOURNMENT was at 8:05 p.m.

THE BOARD OF EDUCATION

Vice President/Clerk

Joanna Rummer, Secretary to Board

recorder: Alison Burson

**Sierra Sands Unified School District
Third Month Enrollment 2011-2012**

SCHOOL	11-12 %	10-11 %	K	1	2	3	4	5	6	7	8	9-12	SDC	11-12 TOTAL	10-11 TOTAL	CHANGE
FALLER	96.7%	96.4%	90	89	87	81	74	78						499	471	28
GATEWAY	96.1%	96.3%	79	78	78	68	61	64						428	469	-41
INYOKERN	94.7%	95.2%	36	38	25	31	27	34						191	200	-9
LAS FLORES	96.0%	96.0%	62	71	62	63	64	58						380	428	-48
PIERCE	94.4%	95.7%	63	50	58	49	54	58						332	344	-12
RAND	88.9%	96.8%	2	0	2	1								5	8	-3
RICHMOND ANNEX	93.3%	93.2%											100	100	88	12
RICHMOND	96.7%	95.3%	70	72	75	64	67	72						420	419	1
TOTAL K -5	95.9%	95.8%	402	398	387	357	347	364					100	2355	2427	-72
MONROE	95.6%	94.5%							154	164	151		23	492	537	-45
MURRAY	96.2%	95.5%							202	153	202		35	592	611	-19
TOTAL 6 -8	95.9%	95.0%							356	317	353		58	1084	1148	-64
BURROUGHS	95.9%	94.8%										1374	69	1443	1487	-44
MESQUITE	95%											125		125	138	-13
														0	0	0
TOTAL 9 - 12	95.5%	94.8%										1499	69	1568	1625	-57
11-12 TOTAL	95.9%		402	398	387	357	347	364	356	317	353	1499	227	5007	---	---
10-11 TOTAL		93.6%	385	455	390	370	372	363	337	377	380	1566	212		5200	---
CHANGE		2.30%	17	-57	-3	-13	-25	1	19	-60	-27	-67	15	---	---	-193

Elementary K - 5

Regular -

K 402 388

1 - 3 1142 1211

4 - 5 711 739

Special Education -

SDC 100 89

RSP 100 110

Middle 6-8

Regular 1026 1090

Special Education -

SDC 58 58

RSP 75 75

High School 9 - 12

Regular 1374 1424

Continuation 125 138

ROP 0

Special Education -

SDC 69 63

RSP 82 84

Adult 140 0

7. POLICY DEVELOPMENT

7.1 Approval of Revisions to BP 6330 Independent Educational Evaluation

BACKGROUND INFORMATION: Board policies and administrative regulations are periodically reviewed and recommendations are made for revision based upon guidance from legal counsel, changes in the law, and changes in district practice.

CURRENT CONSIDERATIONS: BP 6330 Independent Educational Evaluation was revised and the revisions approved by the board at the regular board meeting of October 20, 2011. This policy addresses the procedures under which students with disabilities are entitled to an independent educational evaluation at public expense. A parent has the right to an Independent Educational Evaluation at public expense if he/she disagrees with an evaluation completed by the district. This policy specifies the procedures and criteria that will be followed by the district and the parent when a request for such an evaluation is made. After board approval, the revised policy was submitted to the California Department of Education (CDE) for review. The CDE suggested changes that clarify the district's responsibilities in providing an Independent Educational Evaluation for Students with Disabilities.

FINANCIAL IMPLICATIONS: None

SUPERINTENDENT'S RECOMMENDATION: It is recommended that the Board approve the revisions to BP 6330 Independent Educational Evaluations as presented.

Students

INDEPENDENT EDUCATIONAL EVALUATIONS

This policy sets forth the procedures under which students with disabilities are entitled to an independent educational evaluation at public expense.

Definitions

“Independent educational evaluation” (IEE) means an evaluation conducted by a qualified examiner who is not employed by the Sierra Sands Unified School District.

“Public expense” means that the District either pays for the full cost of the evaluation or ensures that the evaluation is otherwise provided at no cost to the parent.

Policy and Procedure

A parent has the right to an IEE at public expense if he/she disagrees with an evaluation completed by the District subject to the procedures and criteria specified in this policy and all applicable laws. A parent must ~~indicate in writing to the District or~~ inform the District at an IEP meeting that:

1. The parent disagrees with the District’s evaluation; and
2. The parent is requesting an Independent Education Evaluation (IEE) at public expense.

Consideration of IEE Requests

The District may ask for the parent’s reason(s) for disagreeing with the District’s evaluation, but the parent is not required to provide those reasons. The District may offer to conduct another evaluation of its own with parental consent. If the parent does not agree to another District evaluation, the District must, without unnecessary delay, respond to the parent’s request by either ensuring that an IEE is provided at public expense or initiating a due process hearing in accordance with this policy to defend its evaluation.

A parent may only request one publicly funded IEE for each evaluation completed by the District with which the parent disagrees. Once the parent communicates his/her disagreement with the District’s evaluation and requests an IEE at public expense in writing or at an IEP meeting, the following procedures will be followed:

Students

INDEPENDENT EDUCATIONAL EVALUATIONS (continued)

~~1. The District's administrator responsible for special education will be notified.~~
~~2. The District will provide the parent with a copy of this policy, which includes the option for an alternative District examiner (Option A below) and options for an IEE at public expense (Options A, B, and C below):~~

- ~~A. A District staff member from another school~~
- ~~B. A staff member from another SELPA or~~
- ~~C. A private sector provider~~

~~3. The parent will inform the District, in writing, of his/her preferred option.~~
~~4. The District will determine whether it will initiate a due process hearing to establish the appropriateness of its evaluation or agree to provide an IEE.~~

~~The above procedures must be completed in a timely manner.~~

~~If the District agrees to provide an IEE:~~

~~1. An Assessment Planning Team (APT) will meet to develop an assessment plan that specifies the area in which the student will be evaluated and the individual who will complete the assessment. The parent is encouraged to participate in the APT. Within 15 calendar days of the decision to obtain an IEE, the District will send the parent an assessment plan for his/her review and consent.~~
~~2. Upon receipt of the signed written consent to assess, the District will arrange for the completion of the IEE.~~
~~3. The parent will be required to sign a release and exchange of information, between the IEE evaluator and the District.~~

If a parents request an Independent Educational Evaluation, the District will, without unnecessary delay:

- 1. Determine whether it will initiate a due process hearing to establish the appropriateness of its evaluation or agree to provide an IEE***
- 2. Provide information about where an IEE can be obtained and the LEA criteria applicable for Independent Educational Evaluation and***
- 3. Contract with a qualified individual to complete the evaluation***

The applicable criteria for an Independent Educational Evaluation includes information about the location of the evaluation, qualifications of the evaluators, where an Independent Educational Evaluation may be obtained, and the costs of the evaluations including allowable maximum charges for specific

Students

INDEPENDENT EDUCATIONAL EVALUATIONS (continued)

tests or types of evaluations unless there are unique circumstances to justify exceeding the allowable costs criteria. In such cases, costs must be determined and approved by the LEA prior to initiating the Independent Educational Evaluation.

If an Independent Educational Evaluation is at public expense, the criteria under which the evaluation is obtained, including the location of the evaluation and the qualifications of the examiner must be the same criteria that the LEA uses when it initiates an evaluation.

Except for the criteria described in this policy, the school district shall impose no other conditions related to obtaining an Independent Educational Evaluation at District Expense.

If the District initiates a hearing and the final decision is that the District's evaluation is appropriate, the parent still has the right to an independent educational evaluation, but not at public expense.

If the parent obtains an evaluation at private expense, the results of the evaluation:

1. Must be considered by the District, ~~if the evaluation meets District criteria~~, in any decision made with respect to the provision of FAPE to the student; and
2. May be presented as evidence at a due process hearing regarding that student.

~~If a hearing officer requests an IEE as part of a hearing, the cost of the evaluation must be at the hearing officer's expense.~~

Time Line Regarding Independent Educational Evaluation

~~In the interest of consistency between public and private evaluations, the parent is encouraged to choose an option for additional assessment offered by the District within 15 calendar days of receiving the options.~~

~~Within 15 days of receipt of parental consent to the District's assessment plan, the District will initiate a contract with the examiner selected by the parties. Prior to contracting with the examiner, the District will determine whether he/she is able to provide a written report for an IEP meeting within 60 days of the date of contracting for an evaluation.~~

Students

INDEPENDENT EDUCATIONAL EVALUATIONS (continued)

~~If the selected candidate cannot meet the timeline, the District will inform the parent and ask for agreement to an extension of time or selection of another person.~~

Agency Criteria

~~The criteria under which an IEE is obtained at public expense, including the location limitations for the evaluation, minimum qualifications of the examiner, cost containment criteria, must be consistent with the criteria set for in this policy and with the criteria the District uses when it initiates an evaluation.~~

~~If the District observed the student in conducting the evaluation with which the parent disagrees or if its procedures allow in-class observations, the independent examiner will be provided with an equivalent opportunity to observe the student in the current educational setting, and/or in the District's proposed setting, if applicable. This opportunity will also be provided if the parent obtains an evaluation at private expense. The District will define the nature and scope of an independent examiner's in-class observations consistent with the right to an equivalent opportunity to observe, but also consistent with its obligation to prevent unnecessary disruption in the class and to protect the privacy interests of other students. This may include, but is not limited to, identifying the time constraints of such observation, District personnel who will participate in the observation and restrictions on student/teacher interactions.~~

PROCEDURES

The following procedures will apply to all requests for Independent Educational Evaluations:

- 1. All Independent Educational Evaluations must conform to the requirements of Education Code 56320 et. Seq.***
- 2. Parents/guardians of students receiving special education services, as provided by the Individuals with Disabilities Education Improvement Act or suspected of having a disability requiring special education services may request that the LEA complete an evaluation or reevaluation of their child at any time. The LEA will respond to such request by initiating the special education evaluation process to review screening and performance information to determine if an evaluation or reevaluation is needed. IF the LEA determines that an evaluation is needed, one will be completed.***

Students

INDEPENDENT EDUCATIONAL EVALUATIONS (continued)

- If the LEA determines that an evaluation is not needed, parents will receive written notice of refusal to evaluate and be informed of the procedural safeguards available to parents/guardians and students.*
- 3. Parents/guardians may seek an Independent Educational Evaluation at public expense only when they are in disagreement with an evaluation completed by the LEA.*
 - 4. Parents/guardians are not required to notify the LEA that they are obtaining an Independent Educational Evaluation. However, if parent/guardians obtain an Independent Educational Evaluation and the LEA determines that the evaluation completed but the LEA was appropriate, or that the parent/guardian's evaluation did not meet LEA criteria, the parent/guardians will not be reimbursed the cost of the evaluation.*
 - 5. When parents/guardians request payment for an Independent Educational Evaluation that has already been completed, the director of special education will be notified. Parents/guardians will be provided a copy of the SELPA policy containing the criteria for Independent Educational Evaluations. A determination will be made as to whether the LEA will initiate formal due process to establish the appropriateness of its evaluation or proceed with consideration of the LEA's obligation for payment of the Independent Educational Evaluation*
 - 6. Before the district LEA proceeds with consideration of the request for payment of the Independent Educational Evaluation, the LEA criteria for the locations of the evaluator(s), the minimum qualification of the evaluator(s), the costs of the evaluation, and use of approved assessment instruments must be met.*
 - 7. If the LEA agrees to purchase an Independent Educational Evaluation, an assessment plan will be developed which specifies those areas to be evaluated and who will complete each assessment. Notice or intent to evaluate will be provided and the LEA will arrange for the completion of the Independent Educational Evaluation. Parents/guardians will be required to sign consent to reevaluate and appropriate releases to exchange information between the independent evaluator(s) and the LEA.*
 - 8. The Independent Evaluator must review all relevant educational records. Consistent with EC Section 56329 (b), if the assessment of the student included an observation of the pupil in conducting its assessment, or its assessment procedures make it permissible to have in-class observations of a pupil, an equivalent opportunity shall apply to an independent educational assessment of the pupil in the pupil's*

Students

INDEPENDENT EDUCATIONAL EVALUATIONS (continued)

current educational placement and setting, if any, proposed by the public education agency, regardless of whether the independent education assessment is initiated before or after the filing of a due process hearing proceeding. In addition, evaluators are encouraged to make additional contacts with other involved general and special education teachers and related science providers.

- 9. The evaluator must be permitted to directly communicate and share information with members of the IEP team, the LEA's special education director, and the director's designees. The evaluator must also release the assessments and results, including any parent and teacher questionnaires, to members of the IEP team, the LEA's special education director, and the director's designees.***
- 10. The LEA shall be entitled to inspect and obtain copies of the evaluator's records as noted in #8 above, including any records created by third parties. However, those records will not be deemed accessible to LEA personnel other than on a "need to know" basis, unless and until the LEA must exercise its right to share copies of these records in a legal proceeding.***
- 11. Independent evaluations shall be performed within a geographical radius not to exceed 300 miles. Evaluators outside of this area will be approved only on an exceptional basis, providing parents can demonstrate the necessity of using personnel outside of the specified area.***

Location Limitations for Evaluators

~~Evaluators must be located within Kern County, Lancaster, or Palmdale. Evaluators outside of this area will be approved only on an exceptional basis, providing that the parent can demonstrate the necessity of using personnel outside the specified area. Any expenses beyond the evaluation (e.g., food, lodging, transportation, etc.) are not covered by the District in the cost of the IEE.~~

(insert chart)

Minimum Qualifications for Evaluators

Evaluators with credentials other than those listed below will not be approved unless the parent can demonstrate the appropriateness of using an evaluator meeting other qualifications. (Cal. Educ. Code § 56320(b)(3).)

Type of Assessment	Qualifications
Academic Achievement	Credentialed Special Education Teacher School Psychologist Licensed Educational Psychologist
Adaptive Behavior	Credentialed Special Education Teacher School Psychologist Licensed Psychologist
Assistive Technology	Credentialed or Licensed Speech/Language Pathologist Credentialed Assistive Technology Specialist Credentialed Special Education Teacher
Auditory Acuity	Licensed Educational Audiologist Licensed or Credentialed Speech/Language Pathologist
Auditory Perception (Central Auditory Processing)	Licensed or Credentialed Speech/Language Pathologist
Behavioral	Credentialed Special Education Teacher School Psychologist Licensed Psychiatrist Licensed Psychologist
Cognitive	Licensed Psychologist School Psychologist
Health (including neurological)	Licensed Physician Nurse
Motor	Licensed Physical Therapist Registered Occupational Therapist Credentialed Teacher of the Physically Impaired Adaptive Physical Education Teacher
Occupational Therapy	Licensed Occupational Therapist
Speech and Language	Credentialed or Licensed Speech/Language Pathologist
Social/Emotional	School Psychologist Licensed Psychiatrist Licensed Psychologist
Visual Acuity/Developmental Vision	Licensed Ophthalmologist Optometrist
Functional Vision	Credentialed Teacher of the Visually Impaired
Vision Perception	Credentialed Special Education Teacher School Psychologist
Transition	Credentialed Special Education Teacher

Students

INDEPENDENT EDUCATIONAL EVALUATIONS (continued)

Cost Containment Criteria For Evaluations

The cost of an IEE shall be comparable to those costs the District incurs when it uses its own employees or contractors to perform similar assessment. Costs **may** include: observations, administration and scoring of tests, report writing, and attendance in person or by phone at an IEP meeting. Reimbursement will be in an amount no greater than the actual cost to the parent **or the maximum cost identified below (whichever is more)**, and will be subject to proof of payment.

Maximum costs for all Independent Educational Evaluations are calculated by considering time required for the assessment and the appropriate District employee hourly rate. Costs above these amounts will not be approved unless the parent can demonstrate that such costs reflect unique circumstances justifying the selection of an evaluator whose fees fall outside these criteria.

~~The cost of a psycho educational IEE shall not exceed \$3,000. The cost of a speech and language, occupational therapy, and/or adaptive physical education shall not exceed \$2,000. The cost of other types of IEE's will be considered on a case-by-case basis. Guidelines for all IEE costs are calculated by considering the time required for the assessment and the appropriate district employee hourly rate. Costs above these amounts will not be approved unless the parent can demonstrate that such costs reflect unique circumstances justifying the selection of an evaluator whose fees fall outside these criteria. The district will not necessarily fund the attendance of the assessor at the IEP team meeting convened to consider the IEE.~~

~~When insurance will cover all or part of the costs of the IEE, the district will request that the parent voluntarily have his/her insurance pay the IEE costs covered by his/her insurance. However, a parent will not be asked to have insurance cover the IEE costs if such action would result in a financial cost to the parent including, but not limited to the following:~~

- ~~1. A decrease in available lifetime coverage or any other benefit under an insurance policy;~~
- ~~2. An increase in premiums or the discontinuance of the policy; or~~
- ~~3. An out of pocket expense, such as payment of a deductible amount incurred in filing a claim, unless the parent is willing to have the district reimburse for the amount of the deductible.~~

Students

INDEPENDENT EDUCATIONAL EVALUATIONS (continued)

As part of the contracted evaluation, independent evaluators must:

1. Provide protocols of all the assessments; and
2. Provide a written report prior to the IEP ~~team~~ meeting; **and**
- 3: attend IEP meetings.**

Independent evaluators must agree to release their ~~assessment information~~ **written evaluations** and results (**as listed above**) to the **school** district prior to receipt of payment for services. The results of the IEE will be considered in the determination of eligibility, program decisions, and placement of the student with disabilities as required by the Individuals with Disabilities Education Act.

Legal Authority

Education Code

56320 et. Seq: Assessment criteria for assessments and evaluations of students for special education services.

56329 Notice to parents or guardians; independent educational assessments; hearings; proposals for publicly financed nonpublic placements

56506 (c) Due process rights of pupil and parent

CALIFORNIA CODE OF REGULATIONS, TITLE 5

3022 Assessment Plan

UNITED STATES CODE, TITLE 20

1414 (a)-(c) Evaluations and re-evaluations

1415 (b) (1) **Right to independent educational evaluations**

CODE OF FEDERAL REGULATIONS, TITLE 34

300.502 Independent Educational Evaluation

300.300 Parent Consent-Evaluation

300.304-306 Procedures for evaluations and determination of eligibility

Policy

SIERRA SANDS UNIFIED SCHOOL DISTRICT

adopted: ~~October 20, 2011~~ **December 15, 2011**

Ridgecrest, California

7. POLICY DEVELOPMENT

7.2 Adoption of BP/AR 1311, Community Relations, Civility Policy

BACKGROUND INFORMATION: A revision to BP 1311, Community Relations, Civility Policy was presented to the board at the regular meeting of November 17, 2011. The proposed revision is brought back to the board at this time for a second reading and recommendation for adoption.

Board policies and administrative regulations are periodically reviewed and recommendations are made for revisions or additions based upon guidance from the California School Board Association (CSBA) policy service, changes in the law, and changes in district practice.

CURRENT CONSIDERATIONS: In reviewing board policies regarding community relations, staff discovered that the district's board policies do not contain a policy delineating the board's expectations of appropriate behavior from staff, parents, and members of the public while on school grounds or at official school functions.

Board Policy 1311 and its accompanying administrative regulations promote mutual respect, civility, and orderly conduct among district employees, parents, and the public. This policy is not intended to deprive any person or his/her right to freedom of expression, but only to maintain, to the extent possible and reasonable, a safe, harassment-free work place for our students and staff. In the interest of presenting district employees as positive role models to the students of this district as well as the community, Sierra Sands Unified School District encourages positive communication, and discourages volatile, hostile, or aggressive actions.

FINANCIAL IMPLICATIONS: None

SUPERINTENDENT'S RECOMMENDATION: It is recommended that the board adopt BP 1311, Community Relations, Civility, as presented. The administrative regulations and exhibits are provided as information only.

Community Relations

Civility Policy

The Board of Education believes that the Sierra Sands District staff will treat all community members with respect and will expect the same in return. The district is committed to maintaining orderly educational and administrative processes in keeping schools and administrative offices free from disruptions and preventing unauthorized persons from entering school/district grounds.

This policy promotes mutual respect, civility, and orderly conduct among district employees, parents, and the public. This policy is not intended to deprive any person of his/her right to freedom of expression, but only to maintain, to the extent possible and reasonable, a safe, harassment-free work place for our students and staff. In the interest of presenting district employees as positive role models to the children of this district as well as the community, SSUSD encourages positive communication, and discourages volatile, hostile, or aggressive actions. The district seeks public cooperation with this endeavor.

(cf. 0410. - Recognition of Human Diversity)

Disruptions

1. Any individual who disrupts or threatens to disrupt school/office operations; threatens the health and safety of students or staff, willfully causes property damage; uses loud and/or offensive language, which would provoke a violent reaction; displays argumentative, demeaning and/or insulting behavior at meetings towards other participants; or who has otherwise established a continued pattern of unauthorized entry on school district property, will be directed to leave school or school district property promptly by the superintendent or designee.

2. If any member of the public uses obscenities or speaks in a demanding, loud, insulting, and/or demeaning manner, the administrator or employee to whom the remarks are directed will calmly and politely admonish the speaker to communicate civilly. If corrective action is not taken by the abusing party, the district employee will verbally notify the abusing party that the meeting, conference, or telephone conversation is terminated, and if the meeting or conference is on district premises, the offending person will be directed to leave promptly.

Community Relations

Civility Policy

3. When an individual is directed to leave under such Paragraph 1 or 2 circumstances, the superintendent or designee shall inform the person that he/she will be guilty of a misdemeanor in accordance with California Education Code 44811 and Penal Codes 415.5 and 626.7 if he/she reenters any district facility within 30 days after being directed to leave, or within seven days if the person is a parent/guardian of a student attending that school. If an individual refuses to leave upon request or returns before the applicable period of time, the superintendent or designee may notify law enforcement officials. An Incident Report (copy attached) should be completed for the situations as set forth in paragraphs 1 and 2. (Exhibit 1311)

(cf. 5146 - Campus Disturbance)

(cf. 5146(c) - Disturbing the Peace)

(cf. 9323 - Meeting Conduct)

Safety and Security

4. When violence is directed against an employee, or theft against property, employees shall promptly report the occurrence to their principal or supervisor and complete an Incident Report. Employees and supervisors should complete an Incident Report and report to law enforcement any attack, assault, or threat made against them on school/district premises or at school/district-sponsored activities.

5. An employee whose person or property is injured or damaged by willful misconduct of a student, may ask the district to pursue legal action against the student or the student's parent/guardian.

Documentation

6. When it is determined by staff that a member of the public is in the process of violating the provisions of this policy, an effort should be made by staff to provide a written copy of this policy, including applicable code provisions, at the time of the occurrence. The employee will immediately notify his/her supervisor and provide a written report of the incident on the attached form.

Community Relations

Civility Policy

Legal Reference:

EDUCATION CODE

32210 Disturbing School

44014 Assault on Personnel

44810 Person on School Grounds

44811 Insults and Abuses

PENAL CODE

243.5 Arrest on School Grounds

415.5 Fighting on School Grounds

626.8 Entry of School by Person Not on Lawful Business

627.7 Refusal to Leave School Grounds

Policy

Adopted: December 15, 2011

SIERRA SANDS UNIFIED SCHOOL DISTRICT

Ridgecrest, California

Community Relations

Civility Policy

In order to keep schools and administrative offices free from disruptions and to prevent unauthorized individuals from entering school or district grounds, procedures will be established to support a safe work place for students and staff. The intent of these procedures will be to promote mutual respect, civility, and orderly conduct among district employees, parents, and the public.

Disruptions

- 1. Members of the public who use obscenities or speak in a loud, argumentative, insulting, and/or demeaning manner will be calmly and politely reminded by district employees to communicate in a civil manner.*
- 2. Members of the public who continue to speak in a demeaning manner will be politely notified that the meeting, conference, or telephone conversation is terminated. If the meeting or conference is on district property, the offending person will be directed to leave the premises.*
- 3. The employee(s) involved in this situation will notify the site administrator of the situation.*
- 4. Any individual who*
 - a. disrupts or threatens to disrupt school/office operations*
 - b. threatens school/office operations*
 - c. threatens the health and safety of students or staff*
 - d. willfully causes property damage*
 - e. uses loud and/or offensive language, which would provoke a violent reaction*
 - f. disrupts meetings by being argumentative, insulting, or demeaning to other participants.*
 - g. has established a continued pattern of unauthorized entry on district property will be directed to leave district property by the school or district office administration.*

Community Relations

Civility Policy

5. A written report will be filed and faxed to the Assistant Superintendent of Human Resources within 24 hours of the incident.

6. If an individual refuses to leave upon request, the site or district office administrator may contact law enforcement officials. The superintendent or designee will be immediately notified if this occurs.

7. The superintendent or designee will inform the individual removed from district property that he/she will be guilty of a misdemeanor in accordance with California Education Code 44811 and Penal Code 415.5 and 626.7 if he/she reenters any district facility within 30 days after being directed to leave or within 7 days if the person is a parent/guardian of a student attending that school.

8. Employees will immediately report to site or district office administration any violence directed against the employee or an incident of property theft.

9. Law enforcement will be contacted by site or district office administration to report any attack, assault or threat made against an employee while on district premises or at district-sponsored activities.

10. An effort will be made to provide the public with a copy of the Civility Policy if a violation of this policy occurs.

Regulation

Approved: December 15, 2011

SIERRA SANDS UNIFIED SCHOOL DISTRICT

Ridgecrest, CA 93555

8. PERSONNEL ADMINISTRATION

8.1 CERTIFICATED PERSONNEL

8.11 RESIGNATION, TERMINATION*, SEPARATION**, RETIREMENT***

8.12 LEAVE OF ABSENCE

8.13 EMPLOYMENT

8.14 CHANGE OF STATUS

RECOMMENDED ACTION: To approve certificated personnel actions as presented.

8.2 CLASSIFIED PERSONNEL

8.21 RESIGNATION, TERMINATION*, SEPARATION**, RETIREMENT***

8.22 LEAVE OF ABSENCE

8.23 EMPLOYMENT

8.24 CHANGE OF STATUS

RECOMMENDED ACTION: To approve classified personnel actions as presented.

8. PERSONNEL ADMINISTRATION

8.1 CERTIFICATED PERSONNEL

8.11 RESIGNATION, TERMINATION*, SEPARATION**, RETIREMENT***

8.12 LEAVE OF ABSENCE

8.13 EMPLOYMENT

Substitute Teachers for 11-12 year
Jamie Gallagher

8.14 CHANGE OF STATUS

8. PERSONNEL ADMINISTRATION

8.2 CLASSIFIED PERSONNEL

8.21 RESIGNATION, TERMINATION*, SEPARATION**, RETIREMENT***

Katherine Klaus
2 hr. Noon Duty Supervisor – Murray
Effective 11-18-2011

Cheryl Nalley***
8 hr Registrar II – Burroughs
Effective 01-20-2012

8.22 LEAVE OF ABSENCE

8.23 EMPLOYMENT

Tari Brightwell
1.5 hr. Noon Duty Supervisor – Richmond
Effective 11-29-2011

William Folden
2 hr. Noon Duty Supervisor-Murray
Effective 11-28-2011

Student Food Service Workers for the 2011-2012 School Year
Alexis Byrd
Erick Romero

Student Workability Workers for the 2011-2012 School Year
Rachelle Samuels

Classified Substitutes for the 2011-2012 School Year
Derrick Billings
Nancy Branum
Lisa Rouse

8. PERSONNEL ADMINISTRATION

8.2 CLASSIFIED PERSONNEL

8.24 CHANGE OF STATUS

Maria Josephson

From: .5 hr. Transportation Monitor – Transportation

To: 1.25 hr. Transportation Monitor – Transportation

Effective 11-28-11

Catherine Sanders

From: 1 hr. Transportation Monitor – Transportation

To: 1.5 hr. Transportation Monitor – Transportation

Effective 11-28-11

Ben Shaw

From: Head Custodian II – Burroughs

To: Head Custodian – Burroughs

Effective 01-01-2012

9. GENERAL ADMINISTRATION

9.1 Gifts to the District

CURRENT CONSIDERATIONS: The following donations have been received: From the STEM Grant of the ITEA China Lake Chapter, \$2,940.80 was received for Murray, \$2,500.00 was received for James Monroe, \$8,225.00 was received for Mr Ostermann's class at Burroughs, and \$4,791.00 was received for Mr. Cosner's class at Burroughs. The Kern County School Boards Association donated \$300.00 to the Burroughs Music Program, and Altrusa donated 7 soccer balls valued at \$106.18 to the Pierce soccer team.

FINANCIAL IMPLICATIONS: Donations provide support to the district and have a positive financial impact.

SUPERINTENDENT'S RECOMMENDATION: Accept the gift as described and send appropriate letter of appreciation.

9. GENERAL ADMINISTRATION

9.2 Approval to Submit a Request for Allowance of Attendance for Rand Elementary School in the Sierra Sands Unified School District Because of Emergency Conditions Due to an Unplanned Power Outage

BACKGROUND INFORMATION: When a district or school is prevented from maintaining the required number of minutes or days of attendance as prescribed by education code due to emergency conditions, the district may apply to the California Department of Education for allowance of attendance and instructional time credit with documentation of the emergency conditions by affidavits of the members of the governing board of the district and the county superintendent of schools.

CURRENT CONSIDERATIONS: On November 18, 2011, Rand Elementary School in the Sierra Sands Unified School District was closed due to an unplanned power outage. Sections 41422 and 46392 of the California Education Code provide for the crediting of attendance when the average daily attendance has been materially decreased because of an emergency condition. In order to receive attendance credit for this loss of instructional time, the district has prepared and wishes to submit a request for allowance of attendance to be submitted to the California Department of Education. The County Superintendent of Schools will support the district in this request.

FINANCIAL IMPLICATIONS: If approved, the district will be held harmless from revenue loss that would result from loss of ADA or instructional time during this emergency situation.

SUPERINTENDENT'S RECOMMENDATION: It is recommended that the board approve submission of the Request for Allowance of Attendance Because of Emergency Conditions to the California Department of Education for Rand Elementary School in the Sierra Sands Unified School District on November 18, 2011, as a result of emergency conditions due to an unplanned power outage.

**REQUEST FOR ALLOWANCE OF ATTENDANCE
BECAUSE OF EMERGENCY CONDITIONS
Form J-13A (Rev. 01-05)**

School District (or Charter School) Name: Sierra Sands Unified School District
School District (or Charter School) Address: 113 Felspar Street, Ridgecrest, CA 93555
County-District Code: 15-73742
County Name: Kern

This form replaces the Form J-13A (Rev. 4-90) and should be used to obtain approval of attendance and instructional time credit under one or more of the following conditions:

- When one or more schools were closed because of conditions described in *Education Code* Section 41422
- When one or more schools were kept open but experienced a material decrease in attendance because of conditions described in *Education Code* Section 46392
- When attendance records have been lost or destroyed as described in *Education Code* Section 46391

Approved credit for instructional time may be used in conjunction with regular instructional days to satisfy the requirements of *Education Code* Section 37202 (equal length of instructional time among schools within a district).

A separate form should be submitted for each emergency event, but credit may be requested for more than one school and under one or more of the foregoing conditions on the same form. Each separate form must include the affidavit of the governing board members and the county superintendent before it can be approved by the State Superintendent of Public Instruction.

The original form (with the board members' affidavit) and two copies should be filed with the county superintendent of schools. If the county superintendent approves the request, he or she should execute the affidavit certifying that approval and forward all pages of the original and one copy of the form to:

Office of Principal Apportionment and Special Education
School Fiscal Services Division
California Department of Education
1430 N Street, Suite 3800
Sacramento, CA 95814

This form consists of five preprinted pages. Pages 1 and 5 (5C for charter schools) must accompany all submissions. Page 4 (Lost or Destroyed Attendance Records) will not need to be submitted by most

districts. Multiple copies of Pages 2 and/or 3 may have to be submitted when claims are made on a school-by-school basis.

California Department of Education

Form J-13A

SCHOOL CLOSURE

Nature of Emergency (describe): On Friday, November 18, 2011 the power went out at Rand Elementary school at approximately 7:57 a.m. The unplanned outage affected 1,881 customers including Rand school. Reports from SCE (Southern California Edison) indicate the cause of the outage was due to wind. Based upon the notes in the outage management system from SCE, all repairs were completed on November 18, 2011 at approximately 5:07 p.m.

Name of School(s): Rand Elementary School
(if request covers all schools, write "all schools")

School Code(s): 15-73742-6009971

We request that apportionments be maintained and instructional time credited for the above named school(s) without regard to the fact that the school(s) were closed on (dates):

Friday, November 18, 2011

because of the described emergency. Approval of this request authorizes the local educational agency to disregard these days in the computation of average daily attendance (ADA) (per Section 41422) and obtain credit for instructional time for the days and the instructional minutes that would have been regularly offered on those days pursuant to *Education Code* Section 46200, et seq.

If the school closure resulted from a power outage or impassable roads caused by inclement weather, state the number of school closure days for the same conditions in each of the last five years:

Rand Elementary was closed on December 18, 2008 as a result of impassable roads caused by inclement weather. A J-13A form was submitted and approved for this school closure.

The school closure on Friday, November 18, 2011 was a result of an unplanned power outage that affected Rand Elementary school, along with 1,881 SCE customers, from 7:57 a.m. to 5:07 p.m.

MATERIAL DECREASE

Nature of Emergency (describe):

Name of School:
(if request covers all schools, write "all schools")

School Code(s):

We request the substitution of estimated days of attendance for actual days of attendance in accordance with the provisions of Section 46392. Approval of this request will authorize use of the estimated days of attendance in the computation of apportionments for the foregoing school(s) for (dates) _____ during which school attendance was materially decreased because of the described emergency.

Estimated attendance for each day (October or May ADA): _____ students per day.
Estimated daily attendance multiplied by number of days of material decrease, yields _____ days of attendance requested.

State method of determining estimated daily attendance (October or May ADA):
ADA for school month beginning on _____, 2____ and ending on _____, 2____.

Actual apportionable attendance for days of material decrease:

Site	Date	Actual Attendance
------	------	-------------------

LOST OR DESTROYED ATTENDANCE RECORDS

We request the use of estimated attendance in lieu of attendance that cannot be verified because of the loss or destruction of attendance records. This request is made in accordance with Section 46391. The entire period covered by the lost or destroyed records commences with _____, 2____, up to and including, _____, 2____.

Describe circumstances and extent of records loss or destruction:

Describe how it is proposed to reconstruct attendance records or estimate attendance in the absence of records:

AFFIDAVIT OF GOVERNING BOARD MEMBERS

We, members constituting a majority of the governing board of the Sierra Sands Unified school district, hereby swear (or affirm) that the foregoing statements are true and are based on official district records.

<u>Thomas Pearl, Board President</u>	<u></u>
<u>Amy Covert</u>	<u></u>
<u>Judy Dietrichson</u>	<u></u>
<u>William Farris</u>	<u></u>
<u>Timothy Johnson</u>	<u></u>
<u>Kurt Rockwell</u>	<u></u>
<u>Michael Scott</u>	<u></u>
Printed Names	Signatures

At least a majority of the members of the governing board shall execute this affidavit.

Subscribed and sworn (or affirmed) before me, this ____ day of _____, 2011.

Signature, Title _____

of _____ Kern _____ County, California

Contact/Individual responsible for preparing this form:

Name: Shirley Kennedy Title: Assistant Superintendent

Phone: 760-499-1640 Fax : 760-375-1959 E-mail: skennedy@ssusd.org

AFFIDAVIT OF COUNTY SUPERINTENDENT OF SCHOOLS

The information and statements contained in the foregoing request are true and correct to the best of my knowledge and belief.

Signature, County Superintendent of Schools _____

Date: _____

Subscribed and sworn (or affirmed) before me, this ____ day of _____, 2 ____.

Signature, Title _____

of _____ County, California

Contact/Individual responsible for preparing this form:

Name: _____ Title: _____

Phone: _____ Fax : _____ E-mail: _____

AFFIDAVIT OF CHARTER SCHOOL GOVERNING BOARD MEMBERS

We, members constituting a majority of the governing board of the _____
 _____ charter school, hereby swear (or affirm) that the foregoing
 statements are true and are based on official district records.

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Printed Names Signatures

At least a majority of the members of the governing board shall execute this affidavit.

Subscribed and sworn (or affirmed) before me, this ____ day of _____, 2____.
 Signature, Title _____
 of _____ County, California

Contact/Individual responsible for preparing this form:

Name: _____ Title: _____
 Phone: _____ Fax : _____ E-mail: _____

Approval by Superintendent of Authorized Local Educational Agency (LEA)

Signature, Title _____
 of _____ (LEA).

AFFIDAVIT OF COUNTY SUPERINTENDENT OF SCHOOLS

The information and statements contained in the foregoing request are true and correct
 to the best of my knowledge and belief.

Signature, County Superintendent of Schools _____
 Date: _____

Subscribed and sworn (or affirmed) before me, this ____ day of _____, 2____.
 Signature, Title _____
 of _____ County, California

Contact/Individual responsible for preparing this form:

Name: _____ Title: _____
 Phone: _____ Fax : _____ E-mail: _____

9. GENERAL ADMINISTRATION

9.3 Receive Information From 2010 Census and Discussion Regarding Possible Alternative Election System

BACKGROUND INFORMATION: Currently the Sierra Sands Unified School District governing board members are elected by the registered voters of the entire school district in an “at-large” election system. Under the California Voting Rights Act, Elections Code sections 14025-14032, at-large election systems can be subject to challenge if it can be demonstrated that they result in barriers for minority voters to elect their preferred candidates. This has resulted in litigation against school districts and other public entities which has proven extremely costly.

CURRENT CONSIDERATIONS: No one has demanded that the Sierra Sands Unified School District change its method of election. However, the governing board passed Resolution #8 1011, calling for the Superintendent or designee to monitor and obtain the result of the 2010 Census and report them to the Board of Trustees for evaluation to address all concerns and goals as they relate to any possible change in the District’s electoral system. Legal counsel will present information from the 2010 Census and related demographics data so that the board can discuss the advantages and disadvantages of the current at-large election system versus an alternative system. Following this discussion, further action may be recommended for a later board meeting.

FINANCIAL IMPLICATIONS: If the District ultimately determines that a change in election systems is appropriate, the District will incur expenses to obtain demographic and other data to design appropriate trustee areas (these costs will recur every 10 years following the release of new census data). In addition, some increase in election costs will result from the need to create multiple ballots.

2010 Census and Related Data Profile						
ID_Num	0636800					
Name	Sierra Sands Unified School District					
Total Population	Sum	Pct		Registered Voters	Sum	Pct
Population	35,267			reg10g_tot	18,234	
Hispanic Origin	5,700	16.2%		reg10g_HISPTOT	1,202	6.6%
NH_Wht	25,352	71.9%		reg10g_KORTOT	27	0.1%
NH_DOJ_Blk	1,372	3.9%		reg10g_JPNTOT	32	0.2%
NH_DOJ_Ind	695	2.0%		reg10g_CHITOT	66	0.4%
NH_DOJ_Asn	1,661	4.7%		reg10g_INDTOT	46	0.3%
NH_DOJ_Hwn	201	0.6%		reg10g_VIETTOT	49	0.3%
NH_DOJ_Oth	75	0.2%		reg10g_ASNTOT	220	1.2%
NH_DOJ_OthMR	211	0.6%		reg10g_ASNTOT+FILTOT	329	1.8%
				reg10g_FILTOT	109	0.6%
Voting Age Population						
18+_Pop	26,200			Voter Turnout		
18+_AP_Wht	22,377	85.4%		vote10g_TOT	11,863	
18+_AP_Blk	1,018	3.9%		vote10g_HISPTOT	610	5.1%
18+_AP_Ind	716	2.7%		vote10g_KORTOT	19	0.2%
18+_AP_Asn	1,317	5.0%		vote10g_JPNTOT	28	0.2%
18+_AP_Hwn	183	0.7%		vote10g_CHITOT	38	0.3%
18+_AP_Oth	1,570	6.0%		vote10g_INDTOT	23	0.2%
H18+_Pop	3,381	12.9%		vote10g_VIETTOT	29	0.2%
NH18+_Wht	19,948	76.1%		vote10g_ASNTOT	137	1.2%
NH18+_DOJ_Blk	891	3.4%		vote10g_ASNTOT+FILTOT	198	1.7%
NH18+_DOJ_Ind	501	1.9%		vote10g_FILTOT	61	0.5%
NH18+_DOJ_Asn	1,195	4.6%				
NH18+_DOJ_Hwn	129	0.5%		<i>CA Statewide Database</i>		
NH18+_DOJ_Oth	49	0.2%		SWDB_CVAP	22,719	
NH18+_DOJ_OthMR	106	0.4%		SWDB_H	2,455	10.8%
				SWDB_NH_CVAP	20,271	89.2%
Citizen Voting Age Population				SWDB_NHW	17,732	78.0%
DoJ Special Tabulation				SWDB_BLK	860	3.8%
ST_CVAP	22,725			SWDB_ASN	880	3.9%
ST_Hisp	2,451	10.8%		SWDB_IND	158	0.7%
ST_NHW	17,736	78.0%		SWDB_HWN	109	0.5%
ST_NHB	947	4.2%		SWDB_IND+NHW	325	1.4%
ST_NHA	960	4.2%		SWDB_ASN+NHW	80	0.4%
ST_NHI	477	2.1%		SWDB_BLK+NHW	80	0.4%
ST_NHPI	109	0.5%		SWDB_IND+BLK	0	0.0%
ST_NHMR	60	0.3%		SWDB_OTH2+	60	0.3%
				SWDB_2+	545	2.4%
American Community Survey						
ACS_CVAP2	22,770					
ACS_H2	2,447	10.7%				
ACS_NHW2	17,747	77.9%				
ACS_NHB2	882	3.9%				
ACS_NHA2	883	3.9%				
ACS_NHI2	154	0.7%				
ACS_NHPI2	113	0.5%				
ACS_NHMR2	734	3.2%				
ACS_NHOTH2	943	4.1%				

2010 Census and Related Data Profile**Guide to demographic field abbreviations:**

Hisp.....	Hispanic
NH.....	"Non-Hispanic"
Wht or W.....	White
Blk or B.....	Black / African American
Ind or I	Native American
Asn or A.....	Asian American
Hwn or PI.....	Hawaiian and Pacific Islander
Oth.....	Other
OthMR or MR.....	Multi-Race
Fil	Filipino
DOJ	Aggregated using U.S. Department of Justice guidance
Reg	Voter Registration
18+ or VAP	Voting Age Population (Age 18 and over)
CVAP	Citizen Voting Age Population
ST.....	Department of Justice Special Tabulation of Citizen Voting Age Population data
ACS.....	2005-2009 American Community Survey (conducted by the Census Bureau)
SWDB	California Statewide Database
reg10g	Voter registration in the 2010 General (November) election by voter surname
vote10g.....	Voter turnout in the 2010 General (November) election by voter surname
TOT.....	Total
KOR	Korean
JPN.....	Japanese
CHI.....	Chinese
IND	Indian (Asian)
VIET	Vietnamese
ASN.....	Asian total (the sum of Korean, Japanese, Chinese, Indian and Vietnamese)
FIL.....	Filipino (not included in the Asian count, but the total Asian+Filipino is reported separately)
SWDB_***+NHW	California Statewide Database count of Citizens of Voting Age who, on their American Community Survey responses, reported the race as both that indicated in the place of *** <u>and</u> Non-Hispanic White.
SWDB 2+.....	California Statewide Database of Citizens of Voting Age who, on their American Community Survey responses, reported two or more races (not counting Hispanic or Non-Hispanic White)

10. CONSTRUCTION ADMINISTRATION

10.1 Report to the Board: Measure “A” and Other Construction Activities and Issues

BACKGROUND INFORMATION: The purpose of this item is to keep the board, administration, and especially the community informed as to the progress of the district’s Measure “A” and other construction efforts.

CURRENT CONSIDERATIONS: Construction activity and planning continue at several sites. Mr. Auld will update the board and community on these activities.

FINANCIAL IMPLICATIONS: None

SUPERINTENDENT’S RECOMMENDATION: This item is presented for informational purposes and no action is required.

11. BUSINESS ADMINISTRATION

11.1. Approval of First Interim Report for Fiscal Year 2011-12

BACKGROUND INFORMATION: In accordance with the California Education Code 42130-42131, no later than 45 days after the close of each reporting period, the school district governing board shall approve the first interim financial report and certify in writing whether or not the school district is able to meet its financial obligations for the remainder of the fiscal year and, based on current projection, for subsequent fiscal years.

CURRENT CONSIDERATIONS: The purpose of the first interim report as stated above is to certify to the board and the public that the district will be able to meet its financial obligations for the current and next two years. It is also to discuss other important elements of the district financial picture, speak to changes in the budget, as well as mention factors influencing the changes and other items of interest pertaining to the financial condition of the district. Commencing in 2008, the state and the national fiscal environment began to present significant financial challenges for school districts. The ongoing situation has imposed significant hardships on Sierra Sands as well as all the other school districts in the state and around the country.

Sierra Sands Unified School District has always had as its first priority, the education and welfare of all of the students of the community. The district goal is to provide an excellent education to each student it serves, regardless of need, ability or individual circumstances. Providing support to faculty and staff is a critical element in achieving that goal. While there are some signs of economic recovery at both state and national level, it is still very weak. This means that the fiscal situation will continue to be difficult for at least the short term.

In presenting this first interim report for 2011-12, the following should be noted:

- This report has been formulated in accordance with the guidelines provided by the California Department of Education, the Kern County Office of Education, the Financial Crisis and Management Team, Kern County Office of the Superintendent of Education and School Services of California.
- The provisions of the 2011-12 budget made this year more problematic because of the decision made by Governor Brown and the legislature to forecast an increase to the state general fund revenues and to predicate the state budget and hence the education budget on that forecast. A feature of this budget was to impose an automatic cut to a number of state-funded programs, K-12 education among them, if the increased state revenues did not materialize. This provision was termed the “Trigger”. There has been a lot of discussion about the trigger and the effects of the trigger being pulled on all the affected state

programs including education. As the expected additional revenues do not seem likely to appear, it is possible that LEA's could experience as much as a ~ 4% cut to revenue limit and a 50% cut to transportation funding if the trigger is pulled.

- For Sierra Sands the anticipated cut could be \$1.5 M in 2011-12 in the general fund. There is a possibility that a partial solution will be advanced in the Governor's 2012-13 budget proposal in January, but there is no reliable information available at the current time.
- The Schools Services of California dart board which was revised in October of this year was used in formulating this report.

Revenues: The effect of not receiving anticipated revenues which could result in the trigger being pulled, is reflected in the unrestricted general fund in the revenue limit line as a \$1.3 M cut as well as a \$250 K cut to the transportation line in restricted general fund which amounts to a nearly \$1.55 million dollar potential cut in general fund revenues. The anticipated cuts are partially offset by anticipated additional monies received in the federal and other state revenues categories. These additional revenues equal \$214 K. The additional funds in the other local revenues category is reflective of the board approved transfer of funds from the Inyokern Schools Financing Authority to the unrestricted general fund in order to pay for specific one-time items such as the recent textbook adoption and the Voice Over IP system as well as the purchase of several leased portable units which had been leased by the district. This addition to revenues is offset by equal expenditures and therefore should not be viewed as additional revenue.

Expenditures: Currently, expenditures are anticipated to be close to the originally planned level. The most significant changes in the anticipated expenses reflect lower than expected certificated salaries due to declining enrollment as well as the demographics of the certificated staff, an increase in supplies reflective of the increased MAA activity, and the acquisition of the Voice-Over IP system reflected in the capitol outlay category.

The decrease in net revenue over net expenditures is reflective of the cuts prescribed by the trigger and is of concern as it indicates a significant increase in the district deficit spending. This factor also negatively affects the district's ending fund balance. As there is no end in sight to the fiscal situation, at least not in the short term, the diminishing ending fund balance reduces the district's ability to be able to continue to sustain its programs in the out years. This is reflected in continued deficit spending.

Because the district wishes to maintain and sustain a well-rounded curricular program for all of its student population, this is a grave consequence for the students of the community.

Cash deferrals are expected to continue. With revenues deficated by almost 20%, the fact that cash continues to be problematic is a very worrisome situation. If the trigger is pulled, there is a possibility that the district could experience a negative cash situation. This could be alleviated by temporarily borrowing from Fund 17 as was done in 2009-10.

The following should be noted:

- The board requested 5% reserve for economic uncertainty has been sustained in the unrestricted general fund.
- Step and column and the traditional health and welfare package continue to be supported.
- Despite the challenging fiscal environment neither furlough days nor salary rollbacks have been taken.
- Even though the district is deficit spending, it continues to remain fiscally solvent, although as its ending fund balance continues to erode, the ability of the district to remain fiscally solvent becomes problematic.

FINANCIAL IMPLICATIONS: The district's financial status has been discussed in detail. Revenues, and by extension cash, remain problematic, however the district anticipates remaining positive and fiscally solvent in 2011-12 and the two out years. It must be noted that the ongoing cuts to revenue by the state for education in addition to the increases in the normal operating expenses such as a rise in the Consumer Price Index, increases due to step and column, increases in utilities, and health care costs continue to outpace the one time "fixes" offered by the state and the federal government in the form of flexibility. These factors contribute to the un-sustainability of the budget. Maintaining controls on expenses continues to be a high priority despite the fact that costs, especially those associated with healthcare, utilities and step and column continue to rise.

It should be mentioned that since the onset of the current financial crisis in the State of California, education has continued to take a disproportionate share of the budget cuts. With further regard to the district's financial position, facilitated by the use of reserves, the district remains positive and fiscally solvent and projects that for the current year as well as the following two out years. It should be noted however, that the current SSC dartboard maintains the cost of living adjustment (COLA) in the out years. If the COLA is not provided in those years the district could be looking at a negative fiscal position in 2013-14. Additionally, the board required 5% reserve for economic uncertainty continues to remain in the unrestricted general fund. The ending fund balance is projected to be positive in 2011-12.

SUPERINTENDENT'S RECOMMENDATION: It is recommended that the Sierra Sands Unified School District Board of Trustees approve the First Interim budget report as presented.

Sierra Sands Unified School District
General Fund Unrestricted
2011/2012 Budget Comparison Report
1st Interim

		<u>COLUMN A</u> 2011/2012 <u>1st Interim</u>	<u>COLUMN B</u> 2011/2012 <u>Approved Budget</u>	<u>A minus B</u> 2011/2012 <u>DIFFERENCE</u>
Projected Fund Balance	Objects			
July 1 Beginning Fund Balance		\$6,104,110	\$6,104,110	
Add: Revenues (<i>Column B - Column C</i>) *	8000-8999	\$29,308,782	\$30,058,362	-\$749,580
Less: Expenditures (<i>Column C - Column B</i>) **	1000-7999	\$30,337,852	\$30,215,739	-\$122,112
June 30 Ending Fund Balance		\$5,075,040	\$5,946,732	
Less: Stores, Prepaid Expenses & Revolving Cash (<i>Column A - Column B</i>)		\$95,000	\$95,000	\$0
Less: 5% Reserve for Economic Uncertainties (<i>Column B - Column A</i>)		\$2,134,427	\$2,097,400	-\$37,028
Available Ending Fund Balance as of June 30		\$2,845,613	\$3,754,332	
ADD: Revenues				(<i>Column A - Column B</i>)
Revenue Limit Sources	8010-8099	\$23,931,074	\$24,917,754	-\$986,680 ¹
Federal Revenues	8100-8299	\$1,437,740	\$1,352,740	\$85,000 ²
Other State Revenues	8300-8599	\$4,031,875	\$3,902,496	\$129,379 ³
Other Local Revenues	8600-8799	\$642,970	\$362,500	\$280,470 ⁴
Total Revenues		<u>\$30,043,659</u> a	<u>\$30,535,490</u>	<u>-\$491,831</u>
LESS: Expenditures				(<i>Column B - Column A</i>)
Certificated Salaries	1000-1999	\$13,077,643	\$13,328,894	\$251,251 ⁵
Classified Salaries	2000-2999	\$4,016,260	\$3,925,734	-\$90,525 ⁶
Benefits - Current Employees	3000-3999	\$6,978,867	\$7,103,290	\$124,423 ⁷
Benefits - Retirees	370X & 380X	\$1,399,539	\$1,413,812	\$14,273
Books and Supplies	4000-4999	\$1,273,476	\$1,172,621	-\$100,855 ⁸
Services and Operating Expenses	5000-5999	\$3,081,120	\$3,048,871	-\$32,250
Capital Outlay	6000-6599	\$436,097	\$140,000	-\$296,097 ⁹
Other Outgo	7100-7299 7400-7499	\$208,448	\$208,448	\$0
Indirect Costs	7300-7399	-\$193,746	-\$186,077	\$7,669
Total Expenditures		<u>\$30,277,705</u> b	<u>\$30,155,592</u>	<u>-\$122,112</u>
ADD: Interfund Transfers In				(<i>Column A - Column B</i>)
Transfer In	8910-8929	\$360,843	\$365,405	-\$4,562
Total Interfund Transfers In		<u>\$360,843</u> c	<u>\$365,405</u>	<u>-\$4,562</u>
LESS: Interfund Transfers Out				(<i>Column B - Column A</i>)
Transfer Out - Fund 14 (Deferred Maintenance)	7610-7629	\$0	\$0	\$0
Transfer Out - Fund 17 (Reserve)	7610-7629	\$0	\$0	\$0
Transfer Out - Fund 17 (Golden Handshake)	7610-7629	\$60,147	\$60,147	\$0
Total Interfund Transfers Out		<u>\$60,147</u> d	<u>\$60,147</u>	<u>\$0</u>
LESS: Encroachment Contributions (Reduction of Revenue from Unrestricted General Fund) ***				(<i>Column A - Column B</i>)
Resource 2200 - Continuation High School	8980	-\$37,219	-\$41,154	\$3,935
Resource 7230 - Home to School Transportation	8980	-\$459,878	-\$201,782	-\$258,096 ¹⁰
Resource 7240 - Special Ed Transportation	8980	-\$498,624	-\$499,597	\$973
Resource 9021 - Sierra Vista Center	8980	-\$100,000	-\$100,000	\$0
Total Encroachment Contributions		<u>-\$1,095,720</u> e	<u>-\$842,533</u>	<u>-\$253,187</u>
Net Revenue less Expenditures (a + c + e) - (b + d)		<u>-\$1,029,070</u>	<u>-\$157,378</u>	

* Revenues equal objects 8XXX and include total revenues, total interfund transfers in, and total encroachment contributions.

** Expenditures equal objects 1000-7999 and include total expenditures and total interfund transfers out. Indirect costs are general overhead costs paid out of the unrestricted general fund for restricted programs. Indirect costs are shown as negative because they are reimbursements to the unrestricted general fund by reducing the expense, so it is a reduction in expenses.

*** Encroachment contributions are taken from unrestricted general fund and added to the restricted general fund. They are shown as a negative because they decrease revenues.

- MINUS SIGNS before a number in the Difference column show either decreased revenue or increased expenses. No minus sign in the Difference column shows increased revenue or decreased expenses.

The information presented above is accurate to the best of our knowledge.

Sierra Sands Unified School District
General Fund Unrestricted Budget
2011/2012 1st Interim Budget vs. 2011/2012 Approved Budget Notes

- 1 Per the SSC Dartboard, the "Trigger" cut is approximated at 4% of the undeficit Revenue Limit (1.3M). This reduction is offset somewhat by the recalculation of Revenue Limit transfers to Restricted resources (because of the Trigger) and increased unemployment expenses which cause an increase in Revenue Limit funding
- 2 MAA and MediCal reimbursements are anticipated to be higher in accordance with current receipts and trend information.
- 3 Received small portion of Mandated cost funding (40K). Other increases include prior (+18) and current (+70K) year adjustments to state funding allocations by CDE and KCSOS.
- 4 Increases include transfers in from IYKSFA for board approved projects (VOIP, Portable purchases, Book Adoption). Corresponding expenses are shown in increases below.
- 5 Reflective of lower than anticipated certificated salaries due to declining enrollment and demographics of certificated staff.
- 6 Cost increase primarily a result of realignment of classified positions temporarily funded using restricted funds in 2010/11.
- 7 Benefits are a function of salaries. Other adjustments include changes in insurance costs during the district's Open Enrollment period as well as personnel cost projection reconciliation.
- 8 Increase primarily due to remaining portion of Book adoption materials (paid using IYKSFA) and anticipated use of MAA/MediCal funding. Other adjustments include Lost/Damaged Book funding carryover and general budget transfers.
- 9 Per Note #4, increase in expense shown due to Board approved projects that are funded by IYKSFA (VOIP, Portable purchases, remaining portion of book adoption).
- 10 50% reduction to Home to School Transportation funding part of "Trigger" cut. This amounts to approximately 250K for Sierra Sands.

Sierra Sands Unified School District
General Fund Restricted
2011/2012 Budget Comparison Report
1st Interim

		<i>Proposed</i> COLUMN A 2011/2012 <u>1st Interim</u>	COLUMN B 2011/2012 <u>Approved Budget</u>	2011/2012 <u>DIFFERENCE</u>
Projected Fund Balance	Objects			
July 1 Beginning Fund Balance		\$1,591,582	\$1,591,582	
Add: Revenues (<i>Column A - Column B</i>) *	8000-8999	\$11,209,362	\$10,749,904	\$459,458
Less: Expenditures (<i>Column B - Column A</i>) **	1000-7999	\$12,350,697	\$11,732,250	-\$618,447
June 30 Ending Fund Balance		<u>\$450,247</u>	<u>\$609,235</u>	
ADD: Revenues				<i>(Column A - Column B)</i>
Revenue Limit Sources	8010-8092	\$1,591,111	\$1,669,458	-\$78,347
Federal Revenues	8100-8299	\$4,011,483	\$3,790,352	\$221,131
Other State Revenues	8300-8599	\$4,311,048	\$4,247,561	\$63,487
Other Local Revenues	8600-8799	\$200,000	\$200,000	\$0
Total Revenues		<u>\$10,113,642</u> <i>a</i>	<u>\$9,907,371</u>	<u>\$206,271</u>
LESS: Expenditures				<i>(Column B - Column A)</i>
Certificated Salaries	1000-1999	\$4,875,363	\$4,763,497	-\$111,866
Classified Salaries	2000-2999	\$1,776,711	\$1,823,688	\$46,978
Benefits - Current Employees	3000-3999	\$2,958,728	\$3,052,358	\$93,630
Books and Supplies	4000-4999	\$1,547,701	\$997,315	-\$550,386
Services and Operating Expenses	5000-5999	\$733,465	\$644,331	-\$89,134
Capital Outlay	6000-6599	\$27,000	\$27,000	\$0
Other Outgo (Lease Rev Bond Paym)	7100-7299 7400-7499	\$292,983	\$292,983	\$0
Indirect Costs	7300-7399	\$138,746	\$131,077	-\$7,669
Total Expenditures		<u>\$12,350,697</u> <i>b</i>	<u>\$11,732,250</u>	<u>-\$618,447</u>
ADD: Encroachment Contributions (Reduction of Revenue from Unrestricted General Fund) ***				<i>(Column A - Column B)</i>
Resource 2200 - Continuation High School	8980	\$37,219	\$41,154	-\$3,935
Resource 7230 - Home to School Transportation	8980	\$459,878	\$201,782	\$258,096
Resource 7240 - Special Ed Transportation	8980	\$498,624	\$499,597	-\$973
Resource 9021 - Sierra Vista Center	8980	\$100,000	\$100,000	\$0
Total Encroachment Contributions		<u>\$1,095,720</u> <i>c</i>	<u>\$842,533</u>	<u>\$253,187</u>
Net Revenue less Expenditures (a + c) - b		<u>-\$1,141,335</u>	<u>-\$982,346</u>	

* Revenues equal objects 8XXX and include total revenues, total interfund transfers in and total encroachment contributions.

** Expenditures equal objects 1000-7999 and include total expenditures and total interfund transfers out. Indirect costs are general overhead costs paid out of the unrestricted general fund for restricted programs. Indirect costs are shown as negative because they are reimbursements to the unrestricted general fund by reducing the expense, so it is a reduction in expenses.

*** Encroachment contributions are taken from unrestricted general fund and added to the restricted general fund. They are shown as a positive because they increase revenues.

- MINUS SIGNS before a number in the Difference column show either decreased revenue or increased expenses. No minus sign in the Difference column shows increased revenue or decreased expenses.

The information presented above is accurate to the best of our knowledge.

12. CONSENT CALENDAR

12.1 Approval of “A” and “B” Warrant

CURRENT CONSIDERATIONS: “A” and “B” warrants released in November, 2011 are submitted for approval. “A” warrants totaled \$2,205,490.62. “B” warrants totaled \$1,411,389.52.

FINANCIAL IMPLICATIONS: Warrants were issued as stated.

SUPERINTENDENT’S RECOMMENDATION: Approve “A” and “B” warrants for November, 2011 as presented.

This list represents the "A" and "B" warrants released during the month of **NOVEMBER 2011**
The "A" and "B" warrant registers are available in the business office for your review.

RECOMMENDED ACTION: Approve "A" and "B" warrants as presented.

"A" WARRANTS

<u>Type of Payroll</u>	<u>Amount</u>
End of month certificated	\$1,537,941.76
End of month classified	\$499,590.84
10th of month certificated	\$94,631.43
10th of month classified	\$73,326.59
Total "A" Warrants	\$2,205,490.62

"B" WARRANTS

<u>Register Number</u>	<u>Amount</u>
Batch 64	\$92,832.69
Batch 65	\$33,875.00
Batch 68	\$25,374.17
Batch 69	\$654,590.00
Batch 70	\$93,785.67
Batch 71	\$1,857.15
Batch 72	\$48,327.23
Batch 74	\$123,784.56
Batch 75	VOID
Batch 77	\$63,648.97
Batch 78	\$84,488.06
Batch 79	\$52,209.20
Batch 80	\$100,527.82
Batch 81	\$36,089.00
Batch 82	December
Batch 83	December
Total "B" Warrants	\$1,411,389.52

12. CONSENT CALENDAR

12.2 Report to the Board on Solid Waste Hauling Services

BACKGROUND INFORMATION: In accordance with Public Resource Code 40059, at the August 18, 2011 board meeting, the district utilized Resolution # 4 1112 to authorize a short-term contract for solid waste services while it reevaluated the district needs and went for bid for a solid waste hauling contract. This action was precipitated by the fact that the solid waste hauling service arrangement that was in place was due to expire on September 2, 2011 and the outcome of service provision was uncertain at the time and likely to remain so by the expiration date. This necessitated a short-term contract for service while the district pursued the bid process.

CURRENT CONSIDERATIONS: The district has concluded a short-term contract with Benz Sanitation, Inc. The district has been pleased with the service provided.

FINANCIAL IMPLICATIONS: The district is in the process of evaluating its solid waste hauling service requirements and is also developing specifications so that it can publically request formal proposals for these services from all qualified providers.

SUPERINTENDENT'S RECOMMENDATION: There is no action required at this time. This item is provided for information only.

12. CONSENT CALENDAR

12.3 Approval of Recommendations for Expulsion, Expulsion Cases #02 1112, and #04 1112

BACKGROUND INFORMATION: Education code requires the board to take final action on recommendations for expulsion.

CURRENT CONSIDERATIONS: Board approval is requested for the following expulsion cases:

Expulsion Case # 02 1112: As recommended by an administrative hearing panel, student is expelled for the remainder of the fall 2011-12 semester and the spring semester, however suspending the spring semester, allowing the student to reapply for admission under a behavior contract in January, 2012. During the period of expulsion, the student is referred to the Ridgecrest Learning Center.

Expulsion Case #04 1112: As stated in a stipulated expulsion agreement, student is expelled for the remainder of the 2011-12 fall semester and the spring semester, allowing the student to reapply for admission to Murray in August, 2012. During the period of expulsion, the student will be placed at Monroe under a behavior contract.

FINANCIAL CONSIDERATIONS: None.

SUPERINTENDENT'S RECOMMENDATION: Approve the recommendation for expulsion, Expulsion Cases #02 1112, and #04 1112 as presented.

14. ORGANIZATION OF THE BOARD

Board bylaws and the education code specify the requirements for the annual organization of the Board of Education. They are listed as items 14.1 through 14.4 of this meeting's agenda. The board will elect a president, a vice president/clerk, and a representative to the committee that elects members to the County Committee on School District Organization at its annual organizational meeting. The board will also appoint one of its members to serve annually as the board's representative to meetings of the National Association of Federally Impacted Schools. The election for each position shall be conducted by roll call vote.

The superintendent will act as temporary chairman during the organization of the board.

14.1 Election of Board President

The superintendent will ask for nominations for the office of president of the board from now through the next organizational meeting in December 2012.

SUPERINTENDENT'S RECOMMENDATION: Elect a president by roll call vote.

14. ORGANIZATION OF THE BOARD

14.2 Election of Vice President/Clerk of the Board

The superintendent will ask for nominations for the office of vice president/clerk of the board from now through the next organizational meeting in December 2012.

SUPERINTENDENT'S RECOMMENDATION: Elect a vice president/clerk by roll call vote.

14. ORGANIZATION OF THE BOARD

14.3 Election of Board Representative and Alternate Representative to the Committee that
Elects Members to the County Committee on School District Organization

Currently Mr. Scott serves as representative and Mrs. Covert serves as alternate representative to the Committee that Elects Members to the County Committee on School District Organization. The superintendent will ask for nominations for representative and alternate representative to serve on the Committee that Elects Members to the County Committee on School District Organization.

SUPERINTENDENT'S RECOMMENDATION: Elect a representative and an alternate representative by roll call vote.

14. ORGANIZATION OF THE BOARD

14.4 Election of Board Representative to Meetings of the National Association of Federally Impacted Schools (NAFIS)

Mrs. Covert currently serves as the board's representative to meetings of the National Association of Federally Impacted Schools. The superintendent will ask for nominations for NAFIS representative from now through the next organizational meeting in December 2012.

SUPERINTENDENT'S RECOMMENDATION: Elect a NAFIS representative by roll call vote.