

SIERRA SANDS UNIFIED SCHOOL DISTRICT

**Board of Education
Regular Meeting**

**September 13, 2012
Ridgecrest City Council Chambers
100 West California Avenue
www.ssusdschools.org**

We, the members of the Board of Education of the Sierra Sands Unified School District, are committed to providing the highest quality education in a safe environment to all K-12 students. We believe the school shares with the family, church, and community the responsibility for developing life-long learners who are responsible, productive citizens.

A G E N D A

CALL TO ORDER AND PLEDGE TO THE FLAG

7:00 P.M.

Amy Covert
Judy Dietrichson
Bill Farris, Vice President/Clerk
Tim Johnson, President
Tom Pearl
Kurt Rockwell
Michael Scott
Student Member, Sean Anderson

Joanna Rummer, Superintendent

MOMENT OF SILENCE

1. ADOPTION OF AGENDA

Welcome to a meeting of the Board of Education. Because we believe you share our concern for the education of the youth of our community, we appreciate and welcome your participation. Copies of the agenda, along with a procedural handout, are available on the wall at the back of the room to assist with your participation in the meeting.

2. APPROVAL OF MINUTES of the regular meeting of August 16, 2012.

3. PROGRAMS AND PRESENTATIONS

- Recognition of Tom Pearl for Ten Years of Service as a Member of the Board of Education, Sierra Sands Unified School District.
- “B” Mountain Foundation will present a check to the Board of Education of the Sierra Sands Unified School District as a donation to the CTE Building Fund.

4. PUBLIC HEARING

- 4.1 Public Hearing and Adoption of Resolution #3 1213 Statement of Assurance of Sufficient Textbooks and Instructional Materials and Certification that Pupils Are Provided with Standards-Aligned Textbooks and Instructional Materials

5. REPORTS AND COMMUNICATIONS

5.1 Student Member's Report

5.2 Reports from Members of the Board

5.3 Superintendent's Report

- Enrollment Update

5.4 Communications from the public

The board will provide time during the discussion of each agenda item for members of the public to comment. At this time, members of the public may address the board on an item not on the agenda. Comments should relate to items of public interest within the board's jurisdiction. The law prohibits the board from taking action on items not on the agenda. If appropriate, your comments will be referred to staff for response. When addressing the board, please state your name and address at the podium and limit your remarks to three minutes. In accordance with the board bylaws, the board will limit the total time for public input to 30 minutes. Those wishing to address the board beyond the 30-minute time limit may do so at the end of the scheduled meeting agenda.

6. EDUCATIONAL ADMINISTRATION

- 6.1 Approval of Participation in the State Funded K-3 Class Size Reduction Program for 2012-2013

7. POLICY DEVELOPMENT AND REVIEW

8. PERSONNEL ADMINISTRATION

8.1 Certificated

Employment, resignation, retirement, leave of absence, change of status, termination

8.2 Classified

Employment, resignation, retirement, leave of absence, change of status, termination

8.3 Approval of Tentative Agreement between the Desert Area Guidance Association (DAGA) and the Board of Education Regarding Contract Reopeners for 2012-2013

8.4 Approval of Resolutions #4 1213, #5 1213, and #6 1213, Teachers Teaching Out of Their Major/Minor Field or Area

9. GENERAL ADMINISTRATION

9.1 Gifts to the District

10. CONSTRUCTION ADMINISTRATION

10.1 Report to the Board: Measure “A” and Other Construction Activities and Issues

11. BUSINESS ADMINISTRATION

11.1 Adoption of Resolution #7 1213 Approving the 2012-13 Estimated Gann Limit Calculations for the Sierra Sands Unified School District

11.2 Request for Authorization to Sell District Vehicles

11.3 Acceptance of the 2011-12 Unaudited Actuals

12. CONSENT CALENDAR

12.1 Approval of “A” and “B” Warrants

12.2 Report to the Board on Solid Waste Hauling Services

12.3 Authorization to Pay Conference Expenses for St Ann’s School Staff

12.4 Approval of Contract With Kern County Superintendent of Schools for Mobility and Visually Impaired Itinerant Services for Special Education Students

12.5 Approval of Recommendation of Administrative Hearing Panel Regarding Enrollment Request from a Student Expelled from Another District, Case #D01 1213

13. FUTURE AGENDA

14. ADJOURNMENT

The next regular meeting of the Board of Education will be October 25, 2012.

Any materials required by law to be made available to the public prior to a meeting of the Board of Education of the Sierra Sands Unified School District can be inspected during normal business hours at the district office located at 113 Felspar, Ridgecrest, CA. These materials can also be viewed on the district’s internet website at www.ssusd.org.

Note: Individuals who require special accommodation, including but not limited to an American sign language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent’s Office at least two days before the meeting date.

SIERRA SANDS UNIFIED SCHOOL DISTRICT

Minutes of the Regular Meeting of the Board of Education

DATE OF MEETING: August 16, 2012

TIME OF MEETING: 7:00 p.m.

PLACE OF MEETING: Ridgecrest City Council Chambers

MEMBERS PRESENT: Covert, Dietrichson, Farris, Johnson, Pearl, Rockwell, Scott

MEMBERS ABSENT: None

STAFF PRESENT: Joanna Rummer, Superintendent

STUDENT MEMBER Sean Anderson

PLEDGE OF ALLEGIANCE was recited in unison, led by student member Sean Anderson

MOMENT OF SILENCE was observed.

1. ADOPTION OF AGENDA

The agenda was adopted by consensus as posted noting that the board will hear the Inyo-Kern Schools Financing Authority Agenda following item 10.3.

2. APPROVAL OF MINUTES

Hearing no comments, the minutes of the regular meeting of July 19, 2012 and the special meeting of August 1, 2012 were adopted by consensus as written.

3. PROGRAMS AND PRESENTATIONS

4. PUBLIC HEARING

5. REPORTS AND COMMUNICATIONS

5.1 Student Member's Report

Murray hosted their new student orientation and had over 200 students in attendance. An assembly was held explaining the Do's & Don'ts of Murray Campus. Students will host their first Spirit Day on Friday.

Monroe staff and students returned to a newly painted school. 126 students participated in their new student orientation. The first assembly was held reviewing the positive behavior rules. Monroe is hosting their first parent academy.

5. REPORTS AND COMMUNICATIONS

5.1 Student Member's Report (continued)

Mesquite students are off to a great start and are already tracking their credits. ASB has begun to plan events for this school year and we are looking forward to a great Back to School Night.

Burroughs Link Crew led the Freshman Orientation and did an excellent job of welcoming new students to the school. An all class assembly is scheduled for Friday and the first dance is the Aloha Dance inviting all new students to come out and participate in this event. Football starts this Friday and preparation is already underway for homecoming week in October.

5.2 Reports from Members of the Board

Mrs. Covert thanked everyone for all the hard work in getting Las Flores School open. It is fabulous. She also enjoyed attending the All Hands Staff Meeting.

5.3 Superintendent's Report

- Beginning of School: Welcome to the beginning of the 2012-13 school year. The opening has gone really well. Las Flores and two of the CTE classrooms are open and being used. There are still a few things to be finished and those will be completed during the winter break.
- Back to School Night: A calendar of the Back To School Nights is posted on our web site. All are invited to attend and see all the great things happening in our schools.
- Other Items of Interest: Our enrollment appears to be stable as of now.

5.4 Comments from the public on items not on the agenda

6. EDUCATIONAL ADMINISTRATION

6.1 Approval of the Consolidated Application for Funding Categorical Programs, 2012-2013 School Year

Motion passed to approve the Consolidated Application for funding categorical programs for 2012-13. COVERT/SCOTT

AYES: Covert, Dietrichson, Farris, Johnson, Pearl, Rockwell, Scott

6.2 Review and Approval of Adult School Program Offerings for the 2012-13 School Year

Motion passed to approve the Adult School Program offerings for the 2012-13 school year. DIETRICHSON/ROCKWELL

AYES: Covert, Dietrichson, Farris, Johnson, Pearl, Rockwell, Scott

6. EDUCATIONAL ADMINISTRATION (continued)

6.3 Ratification of Contract with Sanderson's Health Services for Services to Sierra Sands Special Education

Motion passed to ratify the contract with Sanderson's Health Services for services provided to our special education department. COVERT/DIETRICHSON

AYES: Covert, Dietrichson, Farris, Johnson, Pearl, Rockwell, Scott

7. POLICY DEVELOPMENT AND REVIEW

7.1 Adoption of Board Policy 6111, School Calendar

Motion passed to adopt Board Policy 6111, School Calendar. SCOTT/ROCKWELL

AYES: Covert, Dietrichson, Farris, Johnson, Pearl, Rockwell, Scott

7.2 Revisions to Administrative Regulation 3350, Travel Reimbursement

Revisions to Administration Regulation 3350 were presented to the board as an informational item and required no action.

8. PERSONNEL ADMINISTRATION

8.1 Certificated

Employment, resignation, retirement, leave of absence, change of status, termination

8.2 Classified

Employment, resignation, retirement, leave of absence, change of status, termination

Motion passed to adopt the personnel actions as presented. DIETRICHSON/COVERT

AYES: Covert, Dietrichson, Farris, Johnson, Pearl, Rockwell, Scott

8.3 Waiver Request Enabling the District to Assign Individuals in Certificated Positions Without Appropriate Credentials

Motion passed to approve the waiver request, enabling the district to assign individuals in certificated positions without appropriate credentials. DIETRICHSON/COVERT

AYES: Covert, Dietrichson, Farris, Johnson, Pearl, Rockwell, Scott

9. GENERAL ADMINISTRATION

9.1 Gifts to the District

Motion passed to accept the following gift and send appropriate letter of appreciation: Big Lots of Ridgecrest has donated \$2,500.00 to Mesquite High School. FARRIS/PEARL

AYES: Covert, Dietrichson, Farris, Johnson, Pearl, Rockwell, Scott

9.2 Authorization for Board Member Travel

Following discussion, motion passed to approve board member travel for Amy Covert to attend the NAFIS fall conference. FARRIS/SCOTT

AYES: Covert, Dietrichson, Farris, Johnson

NOES: Pearl, Rockwell, Scott

9.3 Nominations for CSBA Director-at-Large Asian/Pacific Islander, and Director-at-Large, Hispanic to the California School Boards Association (CSBA) Board of Directors

No nominations were made.

10. CONSTRUCTION ADMINISTRATION

10.1 Report to the Board: Measure "A" and Other Construction Activities and Issues

Mr. Auld reported to the board that Las Flores is open and in full operation. Additional work will take place during winter recess. There were approximately seventy workers of all different trades working together to make this opening happen and it was amazing to see that many people work together in such a positive manner.

This item was presented for informational purposes only and required no action.

10.2 Professional Contract Consultant Resignation

Motion passed to accept the resignation of Mr. Tom McMahan, Project Consultant Manager as presented. DIETRICHSON/COVERT

AYES: Covert, Dietrichson, Farris, Johnson, Pearl, Rockwell, Scott

10.3 Authorization to Enter into a Professional Services Contract with Westberg + White for Interim Project Construction Management Services

Motion passed to authorize the district to enter into a professional services contract with Westberg + White for interim project construction management services.
DIETRICHSON/ROCKWELL

AYES: Covert, Dietrichson, Farris, Johnson, Pearl, Rockwell, Scott

President Johnson temporarily adjourned the meeting of the Sierra Sands Unified School District Board of Education meeting and opened the meeting of the Inyo-Kern Schools Financing Authority Board of Directors meeting.

11. BUSINESS ADMINISTRATION

11.1 Approval of Bid Selection for Bread Products for the 2012-13 School Year

Motion passed to approve the bid selection for bread products for the 2012-13 school year.
DEITRICHSON/COVERT

AYES: Covert, Dietrichson, Farris, Johnson, Pearl, Rockwell, Scott

11.2 Approval of Agreement with Southern Sierra Boys and Girls Club for Use of Facilities at Gateway and Las Flores Elementary Schools

Motion passed to approve the agreement with Southern Sierra Boys and Girls Club for use of facilities at Gateway and Las Flores Elementary Schools. DIETRICHSON/COVERT

AYES: Covert, Dietrichson, Farris, Johnson, Pearl, Rockwell, Scott

12. CONSENT CALENDAR

12.1 Approval of "A" and "B" Warrants

12.2 Report to the Board on Solid Waste Hauling Services

12.3 Adoption of Resolution #2 1213, Authorization to Extend the Existing Contract with Mather Bros, Inc. for the Purchase of Dairy Products for the 2012-13 School Year

12.4 Approval of Interdistrict Transfer Agreements, Pederson, Smith & Ramirez

Motion passed to adopt the consent calendar as presented. ROCKWELL/PEARL

AYES: Covert, Dietrichson, Farris, Johnson, Pearl, Rockwell, Scott

13. FUTURE AGENDA

14. ADJOURNMENT was at 8:10 p.m.

THE BOARD OF EDUCATION

Vice President/Clerk

Joanna Rummer, Secretary to Board

recorder: Alison Burson

4. PUBLIC HEARING

4.1 Public Hearing and Adoption of Resolution #3 1213, Statement of Assurance of Sufficient Textbooks and Instructional Materials and Certification that Pupils Are Provided with Standards-Aligned Textbooks and Instructional Materials

BACKGROUND INFORMATION: In order for the district to be eligible to receive state textbook and instructional materials funds from any state source, the governing board of the district must conduct a public hearing and make a determination, through a resolution, as to whether each pupil in each school in the district has sufficient textbooks and instructional materials in each subject that are consistent with the content and cycles of the curriculum framework adoption by the state board. This is in compliance with Education Code Section 60119. As revised by Chapter 118, Statutes of 2005 (Williams lawsuit), this public hearing shall take place on or before the end of the eighth week from the first day pupils attend school for that year.

Education Code 60242.5 requires local education agencies to certify that they have provided each pupil with sufficient standards-aligned textbooks and instructional materials and that they have done so within the time limit stated. After the local governing agency certifies that it has provided each pupil with a standards-aligned textbook or basic instructional materials in the four core academic subjects (history-social science, mathematics, reading/language arts and science), the district may use Instructional Materials Funding Realignment Program (IMFRP) funds to purchase instructional materials from any other current state adopted list, including health, foreign language, visual and performing arts, and English as a second language.

CURRENT CONSIDERATIONS: Staff has determined that sufficient textbooks and instructional materials have been provided and will continue to be provided in accordance with Education Code Section 60119. All students have standards-based aligned textbooks and instructional materials in history-social science, math, science, and English/language arts for the 2012-13 school year. Sufficient textbooks or instructional materials were provided to each pupil enrolled in foreign language and health classes. Laboratory science equipment was available for science laboratory classes offered in grades 9-12.

FINANCIAL IMPLICATIONS: None.

SUPERINTENDENT’S RECOMMENDATION: Conduct a public hearing to encourage participation by parents, teachers, members of the community interested in the affairs of the school district, and bargaining unit leaders, and make a determination, through adoption of Resolution #3 1213, that each pupil in each school in the district has sufficient textbooks or instructional materials in each subject that are consistent with the content and cycles of the curriculum framework adoption by the state board, and certify compliance with Education Code Section 60119 and 60242.5 regarding standards-aligned textbooks.

BEFORE THE BOARD OF EDUCATION
of the
SIERRA SANDS UNIFIED SCHOOL DISTRICT

RESOLUTION #3 1213
ASSURANCE REGARDING SUFFICIENCY OF TEXTBOOKS
AND INSTRUCTIONAL MATERIALS:

WHEREAS, the governing board of Sierra Sands Unified School District, in order to comply with the requirements of Education Code Section 60119 held a public hearing on September 13, 2012 at 7:00 p.m. which is on or before the eighth week school and which did not take place during or immediately following school hours, and;

WHEREAS, the governing board provided at least 10 days notice of the public hearing posted in at least three public places within the district that stated the time, place, and purpose of the hearing, and;

WHEREAS, the governing board encouraged participation by parents, teachers, members of the community, and bargaining unit leaders in the public hearing, and;

WHEREAS, information provided at the public hearing and to the governing board at the public meeting detailed the extent to which textbooks and instructional materials were provided to all students, including English learners, in the district, and;

WHEREAS, the definition of “sufficient textbooks or instructional materials” means that each pupil has a textbook or instructional materials, or both, to use in class and to take home, and;

WHEREAS, sufficient textbooks and instructional materials were provided to each student, including English learners that are aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks in the following subjects: mathematics, science, history-social science, and English/language arts, including the English language development component of an adopted program, and;

WHEREAS, sufficient textbooks or instructional materials were provided to each pupil enrolled in foreign language and health classes, and;

WHEREAS, laboratory science equipment was available for science laboratory classes offered in grades 9-12, inclusive;

THEREFORE, IT IS RESOLVED that for the 2012-13 school year, Sierra Sands Unified School District has provided each pupil with sufficient textbooks and instructional materials aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks.

* * * * *

I, Joanna Rummer, hereby certify that the foregoing resolution was duly adopted at a meeting of the Board of Education of the Sierra Sands Unified School District duly held on the thirteenth day of September 2012 on a motion of _____, seconded by _____, and by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

By: _____
Superintendent/Secretary to the Board
Sierra Sands Unified School District

6. EDUCATIONAL ADMINISTRATION

6.1 Approval of Participation in the State Funded K-3 Class Size Reduction Program for 2012-2013

BACKGROUND INFORMATION: The state-funded Class Size Reduction (CSR) program was established in 1996-97 in order to improve the educational program, especially in reading and mathematics, for children in grades K-3. Funds are allocated to school districts as incentive money to implement a pupil to teacher ratio of 20:1 in up to four grade levels. The Class Size Reduction Program is a voluntary program. The state provides per pupil funding for each child in grades K-3 who receives instruction in a class of 20 or fewer pupils. The program has two options. Option One provides supplemental funding for pupils who receive the 20-to-1 instruction all day, and Option Two provides half funding for pupils who receive the 20-to-1 instruction for half of the instructional minutes per day. All pupils must receive this instruction from a certificated teacher, not an instructional aide. Each CSR class must be in a separate, self-contained classroom or the equivalent square footage provided before class size reduction. Through the end of the 2008-09 school year, classes could occasionally exceed 20 pupils without penalty, but in order to receive funding, each class had to maintain an average of 20.44 pupils or less.

CURRENT CONSIDERATIONS: The K-3 Class Size Reduction Program is only available in 2009-2010 through 2013-2014 to participants who applied for 2008-09 K-3 Class Size Reduction funds. A reduced funding schedule for classes exceeding 20.44 pupils is applicable for the 2008-09 through 2013-2014 fiscal years, and school districts and charter schools can apply for no more than the total number of Option One and Option Two classes identified on its 2008-09 CSR application. Grade level implementation priorities for reducing class size or claiming reduced funding for classes exceeding 20.44 pupils remain in effect, such that grade 1 must be reduced/claimed first, followed by grade 2, and then any combination of classes in grade 3 and/or kindergarten.

In order to participate in the Class Size Reduction program, the district's K-3 Class Size Reduction Program application must be annually certified by the local governing board. The purpose of this application is to certify participation in the program and begin the flow of funds. The application is enclosed in this packet for your information.

FINANCIAL IMPLICATIONS: Funding in CSR classes that exceed 20.44 are subject to penalties of 5% - 30% of the \$1,071 funding level per student and districts receive no funding for students exceeding 20 per classroom. These penalties are offset by reductions in required staffing.

In 2011-2012 Sierra Sands generated \$839,321 in K-3 Class Size Reduction funding.

Initial calculations indicate that approximately \$877,149 will be generated through the implementation of 58 Option 1 classes in K-3 CSR in 2012-2013.

SUPERINTENDENT’S RECOMMENDATION: It is recommended that the Board of Education certify the K-3 Class Size Reduction Program application for 2012-2013 in order that the district may participate in the program.

2012–13 Operations Application K-3 Class Size Reduction Program

County	Kern	County and District Code	1 5 7 3 7 4 2	Charter School Code*	
District	Sierra Sands Unified School District	Charter School*			

*For use only by charter schools applying independent of their authorizing entity. Do not submit a separate application for charter schools that were included in their authorizing entity's 2008–09 through 2011–12 applications.

Contact Person	Laura Hickle	Title	Coordinator of Special Projects
Address	113 Felspar	City, Zip Code	Ridgecrest, CA 93555
Telephone	(760) 499-1642 Ext.	E-mail Address	lhickle@ssusd.org

Certifications

As a condition of applying for and receiving funds under the Kindergarten and Grades One through Three Class Size Reduction (K-3 CSR) Program, commencing with California *Education Code* (EC) Section 52120, the Governing Board of the above named school district or charter school (applicant) certifies that the statements below are true and accurate, and are evidenced by a Board Resolution or entry in the Board meeting minutes. Please do not submit the Resolution or minutes to the California Department of Education (CDE):

1. The number of classes participating in Option One and Option Two is identified and the total number of classes does not exceed the total number of classes identified on the 2008–09 Operations Application. [EC Section 52123(a), 52124.3(b), Title 5 *California Code of Regulations* Section 15103]
2. The pupil counts reported do not include special education pupils enrolled in special day classes full time, pupils enrolled in independent study, or charter school pupils enrolled in a home study program. [EC Section 52123(b)]
3. A certificated teacher has been hired by the applicant and is providing direct instructional services to each class participating in the K-3 CSR Program. [EC Section 52123(c)]
4. The applicant will provide a staff development program for any teacher who will participate for the first time in the K-3 CSR Program as specified in Certification #3. Appropriate training to maximize the education advantages of class size reduction will be provided to such teachers. This training shall include, but not be limited to, methods for providing each of the following: (1) individualized instruction, (2) effective teaching, including classroom management in smaller classes, (3) identifying and responding to pupil needs, and (4) opportunities to build on the individual strengths of pupils. [EC sections 52123(d), 52127]
5. The applicant will collect and maintain data required by the State Superintendent of Public Instruction for evaluation of the K-3 CSR Program. The data shall include, but not be limited to, individual test scores or other records of pupil achievement. Any data collected will be protected in a manner that will not permit the personal identification of any pupil or parent. [EC section 52123(e)]
6. Each class participating in the K-3 CSR Program is housed in either a separate, self-contained classroom or the space provided for each participating class for each grade level at that schoolsite is of a square footage per pupil enrolled in each class that is not less than the average square footage per pupil enrolled in those grade levels at that schoolsite in the 1995–96 school year. [EC section 52123(f)]
7. Priority for reducing class size or claiming reduced funding for classes exceeding 20.44 pupils is in accordance with the following grade level implementation requirements at each schoolsite:
 - If only one grade level is reduced/claimed, the grade level will be 1st grade.
 - If two grade levels are reduced/claimed, the grade levels will be 1st and 2nd grades.
 - If three or four grade levels are reduced/claimed, the grade levels will be 1st and 2nd and then any combination of kindergarten and/or 3rd grade.
8. The K-3 CSR Program has been implemented in the current year. A district is considered to have implemented the program even if it claims reduced funding for all eligible classes.
9. **The applicant will submit final enrollment counts on the Form J-7CSR to the CDE by May 10, 2013.**

Signature

I hereby certify that, to the best of my knowledge, this application is true and correct and is in compliance with state law and regulations of the California Department of Education and the State Board of Education. The Governing Board of the above named school district or charter school has authorized me to sign this application on its behalf.

Signature of District Superintendent or Charter School Chief Administrative Officer	Joanna Rummer Printed Name	September 13, 2012 Date
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2012–13 Operations Application K-3 Class Size Reduction Program

County	Kern	County and District Code	1573742	Charter School Code*	
District	Sierra Sands Unified School District	Charter School*			

*For use only by charter schools applying independent of their authorizing entity. Do not submit a separate application for charter schools that were included in their authorizing entity's 2008–09 through 2011–12 applications.

Intended Level of Program Participation in 2012–13

Check the appropriate box below and, as noted, submit the required pages of the Operations Application to the CDE. This information is for planning purposes and to continue the flow of funds. The calculation of final entitlements will be based on actual enrollment data submitted on the Form J-7CSR. For more information, please see the Application Instructions.

- ☐ The district/charter school intends to participate in the 2012–13 K-3 CSR Program at the same level (number and size of classes) as reported on the 2011–12 Form J-7CSR. The February 2013 apportionment will therefore be based on the district/charter school's 2011–12 final entitlement. **If this box is checked, complete and submit only pages 1 and 2 of this application to the CDE.**
- ☒ The district/charter school intends to participate in the 2012–13 K-3 CSR Program at a higher or lower level than what was claimed on the 2011–12 Form J-7CSR (but capped at the number of classes reported on the 2008–09 Operations Application). The February 2013 apportionment will therefore be based on the information reported on page 3 of this application. **If this box is checked, complete and submit pages 1 through 3 of this application to the CDE.**
- ☐ The district/charter school does not intend to participate in the 2012–13 K-3 CSR Program at either full or reduced funding. **If this box is checked, complete and submit only this page of the application to the CDE. A signature below is necessary only if the district/charter school is not participating in the 2012–13 K-3 CSR Program.**

Joanna Rummer

Signature of District Superintendent or
Charter School Chief Administrative Officer
9/13/2012

Printed Name

Date

Mail the required pages of this application by September 25, 2012 (postmark) to:

2012–13 Operations Application K-3 Class Size Reduction Program

County Kern District Sierra Sands Unified School District	County and District Code <div style="display: flex; justify-content: space-around;"> <div style="border: 1px solid black; padding: 2px;">1</div> <div style="border: 1px solid black; padding: 2px;">5</div> <div style="border: 1px solid black; padding: 2px;">7</div> <div style="border: 1px solid black; padding: 2px;">3</div> <div style="border: 1px solid black; padding: 2px;">7</div> <div style="border: 1px solid black; padding: 2px;">4</div> <div style="border: 1px solid black; padding: 2px;">2</div> </div>	Charter School Code* <div style="display: flex; justify-content: space-around;"> <div style="border: 1px solid black; width: 20px; height: 20px;"></div> <div style="border: 1px solid black; width: 20px; height: 20px;"></div> <div style="border: 1px solid black; width: 20px; height: 20px;"></div> <div style="border: 1px solid black; width: 20px; height: 20px;"></div> <div style="border: 1px solid black; width: 20px; height: 20px;"></div> <div style="border: 1px solid black; width: 20px; height: 20px;"></div> <div style="border: 1px solid black; width: 20px; height: 20px;"></div> </div>
Charter School* <small>*For use only by charter schools applying independent of their authorizing entity. Do not submit a separate application for charter schools that were included in their authorizing entity's 2008–09 through 2011–12 applications.</small>		

Calculation of Provisional Funding for 2012–13 (February 2013 payment)

These calculations are for planning purposes and to continue the flow of funds. The calculation of final entitlements will be based on actual enrollment data submitted on the Form J-7CSR.

	1	2	3	4	5
	Class Size	Number of Classes	Number of Enrolled Pupils	2012–13 Funding Level	Estimated Allocation
Option One					
a	20.44 pupils or fewer	1	11	\$1,071	\$11,781
b	20.45 to 21.44			95%	\$0
c	21.45 to 22.44			90%	\$0
d	22.45 to 22.94			85%	\$0
e	22.95 to 24.94	5	119	80%	\$85,680
f	24.95 pupils or greater	52	1,449	70%	\$779,688
g	Subtotal, Option 1	58	1,579		\$877,149
Option Two					
h	20.44 pupils or fewer			\$535	\$0
i	20.45 to 21.44			95%	\$0
j	21.45 to 22.44			90%	\$0
k	22.45 to 22.94			85%	\$0
l	22.95 to 24.94			80%	\$0
m	24.95 pupils or greater			70%	\$0
n	Subtotal, Option 2	0	0		\$0
o	Grand Totals* Option 1 + Option 2	58	1,579		\$877,149

*The total number of classes reported on the application may not exceed the total number of classes reported on the 2008–09 Operations Application.

Complete this page only if box 2 on page 2 was checked. Mail the entire 3-page application by September 25, 2012 (postmark) to:

Rebecca Lee ~ CDE, School Fiscal Services Division ~ 1430 N Street, Suite 3800 ~ Sacramento, CA 95814

8. PERSONNEL ADMINISTRATION

8.1 CERTIFICATED PERSONNEL

8.11 RESIGNATION, TERMINATION*, SEPARATION**, RETIREMENT***

8.12 LEAVE OF ABSENCE

8.13 EMPLOYMENT

8.14 CHANGE OF STATUS

RECOMMENDED ACTION: To approve certificated personnel actions as presented.

8.2 CLASSIFIED PERSONNEL

8.21 RESIGNATION, TERMINATION*, SEPARATION**, RETIREMENT***

8.22 LEAVE OF ABSENCE

8.23 EMPLOYMENT

8.24 CHANGE OF STATUS

RECOMMENDED ACTION: To approve classified personnel actions as presented.

8. PERSONNEL ADMINISTRATION

8.1 CERTIFICATED PERSONNEL

8.11 RESIGNATION, TERMINATION*, SEPARATION**, RETIREMENT***

Corrine Gryting
English/Spanish - Murray
Effective 7-1-12

8.12 LEAVE OF ABSENCE

8.13 EMPLOYMENT

Jessica Anderson
Kindergarten/1st Combination – Las Flores
Effective 8-27-12

Rosa Jackson
Resource Specialist – Inyokern
Effective 9-3-12

Substitute Teachers for 2012-13 year
Ursula Gensley
Megan Kreitner

Coaches for 2012-13 year
Jennifer Campbell
Volleyball, Step 1
Murray

Lisa Sparland
Volleyball, Step 1
Murray

Volunteer Coaches
Brian Kajiwar
Football
Burroughs

Brenard Unhassobiscay
Football
Burroughs

8. PERSONNEL ADMINISTRATION

8.1 CERTIFICATED PERSONNEL

8.14 CHANGE OF STATUS

Ernestina Palerm-Garcia
From 100% -Burroughs
To 80% - Burroughs
Effective 8-14-12

8. PERSONNEL ADMINISTRATION

8.2 CLASSIFIED PERSONNEL

8.21 RESIGNATION, TERMINATION*, SEPARATION**, RETIREMENT***

Sara Baird
6 hr. Clerk II – Inyokern
Effective 08-09-12

8.22 LEAVE OF ABSENCE

8.23 EMPLOYMENT

Jessica Constable
5 ½ hr. Paraprofessional – Gateway
Effective 08-24-12

Michelle Leverett
4 hr. Food Service Assistant II – Murray
And
3 ½ hr. Food Service Assistant I – Richmond
Effective 09-10-12

Stacey Pasley
5 ½ hr. Paraprofessional – Richmond
Effective 08-23-12

Student Food Service Workers for the 2012-2013 School Year

Kevin Burgess
Adrian Cruz
Meghan Smith
Katya Warkentin

Classified Substitutes for the 2012-2013 School Year

Angelica Pepper
Sarah Phillips

8. PERSONNEL ADMINISTRATION

8.2 CLASSIFIED PERSONNEL

8.24 CHANGE OF STATUS

Dawn Farrell

From: 5 ½ hr. Paraprofessional – Burroughs

To: 6 hr. Clerk II – Inyokern

Effective 09-04-12

Ivy Kubin

From: 5 ½ hr. Paraprofessional, Signer – Richmond

To: 6 ½ hr. Paraprofessional, Signer – James Monroe

Effective 08-14-12

8. PERSONNEL ADMINISTRATION

8.3 Ratification of Tentative Agreement between the Desert Area Guidance Association (DAGA) and the Board of Education Regarding Contract Reopeners for 2012-2013

BACKGROUND INFORMATION: The Desert Area Guidance Association and the Sierra Sands Unified School District negotiation teams reached a tentative agreement for reopeners for 2012-2013 on August 27, 2012.

CURRENT CONSIDERATIONS: DAGA membership ratified the tentative agreement on contract reopeners for 2012-13. The agreement is now being presented to the board for ratification. A public hearing was held during the April 19, 2012 regular board meeting and is posted on the district's website at www.ssusdschools.org

FINANCIAL IMPLICATIONS: None. Per Kern County Superintendent of Schools direction, AB 1200 documentation is not required unless the tentative agreement includes financial changes to the contract. This tentative agreement does not include such changes.

SUPERINTENDENT'S RECOMMENDATION: Ratify the tentative agreement between the Desert Area Guidance Association and the Board of Education regarding contract issues for 2012-2013, as presented.

**TENTATIVE AGREEMENT
BETWEEN
SIERRA SANDS UNIFIED SCHOOL DISTRICT
AND
DESERT AREA GUIDANCE ASSOCIATION**

The Desert Area Guidance Association and Sierra Sands Unified School District have reached a tentative agreement for 2012-2013. The following terms and conditions reflect the tentative agreement of the Sierra Sands Unified School District and Desert Area Guidance Association:

- 1) The District will pay for the health and welfare benefit program premium increase for 2012-2013.
- 2) The district agrees to maintain step and column.
- 3) The following MOU's will be extended for the 2012-2013 year:

May 29 th Fair Share Calculation	expires June 30, 2013
Accrued Sick Leave	expires June 30, 2013
- 4) The Parties agree and acknowledge that, for a variety of reasons, the District cannot accurately anticipate its 2012-2013 budget at the time of full execution of this Tentative Agreement. As a result, the Parties agree to continue negotiations regarding all economic terms of the collective bargaining agreement and denoted re-openers after passage and enactment of the State of California's 2012-2013 budget.

**SIERRA SANDS UNIFIED
SCHOOL DISTRICT**

**DESERT AREA GUIDANCE
ASSOCIATION**

Assistant Superintendent

DAGA President

8. PERSONNEL ADMINISTRATION

8.4 Approval of Resolutions #4 1213, #5 1213, and #6 1213, Teachers Teaching Out of Their Major/Minor Field or Area

BACKGROUND INFORMATION: Education Code Sections 44256, 44258.2 and 44263 require the board to adopt resolutions in order for the district to assign teachers in areas or subjects other than their credentialed field or area.

CURRENT CONSIDERATIONS: A total of sixteen teachers within the district have been assigned to teach in areas other than their credentialed field or area. They have, however, completed the required coursework to enable them to teach the designated subjects or grade levels in accordance with the education code. Resolutions #4 1213, #5 1213, and #6 1213 are necessary to assign these teachers in areas or subjects other than their credentialed field or area. It is important to note that these are all credentialed teachers. The resolutions simply serve as vehicles to allow the district greater flexibility in teacher assignments while still being in compliance with the credentialing laws.

FINANCIAL IMPLICATIONS: None.

SUPERINTENDENT'S RECOMMENDATION: It is recommended that the Board of Education approve Resolutions #4 1213, #5 1213 and #6 1213 as presented.

SIERRA SANDS UNIFIED SCHOOL DISTRICT
113 Felspar
Ridgecrest, CA 93555

RESOLUTION #4 1213

On motion of Trustee _____, seconded by Trustee

_____, Resolution #4 1213 was adopted as follows:

BE IT RESOLVED BY THE GOVERNING BOARD OF THE SIERRA SANDS UNIFIED SCHOOL DISTRICT AND HEREBY ORDERED THAT:

In accordance with Education Section #44256, the following listed teacher(s) holding a valid multiple subject teaching credential in the State of California may be assigned, with his/her consent, to teach in subjects other than major or minor fields or subjects named on his/her credential in which he/she has completed twelve (12) or more semester hours of coursework or six (6) semester hours of upper division coursework in a departmentalized program in any grade below grade 9.

TEACHER:

Clarence Harlow
R. Byron Hetherton
Shelley MacKenzie
Diana Veneski
Lynn Venhaus
Tami Welsh
Steve Whiting
Tonya Wicker

SUBJECT:

Mathematics
Mathematics
Science/Health
Computers
Mathematics
Mathematics
Science
Social Science

PASSED AND ADOPTED THIS 13th day of September 2012, by the Governing Board of Sierra Sands Unified School District of Kern County, California, by the following votes:

AYES: _____

NOES: _____

ABSENT: _____

STATE OF CALIFORNIA
COUNTY OF KERN

I, Joanna Rummer, Secretary to the Governing Board of Sierra Sands Unified School District of Kern County, California, do hereby certify that the foregoing is a full, true and correct copy of a resolution adopted by said Board at its regular meeting on September 13, 2012.

Signature

Secretary of the Governing Board
Title

SIERRA SANDS UNIFIED SCHOOL DISTRICT
113 Felspar
Ridgecrest, CA 93555

RESOLUTION #5 1213

On motion of Trustee _____, seconded by Trustee
_____, Resolution #5 1213 _____ was adopted
as follows:

BE IT RESOLVED BY THE GOVERNING BOARD OF THE SIERRA SANDS UNIFIED
SCHOOL DISTRICT AND HEREBY ORDERED THAT:

In accordance with Education Section #44258.2, the following listed teacher(s)
holding a valid single subject teaching credential in the State of California may
be assigned, with his/her consent, to teach in subjects other than major or minor fields
or subjects named on his/her credential in which he/she has completed twelve (12)
or more semester hours of coursework or six (6) semester hours of upper division
coursework in a departmentalized program in grades 5 through 8 in a middle school.

TEACHER:

Connie Abshire
Michael Sernett

SUBJECT:

English
Physical Education

PASSED AND ADOPTED THIS 13th day of September 2012, by the Governing Board of
Sierra Sands Unified School District of Kern County, California, by the following votes:

AYES: _____

NOES: _____

ABSENT: _____

STATE OF CALIFORNIA
COUNTY OF KERN

I, Joanna Rummer, Secretary to the Governing Board of Sierra Sands Unified School
District of Kern County, California, do hereby certify that the foregoing is a full, true and correct
copy of a resolution adopted by said Board at its regular meeting on September 13, 2012.

Signature

Secretary of the Governing Board
Title

SIERRA SANDS UNIFIED SCHOOL DISTRICT
113 Felspar
Ridgecrest, CA 93555

RESOLUTION #6 1213

On motion of Trustee _____, seconded by Trustee

_____, Resolution #6 1213 was adopted as follows:

BE IT RESOLVED BY THE GOVERNING BOARD OF THE SIERRA SANDS UNIFIED
SCHOOL DISTRICT AND HEREBY ORDERED THAT:

In accordance with Education Section #44263, the following listed teacher(s) who holds a valid teaching credential in the State of California may be assigned, with his/her consent, to teach in subjects other than major or minor fields or subjects named on his/her credential in which he/she has completed eighteen (18) or more semester hours of coursework or nine (9) semester hours of upper division coursework, or in a self-contained class if he/she holds at least sixty (60) hours equally distributed among the four areas of a diversified major, except in classes for special education students.

TEACHER:

Robert Campbell
Kathryn Dikes
John Faber
Judith Gerard
April Griffin
Megan Howard
Vicki Levack
Amy Shermer

SUBJECT:

Physical Education
English
Biology
Biology
English
Health
English
Mathematics

PASSED AND ADOPTED THIS 13th day of September 2012, by the Governing Board of Sierra Sands Unified School District of Kern County, California, by the following votes:

AYES: _____

NOES: _____

ABSENT: _____

STATE OF CALIFORNIA
COUNTY OF KERN

I, Joanna Rummer, Secretary to the Governing Board of Sierra Sands Unified School District of Kern County, California, do hereby certify that the foregoing is a full, true and correct copy of a resolution adopted by said Board at its regular meeting on September 13, 2012.

Signature

Secretary of the Governing Board
Title

9. GENERAL ADMINISTRATION

9.1 Gifts to the District

CURRENT CONSIDERATIONS: The following gift has been received: Bruce Auld donated the Career and Technical Education dedication plaque with a cost of \$1,005 for the new CTE building.

FINANCIAL IMPLICATIONS: Donations provide support to the district and have a positive financial impact.

SUPERINTENDENT'S RECOMMENDATION: Accept the gifts as described and send appropriate letters of appreciation.

10. CONSTRUCTION ADMINISTRATION

10.1 Report to the Board: Measure “A” and Other Construction Activities and Issues

BACKGROUND INFORMATION: The purpose of this item is to keep the board, administration, and especially the community informed as to the progress of the district’s Measure “A” and other construction efforts.

CURRENT CONSIDERATIONS: Construction activity and planning continue at several sites. Mr. Auld will update the board and community on these activities.

FINANCIAL IMPLICATIONS: None

SUPERINTENDENT’S RECOMMENDATION: This item is presented for informational purposes and no action is required.

11. BUSINESS ADMINISTRATION

11.1 Adoption of Resolution #7 1213 Approving the 2012-13 Estimated Gann Limit Calculations for the Sierra Sands Unified School District

BACKGROUND INFORMATION: Education Code Section 42132 specifies that each governing board shall adopt a resolution to identify the estimated appropriations limitation (Gann Limit) for the current year and the actual appropriations limit for the preceding year. Further, the section requires that the documentation used in the identification of the appropriations limits (calculations) shall be made available to the public.

CURRENT CONSIDERATIONS: The Sierra Sands Unified School District has processed its Gann calculations as part of the 2011-12 unaudited actuals on Form GANN. A copy of the calculation is attached.

FINANCIAL IMPLICATIONS: Gann limit calculations, as required by Proposition 4 enacted in 1979, did not require cuts in government spending but rather limited the growth in government spending to be no faster than the growth in population and inflation. This action has no financial impact in that the calculations are based on a formula established by state law.

SUPERINTENDENT'S RECOMMENDATION: It is recommended that the board adopt Resolution #7 1213 establishing the appropriation limit under Government Code Section 7900 as presented.

	2011-12 Calculations			2012-13 Calculations		
	Extracted Data	Adjustments*	Entered Data/ Totals	Extracted Data	Adjustments*	Entered Data/ Totals
A. PRIOR YEAR DATA (2010-11 Actual Appropriations Limit and Gann ADA are from district's prior year Gann data reported to the CDE)	2010-11 Actual			2011-12 Actual		
1. FINAL PRIOR YEAR APPROPRIATIONS LIMIT (Preload/Line D11, PY column)	28,724,387.74		28,724,387.74			28,662,123.03
2. PRIOR YEAR GANN ADA (Preload/Line B9, PY column)	4,928.34		4,928.34			4,797.30
ADJUSTMENTS TO PRIOR YEAR LIMIT	Adjustments to 2010-11			Adjustments to 2011-12		
3. District Lapses, Reorganizations and Other Transfers						
4. Temporary Voter Approved Increases						
5. Less: Lapses of Voter Approved Increases						
6. TOTAL ADJUSTMENTS TO PRIOR YEAR LIMIT (Lines A3 plus A4 minus A5)		0.00				0.00
7. ADJUSTMENTS TO PRIOR YEAR ADA (Only for district lapses, reorganizations and other transfers, and only if adjustments to the appropriations limit are entered in Line A3 above)						
B. CURRENT YEAR GANN ADA (2011-12 data should tie to Principal Apportionment Attendance Software reports)	2011-12 P2 Report			2012-13 P2 Estimate		
1. Total K-12 ADA (Form A, Line 10)	4,797.30		4,797.30	4,803.68		4,803.68
2. ROC/P ADA**						
3. Total Charter Schools ADA (Form A, Line 26)	0.00		0.00	0.00		0.00
4. Total Supplemental Instructional Hours**						
5. Divide Line B4 by 700 (Round to 2 decimal places)			4,797.30			4,803.68
6. TOTAL P2 ADA (Lines B1 through B3 plus B5)						
OTHER ADA (From Principal Apportionment Attendance Software)						
7. Apprentice Hours - High School						
8. Divide Line B7 by 525 (Round to 2 decimal places)		0.00				0.00
9. TOTAL CURRENT YEAR GANN ADA (Sum Lines B6 plus B8)		4,797.30				4,803.68
C. LOCAL PROCEEDS OF TAXES/STATE AID RECEIVED	2011-12 Actual			2012-13 Budget		
TAXES AND SUBVENTIONS (Funds 01, 09, and 62)						
1. Homeowners' Exemption (Object 8021)	40,861.52		40,861.52	0.00		0.00
2. Timber Yield Tax (Object 8022)	0.00		0.00	0.00		0.00
3. Other Subventions/In-Lieu Taxes (Object 8029)	64,424.76		64,424.76	39,566.00		39,566.00
4. Secured Roll Taxes (Object 8041)	4,691,427.32		4,691,427.32	4,678,866.00		4,678,866.00
5. Unsecured Roll Taxes (Object 8042)	273,375.60		273,375.60	224,514.00		224,514.00
6. Prior Years' Taxes (Object 8043)	(10,536.92)		(10,536.92)	0.00		0.00
7. Supplemental Taxes (Object 8044)	109,412.59		109,412.59	86,591.00		86,591.00
8. Ed. Rev. Augmentation Fund (ERAF) (Object 8045)	(655,847.11)		(655,847.11)	(664,148.00)		(664,148.00)
9. Penalties and Int. from Delinquent Taxes (Object 8048)	7,224.13		7,224.13	0.00		0.00
10. Other In-Lieu Taxes (Object 8082)	0.00		0.00	0.00		0.00
11. Comm. Redevelopment Funds (Obj. 8047 & 8625)	304,151.00		304,151.00	304,151.00		304,151.00
12. Parcel Taxes (Object 8621)	0.00		0.00	0.00		0.00
13. Other Non-Ad Valorem Taxes (Object 8622) (Taxes only)	0.00		0.00	0.00		0.00
14. Penalties and Int. from Delinquent Non-Revenue Limit Taxes (Object 8629) (Only those for the above taxes)	0.00		0.00	0.00		0.00
15. Transfers to Charter Schools in Lieu of Property Taxes (Object 8096)	(244,027.81)		(244,027.81)	(260,980.00)		(260,980.00)
16. TOTAL TAXES AND SUBVENTIONS (Lines C1 through C15)	4,580,465.08	0.00	4,580,465.08	4,408,560.00	0.00	4,408,560.00
OTHER LOCAL REVENUES (Funds 01, 09, and 62)						
17. To General Fund from Bond Interest and Redemption Fund (Excess debt service taxes) (Object 8914)	0.00		0.00	0.00		0.00
18. TOTAL LOCAL PROCEEDS OF TAXES (Lines C16 plus C17)	4,580,465.08	0.00	4,580,465.08	4,408,560.00	0.00	4,408,560.00

	2011-12 Calculations			2012-13 Calculations		
	Extracted Data	Adjustments*	Entered Data/ Totals	Extracted Data	Adjustments*	Entered Data/ Totals
EXCLUDED APPROPRIATIONS						
19. Medicare (Enter federally mandated amounts only from objs. 3301 & 3302; do not include negotiated amounts)			335,196.44			341,696.46
OTHER EXCLUSIONS						
20. Americans with Disabilities Act						
21. Unreimbursed Court Mandated Desegregation Costs						
22. Other Unfunded Court-ordered or Federal Mandates						
23. TOTAL EXCLUSIONS (Lines C19 through C22)			335,196.44			341,696.46
STATE AID RECEIVED (Funds 01, 09, and 62)						
24. Revenue Limit State Aid - Current Year (Object 8011)	21,873,763.19		21,873,763.19	21,566,541.67		21,566,541.67
25. Revenue Limit State Aid - Prior Years (Object 8019)	153,226.00		153,226.00	0.00		0.00
26. Supplemental Instruction - CY (Res. 0000, Object 8590)**		201,523.00	201,523.00		210,000.00	210,000.00
27. Supplemental Instruction - PY (Res. 0000, Object 8590)**			0.00			0.00
28. Comm Day Sch Addl Funding - CY (Res. 2430, Obj. 8311 and Res. 0000, Obj. 8590)**		26,544.00	26,544.00		26,500.00	26,500.00
29. Comm Day Sch Addl Funding - PY (Res. 2430, Obj. 8319 and Res. 0000, Obj. 8590)**			0.00			0.00
30. ROC/P Apportionment - CY (Res. 0000, Object 8590)**			0.00			0.00
31. ROC/P Apportionment - PY (Res. 0000, Object 8590)**			0.00			0.00
32. Charter Schs. Gen. Purpose Entitlement (Object 8015)	0.00		0.00	0.00		0.00
33. Charter Schs. Categorical Block Grant (Object 8590)**		0.00	0.00		0.00	0.00
34. Class Size Reduction, Grades K-3 (Object 8434)	839,321.00		839,321.00	839,664.00		839,664.00
35. Class Size Reduction, Grade 9 (Object 8590)**		112,420.00	112,420.00		112,420.00	112,420.00
36. SUBTOTAL STATE AID RECEIVED (Lines C24 through C35)	22,866,310.19	340,487.00	23,206,797.19	22,406,205.67	348,920.00	22,755,125.67
ADD BACK TRANSFERS TO COUNTY						
37. County Office Funds Transfer (Form RL, Line 32)	3,467.00		3,467.00	3,468.00		3,468.00
38. TOTAL STATE AID (Lines C36 plus C37)	22,869,777.19	340,487.00	23,210,264.19	22,409,673.67	348,920.00	22,758,593.67
DATA FOR INTEREST CALCULATION						
39. Total Revenues (Funds 01, 09 & 62; objects 8000-8799)	42,465,795.81		42,465,795.81	39,512,616.31		39,512,616.31
40. Total Interest and Return on Investments (Funds 01, 09, and 62; objects 8660 and 8662)	79,138.04		79,138.04	75,000.00		75,000.00
APPROPRIATIONS LIMIT CALCULATIONS						
D. PRELIMINARY APPROPRIATIONS LIMIT						
1. Revised Prior Year Program Limit (Lines A1 plus A6)			28,724,387.74			28,662,123.03
2. Inflation Adjustment			1.0251			1.0377
3. Program Population Adjustment (Lines B9 divided by [A2 plus A7]) (Round to four decimal places)			0.9734			1.0013
4. PRELIMINARY APPROPRIATIONS LIMIT (Lines D1 times D2 times D3)			28,662,123.03			29,781,350.56
APPROPRIATIONS SUBJECT TO THE LIMIT						
5. Local Revenues Excluding Interest (Line C18)			4,580,465.08			4,408,560.00
6. Preliminary State Aid Calculation						
a. Minimum State Aid in Local Limit (Greater of \$120 times Line B9 or \$2,400; but not greater than Line C38 or less than zero)			575,676.00			576,441.60
b. Maximum State Aid in Local Limit (Lesser of Line C38 or Lines D4 minus D5 plus C23; but not less than zero)			23,210,264.19			22,758,593.67
c. Preliminary State Aid in Local Limit (Greater of Lines D6a or D6b)			23,210,264.19			22,758,593.67
7. Local Revenues in Proceeds of Taxes						
a. Interest Counting in Local Limit (Line C40 divided by [Lines C39 minus C40] times [Lines D5 plus D6c])			51,886.70			51,664.80
b. Total Local Proceeds of Taxes (Lines D5 plus D7a)			4,632,351.78			4,460,224.80
8. State Aid in Proceeds of Taxes (Greater of Line D6a, or Lines D4 minus D7b plus C23; but not greater than Line C38 or less than zero)			23,210,264.19			22,758,593.67
9. Total Appropriations Subject to the Limit						
a. Local Revenues (Line D7b)			4,632,351.78			
b. State Subventions (Line D8)			23,210,264.19			
c. Less: Excluded Appropriations (Line C23)			335,196.44			
d. TOTAL APPROPRIATIONS SUBJECT TO THE LIMIT (Lines D9a plus D9b minus D9c)			27,507,419.53			

[illegible]

**BEFORE THE GOVERNING BOARD OF THE
SIERRA SANDS UNIFIED SCHOOL DISTRICT
COUNTY OF KERN, STATE OF CALIFORNIA**

RESOLUTION ESTABLISHING)	
APPROPRIATIONS LIMIT UNDER)	
GOVERNMENT CODE §§7900, ET SEQ.)	
<hr/>)	
		<u>Resolution #7 1213</u>

Recitals

1. Government Code §§7900, et seq., require local jurisdictions, including school districts, to establish each year the appropriations limit applicable to that entity.
2. Government Code §7902.1 provides that where the proceeds of taxes for a school district exceed the preliminarily calculated appropriations limit, the district may by resolution increase its appropriations limit.
3. As shown in the attached staff report, an adjustment to our appropriations limit would be appropriate for the current fiscal year.

Action Taken

NOW, THEREFORE, THE BOARD RESOLVES THAT:

1. **Recitals Approved.** The above recitals are approved and found to be correct.
2. **Appropriations Limit for Current Fiscal Year Established.** The appropriations limit applicable to this district for the current fiscal year is established as \$29,781,350.56, an amount equal to the estimated amount of proceeds of taxes as calculated by staff.
3. **Appropriations Limit Recalculated for Prior Fiscal Year.** As required by Education Code §42132, the recalculated appropriations limit for the prior fiscal year is \$28,662,123.03.
4. **Periodic Readjustments.** The Superintendent or designee is authorized to act on behalf of the Board in adjusting our appropriations limit if and when there may be an update in reported proceeds of taxes.

* * * * *

I CERTIFY that the above Resolution #7 1213 proposed by Trustee _____ and seconded by Trustee _____, was duly passed and adopted by the Governing Board of the Sierra Sands Unified School District of Kern County, California, at an official and public meeting thereof held on September 13, 2012, by the following vote:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

DATED:_____.

GOVERNING BOARD OF THE
SIERRA SANDS UNIFIED SCHOOL DISTRICT

By:_____

Title:_____

Attachment: Staff Report

11. BUSINESS ADMINISTRATION

11.2 Request for Authorization to Sell District Vehicles

BACKGROUND INFORMATION: California Education Code Section 17545 states that the governing board, may sell for cash any personal property belonging to the district if the property is not required for school purposes, or if it should be disposed of for the purpose of replacement, or if it is unsatisfactory, or not suitable for school use.

The board may advertise for bids and either sell the property to the highest responsible bidder or reject all bids. Notice for bids shall be posted in at least three public places in the district for at least two weeks or published at least once a week for at least two weeks in a newspaper having a general circulation in the district and, if possible, published within the district.

Property for which no qualified bid has been received may be sold, without further advertising, by the Superintendent or designee per California Education Code 17546.

CURRENT CONSIDERATIONS The Transportation Department currently has 2 CNG school buses that are no longer used due to the fact that the available CNG filling station is no longer functional. Additionally the tanks on the buses are scheduled to be replaced within the next 2 years at a cost of \$25,000 each.

FINANCIAL CONSIDERATIONS: These vehicles were acquired through state grant funding without any monetary investment from the district. Selling these vehicles would be beneficial to the district as the anticipated return on the sale would be reinvested in the maintenance of its remaining bus fleet.

SUPERINTENDENT'S RECOMMENDATION: It is respectfully requested that the board deems the vehicles listed on the attachment no longer of value to the district and authorizes requests for bids to be advertised.

Surplus Vehicle List Sept. 2012

Veh. #	Make	Year	License #	VIN #	Description	Cost	Assign	Bar	
2-CNG	Bluebird	2003	1123796	1BABNBMA43F206393	84-passenger	131,999	Transp	8179	
3-CNG	Bluebird	2005	1186290	1BABNBMAX5F228613	84-passenger	141,463	Transp		

11. BUSINESS ADMINISTRATION

11.3 Acceptance of the 2011-12 Unaudited Actuals

BACKGROUND INFORMATION: The unaudited actual financial report is a state required report that presents the District's actual financial activity year-to-date as compared to the projected budget through June 30, 2012. The report contains two pages of comparative data regarding the unrestricted general fund estimated year end totals presented at the time of the 2012-2013 budget adoption and the unaudited actual results of all funds for that year after the books have been closed but prior to official audit.

CURRENT CONSIDERATIONS: The State and National fiscal situation continues to be challenging. In addition to continued reduced revenue and cash deferrals, the situation relating to the possibility of a significant cut mid-year in 2012-13 remains problematic. Pressure on the district's cash and by extension, its reserves continues to be part of the equation.

In reviewing the 2011-12 fiscal year, the following factors have influenced the year-end result of the district. The district ended 2011-12 in a positive position. Contributing factors were: The last of the Federal Jobs Funding was totally expended in 2011-12, the timely reception of additional unbudgeted revenue as a result of the adjustments at the state level and the Federal Department of Education made concerted efforts in 2011-12 to remit Federal Impact Aid payments more expeditiously. As a result, the district received additional revenue from that source in late May. Concerted and continuing district efforts to decrease spending as well the continued utilization of state authorized flexibility in the areas of Class Size Reduction and Tier III categorical programs contribute to district solvency at year end. It should be noted that while the unrestricted general fund experienced ~1.8M positive receipt of funds over expenditures this was partially offset by a ~932K deficit in the restricted side of the general fund resulting in a net positive position of ~ 868K.

- The district has continued to pursue its energy saving initiatives to good effect.
- The strains on cash continued throughout the entire 2011-12 fiscal year. Due to the timing of cash expenditures relative to the receipt of cash funds, borrowing from reserves was necessary in the months of December and June.

- The district had to borrow 1.5M from reserves in July and anticipates that cash will continue to be an issue in 2012-13. The longer the state demonstrates an inability to deal with its fiscal situation in a realistic way, the more strain the district comes under and the longer it will be before normal operations can resume.
- The board designated 5% reserve for economic uncertainty remained in the unrestricted general fund for the entire year.
- The expense side of the budget reflects continued cost savings initiatives in utilities service and some logistical issues related to the timing of purchases. It should be noted that gasoline, diesel fuel and utilities are particularly dynamic expenses making projections problematic.
- Encroachment in home-to-school transportation was the result of additional costs related to higher repairs, higher than anticipated fuel cost and unreimbursed costs associated with implementing a state mandated diesel fuel filtering program. The district participated in a joint San Joaquin/Kern County Air Quality Management grant program to purchase and install filtering devices for some of the districts older busses. ~27.0K in costs related to the installation of the filtering stations were unreimbursed and borne by the district.

In considering 2012-13, the following should be noted:

- District staff formulated the 2012-13 budget in accordance with the guidance provided by Fiscal Crisis Management and Assistance Team, School Services of California, and the Kern County Office of the Superintendent of Schools. The 2012-13 budget was predicated on the guidance that one of the proposed tax initiatives would pass. As always, staff is engaged in its ongoing strategic planning process and in the event that the taxes do not pass, a budget workshop is planned in November, the object of which will be to discuss the financial situation, propose potential solutions and request guidance and approval from the board prior to presenting a revised 2012-13 first interim budget report at the December board meeting.
- Upon signing the 2012-13 budget, considerations relating to the proposed tax increase initiatives were discussed. The state has advised that if the tax initiatives do not pass, mid-year cuts will be applied to those entities which receive state funding from the state's unrestricted general fund.

School districts are in that category and the magnitude of the potential cut to Sierra Sands could be as much as 2.2M.

- The possibility of additional federal revenue cuts if the federal budget is sequestered is of great concern. The cuts would result in reduced Federal Impact Aid revenues in 2012-13 and beyond. Additionally, federal categorical Title I, II & III funding is also in jeopardy of being cut from 7 - 9% annually beginning in 2013-14.
- Because the ARRA funding provided by the federal government has been totally expended, special education encroachment could be as much as 900K in 2012-13.

As we consider the out years, 2013-2014 and beyond:

- The latitude provided by K-3 class size reduction flexibility ends in 2013-14 and Tier III flexibility provisions end in 2014-15. If the state fiscal situation has not been significantly remedied it will present additional hurdles for our district and others across the state struggling to provide the educational experience all students deserve.

FINANCIAL IMPLICATIONS: In 2011-12, because of the continuing ongoing initiatives undertaken by the District, Sierra Sands Unified School District has been able to maintain a positive ending fund balance as well as its board required 5% reserve in the unrestricted general fund. It must be stated that while this is positive, fiscal pressure on district programs and reserves continue to mount in the face of a lagging national fiscal recovery and a stalled state budget process. The possibility of additional cuts to 2012-13 continues to be problematic as it looms on the horizon.

SUPERINTENDENT'S RECOMMENDATION: It is recommended that the Board of Education accept the district's unaudited actual financial report for 2011-12 as presented.

Sierra Sands Unified School District
General Fund Unrestricted
2011/2012 Year End Comparison Report

		COLUMN A 2011/2012	COLUMN B 2011/2012	
		<u>Unaudited Actuals</u>	<u>Estimated Actuals</u>	<u>Difference</u>
Projected Fund Balance				
July 1 Beginning Fund Balance	Objects	\$6,104,110	\$6,104,110	
Add: Revenues (Column A - Column B) *	8000-8999	\$31,930,971	\$31,239,199	
Less: Expenditures (Column B - Column A) **	1000-7999	\$30,151,561	\$30,031,852	
June 30 Ending Fund Balance		\$7,883,519	\$7,311,457	
Stores, Prepaid Expenses & Revolving Cash (Column A - Column B)		\$87,034	\$79,941	-\$7,092
5% Reserve for Economic Uncertainties (Column B - Column A)		\$2,120,758	\$2,097,313	-\$23,445
Available Ending Fund Balance as of June 30		<u>\$5,675,728</u>	<u>\$5,134,203</u>	
Revenues (Column A - Column B)				
Revenue Limit Sources	8010-8099	\$25,042,184	\$24,910,178	\$132,006 ¹
Federal Revenues	8100-8299	\$2,175,921	\$2,141,121	\$34,800 ²
Other State Revenues	8300-8599	\$4,068,880	\$4,033,919	\$34,961 ³
Other Local Revenues	8600-8799	\$732,012	\$637,612	\$94,401 ⁴
Total Revenues		<u>\$32,018,997</u>	<u>\$31,722,830</u>	<u>\$296,168</u>
Expenditures (Column B - Column A)				
Certificated Salaries	1000-1999	\$12,914,665	\$12,913,641	-\$1,025
Classified Salaries	2000-2999	\$3,938,136	\$3,994,762	\$56,625 ⁵
Benefits - Current Employees	3000-3999	\$6,739,991	\$6,789,691	\$49,700 ⁶
Benefits - Retirees	370X & 390X	\$1,412,286	\$1,399,539	-\$12,747
Books and Supplies	4000-4999	\$1,157,299	\$1,323,209	\$165,909 ⁷
Services and Operating Expenses	5000-5999	\$3,076,020	\$2,997,817	-\$78,203 ⁸
Capital Outlay	6000-6999	\$740,223	\$567,114	-\$173,108 ⁹
Other Outgo	7100-7299 7400-7499	\$364,850	\$208,448	-\$156,402 ¹⁰
Indirect Costs	7300-7399	-\$252,056	-\$222,515	\$29,541
Total Expenditures		<u>\$30,091,414</u>	<u>\$29,971,705</u>	<u>-\$119,709</u>
Interfund Transfers In (Column A - Column B)				
Transfer In	8910-8929	\$352,491	\$352,491	\$0
Total Interfund Transfers In		<u>\$352,491</u>	<u>\$352,491</u>	<u>\$0</u>
Interfund Transfers Out (Column B - Column A)				
Transfer Out- Fund 17 (Golden Handshake)	7610-7629	\$60,147	\$60,147	\$0
Total Interfund Transfers Out		<u>\$60,147</u>	<u>\$60,147</u>	<u>\$0</u>
Other Sources (Column A - Column B)				
Sources/Proceeds from Capital Leases	8930-8979	\$444,446	\$0	\$444,446 ¹¹
		<u>\$444,446</u>	<u>\$0</u>	<u>\$444,446</u>
Encroachment Contributions (Reduction of Revenue from Unrestricted General Fund) (Column A - Column B)*				
Resource 2200 - Continuation High School	8980	-\$30,709	-\$11,343	-\$19,366
Resource 6500 - Special Education	8980	\$0	-\$33,452	\$33,452 ¹²
Resource 7230 - Home to School Transportation	8980	-\$264,696	-\$188,814	-\$75,882 ¹³
Resource 7240 - Special Ed Transportation	8980	-\$489,558	-\$502,512	\$12,954
Resource 9021 - Sierra Vista Center	8980	-\$100,000	-\$100,000	\$0
Total Encroachment Contributions		<u>-\$884,963</u>	<u>-\$836,122</u>	<u>-\$48,842</u>
Net Revenue over Expenditures		<u>\$1,779,409</u>	<u>\$1,207,347</u>	<u>\$572,063</u>

* Revenues equal objects 8XXX and include total revenues, total interfund transfers in and total encroachment contributions. Encroachment contributions are shown as a negative because they are paid from revenues, so it is a reduction in revenues.

** Expenditures equal objects 1000-7999 and include total expenditures and total interfund transfers out. Indirect costs are general overhead costs paid out of the unrestricted general fund for restricted programs. Indirect costs are shown as negative because they are reimbursements to the unrestricted general fund by reducing the expense, so it is a reduction in expenses.

- Negative numbers in the Difference column show either decreased revenue or increased expenses. No negative in the Difference column shows increased revenue or decreased expenses.

The information presented above is accurate to the best of our knowledge.

Sierra Sands Unified School District
General Fund Unrestricted Budget
2011/2012 Unaudited Actuals vs. 2011/2012 Estimated Actuals Notes

- 1 Prior year Revenue Limit adjustment associated with State estimates of PERS reduction, Unemployment insurance revenue, and property tax.
- 2 The district received approximately 35K of unanticipated fiscal year 2009-10 Federal Impact Aid revenue late in the year.
- 3 Increase in other state income includes additional revenues received related to ROP lottery apportionment (18K), BTSA (5K), and Supplemental Instruction (11K)
- 4 Reflective of the use of IYKSFA funds for the portion of the book adoption that was received before the end of the fiscal year as well as revenues received for expenses that are reimbursable or payable by other sources.
- 5 Classified salary expenses were less than anticipated due to mid-year personnel adjustments and needs including use of temporary employees and the timing of the process of filling vacant positions.
- 6 Benefits are a function of salaries. Additional variances above salary expense association include PERS and Social Security expense estimates related to temporary employee costs.
- 7 Some costs reflected in other elements of expense; other variances include district efforts to curtail costs as well as the timing of receipt of supplies and equipment.
- 8 Use of budgeted funds as mentioned in Note 7, as well as utility and maintenance costs above projection offset by budgets with a positive balance that were committed to projects not completed by year end.
- 9 Reflective of an accounting adjustment related to the lease agreement for the VOIP project as well as technology projects which were not completed by year end. Annual lease payment accounted for in Debt Service/Other Outgo. See Note 10 and 11 for additional detail.
- 10 As mentioned in Note 9, increase due to accounting adjustment for annual payment associated with the lease agreement for the VOIP system. As previously approved, IYKSFA funds are being utilized for the cost of this lease.
- 11 Proceeds from Capital Lease shown here are directly associated with the accounting adjustment for the Voice Over IP (VOIP) Capital Lease agreement. Offsetting expense for this capital lease are shown in capital outlay.
- 12 Use of Federal and other State Special Education resources as well as savings associated with personnel costs. The balance created by the use of one-time funding in prior years is now depleted. Anticipated Special Education encroachment for 12/13 is approximately 900K.
- 13 Increase in Home to School expenses a result of capital outlay for the State mandated program related to reducing emissions. The majority of the costs for this program were funded by a State grant. Expense reconciliation between Special Education and Regular Home to School Transportation also attributed to increase.

**Sierra Sands Unified School District
General Fund Restricted
2011/2012 Year End Comparison Report**

		COLUMN A 2011/2012	COLUMN B 2011/2012	
	Objects	<u>Unaudited Actuals</u>	<u>Estimated Actuals</u>	<u>DIFFERENCE</u>
Projected Fund Balance				
July 1 Beginning Fund Balance		\$1,600,018	\$1,591,582	\$8,436
Add: Revenues (<i>Column A - Column B</i>) *	8000-8999	\$11,331,756	\$10,987,400	\$344,356
Less: Expenditures (<i>Column B - Column A</i>)**	1000-7999	\$12,263,591	\$11,914,402	-\$349,189
June 30 Ending Fund Balance		<u>\$668,184</u>	<u>\$664,580</u>	<u>\$3,603</u>
Revenues (Column A - Column B)				
Revenue Limit Sources	8010-8092	\$1,657,142	\$1,656,888	\$254
Federal Revenues	8100-8299	\$3,738,686	\$3,722,835	\$15,851
Other State Revenues	8300-8599	\$4,582,250	\$4,571,556	\$10,693
Other Local Revenues	8600-8799	\$468,716	\$200,000	\$268,716
Total Revenues		<u>\$10,446,793</u>	<u>\$10,151,279</u>	<u>\$295,515</u>
Expenditures (Column B - Column A)				
Certificated Salaries	1000-1999	\$5,034,246	\$4,992,259	-\$41,987
Classified Salaries	2000-2999	\$1,808,010	\$1,790,993	-\$17,017
Benefits - Current Employees	3000-3999	\$2,947,659	\$2,976,220	\$28,561
Books and Supplies	4000-4999	\$878,275	\$801,711	-\$76,564
Services and Operating Expenses	5000-5999	\$838,327	\$868,949	\$30,622
Capital Outlay	6000-6999	\$310,699	\$27,000	-\$283,699
Indirect Costs	7300-7399	\$292,983	\$292,983	\$1
Lease Revenue Bond Payment	7400-7699	\$153,392	\$164,286	\$10,894
Total Expenditures		<u>\$12,263,591</u>	<u>\$11,914,402</u>	<u>-\$349,189</u>
Encroachment Contributions Increased Revenue from Unrestricted General Fund) (Column A - Column B)*				
Resource 2200 - Continuation High School	8980	\$30,709	\$11,343	\$19,366
Resource 6500 - Special Education	8980	\$0	\$33,452	-\$33,452
Resource 7230 - Home to School Transportation	8980	\$264,696	\$188,814	\$75,882
Resource 7240 - Special Ed Transportation	8980	\$489,558	\$502,512	-\$12,954
Resource 9021 - Sierra Vista Center	8980	\$100,000	\$100,000	\$0
Total Encroachment Contributions		<u>\$884,963</u>	<u>\$836,122</u>	<u>\$48,842</u>
Net Revenue over Expenditures				
		<u>-\$931,835</u>	<u>-\$927,001</u>	<u>-\$4,833</u>

* Revenues equal objects 8XXX and include total revenues, total interfund transfers in and total encroachment contributions. Encroachment contributions are shown as a positive because they are revenues received from the unrestricted general fund.

** Expenditures equal objects 1000-7999 and include total expenditures and total interfund transfers out. Indirect costs are general overhead costs paid out of the unrestricted general fund for restricted programs. These costs are shown as positive because they are indirect cost expenses paid from the restricted general fund programs.

- Negative numbers in the **Difference** column show either decreased revenue or increased expenses. No negative in the **Difference** column shows increased revenue or decreased expenses.

The information presented above is accurate to the best of our knowledge.

**Sierra Sands Unified School District
Fund Balances
2011/2012 Unaudited Actuals**

		2010/2011 Unaudited Actuals
Fund 11	Adult Education	
	Beginning Balance	\$176,266
	Actual Revenues	\$209,222
	Actual Expenditures	-\$120,052
	Actual Ending Fund Balance	\$265,436
Fund 12	Child Development	
	Beginning Balance	\$55,659
	Actual Revenues	\$503,514
	Actual Expenditures	-\$527,771
	Actual Ending Fund Balance	\$31,402
	Sheltered Funds	
	Special Reserve	-\$6,000
	Available Ending Fund Balance	\$25,402
Fund 13	Cafeteria	
	Beginning Balance	\$797,005
	Actual Revenues	\$1,939,329
	Actual Expenditures	-\$1,985,156
	Actual Ending Fund Balance	\$751,177
Fund 14	Deferred Maintenance	
	Beginning Balance	\$204,579
	Actual Revenues	\$201,447
	Actual Expenditures	-\$549,849
	Contribution (From IYKSFA)	\$267,175
	Actual Ending Fund Balance	\$123,352
Fund 17	Special Reserve - Other than Capital Outlay	
	Beginning Balance	\$5,639,581
	Actual Revenues	
	Golden Handshake Repayment (TF from FD 01)	\$60,147
	Reserve Contribution	\$0
	Actual Expenditures	\$0
	Actual Ending Fund Balance	\$5,699,728
	Designations	
	Minimum Fund Balance Policy	\$553,280
	Cash Solvency Reserve	\$5,146,448
	Available Ending Fund Balance	\$0
	Sheltered Funds (included in designations)	
	Retiree H&W benefits reserve	-\$15,519
	School bus reserve	-\$32,459
	Classroom furniture reserve	-\$12,983
	Textbook adoption reserve	-\$32,459
	Photocopier lease reserve	-\$6,492
	Technology upgrade reserve	-\$12,983

NOTE: FD 01 had to borrow \$1.5M for cash purposes on December 22, 2011. This amount was repaid in January 2012. FD 01 also had to borrow \$1M in June and \$1.5M in July. These amounts will be repaid in Fiscal Year 2012-13.

Fund 20	Post Employment Benefits Fund	
	Beginning Balance	\$3,563,500
	Actual Revenues	\$28,080
	Actual Expenditures	\$0
	TF to Fund 01 for 09/10 retirees H&W expenses	-\$352,491
	Actual Ending Fund Balance	\$3,239,089
Fund 21	Bond Fund	
	MEASURE A BOND	
	Beginning Balance	\$12,127,658
	Actual Revenues	
	DSA and Water meter Prior Year credits/reimburements	\$13,995
	Interest	\$48,748
	Actual Expenditures	
	Measure A Bond Expenses	-\$8,189,424
	Ending Fund Balance	\$4,000,977

**Sierra Sands Unified School District
Fund Balances
2011/2012 Unaudited Actuals**

Sheltered Funds		
	Reserve with US bank for QSCB debt service	\$1,734,167
	Actual Ending Fund Balance	\$2,266,810
LEASE REVENUE BOND		
	Beginning Balance	\$397,136
	Actual Revenues	\$0
	Actual Expenditures	\$0
	Ending Fund Balance	\$397,136
Sheltered Funds		
	Reserve Fund Used for Final Bond Payment	\$297,136
	Actual Ending Fund Balance	\$100,000
Fund 25	Capital Facilities Fund - Developer Fees	
	Beginning Balance	\$408,032
	Actual Revenues	
	Interest	\$3,516
	Developer Fees	\$294,658
	Actual Expenditures	-\$387,514
	Actual Ending Fund Balance	\$318,691
Fund 35	School Facilities Fund (CTE Grant)	
	Beginning Balance	\$4,885,207
	Actual Revenues	
	Grant Revenues	\$0
	Donations	\$15,200
	Actual Expenditures	-\$5,762,916
	Actual Ending Fund Balance	-\$862,509
STATE MATCHING FACILITIES FUNDS		
	Beginning Balance	\$4,481,211
	Actual Revenues	\$0
	Actual Expenditures	\$0
	Ending Fund Balance	\$4,481,211
Sheltered Funds		
	Reserved for QSCB repayment	\$4,481,211
	Actual Ending Fund Balance	\$0
IKSFA	Inyo- Kern Schools Financing Authority	
	Beginning Balance	\$7,191,645
	Actual Revenues	
	Interest	\$58,088
	Payments from Lone Pine	\$1,266,289
	Actual Expenditures	
	Disbursements	-\$547,353
	Actual Ending Fund Balance	\$7,968,668
Designations		
	Deferred Maintenance 12/13	\$267,000
	CTE Residual Costs	\$1,300,000
	Las Flores Modernization Residual Costs	\$1,500,000
	Future Facilities Projects	\$4,901,668
	Available Projected Ending Fund Balance	\$0

12. CONSENT CALENDAR

12.1 Approval of “A” and “B” Warrants

CURRENT CONSIDERATIONS: “A” and “B” warrants released in August 2012 are submitted for approval. “A” warrants totaled \$2,067,921.13. “B” warrants totaled \$1,984,466.70.

FINANCIAL IMPLICATIONS: Warrants were issued as stated.

SUPERINTENDENT’S RECOMMENDATION: Approve “A” and “B” warrants for August, 2012 as presented.

This list represents the "A" and "B" warrants released during the month of **August 2012**
The "A" and "B" warrant registers are available in the business office for your review.

RECOMMENDED ACTION: Approve "A" and "B" warrants as presented.

"A" WARRANTS

<u>Type of Payroll</u>	<u>Amount</u>
End of month certificated	\$1,553,328.89
End of month classified	\$451,615.21
10th of month certificated	\$35,952.96
10th of month classified	\$27,024.07
Total "A" Warrants	\$2,067,921.13

"B" WARRANTS

<u>Register Number</u>	<u>Amount</u>
Batch 2	Food Service
Batch 11	\$520,443.00
Batch 12	\$52,081.08
Batch 13	\$304,923.59
Batch 14	Food Service
Batch 15	\$298,286.24
Batch 16	\$24,657.42
Batch 17	\$89,063.61
Batch 18	\$12,201.34
Batch 19	\$71,120.65
Batch 20	September
Batch 21	\$254,736.92
Batch 22	\$148,308.79
Batch 23	\$208,644.06
Batch 24	September
Batch 25	Food Service
Batch 26	September
Batch 27	September
Batch 28	September
Batch 29	September
Batch 30	
Total "B" Warrants	\$1,984,466.70

12. CONSENT CALENDAR

12.2 Report to the Board on Solid Waste Hauling Services

BACKGROUND INFORMATION: In accordance with Public Resource Code 40059, at the August 18, 2011 board meeting, the district utilized Resolution #4 1112 to authorize a short-term contract for solid waste services while it reevaluated the district needs and went for bid for a solid waste hauling contract. This action was precipitated by the fact that the solid waste hauling service arrangement that was in place was due to expire on September 2, 2011 and the outcome of service provision was uncertain at the time and likely to remain so by the expiration date. This necessitated a short-term contract for service while the district pursued the bid process.

CURRENT CONSIDERATIONS: The district has concluded a short-term contract with Benz Sanitation, Inc. The district has been pleased with the service provided.

FINANCIAL IMPLICATIONS: The district is in the process of evaluating its solid waste hauling service requirements and is also developing specifications so that it can publically request formal proposals for these services from all qualified providers.

SUPERINTENDENT'S RECOMMENDATION: There is no action required at this time. This item is provided for information only.

12. CONSENT CALENDAR

12.3 Authorization to Pay Conference Expenses for St. Ann School's Staff

BACKGROUND INFORMATION: The No Child Left Behind (NCLB) Act of 2001, provides educational services and programs to private school children, teachers, and other education personnel, including those in religiously affiliated schools. Benefits and services funded under NCLB are designed to be “of direct assistance to students and teachers and not to private schools” (U. S. Department of Education [USDE], NCLB Summary, p.1). The reauthorized ESEA provides for the equitable participation of private school students, teachers, and other educational personnel in some of its major programs.

St. Ann School participates in a variety of federal Title programs including Title 1 and Title IIA. The amount of funding available for services to private school personnel is governed by NCLB Section 9501, which requires equitable participation of private school teachers and other educational personnel to the extent that the LEA, consortium, or entity uses its funds for professional development.

CURRENT CONSIDERATIONS: Staff members at St. Ann School wish to participate in the “Diocesan Teachers Convention” being held on October 11, 2012 in Visalia, California. This conference is focused on Differentiated Instruction and addresses curriculum and instruction issues. Approval is requested for up to twelve staff members.

FINANCIAL IMPLICATIONS: The cost of the conference is anticipated not to exceed \$2,576.00 and includes the following costs:

Registration (12 @ \$45.00)	\$ 540
Mileage (2 vehicles @ 387 miles ea RT @ .555 / mile)	\$ 430
Hotel- (1 night-7 Rooms \$98 per room)	\$ 686
Meals (\$75/ for meals for 2 days x 12)	\$ 900
Parking	\$ 20
Total	2,576

Private school personnel follow SSUSD travel regulations and limits for reimbursement.

SUPERINTENDENT’S RECOMMENDATION: It is recommended that the Board of Education approve the expenses from federal categorical funds to allow Diocesan Teachers Convention attendance for up to twelve staff members of St. Ann School.

12. CONSENT CALENDAR

12.4 Approval of Contract with Kern County Superintendent of Schools for Mobility and
Visually Impaired Itinerant Services for Special Education Students

BACKGROUND INFORMATION: The Sierra Sands SELPA provides all required services to special education students within its boundaries, except Mobility and Visually Impaired services for students with vision disabilities. Qualified professionals are not available within the Sierra Sands SELPA so services are provided by the Kern County Superintendent of Schools office.

CURRENT CONSIDERATIONS: In order to continue to provide the services for students with vision disabilities for the 2012-13 school year, and as those services are not available within the SELPA, it is necessary to contract with the County Superintendent of Schools office for these services.

FINANCIAL CONSIDERATIONS: The estimated cost for the contracted services with Kern County Superintendent of Schools Office for the 2012-13 school year is \$50,000. The services for Mobility and Visually Impaired students will be funded by the SELPA budget. There will be no cost to the general fund.

SUPERINTENDENT'S RECOMMENDATION: It is recommended that the Board of Education approve the contract and expenses as written.

CUSTOMER NO. 44

OFFICE OF CHRISTINE LIZARDI FRAZIER
KERN COUNTY SUPERINTENDENT OF SCHOOLS
Advocates for Children

KCSOS SERVICE PROVIDER AGREEMENT
(SPECIAL EDUCATION SERVICES – VISION AND MOBILITY AND ORIENTATION)

This Service Provider Agreement (Agreement) is between **THE KERN COUNTY SUPERINTENDENT OF SCHOOLS**, a California public education agency (Contractor) and the **SIERRA SANDS UNIFIED SCHOOL DISTRICT**, a political subdivision of the State of California, as administrative agent for the Sierra Sands Special Education Local Plan Area (District).

RECITALS

This Agreement is based on the following facts and understandings of the parties:

A. District is in need of special education services consisting of vision and mobility and orientation services in order to provide services to its pupils with disabilities under applicable law. District does not employ qualified specialists in this area.

B. Contractor employs qualified Vision and Mobility and Orientation Specialists and is willing to provide their services to District on the terms contained in this Agreement.

C. This Agreement is intended to be the written agreement between the parties regarding to the services to be provided during the referenced Term.

TERMS

Based upon the Recitals and the promises exchanged by the parties in this Agreement, the parties agree as follows:

1. Scope of Services. The nature and scope of services under this Agreement are set forth in Attachment A and are incorporated by reference into the Agreement.

2. Term. The initial term of this Agreement shall be from **July 1, 2012** through **June 30, 2013**. The Agreement shall continue in force after the termination date by automatically rolling over for successive terms of one year up to a maximum of three years total; provided, however that any party may terminate the Agreement after the initial one-year term upon thirty days written notice.


3. Additional Provisions. The attached additional provisions are part of the Agreement and fully incorporated by reference.

DISTRICT
SIERRA SANDS UNIFIED SCHOOL DIST

By _____
Name: Joanna Rummer, Superintendent
Address: 113 Felspar Avenue
Ridgecrest, CA 93555

Date: _____

CHRISTINE LIZARDI FRAZIER
KERN COUNTY SUPERINTENDENT OF SCHOOLS

By  _____
Name: Kim A. Sloan, CPA
Address: 1300 17th Street, Bakersfield, CA 93301
Acct. Code: 02-400-6500-0-8689.00-5001-0000-00-0000-000

Date: 8/27/12

ADDITIONAL PROVISIONS OF THIS AGREEMENT

4. Price. Contractor shall furnish the services called for under this Agreement in exchange for payment in the amount set forth in Attachment A. Contractor shall be paid for services satisfactorily rendered based upon invoices submitted on a monthly basis by the tenth day of the month following the month when the services were rendered. The invoices shall provide detail concerning the date(s) of service, the nature of the service, and any mileage for travel to and from the site(s) where the services will be performed.

5. Indemnification. Each party agrees to defend, hold harmless and indemnify the other party (and the other party's officers, employees, trustees, agents, successors and assigns) against all claims, suits, expenses (including reasonable attorney's fees), losses, penalties, fines, costs and liability whether in contract, tort or strict liability (including but not limited to personal injury, death at any time and property damage) arising out of or made necessary by (A) the indemnifying party's breach of the terms of this Agreement, (B) the act or omission of the indemnifying party, its employees, officers, agents and assigns in connection with the performance of this Agreement, and (C) the presence of the indemnifying party, its officers, employees, agents, assigns or invitees on the other party's premises.

In the event that any action or proceeding is brought against the other party by reason of any claim or demand discussed in this section, upon notice from other party, the indemnifying party shall defend the action or proceeding at the other party's expense through counsel reasonably satisfactory to the other party. The obligations to indemnify set forth in this section shall include reasonable attorney's fees and investigation costs and all other reasonable costs, expenses and liabilities from the first notice that any claim or demand is to be made.

The indemnifying party's obligations under this section shall apply regardless of whether the other party (or any of its officers, employees, trustees or agents) are actively or passively negligent, but shall not apply to any loss, liability, fine, penalty, forfeiture, cost or damage determined by a court of competent jurisdiction to be caused solely by the sole active negligence or by the willful misconduct of the other party, its officers, employees, trustees or agents.

6. Insurance Requirements. Each party shall obtain, pay for and maintain in effect during the life of this Agreement the following policies of insurance issued by an insurance company rated not less than A-;V in Best Insurance Rating Guide and admitted to transact insurance business in California: (1) commercial general liability insurance (including contractual, products and completed operations coverages, bodily injury and property damage liability insurance) with single combined limits of not less than \$1,000,000 per occurrence; (2) commercial automobile liability insurance for any auto with combined single limits of liability of not less than \$1,000,000 per

occurrence; (3) professional liability insurance (errors and omissions) with a limit of liability of not less than \$1,000,000 per occurrence; and (4) workers' compensation insurance as required under state law.

Each party's policy(ies) shall contain an endorsement naming the other party as an additional insured insofar as this Agreement is concerned, and provide that written notice shall be given to the other party at least 30 days prior to cancellation or material change in the form of the policy or reduction in coverage. Each party shall furnish the other party with a certificate of insurance containing the endorsements required under this section, and each party shall have the right to inspect the other party's original insurance policies upon request. Upon notification of receipt of a notice of cancellation, change or reduction in a party's coverage, that party shall immediately file with the other party a certified copy of the required new or renewal policy and certificates for such policy.

Nothing in this section concerning minimum insurance requirements shall reduce a party's liabilities or obligations under the indemnification provisions of this Agreement.

It is understood that each of the parties is self-insured as permitted by California law.

7. Status of Parties. The parties agree that Contractor, in performing the services specified in this Agreement, shall act as an independent contractor and shall have control of all work and the manner in which it is performed. The parties shall be free to contract for similar services to be performed while under contract with each other. Contractor will not accept such engagements which interfere with performance under this Agreement. Contractor is not entitled to participate in any pension plan, insurance, bonus or similar benefits District provides for its employees.

Any employees or assistants retained by Contractor shall be the responsibility of Contractor and not of District. Contractor shall determine the means and methods for carrying out the work to achieve the result required by District. Contractor shall determine the hours during which the service shall be performed and the sequence of tasks. Nothing in this Agreement shall prohibit Contractor from taking on other jobs or performing services for other entities, so long as Contractor can perform the work necessary to carry out this Agreement.

8. Termination. One party may terminate this Agreement prior to its expiration as follows:

A. If the other party fails to comply with the insurance or indemnification requirements of this Agreement.

B. If the other party commits a material breach of this Agreement and fails to cure the breach within 30 days after written demand.

C. As provided in section 2, after the initial one-year term.

9. Miscellaneous Provisions.

A. Entire Agreement. This Agreement, including any exhibits or schedules referred to which it refers, constitutes the final, complete and exclusive statement of the terms of agreement between the parties pertaining to the subject matter of the Agreement. It supersedes all prior and contemporaneous understandings or agreements of the parties. No party has been induced to enter into this Agreement by, nor is any party relying on, any representation or warranty outside those expressly set forth in this Agreement.

B. Amendment. The provisions of this Agreement may be modified only by mutual agreement of the parties. No modification shall be binding unless it is in writing and signed by the party against whom enforcement of the modification is sought.

C. Waiver. Any of the terms or conditions of this Agreement may be waived at any time by the party entitled to the benefit of the term or condition, but no such waiver shall affect or impair the right of the waiving party to require observance, performance or satisfaction either of that term or condition as it applies on a subsequent occasion or any other term or condition of this Agreement.

D. Assignment. Neither party may assign any rights or benefits or delegate any duties under this Agreement without the written consent of the other party or parties. Any purported assignment without written consent shall be void.

E. Parties in Interest. Nothing in this Agreement, whether express or implied, is intended to confer any rights or remedies under or by reason of this Agreement on any person other than the parties to it and their respective successors and assigns, nor is anything in this Agreement intended to relieve or discharge the obligation or liability of any third persons to any party of this Agreement, nor shall any provision give any third persons any right of subrogation or action over against any party to this Agreement.

F. Severability. If any provision of this Agreement is held by a court or arbitrator of competent jurisdiction to be invalid or unenforceable, the remainder of the Agreement shall continue in full force and effect and shall in no way be impaired or invalidated.

G. Notices. Any notice under this Agreement shall be in writing, and any written notice or other document shall be deemed to have been duly given on the date of personal services on the parties or on the second business day after mailing if the document is mailed by registered or certified mail, addressed to the parties at the addresses set forth below, or at the most recent address specified by the addressee through written notice under this provision.

H. Authority to Enter Into Agreement. Each party to this Agreement represents and warrants that it has the full power and authority to enter into this Agreement and to carry out the transactions contemplated by it, and has taken all action necessary to authorize the execution, delivery and performance of the Agreement.

I. Compliance with Law. In the course of performing this Agreement, Contractor shall observe and comply with all applicable federal, state and local laws, regulations and ordinances now in effect or subsequently enacted.

J. Nondiscrimination. Neither party, nor any officer, agent, employee or subcontractor of a party shall discriminate in the treatment or employment of any individual or groups of individuals on any ground prohibited by law, nor shall any of them harass any person in the course of performing this Agreement based on gender or any other basis prohibited by applicable law.

K. Counterparts. This Agreement may be executed in any number of counterparts with the same effect as if the parties had all signed the same document. All counterparts shall be construed together and shall constitute one agreement.

L. Licenses and Permits. Contractor represents that Contractor, and Contractor's employees who will render services under this Agreement, are fully qualified and competent to provide the services called for under the Agreement. Contractor shall secure and maintain in force any permits or licenses required to perform the services called for under this Agreement, at Contractor's expense unless specified otherwise in the Agreement.

M. Confidentiality. Contractor shall at all times protect the confidentiality of all matters for which Contractor provides service or to which Contractor has access under this Agreement, including, but not limited to, any records pertaining to pupils or employees. Contractor shall not disclose or discuss the facts of any such matter with any person other than District's authorized representatives without prior written consent of District, a court order, judicial subpoena or other valid legal process.

N. Pupil Safety Requirements. Contractor certifies that neither Contractor nor any of its employees or subcontractors who may come in contact with pupils has been convicted of a felony as defined in Education Code section 45122.1. Contractor shall contract with the Department of Justice for a subsequent arrest service and shall immediately inform District, and remove from District's or other premises where pupils may be present, any employee or subcontractor whom Contractor discovers has been convicted of a felony defined in Education Code section 45122.1. Contractor's employees shall check in at the site office upon arrival and departure to notify District's personnel of their presence.

ATTACHMENT A
SCOPE OF SERVICES AND PAYMENT
(Special Education Services – Vision and Mobility and Orientation)

1. Scope of Services.

Contractor shall make available the services of a qualified Vision Specialist and a qualified Mobility and Orientation Specialist during the term of this Agreement as required by District to serve to its students and students of school districts it serves. These services are of a highly specialized nature, and the necessary knowledge, experience and ability are currently not available through District's own employees. The services provided shall include, but are not limited to, the following:

- Providing vision/mobility and orientation services (as applicable), to students designated by District, including assessment, direct service to children according to their Individualized Education Program (IEP) and consultation services;
- Participation in IEP meetings for the students served, drafting appropriate goals and objectives relating to vision/mobility and orientation services, as applicable, and implementation and monitoring of goals and objectives;
- Preparation of all customary documentation and reports required by District;
and
- Collaboration with teachers, administrators, and other persons providing services to the students served.

Contractor understands the importance and legal necessity for (1) the provision of services in accordance with any schedule or frequency contained in the provisions of the IEP, and (2) the presence of the vision and mobility and orientation specialists at IEP meetings for students for whom Contractor has provided services.

Contractor warrants that any personnel whose services it furnishes under this Agreement shall be properly licensed or credentialed in California to perform the applicable services in a school setting.

Requests from District for service will be made in writing to Contractor, with as much advance notice as possible. For fiscal year this Agreement is in effect, District shall provide Contractor with an estimate of the number of hours of vision and mobility and orientation services which it will require for the coming fiscal year.

If in the professional judgment of District's Administration, a specialist's assigned by Contractor is incompetent, negligent, has engaged in misconduct, or is unable to work on a

collaborative basis with other personnel, District may require therapist to leave District's premises, and shall inform Contractor of this action immediately. District's obligation to compensate Contractor for such specialist's services shall be limited to the services actually and properly performed by such therapist up to the time the specialist was directed to leave the premises.

While providing services at District, Contractor's specialists shall comply with all provisions of any applicable licensing or credentialing law or regulation under which he or she is qualified and with facility policies adopted by District to protect the health and welfare of students. District shall provide orientation for the specialists during which general policies and procedures as well as special requirements and procedures of District related to the rendering of the services in District's facilities will be explained.

2. Payment.

District shall pay Contractor for services rendered under this Agreement at the rate of \$498.29 per day for the Vision Specialist, and \$578.09 per day for the Mobility and Orientation Specialist. A day shall be defined as at least seven hours of service per person, including travel to and from the site from Bakersfield. (Where less than seven hours' services are provided, District shall pay based on hours of service rendered including travel at the rate of \$71.18 per hour for vision services or \$82.58 for mobility and orientation services). In addition, District shall pay Contractor the sum of \$140 for each trip to District's site to cover mileage and travel expenses; if the services of both the Vision and Mobility and Orientation Specialist are provided during the same time frame such that they can travel to District's site together, only a single \$140 charge shall be made.

Contractor reserves the right to increase the price for the services after the expiration of the initial term of the Agreement upon 30 days written notice to District; provided that District would have the right to terminate the Agreement on 30 days' written notice as provided in section 2.

12. CONSENT CALENDAR

12.5 Approval of Recommendation of Administrative Hearing Panel Regarding Enrollment Request from a Student Expelled from Another District, Case #D01 1213

BACKGROUND INFORMATION: Education code requires the board to take final action on recommendations for enrollment of a student expelled from another district.

CURRENT CONSIDERATIONS: Board approval for enrollment is requested for the following student expelled from another district:

CASE # D01 1213: As determined by an administrative hearing panel, the student's admission to a Sierra Sands school would not pose a continuing danger to district students or employees. The recommendation is that Case #D01 1213 be permitted to conditionally enroll in Sierra Sands Unified School District for the remainder of the fall 2012-13 semester under the terms in the behavior contract.

FINANCIAL IMPLICATIONS: None

SUPERINTENDENT'S RECOMMENDATION: Approve the recommended action of the administrative hearing panel to accept the conditional enrollment of Case #D01 1213 allowing the student to enroll under the terms of the behavior contract.